



**APPLICATION FOR APPROVAL TO
PLACE A SIGN ON THE BENTINCK STREET FORESHORE FENCE**

Name

Club/Association

Position

Postal address

Town/City

Postcode

Daytime Contact Number

Email

Event or Function Date From:

To:

Wording on sign (please attach photos of the sign if available.)

*** Applications to be received 2 weeks prior to proposed installation dates.**

1. I have read and agree to abide by the conditions listed on the reverse side of this form should Council grant permission for the above Organisation to erect a sign on the Bentinck Street foreshore fence as requested in my application.
2. I have enclosed herewith a Certificate of Currency in regard to the above Organisation's Public Liability Insurance policy confirming a minimum cover of \$10,000,000.

Applicant Name

Date

(See Reverse of Form)

TYPES OF SIGNS ALLOWED

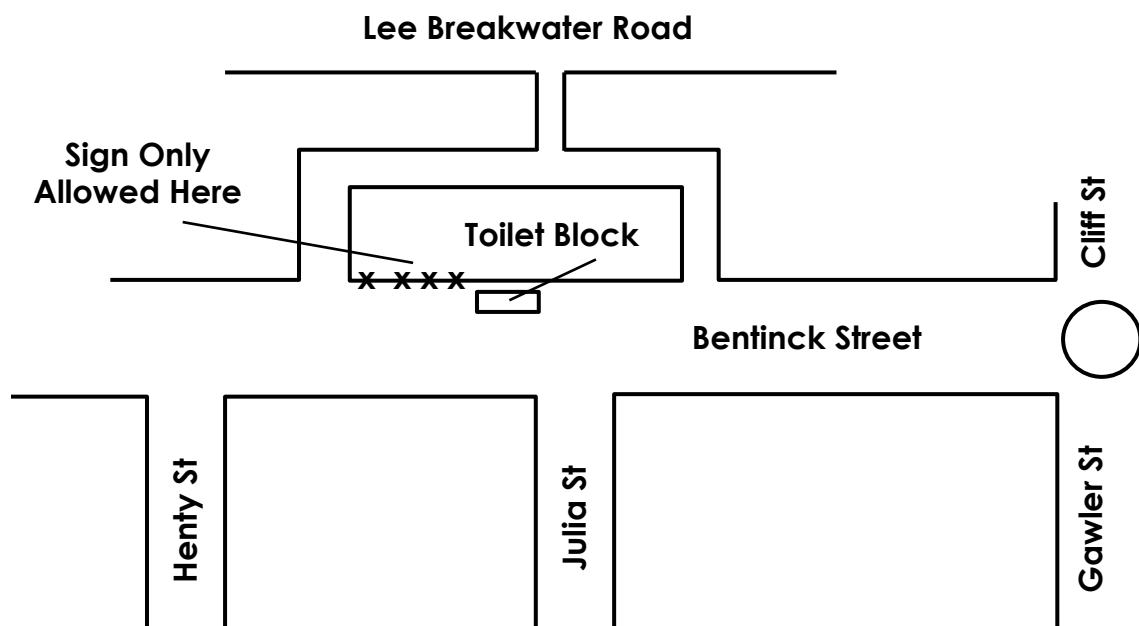
- All signs must be of a professional appearance in quality and design and appropriate for public display in the location.

PROHIBITED CONTENT

- Signs shall not contain content which may be considered :
 - racist; or
 - offensive; or
 - discriminatory; or
 - political in nature; or
 - material which may be a breach of privacy.

AFFIXING OF SIGNS

- Signs must be affixed to the fence using plastic electrical ties utilising metal eyelets built in to the sign.
- Signs may only be placed on the section of fence commencing on the north side of the public toilet block and finishing at the northern end of the fence. **(See diagram below)**
- The Organisation erecting and/or removing the sign must ensure that they do so in accordance with all risk management and occupational, health and safety requirements.



TIME FRAMES

- Signs may only be placed on fence for a maximum of four weeks prior to the advertised function or event.
- Signs must be removed within 48 hours of the conclusion of the advertised function or event.

PENALTIES

- Any sign erected on the fence:
 - without permission; or
 - otherwise contrary to this procedurewill be removed from the fence and impounded.
- Any sign left on fence longer than 48 hours after the conclusion of the advertised event will be impounded.
- The Local Laws Coordinator reserves the right to refuse permission to any Organisation where there has been a previous breach of this procedure.

APPROVALS

- You will be notified of approval upon processing of the application

Please complete and send this form to LocalLawsAdmin@glenelg.vic.gov.au