



**DOCUMENTS TO BE MADE
AVAILABLE FOR PUBLIC
INSPECTION
1 JULY 2021 TO 30 JUNE 2022**

Second Quarter as at 31 December 2021

*Glennelg Shire Council Public Transparency Policy
guides the information supplied in this document.*

DOCUMENTS AVAILABLE SEPARATELY ON WEBSITE

1. Reporting to Council from Delegated or Community Assets Committee. (Council currently do not have either of these committees established).
2. Agendas for, and minutes of, Council meetings held in the previous 12 months.
3. Reporting from Committees to Council
4. Audit and Risk Committee Performance Reporting (included in Council meeting agendas/minutes).
5. Terms of Reference for Committees.
6. Register of Election Campaign Donations.

1. **Register of Gifts, Benefits and Hospitality offered to Councillors or Council staff**

(provided by EA's of each department)

(a) Councillor - Gift Register – (Reference CPO-CEO-CS-007 Council Policy Gifts, Benefits and Hospitality – Councillors)

Date	Name	Details (what and from whom)	Amount \$	Accepted/ Refused
23/12/2021	Cr Karen Stephens, Timber Towns Victoria (TTV President)	Wine from Premier Strategy	\$50	Accepted (TTV 2022 Annual Dinner)

(b) Council Staff - Gift Register – (Reference OPO-CEO-OD-013 - Council Policy Gifts, Benefits and Hospitality – Employees)

Date	Name	Details (what and from whom)	Amount \$	Accepted/Refused
16/12/2021	Greg Burgoyne	Gift Hamper from Australian Bluegum Plantations	\$80	Donated (Accepted)
15/12/2021	Karen Meyrick on behalf of Jaycee Kindergarten Team	Thank you, morning tea platter from Jaycee Parent and Friends Committee	Under \$100	Accepted
14/12/2021	Kathleen Millikan Centre Early Childhood Education and Care Staff	Pizza and Drinks from the Casterton Central from the Casterton Central – Bronwyn Balzan	\$160	Accepted
13/12/2021	Kathleen Millikan Centre Early Childhood Education and Care Staff	\$100 cash for the purchase of coffee for all KMC staff from Leanne Dillon	\$100	Refused – cash returned to donor
16/12/2021	Kathleen Millikan Centre Early Childhood Education and Care Staff	Sweet and Savoury food platters from Laura Jarrad	\$100	Accepted
22/12/2021	Michael Doherty, PP&F Manager	2 Bottles of wine from Wimmera Mallee Waste	\$26	Accepted - Donated
22/12/2021	Kathleen Millikan Centre Early Childhood Education and Care Staff	16 x \$50 Gift Vouchers for Element Casterton from Kathleen Millikan Centre Parents and Friends Committee	\$800	Refused – Gift vouchers returned to donor
13/12/2022	Scott Easson, Local Port of Portland Bay Manager	\$50 Cash donation to the Local Port Unit for great service	\$50	Accepted – Nibbles for LP staff Christmas breakup.

2. Register of Conflict of Interest disclosed by Councillors or Council staff

(Information provided by the Executive Assistant Corporate Services).

Meeting Date	Meeting Item	Subject	Councillor	Nature of Interest
Councillors Workshop Tuesday - 10 August 2021	1.3	Community Grants	Cr Carr	Material Conflict
Councillors Workshop Tuesday - 10 August 2021	1.3	Community Grants	Cr Hawker	General Conflict
Council Meeting - Tuesday 24 August 2021	13.3	Community Grants	Cr Carr	Material Conflict
Council Meeting - Tuesday 24 August 2021	13.3	Community Grants	Cr Hawker	General Conflict
Council Meeting - Tuesday 24 August 2021	14.2	Contract	Cr Rank	Material Conflict
Councillors Workshop – Tuesday 12 October 2021	4	Heritage Grant – 221 Hurd Street Portland	Cr Carr	General Conflict
Councillors Workshop – Tuesday 12 October 2021	4	Contract 2021-22-02 Connecting Footpaths	Cr Carr	General Conflict
Council Meeting - Tuesday 26 October 2021	14.06	Heritage Grant – 221 Hurd Street Portland	Cr Carr	General Conflict
Council Meeting - Tuesday 26 October 2021	14.06	Heritage Grant – 221 Hurd Street Portland	Cr Rank	General Conflict
Council Meeting - Tuesday 26 October 2021	14.07	14.7 Portland Strategic Framework Plan, Rural Land Strategy, Portland Rural Living Assessment and Amendment C106GELG	Cr Rank	Material Conflict
Council Meeting – Tuesday 14 December 2021	14.08	Contract 2021-22-02 Connecting Footpaths	Cr Carr	General Conflict

Council Meeting – Tuesday 14 December 2021	14.07	Councillor Conduct Hearing Outcome	Cr Wilson	General Conflict
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3. Summary of Personal Interests by Councillors and Nominated Staff
 (Information provided by the Executive Assistant Corporate Services).

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Melanie Bennett	Local Laws Manager	30/09/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner Portland - Vacant Land/Investment/Farming - Owner
Matthew Berry	Regulatory Services Manager	13/9//2021	<u>9.Companies which you solely or jointly with family members hold a controlling interest</u> BethelighbyChristie - Jewelry production and sales
Janine Johnstone	Risk and Safety Manager	8/09/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner
Greg Burgoyne	Chief Executive Officer	9/09/2021	<u>1.Corporate Directorships or memberships of a governing body:</u> Beyond the Bell - Company Secretary - Company Secretary service for not for profit <u>4.Trusts that you are a trustee or a beneficiary of:</u> Joburg Family Trust Fund Joburg Superannuation Fund <u>7.Land you own or have a beneficial interest in:</u> Portland - Private Residence - Owner Cape Bridgewater - Rental Property <u>8.Shares you own or have a beneficial interest in:</u> ANZ, CBA, Westpac and ARGO

David Hol	Director Corporate Services	13/09/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Co-Owner
Edith Farrell	Director Assets	30/09/2021	<u>1. Corporate Directorships or memberships of a governing body:</u> Beyond the Bell - Board Director - To fulfill the Charter in education for young people South West Community Foundation - Board Director - Dispersing Funds by grants throughout South West Victoria
NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Ann Kirkham	Chief Information Officer	9/09//2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner
Chris Saunders	Operations Manager	8/09/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residential - Owner Portland - Residential - Owner
Ian Welch	Building Surveyor	28/09/2021	<u>7. Land you own or have a beneficial interest in:</u> Mailors Flat - Residence - Owner
Karen Stephens	Councillor	8/09/2021	<u>1. Corporate Directorships or memberships of a governing body</u> Karen Anne Stephens Pty Ltd - Director <u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Casterton Kelpie Association - President - Community Organisation <u>7. Land you own or have a beneficial interest in:</u> Casterton - Residence - Owner Casterton - Investment Property - Owned by partner <u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Karen Ann Stephens Pty Ltd - Private Company

Gilbert Wilson	Councillor	10/09/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Rental Property - Owner Portland - Retail Business - Joint Owner Portland - Commercial Business - Owned by Partner Portland - Residence - Owned by Wife Portland - Commercial Rental - Owner by Wife
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NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Chrissy Hawker	Councillor	14/09/2021	<p><u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Tyrendarra Football Club - Football Manager - Manage 2 Senior Football Teams</p> <p><u>3. Partnerships or joint ventures which you are a member</u> Contract Hire, Administration and Hairdressing</p> <p><u>4. Trusts that you are a trustee or a beneficiary of</u> Hawker Superannuation</p> <p><u>5. Paid Employment</u> Richmond Henty Hotel Motel Portland Cemetery Trust</p> <p><u>6. Consultancies, contracts or agencies</u> Portland Cemetery</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Commercial - Owner Portland - Commercial - Owner Portland - Residence - Owner</p>
Michael Carr	Councillor	10/09/2021	<p><u>2. Unincorporated association in which you are a member and perform a leadership role:</u> Bridgewater Lakes Aquatic Club- Safety Officer - Water Skiing Future Leaders of Industry - Steering Committee - Youth Committee</p> <p><u>5. Paid Employment</u> Port of Portland - Infrastructure Manager</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence (50%) Portland - Farming (100%)</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Rusty March Angus - Beef Cattle breeding</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Jayden Smith	Councillor	11/09/2021	<p><u>5. Paid Employment</u> Port of Portland</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Component - Vehicle detailing</p>
Scott Martin	Councillor	22/09/2021	<p><u>1. Corporate Directorships or memberships of a governing body</u> SL & DA Martin Family</p> <p><u>4. Trusts that you are a trustee or a beneficiary of:</u> SL & DA Martin Family - Café /Restaurants</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Primary Residence Cape Bridgewater - Café - Owner Heywood - Cafe/ - Owner</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> SL & DA Pty Ltd - Non trading trustee of family</p>
Anita Rank	Councillor	9/09/2021	<p><u>1. Corporate Directorships or memberships of a governing body</u> Committee for Portland - Board Member - Chamber of Commerce Active Health Portland - Director - Health Service GOORT - Director - Tourism Body</p> <p><u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Great South Coast - Chair - Representative Body Great South Coast Regional Partnership - Board member - Representative body Regional Development Australia - Barwon South West Region - Representative body South Coast Suicide Prevention Group - Chair - Preventative (Mental) Health Group Headspace Portland - Chair - Youth Mental Health Rail Freight Alliance - Deputy Chair - Representative Body</p> <p><u>7. Land you own or have a beneficial interest in:</u></p>

			<p>Portland - Residence - Family Portland - Rental Portland - Rental Portland - Vacant Land - Investment Property</p>
Symonne Robinson	<p>Manager Organisational Development</p>	14/09/2021	<p><u>4.Trusts that you are a trustee or a beneficiary of</u> SSR Superannuation - Shares - Superannuation Fund <u>7. Land you own or have a beneficial interest in:</u> Portland - Owner - Residence</p>
Philip Saunders	<p>Audit and Risk Committee Chairperson</p>	13/09/2021	<p><u>1. Corporate Directorships or memberships of a governing body</u> Heywood Rural Health - Chair - Health Service Glenelg Hopkins Catchment Authority - Director - Environment Management Narrawong District Association - Chair - Promote Narrawong <u>3. Partnerships or joint ventures which you are a member</u> Belle-Vue Farm <u>4.Trusts that you are a trustee or a beneficiary of</u> Belle-Vue Farm - Farming <u>5. Paid Employment</u> Glenelg Hopkins Catchment Management Authority <u>7. Land you own or have a beneficial interest in:</u> Tyrendarra - Residence Tyrendarra - Farming</p>
Bonnie Holmes	<p>Audit and Risk Committee Independent Member</p>	10/09/2021	<p><u>7. Land you own or have a beneficial interest in:</u> Koroit - residence</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Teresa Paris	Audit and Risk Committee Independent Member	30/09/2021	<p><u>1. Corporate Directorships or memberships of a governing body</u> ParKoz Super - Director Good Night Paris Pty Ltd - Shareholder</p> <p><u>2. Unincorporated association in which you are a member and perform a leadership role:</u> Portland Yacht Club - Treasurer</p> <p><u>4.Trusts that you are a trustee or a beneficiary of</u> Parkoz Super</p> <p><u>5. Paid Employment</u> Port of Portland - Financial Controller</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland- Residence</p> <p><u>8.Shares you own or have a beneficial interest in:</u> Magellan Global Equities Platinum International Fund Betashares Ftse Rafi Australia</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Good Night Paris</p>
David Stafford	Audit and Risk Committee Independent Member	30/09/2021	<p><u>1. Corporate Directorships or memberships of a governing body</u> Portland Studios Pty Ltd - Director</p> <p><u>2. Unincorporated association in which you are a member and perform a leadership role:</u> Portland Soccer Sports and Recreational Club - President</p> <p><u>4.Trusts that you are a trustee or a beneficiary of</u> The Stafford Family Trust</p> <p><u>5. Paid Employment</u> RFCS Victoria West - Executive Officer</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Commercial Portland - Residence</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest</u> Portland Studios Pty Ltd</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Ricky Luke	Team Leader - Design and Assets	9/09/2021	<u>2. Unincorporated association in which you are a member and perform a leadership role:</u> Portland Kyokushin Karate Social Club - President
Paul Phelan	Director Community Services	9/09/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence -Owner

4. Submissions made by Council

(Information supplied by each Department)

Submission Title	To	Date
Submission: Code of Practice for Timber Production (DocSetID: 2873713)	Department of Environment, Land, Water and Planning	29 July 2021
Response submission to the Primary Production Adaptation Action Plan (DocSetID: 2878203)	Deputy Secretary Forestry and Climate Change Department of Jobs, Precincts and Regions	6 August 2021
DRAFT Glenelg Shire Council Annual Report 2020-2021	The Hon Shaun Leane Minister for Local Government	30 September 2021
Submission to the Parks Victoria Land Management Strategy	Manager Park Management Planning Parks Victoria	14 October 2021
Submission to Future of Agriculture Training Review 2021 (DocSetID: 2904160)	Ms Michaela Settle MP Department of Education and Training	29 October 2021

5. Submissions received by Council

(Information supplied by each Department)

Title	Received Submission
Draft Rate and Revenue Plan Submissions	Due to the large number of submissions received a copy can be obtained from Glenelg Shire Council Customer Service Centre (DocSetID: 2865375)

6. Travel undertaken by Councillors or Council staff

(Information supplied by each Department)

Details of overseas or interstate travel (other than interstate travel by land for less than 3 days)

Purpose	Councillor/ Council Staff Member	Destination	Date	Total Cost

7. Register of Delegations

(Information sourced from the Delegations and Authorisations Register by the Executive Assistant Corporate Services).

Delegations are to exercise power, duties and functions as set out within the Schedule of each document under each Act or legislation.

Delegate	Date Signed	DocSetID:
From Council to Chief Executive Officer (S5)	24 August 2021	2571775
From Council to Members of Council Staff (S6)	24 August 2021	2664460
Instrument of Sub-Delegation from CEO to Staff (S7)	25 August 2021	2664462
From Chief Executive Officer to Members of Council Staff (S13)	25 August 2021	2664461
Instrument of Delegations by CEO for Vicsmart Applications under the Planning and Environment Act 1987 (S14)	25 August 2021	2535162
Instrument of Delegation from the Port Manager to Members of Staff	25 August 2021	2738890
Instrument of Sub-Delegation by Chief Executive Officer as Port Manager	24 August 2021	2433061
Instrument of Delegation Waterway Manager	25 August 2021	2433060
Instrument of Delegation Committee of Management <i>Crown Land (Reserves) Act 1978</i>	24 February 2021	2594037

8. **Register of Authorised Officers**

(Information sourced from the Delegations and Authorisations Register by the Executive Assistant Corporate Services).

S11 Appointment and Authorisation under specific Acts or legislation.

<u>NAME</u>	<u>TITLE</u>	<u>DATE SIGNED</u>
ALLEN, Aaron	Local Laws Officer	07-Jun-21
BERRY, Matthew	Regulatory Services Manager	23-Nov-21
BENNETT, Melanie	Manager Local Laws	29-Mar-21
BARCLAY, Damon	Waste Services Coordinator	29-Mar-21
BOURKE, Shelly	Aged and Disability Services Manager	23-Nov-21
CLEMENTS, Jacob	Strategic Planner	23-Nov-21
EASSON, Scott	Local Port Manager	28-May-20
FLOCKHART, Tanya	Acting Library Manager	29-Mar-21
FRASER, John	Local Laws Ranger /Prosecutions Officer	21-Aug-20
FOST, Darren	Municipal Building Surveyor	05-Feb-21
GURIKAR, Sanket	Statutory Planner	23-Nov-21
HODGETTS, Christopher	Statutory Planner	23-Nov-21
HOL, David	Director Corporate Services	29-Mar-21
INVERARITY, Ron	Local Port Officer	
JARRAD, Ross	Building Inspector	18-May-21
JOHNSTONE, Janine	Risk and Safety Manager	29-Mar-21
KENNETT, Aaron	Environmental Health Officer	05-Jan-22
KIRKHAM, Ann	Chief Information Officer - Glenelg Futures	29-Mar-21
PRESTON ROWE PATERSON	Valuations Officers	28-May-20
LIPSCOMBE, Simon	Local Port Officer	28-May-20
LONSDALE, Ashleigh	Local Laws Officer	21-Aug-20
LUKE, Ricky	Asset Management Coordinator	29-Mar-21
LYONS, Susie	Arts & Culture Manager	29-Mar-21
MCFARLANE, Helen	Local Laws Officer	21-Aug-20
MCCMAHON, Lynne	Municipal Emergency Management Officer	23-Nov-21
MALLEN, Justin	Resource Management Officer	28-May-20
MAYBERY, Jodie	Training Coordinator - OHS & Risk	29-Mar-21
MONAGHAN, Shelly	Rates and Valuations Coordinator	28-May-20
MUSKEE, Jacqui	Ranger / Local Laws Team Leader / Municipal Fire Prevention Officer	21-Aug-20
PARKER, Yvette	Projects Manager	29-Mar-21
PHELAN, Paul	Director Community Services	01-Jun-21
ROBINSON, Symonne	Organisational Development Manager	23-Nov-21
SCOTT, Simone	Contract Procurement Coordinator	23-Nov-21

SMITH, Adam	Environmental Sustainability Coordinator	23-Nov-21
THOMPSON, Lynne	OHS Officer	29-Mar-21
VAN GEMST, Hanna	Graduate Environmental Health Officer	05-Jan-22
Victoria Police		31-Aug-21
WELCH, Ian	Building Surveyor	23-Nov-21
WYNNE, Kelly	Strategic Planner	23-Nov-21

S11A Planning and Environment Act 1987 only

BERRY, Matthew	Regulatory Services Manager	26-May-20
CLEMETS, Jacob	Team Leader Planning	26-May-20
GUIKAR, Sanket	Statutory Planner	26-May-20
HODGETTS, Christopher	Statutory Planner	26-May-20
WYNNE, Kelly	Strategic Planner	26-May-20
S15	Instrument of Authorisation and Appointment Council's Freedom of Information Officer	25-Aug-21
S17	Instrument of Authorisation and Appointment under the <i>Oaths and Affirmations Act 2018</i>	25-Aug-21

9. Details of all leases involving Land and Buildings which was entered into by Council as lessor.

(Information sourced from the property related Leases register. This register contains the property Lease information provided by the relevant functional staff in Council Departments and Business Units).

A. Property Related Leases - LAND

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L1	Portland Aerodrome Farm Lease (Area G), 1260 Bridgewater Lakes Rd, Cashmore	Paul & Melissa Johnstone	9 years	Nil	01/07/2019	30/06/2028	\$553
L2	Portland Aerodrome Farm Lease (Area B), 1260 Bridgewater Lakes Rd, Cashmore	N & S Warner Investments Pty Ltd	3 years	N/A	1/07/2014	30/06/2023	\$507
L3	Hangar – Portland Aerodrome (Portion A) 1260 Bridgewater Lakes Rd, Cashmore	Derek A & Colleen Knight	5 year	1 x 4 years	01/02/2017	31/01/2022	\$642
L4	Portland Aerodrome, 1260 Bridgewater Lakes Rd, Cashmore	Air Services Australia	1 year		1/05/2017	Annually	\$1.00
L6	Portland Aerodrome, Part 1260 Bridgewater Lakes Rd Cashmore	Portland Pistol Club	3 years	2 x 3 years	1/1/2019	31/12/2021	\$114
L8	Former Gorae West School Site (35 sq mts of) PTCA 9, Section 9 Parish of Mouzie 1651 Heath Rd Gorae West	Country Fire Authority	25 years	Nil	01/07/2004	30/06/2029	\$11 Paid in full
L9	Portland Foreshore	Portland Yacht Club	10 years	Nil	1/12/2019	30/11/2029	\$2,600

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L10	Portland Foreshore	TS Henty Naval Cadets	9 years	Nil	01/07/2013	30/06/2022	\$114
L12	Portland Aerodrome Farm Lease (Weather Station), 1260 Bridgewater Lakes Rd, Cashmore	Bureau of Meteorology	9 years	Nil	01/07/2017	30/06/2026	\$155
L14	Portland Aerodrome Farm Lease (Areas D & E), 1260 Bridgewater Lakes Rd, Cashmore	Anthony R Bennett	3 years	2 x 3 years	01/07/2021	30/06/2024	\$1,500
L15	Portland Aerodrome Farm Lease (Area F), 1260 Bridgewater Lakes Rd, Cashmore	Johnathon Faure	6 years	1 x 3 years	01/07/2016	30/06/2022	\$3,286
L16	Mt Clay Microwave Tower Site	ACE Radio Broadcaster P/L	6 year	Nil	1/10/2003	Lease continuing – annual payment being made	\$2,647
L17	Dutton Way Reserve Dutton Way Pt. C/A 3 Section 3	Murray Arthur	1 year	Annually on application	01/09/1993	Annually	\$110
L20	Portland Aerodrome 1260 Bridgewater Lakes Rd, Cashmore	Emfert Pty Ltd & Bancanalytic s Pty Ltd	5 years	1 x 4 years	01/03/2017	28/02/2022	\$856

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L22	Possum Park 42-44 Henty St Casterton	Superate Pty Ltd	21 years	Nil	01/01/2008	01/01/2029	\$5,105
L25	Portland Aerodrome (lot 5A) 1260 Bridgewater Lakes Rd, Cashmore	Anthony Robert Bennett	3 years	2 x 3 years	01/07/2021	30/06/2024	\$1,585
L27	C/A 26 A Dartmoor (Bowds Lane)	D A Firth	3 years	Nil	01/10/2021	30/09/2024	\$4,000
L30	Portland Aerodrome (Portion A) 1260 Bridgewater Lakes Rd, Cashmore	Bruce Knowles	9 years	Nil	01/07/2021	30/06/2030	\$883
L34	Rear Land – 94 Julia St Portland	Portland Community Garden Landcare Inc.	9 years	Nil	15/11/2013	14/11/2022	\$500
L35	11 Moodie St Casterton (Blueberry Hill)	GPG Fencing	3 years	N/A	1/10/2014	30/09/2023	\$462
L40	Portland Aerodrome, 1260 Bridgewater Lakes Rd	Portland Aero Club	6 Years	1 x 3 years	01/07/2016	30/06/2022	\$1,424
L44	Owen St, Heywood	Heywood Wood Wine & Roses Inc.	5 years	Nil	01/11/2017	31/10/2022	\$456

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L52	Portland Aerodrome Farm Lease (Area A & C) 1260 Bridgewater Lakes Rd Cashmore	Anthony Bennett	3 years (final extension)	Nil	01/01/2016	31/12/2023	\$2,693
L58	Ross Ct Portland	Lawleg Pty Ltd trading as Porthaul	3 years	Nil	01/08/2019	31/07/2022	\$1,653
L59	1669 Bridgewater Road, Cape Bridgewater	Portland Surf Life Saving Club Inc.	21 years	Nil	01/07/2006	30/06/2027	\$114
L61	Hanlon Park, 50 Henty St Portland	Portland Football Netball Cricket Club	10 years	1 x 11 years	01/07/2016	30/06/2026	\$4,491

B. Property Related Leases - BUILDINGS

Description of Property		Lessee	Terms of Lese	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
B2	19-21 Julia St Portland	Julia St Creative Space Inc.	3 years	N/A	01/07/2014	30/06/2023	\$1.00
B7	1661 Bridgewater Rd Cape Bridgewater - Bridgewater Bay Kiosk	SL & DA Pty Ltd	21 years	Nil	01/07/2013	30/06/2034	\$20,460
B8	184 Bentinck St Portland – Caravan Park	NRMA Parks & Resorts	21 years	Nil	12/12/2011	11/12/2032	\$169,400
B10	85 Cliff St Portland Old Portland Watch House	Good Night Paris Pty Ltd	3 years	1 x 3 year	18/06/2017	17/06/2023	\$15,474
B16	23 Glenelg St Portland Old Powerhouse Museum	Portland Powerhouse Car Club Inc.	9 years	Nil	01/07/2013	30/06/2022	\$1,738
B18	4 Glenelg St Portland	State Emergency Service	3 years	1 x 3 years	01/10/2018	30/09/2024	\$1.00

Description of Property		Lessee	Terms of Lese	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
B22	1260 Bridgwater Lakes Rd Cashmore NSC Hangar & adjoining quarters	Aircraft Maintenance Engineering Solutions Pty Ltd	3 years	Nil	1/1/2019	31/12/2021	\$10,798
B24	56 Ascot St Dartmoor	State Emergency Service	3 years	1 x 3 years	01/10/2018	30/09/2024	\$1.00
B26	Café, 98 Lee Breakwater Rd, Portland	S Campbell	3 years	2 x 3 years	01/07/2019	30/06/2022	\$5,641
B29	Ruth Martin Memorial Building, 34 Julia St Portland	3RPC	5 years	N/A	01/07/2016	30/06/2025	\$1,424
B34	3 Racecourse Rd, Casterton	Casterton & District Historical Society Inc.	3 years	Nil	01/07/2019	30/06/2024	\$114

10. Donations and Grants made by Council.
(Information supplied by the Finance Unit)

No	Name of person receiving Grant/Donation	Details	Amount \$
1	Absolutely Fabulous Fashion	Return to Business Voucher	275.00
2	Adam Holt Industries	Return to Business Voucher	275.00
3	Adam Jones	Heritage Grant 2021	10,000.00
4	Admella's Fruit & Veg	Eat Shop Play Local Competition Prize	300.00
5	Admella's Fruit & Veg	Retail Facade Improvement Grant	3,036.90
6	AG & MJ Nicholls	Return to Business Voucher	275.00
7	Aircraft Maintenance Engineering	Return to Business Voucher	275.00
8	Alex Cancian Menswear	Return to Business Voucher	275.00
9	Anthony Drummond	Heritage Grant 2021	4,329.50
10	Assets Real Estate	Retail Facade Improvement Grant	5,000.00
11	Bahgallah Hall Committee Inc.	Community Grant - Public Halls	1,303.00
12	Bay of Whales	Return to Business Voucher	275.00
13	Bayview College	Celebration Day Grant	2,000.00
14	Black Falcon Consulting	Return to Business Voucher	275.00
15	Brett & Natasha Creasey	Retail Facade Improvement Grant	3,960.50
16	C McCarthy & A Tempest	Return to Business Voucher	275.00
17	Casterton Agricultural Machinery Pty Ltd	Retail Facade Improvement Grant	4,003.00
18	Casterton Business Development Association Inc.	Fireworks contribution	4,000.00
19	Casterton Business Development Association Inc.	Annual Contribution Christmas/NYE celebrations 2021	6,000.00
20	Casterton Community Co-operative Ltd	Retail Facade Improvement Grant	792.00
21	Casterton Farm Supplies	Retail Facade Improvement Grant	4,824.00
22	Casterton Secondary College	Family Leisure and Sporting Centre Funding 2021/22	8,200.00
23	Cooky's Diesel Mechanic	Return to Business Voucher	275.00
24	Cycling Without Age Portland	Community Grant - Community Support	1,750.00
25	Dartmoor General Store	Retail Facade Improvement Grant	5,000.00
26	Debra Eather	Return to Business Voucher	275.00
27	Digby Hall & Recreation Reserve Inc.	Community Grant - Public Halls	1,750.00
28	Discovery Bathrooms	Return to Business Voucher	275.00
29	DT & E McCarthy	Return to Business Voucher	275.00
30	DW & JE Parker	Retail Facade Improvement Grant	5,000.00
31	Edgar St Takeaway	Retail Facade Improvement Grant	5,000.00

32	Edith Fox Massage Therapy	Return to Business Voucher	275.00
33	Elena's Classroom	Return to Business Voucher	275.00
34	Elf Media Management	Return to Business Voucher	275.00
35	Food & Fibre Great South Coast Inc.	Sponsorship	33,000.00
36	Gorae West Public Hall & Recreation Committee Inc.	Community Grant - Public Halls	1,000.00
37	Grays Mobile Mechanical	Return to Business Voucher	275.00
38	Gunditj Mirring Traditional Owners Aboriginal Corp	Heritage Grant 2021	1,056.00
39	Hairwize	Retail Facade Improvement Grant	218.90
40	Heywood District Secondary College	Heywood Community Complex Facility Contribution 2020/21	7,721.90
41	Heywood District Secondary College	Event Grant	2,000.00
42	Heywood Football Netball Club Inc.	Community Grant - Recreation	1,000.00
43	Heywood Golf Club Inc.	Community Grant - Recreation	4,960.00
44	Intimo	Return to Business Voucher	275.00
45	Into Solutions	Return to Business Voucher	275.00
46	Jakobe Walker	Aboriginal Education Scholarship 2021 second payment	1,500.00
47	Jonathon & Abby Lyness	Heritage Grant 2021	5,000.00
48	Joy's Craftworx	Retail Facade Improvement Grant	850.00
49	Julia Street Creative Space	Contribution to Exhale "Upwelling Festival Art Installation"	1,000.00
50	Julia Street Creative Space	Retail Facade Improvement Grant	4,686.00
51	Lacibe Pty Ltd	Return to Business Voucher	275.00
52	Lions Club of Portland Inc	Hooked on Tuna Fishing Competition - Facilitation of weigh in	1,000.00
53	Mac's Hotel / Quality Hotel Bentinck	Retail Facade Improvement Grant	5,000.00
54	Main Street Munchies	Retail Facade Improvement Grant	373.20
55	Marcus Alexander	Return to Business Voucher	275.00
56	Margaret & Agnes Café	Retail Facade Improvement Grant	3,797.20
57	Mark Brondsema	Return to Business Voucher	275.00
58	Merino Progress Association	Community Grant - Arts, Culture & Heritage	500.00
59	Narrawong Mechanics Hall	Community Grant - Public Halls	1,000.00
60	Nelson Mends Shed Inc.	Community Grant - Community Support	1,000.00
61	Nelson Mens Shed Inc.	Community Grant - Arts, Culture & Heritage	500.00
62	NomNomz Deliveries	Return to Business Voucher	275.00
63	OARSum Lifestyles	Return to Business Voucher	275.00
64	Oven Peel Bakery	Retail Facade Improvement Grant	220.20
65	Pathway to Soul Healing	Return to Business Voucher	275.00

66	Peter Barker-Lovett	Aboriginal Education Scholarship 2021 second payment	1,500.00
67	Portland BMX Club	Community Grant - Recreation	5,000.00
68	Portland Bowling Club	Community Grant - Community Support	1,125.00
69	Portland Cable Trams Inc.	Return to Business Voucher	275.00
70	Portland Cable Trams Inc.	Community Grant - Community Support	2,622.00
71	Portland Calisthenics Club	Community Grant - Recreation	1,000.00
72	Portland Coastal Cliffs Inc.	Community Grant - Community Support	4,400.00
73	Portland Community Garden Landcare Group	Community Grant - Community Support	3,000.00
74	Portland District Therapy Dogs	Community Grant - Community Support	1,000.00
75	Portland Football Netball Cricket Club Inc.	Community Grant - Recreation	962.50
76	Portland Golf Club Inc.	Community Grant - Recreation	4,500.00
77	Portland Heywood Field & Game	Community Grant - Recreation	3,479.00
78	Portland Lawn Tennis Club Inc.	Community Grant - Tourism	1,000.00
79	Portland Little Athletics Centre	Minor Community Grant	500.00
80	Portland Newsagency Pty Ltd	Return to Business Voucher	275.00
81	Portland Project Services Pty Ltd	Return to Business Voucher	275.00
82	Portland RSL Memorial Bowling Club	Community Grant - Recreation	5,000.00
83	Portland Scenic Gateway Landcare Group	Community Grant - Recreation	500.00
84	Portland Secondary College	FReeZA School Based Grant 2021	2,000.00
85	Portland Spinal, Sport & Physiotherapy Clinic	Retail Facade Improvement Grant	5,000.00
86	Portland Sport & Game Fishing Club Inc.	Hooked on Tuna Fishing Competition 2021 - Donation for weigh-in	1,000.00
87	Portland Sportspower	Eat Shop Play Local Competition Prize	200.00
88	Portland Squash and Racquetball Club	Return to Business Voucher	275.00
89	Portland Touch Football Association	Community Grant - Tourism	900.00
90	Portland Tourist Association	Community Grant - Community Support	5,000.00
91	Portland Volunteer Coast Guard VF17 Flotilla	Donation of Permit Fee	300.00
92	Portland Yacht Club Inc.	Community Grant - Recreation	5,000.00
93	Powerhouse Productions	Return to Business Voucher	275.00
94	Promoting Heywood & District Committee Inc.	NYE Fireworks Contribution	4,000.00
95	Promoting Heywood & District Committee Inc.	Heywood Christmas Event Funding	6,000.00
96	Riley Munro	Aboriginal Education Scholarship 2021 second payment	1,500.00
97	Robertson Plumbing	Return to Business Voucher	275.00
98	Rotary Club of Portland Inc.	Community Grant - Community Support	850.00
99	Royal Hotel	Return to Business Voucher	275.00

100	SC & RM Thomas	Return to Business Voucher	275.00
101	Scissors on the Edge	Return to Business Voucher	275.00
102	Seaview House	Return to Business Voucher	275.00
103	Serra Manaway Healing	Return to Business Voucher	275.00
104	Shoebox Solutions	Return to Business Voucher	275.00
105	Shore Cleaning Services	Return to Business Voucher	275.00
106	South Park Agjstment	Return to Business Voucher	275.00
107	South West Academy of Sport	South West Academy of Sport 2021-2022 Funding	6,000.00
108	South West Trades & Labour Council	Return to Business Voucher	275.00
109	Southern 500 Speedway Club Inc.	Community Grant - Recreation	999.00
110	Sports & All	Retail Facade Improvement Grant	5,000.00
111	Sunnyside & Co Casterton	Eat Shop Play Local Competition Prize	100.00
112	Tarragal Landcare Group	Community Grant - Community Support	1,000.00
113	Tegan's Support Services	Return to Business Voucher	275.00
114	The Bakehouse	Retail Facade Improvement Grant	220.20
115	The Unique Healing Way	Return to Business Voucher	275.00
116	Triffid Swim	Return to Business Voucher	275.00
117	Tyrendarra Football Netball Club	Community Grant - Recreation	790.00
118	Wando Vale Memorial Hall Committee Inc.	Community Grant - Public Halls	5,000.00
119	WeCare Portland	Return to Business Voucher	275.00
120	Wild West Goodles	Return to Business Voucher	275.00
121	Williamson Fine Furniture	Retail Facade Improvement Grant	2,486.00
122	Wood Wine & Roses Inc.	2020/2021 Truck & Ute Show Funding	10,000.00
123	Wood Wine & Roses Inc.	Truck & Ute Show 2021/2022 Iconic Funding	10,000.00
124	Wood Wine & Roses Inc.	Heywood Wood Wine & Roses Festival 2021/2022 Iconic Funding	15,000.00
125	Your Natural Pantry	Return to Business Voucher	275.00