

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

**Site Address**

Street Address: \_\_\_\_\_

Suburb/Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Lot: \_\_\_\_\_ LP/PS \_\_\_\_\_ Crown Allotment \_\_\_\_\_ Section \_\_\_\_\_

Volume \_\_\_\_\_ Folio \_\_\_\_\_ Parish \_\_\_\_\_

**Applicant**

**Name:** \_\_\_\_\_

E-mail \_\_\_\_\_

Business Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Postal Address \_\_\_\_\_

Suburb/Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

**All correspondence will be emailed**

**Property Owner Details** (If different to Applicant Details)

Property Owner Name: \_\_\_\_\_

Mobile \_\_\_\_\_ E-mail \_\_\_\_\_

Street/Postal Address: \_\_\_\_\_

Suburb/Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

**All correspondence will be emailed**

**Plumber Details**

**Name:** \_\_\_\_\_

Postal Address \_\_\_\_\_

Suburb/Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Mobile \_\_\_\_\_ E-mail \_\_\_\_\_

License Number: \_\_\_\_\_

**Note:** All plumbing and drainage works must be carried out by a Victorian registered plumber. A certificate of Compliance must be lodged by the plumber and submitted to Council within seven (7) days of the completion of all works.

## Details of Amendment

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### **Supporting Documents to be supplied with Amendment:** Dependent on amendment

1. **Certificate of Conformance**
2. **Site plan** showing - Location and dimensions of all existing and proposed buildings, swimming pools, driveways. Location and length of proposed wastewater system, all effluent lines/irrigation areas or other effluent disposal methods. Location of all vents; and inspection openings
3. **Dwelling floor plan**, clearly identify all rooms and plumbing exit points.
4. **Proof of ownership** - Copy of title and title plan and/or Contract of Sale.
5. **Payment of relevant fees.**

### **Declaration**

#### **Applicant, I understand and acknowledge that:**

1. The information provided in this application is true and complete to the best of my knowledge.
2. This application form is a legal document and penalties exist for providing false or misleading information.
3. If the Applicant is not the Owner – I/We the applicant, hereby declare that we have notified the owner about this application and consent to a copy of the permit being forwarded to the owner.
4. The owner is aware of the requirements of this septic tank system and the associated maintenance required for the life of the system.
5. That my system once installed cannot be used until an inspection of the system has been carried out and an Approval to Use Certificate has been issued.
6. I understand that it is an offence under the Environment Protection Act 2017 for my system to be used without an Approval to use Certificate having been issued and that a fine maybe imposed by Council.

#### **I am the owner of this Land:**

1. I acknowledge the following constraints apply to the area of land dedicated for the treatment of septic effluent:
2. No raising of ground level with clay or soil after initial construction has been completed.
3. I will install, operate and maintain the septic tank system in accordance with the permit conditions, certificate and established guidelines.

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Signature

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Print Name

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Date

#### **Privacy Statement**

The Glenelg Shire Council is committed to protecting individual's right to privacy and the responsible and fair handling of personal and health information, consistent with the *Privacy and Data Protection Act 2014* and the *Health Records Act 2001*. Accordingly, Council will adhere to the Information Privacy and Health Privacy Principles when undertaking its statutory functions and activities, so that the privacy of individuals can be protected. The Council's Privacy Policy is available from our website [www.glenelg.vic.gov.au/privacy](http://www.glenelg.vic.gov.au/privacy) and all Council Customer Service Centres. For further information or how you can access and/or amend your personal information please contact Council's Privacy Officers via our website [https://www.glenelg.vic.gov.au/Page/Page.aspx?Page\\_Id=5133](https://www.glenelg.vic.gov.au/Page/Page.aspx?Page_Id=5133)