

Permit Number: _____ Date Issued: _____

Site Address

Street Address: _____

Suburb/Town: _____ Postcode: _____

Lot: _____ LP/PS _____ Crown Allotment _____ Section _____

Volume _____ Folio _____ Parish _____

Applicant

Name: _____

E-mail _____

Business Phone _____ Mobile _____

Postal Address _____

Suburb/Town: _____ Postcode: _____

All correspondence will be emailed

Permit Issued to (Previous Owner)

Name: _____

Business Phone _____ Mobile _____

Postal Address _____

Suburb/Town: _____ Postcode: _____

Permit Transfer to (New Owner)

Name: _____

E-mail _____

Business Phone _____ Mobile _____

Postal Address _____

Suburb/Town: _____ Postcode: _____

All correspondence will be emailed

Plumber Details

Name: _____

Postal Address _____

Suburb/Town: _____ Postcode: _____

Business Phone _____ Mobile _____

E-mail _____

License Number: _____

Note: All plumbing and drainage works must be carried out by a Victorian registered plumber. A certificate of Compliance must be lodged by the plumber and submitted to Council within seven (7) days of the completion of all works.

Supporting Documents to be supplied with application:

1. **Proof of ownership** - Copy of title and title plan and/or Contract of Sale.
2. **Payment of relevant fees.**

Note: If wishing to make changes to the permitted wastewater system, an amendment form and relevant fees are required.

Declaration

Applicant, I understand and acknowledge that:

1. The information provided in this application is true and complete to the best of my knowledge.
2. This application form is a legal document and penalties exist for providing false or misleading information.
3. If the Applicant is not the Owner – I/We the applicant, hereby declare that we have notified the owner about this application and consent to a copy of the permit being forwarded to the owner.
4. The owner is aware of the requirements of this septic tank system and the associated maintenance required for the life of the system.
5. That my system once installed cannot be used until an inspection of the system has been carried out and an Approval to Use Certificate has been issued.
6. I understand that it is an offence under the Environment Protection Act 2017 for my system to be used without an Approval to use Certificate having been issued and that a fine maybe imposed by Council.

I am the owner of this Land:

1. I acknowledge the following constraints apply to the area of land dedicated for the treatment of septic effluent:
2. No raising of ground level with clay or soil after initial construction has been completed.
3. I will install, operate and maintain the septic tank system in accordance with the permit conditions, certificate and established guidelines.

Signature

Print Name

Date

Privacy Statement

The Glenelg Shire Council is committed to protecting individual's right to privacy and the responsible and fair handling of personal and health information, consistent with the *Privacy and Data Protection Act 2014* and the *Health Records Act 2001*. Accordingly, Council will adhere to the Information Privacy and Health Privacy Principles when undertaking its statutory functions and activities, so that the privacy of individuals can be protected. The Council's Privacy Policy is available from our website www.glenelg.vic.gov.au/privacy and all Council Customer Service Centres. For further information or how you can access and/or amend your personal information please contact Council's Privacy Officers via our website https://www.glenelg.vic.gov.au/Page/Page.aspx?Page_Id=5133