

Kerbside Waste and Recycling Collection Service Request

Only eligible properties in current waste collection areas or along designated collection routes are able to participate in the service.

Commercial or Industrial Property:	<input type="checkbox"/>	Residential Property:	<input type="checkbox"/>
Rural Kerbside Collection Service:	<input type="checkbox"/>	School or Educational Institution:	<input type="checkbox"/>

Type of Service Request			
New Service:	<input type="checkbox"/>	Additional Bins:	<input type="checkbox"/>
Replacement Bins:	<input type="checkbox"/>	Withdraw from Service:	<input type="checkbox"/>

Property Details	
Property Owners Details or Current Business Name operating from premises(Commercial/Industrial Properties Only) or School / Educational Institution.	
Council Property Number: (from Rates Notice)	
Location Address:	Street/Road Name: Town: Postcode:
Postal Address: (If different to location address)	Street/Road Name: Town: Postcode:

No. of New/Replacement/Additional Bins Required			
Mobile Garbage Bins Required (120L):		Mobile Recycle Bins Required (240L):	
Bins to be withdrawn from service			
No. of Mobile Waste Bins Required (120L):		No. of Mobile Recycle Bins Required (240L):	
NOTE: For new service, additional bins or replacement bins will be delivered to property within 5 business days.			

Bin Requirements

Glenelg Shire Council National Relay Service: 13 36 77	PO Box 152, PORTLAND VIC 3305 email: enquiry@glenelg.vic.gov.au	Phone: 1300 GLENELG (453 635) website: www.glenelg.vic.gov.au
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Charges		
Service Charges	Waste Service Charge = \$173.50 per unit per annum. (2021/22)	Recycling Service Charge = \$113.20 per unit per annum. (2021/22)
Replacement Bin Charges	120L Waste MGB = \$73.70 (2021/22)	240L Recycling MRB = \$81.00 (2021/22)
Residential properties in compulsory collection zones must have as a minimum 1 waste collection service and 1 recycle collection service. Property owners are able to apply for more than 1 of either service if required.		

Authority Details			
Name of authorised person requesting additional bins:			
Authority (eg. Property owner, representative of company, etc)			
Contact Phone:		Mobile:	
Signature:		Date:	

On behalf of the above named business or educational institution, I agree to receive and pay for this kerbside recycling collection service in accordance with the standard conditions as attached. eg. Business Owner or person responsible for payment of accounts.

Authority:

Position held:

NOTE:

- Only business owner/manager or authorised person who is responsible for payment of accounts is authorised to sign this form.
- Only the property owner responsible for payment of Council Rates is authorised to sign this form.

Kerbside Waste and Recycling Collection Service

The Service

The kerbside collection service will be provided by the Glenelg Shire Council or their nominated collection contractor.

The service is available to residents, businesses and/or educational Institutions (“the recipient”) in township zones or along designated collection routes to assist them with the management of their waste and recyclables

The service involves a fortnightly collection of recyclable materials using 240 Litre Mobile Recycling Bins and/or the weekly collection of waste using 120 Litre Mobile Garbage Bins.

Service recipients may choose to receive multiple units of the service. (i.e. multiple waste and/or recycle bins in exchange for multiple service charges).

120L Mobile Waste and/or 240L Mobile Recycling Bins issued to the service recipient remains the property of the Council and will be “loaned” to service recipients for the duration of the service. Responsibility for lost, stolen or demolished bins will reside with the recipient.

The Service Agreement

By choosing to participate in the kerbside collection service and by signing the application form, the service recipient understands and agrees to the following:

1. The recipient will receive the service as described above.
2. The recipient will pay the service charge (waste and/or recycling) as determined by Council. Invoices will be issued through the property rates notices in August each year.
3. The recipient will place the receptacles at the nearest kerbside in a position agreed to by the collection contractor.
4. The recipient will place accepted materials (as determined by Council) into the waste and/or recycling bins and to minimise contamination by unwanted materials.
5. The recipient will ensure that cardboard is placed in the recycling and is torn or squashed to avoid jamming in the bins.
6. In the event that the service is no longer required by the recipient, the receptacle/s shall be returned to the Glenelg Shire Council and a withdrawal from service form signed. Outstanding monies owing, up to the date of signing the withdrawal from service form, will be charged on a pro-rate basis.
7. Bin replacements (if necessary due to loss, theft or demolition) will be paid for by the service recipient.
8. Normal bin maintenance (due to normal wear and tear) will be undertaken by Council’s Collection Contractor.
9. Changes of property or business ownership or tenancy shall be advised to Council within 7 days of the change occurring.
10. Service difficulties will be reported to Council’s Collection Contractor – Wimmera Mallee Waste Pty Ltd – Ph: 03 5395 1377.

The personal information requested on this form is being collected by the Glenelg Shire Council for municipal purposes as specified in the *Local Government Act 2020*. The Council will use this information only for the specific purpose of collection or for directly related purposes. The information will not be disclosed except as required or specifically authorised by law. You may request access to any personal information that Council may have collected about you. Also, you may request correction of your personal information if you can establish that it is not accurate or complete. Such requests should be directed to Council’s Privacy Officer on telephone 03 5522 2305.