

## Building Permit Request for Extension of Time Before Permit Expires

To: **Municipal Building Surveyor  
Glenelg Shire Council  
PO Box 152,  
PORTLAND VIC 3305**

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I/We \_\_\_\_\_ being the  
Applicant/Builder/Owner of (full postal address)

\_\_\_\_\_ wish to request an extension of time to (please tick):

**Commence** the building works or  **Complete** the building works

at (site location):

\_\_\_\_\_ Building Permit Number: \_\_\_\_\_

Issued on: \_\_\_\_/\_\_\_\_/\_\_\_\_

I hereby enclose payment of **\$153.00** for my request for an extension of time.

This fee is payable via cash (in-office only), cheque, money order or credit card.

I understand that the maximum period of time that the building permit will be extended for is 12 months.

**Signature of Applicant/Builder/Owner:**

\_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone: \_\_\_\_\_

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