

ONE STOP SHOP ENQUIRY FORM

PO Box 152
PORTLAND VIC 3305

GLENELG SHIRE
Victoria's Birthplace

Email: onestopshop@glenelg.vic.gov.au Phone: (03) 5522 2187
Website: www.glenelg.vic.gov.au Fax: (03) 5522 2290
ABN: 48 217 289 490

TTY/voice calls 133 677
SMS relay 0423 677 767
Speak & Listen 1300 555 727



1. Details of the applicant

Title and Full Name	<input type="text"/>				
Company/Org.	<input type="text"/>	ABN	<input type="text"/>		
Postal address	<input type="text"/>				
Telephone	Business Hours	After Hours	Mob	<input type="text"/>	
Email address	<input type="text"/>				

2. Property details for the development enquiry

Lot(s) / Title:	<input type="text"/>
Street Address:	<input type="text"/>

3. Provide a brief statement on the proposal including what activities, buildings/structures and/or earthworks are proposed and a map or plan is also required to support your submission (use a separate attachment or insert a pdf in the box at the top of the next page).

For a location map on Council's online mapping program, please click [here](#).

Click on this area to upload a pdf image or alternatively copy your image to your clipboard, click on Comment, Stamp, Paste Clipboard image at Stamp Tool, and click and drag along the top line of this box.

4. Advice

Council may need to determine whether municipal permits and approvals are required in accordance with relevant legislation and local policies. Advice is determined on the basis of information submitted within this application and the records that Council holds. Advice provided will relate to permits, approvals and requirements from the following Council departments:

- Planning
- Building
- Environmental Health
- Asset Protection
- Development Engineering
- Recreation
- Public Land Manager
- Local Laws
- Environmental Sustainability
- Events
- Local Port
- State Government Agencies and others

5. Applicable fees and charges

There are currently no fees for submitting this form. To view the applicable fees and charges associated with municipal permits and approvals, please refer to Council's adopted fees and charges at www.glenelg.vic.gov.au/Budgets.

6. Privacy and personal information protection notice

- This information is required to process your request and will not be used for any other purpose without seeking your consent, or as required by law;
- Your application will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority;
- Your personal information can be accessed and corrected at any time by contacting this Council.