

Applicant Details

Applicant Name				
Applicant Role	Agent	Owner	Contractor	Other
Postal Address				
Phone		Mobile		
Email				

Site Details

Being the owner / mortgagee / agent of owner / building practitioner / recognised person or body under Section 28 of the *House Contracts Guarantee Act of 1987*, or approved by the Building Control Commission, I request the provision of information of any building permit issued in the preceding ten (10) years and any current certificate, notice or report made under the Act on the following property:

Site Address							
Lot/s		LP/PS		Volume		Folio	
Crown Allotment		Section		Parish		County	
Registered Owner*				Owner's Signature			
Application Date	/	/					

1. Information Request - Regulation 51 (1): Fee \$47.20 (for all or part of this section)

Any person may request the relevant Council to provide in relation to any building or land:

Details of any permit or certificate of final inspection issued in the preceding 10 years: and

Details of any current determination made under Regulation 64(1) or exemption granted under Regulation 231(2): and

Details of any current notice or order issued by the relevant building surveyor under the Act.

2. Information Request - Regulation 51 (2): Fee \$47.20 (for all or part of this section)

Any person may request the relevant council to provide in relation to any building or land details as to whether the building or land:

In an area that is liable to flooding within the meaning of Regulation 5(2); or

In an area designated under Regulation 150 as an area in which buildings are likely to be subject to attack by termites: or

In an area for which bushfire attack level has been specified in a planning scheme; or

Is in an area designated under Regulation 152 as likely to be subject to significant snowfalls; or

Designated land; or

Designated works.

3. Information Request - Regulation 51 (3): Fee \$47.20 (for all or part of this section)		
An Owner or mortgagee of a building or land, or a prescribed building practitioner reporting on a building under Section 137B of the Act, may request the relevant council to provide the approved dates of the inspections carried out of the mandatory notification stages of building work carried out on the building or land.		
4. Copy of Plans: Fee \$62.00		
A request under 137B of the Act must be lodged by the owner of the property.		
Please specify House Garage Shed Extension Other		
A required copy of the title and title plan is attached (available at www.land.vic.gov.au).		
5. Legal Point of Discharge - Regulation 133: Fee \$144.70		
Proposed site plan required. Connection point only.		
6. Drainage Information - Spectrum GIS Mapping: No fee		
Mapping System Drainage Information - email or front counter collection (NB pipe location and depth needs on site confirmation by client)		
7. Drainage Information - Drainage, Stormwater, Easement: Fee \$76.50		
There is no guarantee that information requested is available. No refund will be granted once a search is conducted.		
Proposed Building	Single Dwelling	Multi-Unit Development Commercial Industrial
Drainage Information Only (Pipe Size, Depth and Offset)		
Stormwater connection advice for commercial and industrial properties		
Site inspections of construction connections within property easements		
<i>A Building Layout Plan and either a Copy of the Title or Subdivision Plan is required.</i>		
8. Drainage Information – Works Within Road Reserve: See WWRR for fees (Min. Fee \$88.90)		
There is no guarantee that information requested is available. No refund will be granted once a search is conducted.		
Site inspections of constructed connections within road reserves		
Total Fees Payable \$	The fees are attached	Call me to arrange payment

Office Use Only	
Date Fees Paid / /	Receipt No.
The personal information requested on this form is being collected by the Glenelg Shire Council for municipal purposes as specified in the <i>Local Government Act 1989</i> . The Council will use this information only for the specific purpose of collection or for directly related purposes. The information will not be disclosed except as required or specifically authorized by law. You may request access to any personal information that Council may have collected about you. Also, you may request correction of your personal information if you can establish that it is not accurate or complete. Such requests should be directed to Council's Privacy Officer on telephone 03 5522 2305.	