



Glenelg Shire Council

**Minutes of the Special Council Meeting held on
Tuesday, 9 May 2017 at 7.00pm**

**Glenelg Shire Municipal Offices – Council Chamber
71 Cliff Street, Portland**

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TIME:

7.00pm

PRESENT:

Cr Anita Rank (Mayor), Cr Robert Halliday, Cr Karen Stephens, Cr Geoff White, Cr Chrissy Hawker, Cr Alistair McDonald and Cr Gilbert Wilson.

Also in attendance were the Chief Executive Officer (Mr Greg Burgoyne), Director Assets (Mr Paul Healy), Director Corporate Services (Mrs Karena Prevett), Director Community Services (Ms Edith Farrell), Finance Manager (Ms Andrea Gash).

OPENING PRAYER:

The Mayor opened the meeting with the Council Prayer.

ABORIGINAL ACKNOWLEDGEMENT:

The Mayor read the Aboriginal Acknowledgement.

RECEIPT OF APOLOGIES:

Nil.

DECLARATIONS OF CONFLICT OF INTEREST:

Nil.

CONFLICT OF INTEREST

'The Local Government Act contains mandatory requirements for both direct and indirect conflict of interest. The objective of the provisions is to enhance good governance in Victorian local government and to improve public confidence in the probity of decision making at Victoria's 79 Councils. Councillors are responsible for ensuring that they comply with the relevant provisions contained in Part 4 – Division 1A of the Act.

An online copy of the Local Government Act is available at www.localgovernment.vic.gov.au select – legislation. Alternatively, a printed copy is available for Councillors upon request'.

D. MANAGEMENT REPORTS:**D1. PROPOSED COUNCIL BUDGET 2017-2018 AND STRATEGIC RESOURCE PLAN 2017/2018- 2020/2021**

Director: Karena Prevett, Director Corporate Services
Author: Andrea Gash, Finance Manager

Separate Circulation – Non Confidential

No.	Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)	ECM
1.	Proposed Council Budget 2017/18 & Strategic Resource Plan 2017/2018 – 2020/2021	2278748

Executive Summary

The Proposed Council Budget 2017/18 and Strategic Resource Plan 2017/2018 – 2020/2021 is submitted to Council for approval for the purposes of sections 126 and 127 of the *Local Government Act 1989* (“the Act”).

The Council is required by the *Act* to give public notice of the preparation of the Proposed Budget for a minimum period of 28 days.

Council will meet on Tuesday, 27 June 2017 to consider a report by the Budget Submissions Committee on the submissions received and to adopt the Proposed Council Budget 2017/2018 and Strategic Resource Plan 2017/2018 – 2020/2021 either with or without modification and declare Rates and charges for the 2017/2018 financial year in accordance with Section 15.2 of the Budget.

Background

The process for formulating the Proposed Council Budget 2017/18 and Strategic Resource Plan 2017/2018 – 2020/2021 has included a series of officer workshops, briefings and Councillor Discussions during the past 6 months.

The Proposed Budget and Strategic Resource Plan have been developed through a rigorous review process by Council and Council staff. Council has placed an emphasis on the continuation of service delivery; the ongoing provision of facilities for our community; support for our residents; and sustainable financial viability for the Shire. Cost pressures caused by a variety of external factors continue to have a significant impact on Council’s financial position.

The Proposed Budget 2017/18 and Strategic Resource Plan 2017/2018 – 2020/2021 associated documents have been separately circulated.

D1. PROPOSED COUNCIL BUDGET 2017-2018 AND STRATEGIC RESOURCE PLAN 2017/2018- 2020/2021

(continued)

Report

Key information provided in the Proposed Budget and Strategic Resource Plan includes the rate increase, operating result, works program (including capital works), financial position and financial sustainability.

The Proposed Budget 2017/18 documentation also includes:

- Budgeted Statements for the year ended 30 June 2018, being the Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Capital Works Statement;
- Rates & Charges for the 2017/2018 and the Rates Declaration.
- Proposed 2017/2018 Works Program including Capital and non-capital operating works;
- Strategic Resource Plan, including the Budgeted Statements up to the year ended 30 June 2021, which provides a high level, medium term view on how Council intends to utilise its resources to achieve the strategic objectives and strategies adopted in the Council Plan.

a. **Council Plan Linkage and Policy Context**

The Proposed Budget 2017/2018 links to all five key strategic objectives in the Council Plan, these being:

- Growing Glenelg;
- Connecting Glenelg;
- Liveable Glenelg;
- Creative Glenelg; and
- Leading Glenelg.

Relevant federal and state government policy, budgets, legislative and regulatory requirements have been considered during the budget preparation process. The continual increase in regulatory requirements and standards will result in significant financial and resourcing imposts on Council.

D1. PROPOSED COUNCIL BUDGET 2017-2018 AND STRATEGIC RESOURCE PLAN 2017/2018- 2020/2021

(continued)

b. Legislative and Legal Considerations

Section 127 of the *Act* requires Council to prepare an annual Budget containing:

- (a) financial statements in the form and containing the information required by the regulations;
- (b) a description of the services and initiatives to be funded in the budget;
- (c) a statement as to how the services and initiatives described under paragraph (b) will contribute to achieving the strategic objectives specified in the Council Plan;
- (d) Major Initiatives, being initiatives identified by the Council as priorities, to be undertaken during the financial year;
- (e) for services to be funded in the budget, the prescribed indicators of service performance that are required to be reported against in the performance statement under section 131; and the prescribed measures relating to those indicators; and
- (f) any other information required by the regulations.

Section 126 of the *Act* requires the Council to adopt a Strategic Resource Plan (SRP). The Proposed Council Budget incorporates a SRP for the period 2017/2018 – 2020/2021.

Section 129 of the *Act* requires that Council, having prepared a Proposed Budget and SRP, must give public notice of its preparation; and gives a right to any person to make a submission under section 223 of the *Act*. Amendments have reduced the level of disclosure required in published advertisements.

c. Legislative and Legal Considerations (continued)

Supporting this *Act*, the *Local Government (Planning and Reporting) Regulations 2014* detailed the new requirements of Councils in relation to both Financial and performance planning, goal-setting/budgets and reporting. The key requirements under the new regulations include:

- Financial statements be in accordance with the Local Government Model Financial Report; and
- Mandatory disclosures in relation to grants, human resourcing, rates and charges and loan borrowings.

Compliance has been ensured by adopting many of the Victorian Model budget templates and suggested reporting practices.

D1. PROPOSED COUNCIL BUDGET 2017-2018 AND STRATEGIC RESOURCE PLAN 2017/2018- 2020/2021

(continued)

d. Consultation processes implemented or proposed

Following Council approval of the Proposed Council Budget and Strategic Resource Plan document, Council will give the required public notice and make the Proposed Budget and Strategic Resource Plan available for public inspection at Council's Customer Service Centres and on the Glenelg Shire web site as required by section 129 of the Act. Any person has a right to make a submission on any proposal contained in the Proposed Budget and Strategic Resource Plan documents.

Written submissions on a proposal contained in the Proposed Budget and Strategic Resource Plan document must be received by 5.00 pm on Friday 9 June 2017.

If required a hearing of submissions will be conducted at 7pm on Tuesday 13 June 2017 by Council's Budget Submissions Committee at the Portland Council offices.

Thereafter, Council's Budget Submissions Committee will meet to consider submissions received on a proposal or proposals contained in the Proposed Budget. The Committee's report will be considered at the Council Meeting to be held at 7.00 pm on Tuesday 27 June 2017.

e. Risk Management

Financial sustainability is a key consideration for the budget process.

f. Resource Implications

The compilation and delivery of the annual budget process is provided for within Council recurrent budgets. The release of new regulations has required significant reworking of Council budget templates, and going forward will require significant resourcing to ensure effective reporting for both financial and performance measures which are subject to external audit.

g. Charter of Human Rights and Responsibilities

The Proposed Budget and Strategic Resource Plan document for 2017/2018 has considered the requirements of the Victorian Charter of Human Rights and Responsibilities.

h. Sustainability and Environmental Considerations

Not applicable.

D1. PROPOSED COUNCIL BUDGET 2017-2018 AND STRATEGIC RESOURCE PLAN 2017/2018- 2020/2021

(continued)

i. Budget Implications

All known current and future budget implications are outlined in the Proposed Budget and Strategic Resource Plan document and are based on assumptions in the document.

Conclusion

As Council has formulated its Proposed Council Budget 2017/2018 and Strategic Resource Plan 2017/2018 – 2020/2021, it can now proceed to give public notice that these documents are available for public inspection. Submissions received will be considered by a Council appointed Budget Submissions Committee prior to Council approving the Proposed Council Budget and Strategic Resource Plan at the Council Meeting to be held on Tuesday 27 June 2017. This will enable the Council Budget and the Strategic Resource Plan to be forwarded to the Minister for Local Government by the 30 June 2017.

D1. PROPOSED COUNCIL BUDGET 2017-2018 AND STRATEGIC RESOURCE PLAN 2017/2018- 2020/2021

(continued)

Officer Recommendation:

1. That the Proposed Council Budget for 2017/18 be prepared in accordance with Section 127 of the *Local Government Act 1989* and Strategic Resource Plan for 2017/2018-2020/2021 be prepared in accordance with Section 126 of the *Local Government Act 1989* be the Proposed Glenelg Shire Council Budget 2017/2018 & Strategic Resource Plan 2017/18 – 2020/2021;
2. That Council give public notice of the preparation of the Proposed Council Budget for 2017/2018 and Strategic Resource Plan for 2017/2018-2020/2021 in accordance with Section 125 and 129 of the *Local Government Act 1989*;
3. That Council make available for public inspection, the information required to be made available in accordance with Regulations under Section 126 of the Act and the Local Government (Planning and Reporting) Regulations 2014;
4. That Council considers any submissions received on a proposal (or proposals) contained in the Proposed Council Budget 2017/2018 for and Strategic Resource Plan 2017/2018 – 2020/21 for in accordance with Section 223 of the *Local Government Act 1989*;
5. That Council appoint a special committee in accordance with section 86 of the *Local Government Act 1989* with the express purpose of hearing submissions on the Proposed Council Budget 2017/2018 and the Strategic Resource Plan for 2017/2018-2020/2021 in accordance with section 223 of the *Local Government Act 1989* and that all Councillors be appointed as members of the committee with submissions to be heard on Tuesday 13 June at 7pm; and
6. That Council considers the Motion to adopt the Proposed Council Budget 2017/2018 and the Strategic Resource Plan 2017/2018 – 2020/2021 (either with or without modification) and declare Rates and charges for the 2017/2018 financial year in accordance with Section 15.2 of the Budget at the Ordinary Meeting of Council to be held on Tuesday, 27 June 2017 at 7:00pm in the Council Chambers, Portland.

D1. PROPOSED COUNCIL BUDGET 2017-2018 AND STRATEGIC RESOURCE PLAN 2017/2018- 2020/2021

(continued)

MOTION

MOVED Cr Wilson

- 1. That the Proposed Council Budget for 2017/18 be prepared in accordance with Section 127 of the *Local Government Act 1989* and Strategic Resource Plan for 2017/2018-2020/2021 be prepared in accordance with Section 126 of the *Local Government Act 1989* be the Proposed Glenelg Shire Council Budget 2017/2018 & Strategic Resource Plan 2017/18 – 2020/2021;**
- 2. That Council give public notice of the preparation of the Proposed Council Budget for 2017/2018 and Strategic Resource Plan for 2017/2018-2020/2021 in accordance with Section 125 and 129 of the *Local Government Act 1989*;**
- 3. That Council make available for public inspection, the information required to be made available in accordance with Regulations under Section 126 of the Act and the Local Government (Planning and Reporting) Regulations 2014;**
- 4. That Council considers any submissions received on a proposal (or proposals) contained in the Proposed Council Budget 2017/2018 for and Strategic Resource Plan 2017/2018 – 2020/21 for in accordance with Section 223 of the *Local Government Act 1989*;**
- 5. That Council appoint a special committee in accordance with section 86 of the *Local Government Act 1989* with the express purpose of hearing submissions on the Proposed Council Budget 2017/2018 and the Strategic Resource Plan for 2017/2018-2020/2021 in accordance with section 223 of the *Local Government Act 1989* and that all Councillors be appointed as members of the committee with submissions to be heard on Tuesday 13 June at 7pm; and**
- 6. That Council considers the Motion to adopt the Proposed Council Budget 2017/2018 and the Strategic Resource Plan 2017/2018 – 2020/2021 (either with or without modification) and declare Rates and charges for the 2017/2018 financial year in accordance with Section 15.2 of the Budget at the Ordinary Meeting of Council to be held on Tuesday, 27 June 2017 at 7:00pm in the Council Chambers, Portland.**

SECONDED Cr White

CARRIED

INDEX – SEPARATE CIRCULATIONS TO REPORTS**Separate Circulation (Non confidential) to Councillors, Directors and Public**

D1. (1) Proposed Council Budget 2017/18 and Strategic Resource Plan
2017/2018- 2020/2021

Recommendation

That the documents separately circulated to Councillors, Directors and to the Public, as listed above, be received.

MOTION

MOVED Cr Wilson

That the documents separately circulated to Councillors, Directors and to the Public, as listed above, be received.

SECONDED Cr Stephens

CARRIED

THERE BEING NO FURTHER BUSINESS, THE MAYOR DECLARED THE MEETING CLOSED AT 7.08pm.

I HEREBY CERTIFY THAT PAGES 1 TO 11 ARE CONFIRMED AND ARE A TRUE AND CORRECT RECORD.

CR ANITA RANK
MAYOR

23 MAY 2017