

A permit is required before advertising signage can be placed on Council owned or managed land.

Applicant Details			
Contact name:			
Real Estate Agency:			
ABN:			
Business Address:	Street/Road Name:		
	Town:	Postcode:	
Phone:		Mobile:	
Email:			
Postal address: (if different from above)	Street/Road Name:		
	Town:	Postcode:	

Location Details			
Business/Trading name:			
Property Address:			
Suburb:		Postcode:	

Details of Advertising Board	
Measurements and description/wording on board:	
Wording on Sign:	
Measurements:	

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Applicant Checklist

This checklist is provided to ensure that you have included all information that is required for processing your permit application in order to eliminate delays during processing.

- Completed Applicant details and Location details (page 1)
- Entered ALL details, including measurements of board, that you propose to place on Council Land (Page 1 of this application).
- Current Public Liability Certificate of Currency
 - for a minimum of at least \$10 million dollars
 - noting Glenelg Shire Council as principal for its rights and interests.
- Completed site plan on the grid provided (Page 2 of this application form)
- Signed and dated Application Declaration (see below)

Applicant Declaration

I have fully completed the checklist provided above. I agree to comply with all of Council's requirements and conditions as specified on the permit and verify that the above information is true and correct.

Printed name of Applicant:	
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Applicant Signature:		Date:	
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Glenelg Shire Council
National Relay Service: 13 36 77

PO Box 152, PORTLAND VIC 3305
email: locallaws@glenelg.vic.gov.au

Phone: 1300 GLENELG (453 635)
website: www.glenelg.vic.gov.au

The personal information requested on this form is being collected by the Glenelg Shire Council for municipal purposes as specified in the *Local Government Act 1989*. The Council will use this information only for the specific purpose of collection or for directly related purposes. The information will not be disclosed except as required or specifically authorised by law. You may request access to any personal information that Council may have collected about you. Also, you may request correction of your personal information if you can establish that it is not accurate or complete. Such requests should be directed to Council's Privacy Officer on telephone 03 5522 2305.