



**DOCUMENTS TO BE MADE
AVAILABLE FOR PUBLIC
INSPECTION
1 JULY 2020 TO 30 JUNE 2021**

Final Quarter as at 30 June 2021

*Glenelg Shire Council Public Transparency Policy
guides the information supplied in this document.*

DOCUMENTS AVAILABLE SEPARATELY ON WEBSITE

1. Reporting to Council from Delegated or Community Assets Committee. (Council currently do not have either of these committees established).
2. Agendas for, and minutes of, Council meetings held in the previous 12 months.
3. Reporting from Committees to Council
4. Audit and Risk Committee Performance Reporting (included in Council meeting agendas/minutes).
5. Terms of Reference for Committees.
6. Register of Election Campaign Donations.

1. Register of Gifts, Benefits and Hospitality offered to Councillors or Council staff
 (provided by EA's of each department)

(a) Councillor - Gift Register – (Reference CPO-CEO-CS-007 Council Policy Gifts, Benefits and Hospitality – Councillors)

Date	Name	Details (what and from whom)	Amount \$	Accepted/Refused
18/02/2021	Cr Gilbert Wilson	GRoKE Opening Event hospitality, food and beverages	\$200	Refused
5/03/2021	Cr Scott Martin	GRoKE Opening Event hospitality, food and beverages	\$250	Accepted
5/03/2021	Cr Jayden Smith	GRoKE Opening Event hospitality, food and beverages	\$20	Accepted

(b) Council Staff - Gift Register – (Reference OPO-CEO-OD-013 - Council Policy Gifts, Benefits and Hospitality – Employees)

Date	Name	Details (what and from whom)	Amount \$	Accepted/Refused
13/8/2020	Rebecca Campbell	Professional Development Survey \$100 random draw – prepaid MasterCard	\$100	Accepted
18/03/2021	Jane Young	Breakfast at Neoen Meeting	\$20	Accepted
18/03/2021	Greg Burgoyne	Breakfast at Neoen Meeting	\$15	Accepted
1/1/2021	Janine Johnstone	Tray with Candles	\$90	Accepted
8/04/2021	Daniel Quinlivan	Nutanix Branded BBQ Tools	\$30	Accepted
14/04/2021	Greg Burgoyne	Meal during meeting with ABP	\$65	Accepted

2. Register of Conflict of Interest disclosed by Councillors or Council staff
 (Information provided by the Executive Assistant Corporate Services).

Meeting Date	Meeting Item	Subject	Councillor	Nature of Interest
Tuesday 28 July 2020	12.2 (1)	Heritage Grant Allocation	Cr Geoff White	Interest Conflict by Association
Tuesday 17 November 2020		CEO Update on Yumbah	Cr Michael Carr	Material Conflict
Tuesday 17 November 2020	D9	Bridgewater Revetment Works	Cr Scott Martin	General Conflict
Tuesday 24 November 2020	14.6	Contract 2022-21-06 Traffic Management and Safety Works	Cr Michael Carr	Material Conflict
Tuesday 24 November 2020	14.9	Bridgewater Revetment Works	Cr Scott Martin	General Conflict
Tuesday 24 November 2020	14.3	Planning Application – Heywood Service Station	Cr Scott Martin	General Conflict
Tuesday 1 December 2020	A4	Glenelg Shire Council Australia Day Awards	Cr Gilbert Wilson	General Conflict
Tuesday 15 December 2020	D7	Contract 2020-21-07 Hanlon Park Court Replacement	Cr Michael Carr	General Conflict
Tuesday 9 February 2021	A3	Aquatic and Recreation Report	Cr Michael Carr	General Conflict
Tuesday 9 February	A3	Aquatic and Recreation Report	Cr Anita Rank	Material Conflict
Tuesday 23 February 2021	7.1.2	Question taken on notice – Cape Bridgewater Rockwall	Cr Anita Rank	Material Conflict

Tuesday 23 February 2021	7.1.2	Question taken on notice – Cape Bridgewater Rockwall	Cr Scott Martin	General Conflict
Tuesday 23 February 2021	7.1.2	Question taken on notice – Cape Bridgewater Rockwall	CEO Greg Burgoyne	Material Conflict
Tuesday 23 March 2021	13.4	Community Grants	Cr Anita Rank	General Conflict
Tuesday 23 March 2021	13.4	Community Grants	Cr Michael Carr	General Conflict
Tuesday 27 April 2021	13.12	13.12 Overdimensional Vehicle travel on Portland Roads	Cr Michael Carr	General Conflict
Tuesday 27 April 2021	13.12	13.12 Overdimensional Vehicle travel on Portland Roads	Cr Scott Martin	General Conflict
Tuesday 27 April 2021	13.10	Community Grants	Cr Chrissy Hawker	General Conflict
Tuesday 25 May 2021	13.4 & 13.5	Planning Application P21060 and Heritage Grant Recommendations	Cr Scott Martin	General Conflict
Tuesday 25 May 2021	13.5	Heritage Grant Recommendations	Cr Jayden Smith	General Conflict

3. Summary of Personal Interests by Councillors and Nominated Staff
 (Information provided by the Executive Assistant Corporate Services).

SUMMARY OF PERSONAL INTERESTS (Initial Personal Returns)

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Melanie Bennett	Local Laws Manager	26/02/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner Portland – Vacant Land/Investment/Farming - Owner
Matthew Berry	Regulatory Services Manager	24/02/2021	<u>9. Companies which you solely or jointly with family members hold a controlling interest</u> BethelighbyChristie - Jewelry production and sales
Janine Johnstone	Risk and Safety Manager	24/02/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner
Greg Burgoyne	Chief Executive Officer	09/03/2021	<u>1. Corporate Directorships or memberships of a governing body:</u> Beyond the Bell - Company Secretary - Company Secretary service for not for profit <u>4. Trusts that you are a trustee or a beneficiary of:</u> Joburg Family Trust Fund - Listed Equities Joburg Superannuation Fund - Listed Equities/ Real Estate <u>7. Land you own or have a beneficial interest in:</u> Portland - Private Residence - Owner Cape Bridgewater - Rental Property - Owner via trust <u>8. Shares you own or have a beneficial interest in:</u> ANZ, CBA, Westpac and ARGO

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
David Hol	Director Corporate Services	02/03/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Co-Owner
Edith Farrell	Director Assets	31/03/2021	<u>1. Corporate Directorships or memberships of a governing body:</u> Beyond the Bell - Board Director - To fulfill the Charter in education for young people South West Community Foundation – Board Director - Dispersing Funds by grants throughout South West Victoria
Ann Kirkham	Chief Information Officer	30/03/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner
Chris Saunders	Operations Manager	24/02/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residential - Owner Portland - Residential - Owner
Lauren Easson	Chief Finance Officer	31/03/2021	<u>1. Corporate Directorships or memberships of a governing body:</u> Heywood Rural Health - Board Director - Provide Healthcare Surfing Victoria – Committee Member – Finance and Audit Committee <u>3. Partnerships or joint ventures which you are a member</u> Finance and Audit Committee
Ian Welch	Building Surveyor	30/03/2021	<u>7. Land you own or have a beneficial interest in:</u> Mailors Flat - Residence - Owner

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Karen Stephens	Councillor	30/03/2021	<p><u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Casterton Kelpie Association - President – Community Organisation</p> <p><u>7. Land you own or have a beneficial interest in:</u> Casterton - Residence - Owner Casterton - Commercial - Owner Casterton - Investment Property - Owned by partner</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Karen Ann Stephens Pty Ltd - Private Company</p>
Gilbert Wilson	Councillor	26/03/2021	<p><u>7. Land you own or have a beneficial interest in:</u> Portland - Rental Property - Owner Portland - Retail Business - Joint Owner Portland - Commercial Rental Property - Owned by Partner Portland - Residence - Owned by Partner Portland - Rental Property - Joint Owner</p>
Chrissy Hawker	Councillor	09/03/2021	<p><u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Tyrendarra Football Club - Football Manager - Manage 2 Senior Football Teams</p> <p><u>3. Partnerships or joint ventures which you are a member</u> Contract Hire, Administration and Hairdressing</p> <p><u>4. Trusts that you are a trustee or a beneficiary of</u> Hawker Superannuation - Cash/Shares/Jewellery - Retirement</p> <p><u>5. Paid Employment</u> Richmond Henty Hotel Motel Portland Cemetery Trust</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Commercial - Owner Portland - Commercial - Owner Portland - Residence - Owner</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Michael Carr	Councillor	25/02/2021	<p><u>2. Unincorporated association in which you are a member and perform a leadership role:</u> Bridgewater Lakes Aquatic Club- Safety Officer - Water Skiing Future Leaders of Industry - Steering Committee - Youth Committee Portland Auskick – Coordinator – Junior AFL Development</p> <p><u>3. Partnerships or joint ventures which you are a member</u> Water skiing Youth Development Junior AFL Development</p> <p><u>5. Paid Employment</u> Port of Portland – Infrastructure Manager</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence (50%) Portland - Farming (100%)</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Rusty March Angus - Beef Cattle breeding</p>
Jayden Smith	Councillor	02/03/2021	<p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Component - Vehicle detailing</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Scott Martin	Councillor	31/03/2021	<p><u>4. Trusts that you are a trustee or a beneficiary of:</u> SL & DA Martin Family - Café /Restaurants - To run café</p> <p><u>5. Paid employment:</u> SL & DA Pty Ltd</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Primary Residence Cape Bridgewater - Café/Restaurant - Owner of Business Portland - Cafe/Restaurant - Owner of Business</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> SL & DA Pty Ltd - Non trading trustee of family</p>
Anita Rank	Councillor	31/03/2021	<p><u>1. Corporate Directorships or memberships of a governing body</u> Portland District Health - Director - Health Service Committee for Portland – Board Member – Chamber of Commerce Active Health Portland - Director - Health Service</p> <p><u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Great South Coast - Chair - Representative Body Great South Coast Regional Partnership - Board Member - Representative body Regional Development Australia - Barwon South West Region - Representative body South Coast Suicide Prevention Group - Chair - Preventative (Mental) Health Group Headspace Portland - Chair - Youth Mental Health Rail Freight Alliance - Deputy Chair - Representative Body</p> <p><u>4. Trusts that you are a trustee or a beneficiary of :</u> Enterprise Portland - Small Business Owner</p> <p><u>5. Paid employment</u> Portland YMCA- Casual Customer Service and Swimming teacher</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Family Portland - Rental - Rental Portland - Rental - Rental and Portland - Vacant Land - Investment Property</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Symonne Robinson	Manager Organisational Development	31/03/2021	<u>4. Trusts that you are a trustee or a beneficiary of</u> SSR Superannuation - Shares - Superannuation Fund <u>7. Land you own or have a beneficial interest in:</u> Portland - Owner – Residence
Paul Phelan	Director Community Services	8/6/2021	<u>5. Paid employment</u> Victoria Police <u>7. Land you own or have a beneficial interest in:</u> Portland – Owner – Residence

4. Submissions made by Council

(Information supplied by each Department)

Submission Title	To	Date
Response submission to the discussion paper on the independent review of the Victorian Ports system. (DocSetID: 2727143)	The Hon Melissa Horne MP Minister for Ports and Freight	12 August 2020
Response Submission to the Options Paper on the Waste and Recycling Legislation and Governance (DocSetID: 2784067)	Engage Victoria	16 October 2020
Response submission to the Legislative Council's Economy and Infrastructure Committee inquiry into the Impact of the COVID-19 Pandemic on the Tourism and Events Sectors (DocSetID: 2864549)	The Secretary Economy and Infrastructure Committee	16 April 2021

5. Submissions received by Council

(Information supplied by each Department)

Title	Received Submission
Draft Rate and Revenue Plan Submissions	Due to the large number of submissions received a copy can be obtained from Glenelg Shire Council Customer Service Centre (DocSetID: 2865375)

6. Travel undertaken by Councillors or Council staff
(Information supplied by each Department)

Details of overseas or interstate travel (other than interstate travel by land for less than 3 days)

Purpose	Councillor/ Council Staff Member	Destination	Date	Total Cost
Regions Rising National Summit	Cr Anita Rank	Canberra	16 March 2021 to 18 March 2021	\$2,450
Regions Rising National Summit	Cr Karen Stephens	Canberra	15 March 2021 to 19 March 2021	\$3,177
Regions Rising National Summit	Greg Burgoyne	Canberra	16 March 2021 to 18 March 2021	\$1,790
Regions Rising National Summit	Jane Young	Canberra	16 March 2021 to 19 March 2021	\$2,902

7. Register of Delegations

(Information sourced from the Delegations and Authorisations Register by the Executive Assistant Corporate Services).

Delegations are to exercise power, duties and functions as set out within the Schedule of each document under each Act or legislation.

Delegate	Date Signed	DocSetID:
From Council to Chief Executive Officer (S5)	23 February 2021	2571775
From Council to Members of Council Staff (S6)	23 February 2021	2664460
Instrument of Sub-Delegation from CEO to Staff (S7)	24 February 2021	2664462
From Chief Executive Officer to Members of Council Staff (S13)	24 February 2021	2664461
Instrument of Delegations by CEO for Vicsmart Applications under the Planning and Environment Act 1987 (S14)	24 February 2021	2535162
Instrument of Delegation from the Port Manager to Members of Staff	26 August 2020	2738890
Instrument of Sub-Delegation by Chief Executive Officer as Port Manager	26 August 2020	2433061
Instrument of Delegation Waterway Manager	25 August 2020	2433060
Instrument of Delegation Committee of Management <i>Crown Land (Reserves) Act 1978</i>	24 February 2021	2594037

8. Register of Authorised Officers

(Information sourced from the Delegations and Authorisations Register by the Executive Assistant Corporate Services).

S11 Appointment and Authorisation under specific Acts or legislation.

<u>NAME</u>	<u>TITLE</u>	<u>DATE SIGNED</u>
ALLEN, Aaron	Local Laws Officer	7-June-21
BERRY, Matthew	Regulatory Services Manager	28-May-20
BENNETT, Melanie	Manager Local Laws	29-Mar-21
BARCLAY, Damon	Resource Management Officer	29-Mar-21
BOURKE, Shelly	HR Coordinator	04-Dec-20
BRYSON, Robert	Local Laws Officer	21-Aug-20
CLEMENTS, Jacob	Team Leader Planning	28-May-20
DOHERTY, Michael	Projects Planning and Facilities Manager	04-Dec-20
DRECHSLER, Julie	Community Wellbeing Manager	29-Mar-21
EASSON, Scott	Local Port Manager	28-May-20
FARRELL, Edith	Director Assets	28-May-20
FARRUGIA, Laurie	Building Inspector	28-May-20
FLOCKHART, Tanya	Acting Library Manager	29-Mar-21
FRASER, John	Local Laws Ranger /Prosecutions Officer	21-Aug-20
GURIKAR, Sanket	Statutory Planner	28-May-20
HODGETTS, Christopher	Statutory Planner	28-May-20
HOGAN, Jennifer	Local Port Officer	21-Sep-20
HOL, David	Director Corporate Services	29-Mar-21
JARRAD, Ross	Building Inspector	18-May-21
JOHNSTONE, Janine	Risk and Safety Manager	29-Mar-21
KENNETT, Aaron	Environmental Health Officer	28-May-20
KIRKHAM, Ann	Chief Information Officer - Glenelg Futures	29-Mar-21
PRESTON ROWE PATERSON	Valuations Officers	28-May-20
LIPSCOMBE, Simon	Local Port Officer	28-May-20
LONSDALE, Ashleigh	Local Laws Officer	21-Aug-20
LUKE, Ricky	Asset Management Coordinator	29-Mar-21
LYONS, Susie	Arts & Culture Manager	29-Mar-21
MCFARLANE, Helen	Local Laws Officer	21-Aug-20
MCMAHON, Lynne	Municipal Emergency Management Officer	04-Dec-20
MALLEN, Justin	Local Port Officer	28-May-20
MAYBERY, Jodie	Training Coordinator - OHS & Risk	29-Mar-21
MONAGHAN, Shelly	Rates and Valuations Coordinator	28-May-20

MUSKEE, Jacqui	Ranger / Local Laws Team Leader / Municipal Fire Prevention Officer	21-Aug-20
PARKER, Yvette	Project Manager	29-Mar-21
PHELAN, Paul	Director Community Services	1-June-21
ROBINSON, Symonne	Aged and Disability Services Manager	04-Dec-20
RUGE, Jane	Community Development Officer	29-Mar-21
SAUNDERS, Christopher	Operations Manager	28-May-20
SEARLE, Joshua	Project Manager	04-Dec-20
SMITH, Adam	Environmental Sustainability Coordinator	04-Dec-20
THOMPSON, Lynne	OHS Officer	29-Mar-21
Victoria Police		16-07-20
WELCH, Ian	Building Surveyor	10-Nov-20
WYNNE, Kelly	Strategic Planner	28-May-20
Officer	S11A. Function of Delegation	Approval Date and Reference
BERRY, Matthew	Planning Manager	26 May 2020 2594030
CLEMENTS, Jacob	Strategic Planner	26 May 2020 2594028
GURIKAR, Sanket	Statutory Planner	26 May 2020 2632071
HODGETTS, Christopher	Statutory Planner	26 May 2020 2594027
WYNNE, Kelly	Strategic Planner	26 May 2020 2594029
Officer	Function of Delegation	Approval Date and Reference
WALFORD, Kylie	Instrument of Authorisation and Appointment Council's Freedom of Information Officer (S15)	26 August 2020 2526333
HOL, David	Instrument of Authorisation and Appointment under the <i>Oaths and Affirmations Act 2018</i> (S17)	27 August 2020 2731513

9. Details of all leases involving Land and Buildings which was entered into by Council as lessor.

(Information sourced from the property related Leases register. This register contains the property Lease information provided by the relevant functional staff in Council Departments and Business Units).

A. Property Related Leases - LAND

	Description of Property	Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L1	Portland Aerodrome Farm Lease (Area G), 1260 Bridgewater Lakes Rd, Cashmore	Paul & Melissa Johnstone	9 years	Nil	01/07/2019	30/06/2028	\$546
L2	Portland Aerodrome Farm Lease (Area B), 1260 Bridgewater Lakes Rd, Cashmore	N & S Warner Investments Pty Ltd	3 years	N/A	1/07/2014	30/06/2023	\$501
L3	Hangar – Portland Aerodrome (Portion A) 1260 Bridgewater Lakes Rd, Cashmore	Derek A & Colleen Knight	5 year	1 x 4 years	01/02/2017	31/01/2022	\$641
L4	Portland Aerodrome, 1260 Bridgewater Lakes Rd, Cashmore	Air Services Australia	1 year		1/05/2017	Annually	\$1.00
L6	Portland Aerodrome, Part 1260 Bridgewater Lakes Rd Cashmore	Portland Pistol Club	3 years	2 x 3 years	1/1/2019	31/12/2021	\$114
L8	Former Gorae West School Site (35 sq mts of) PTCA 9, Section 9 Parish of Mouzie 1651 Heath Rd Gorae West	Country Fire Authority	25 years	Nil	01/07/2004	30/06/2029	\$11 Paid in full
L9	Portland Foreshore	Portland Yacht Club	10 years	Nil	1/12/2019	30/11/2029	\$2,600

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L10	Portland Foreshore	TS Henty Naval Cadets	9 years	Nil	01/07/2013	30/06/2022	\$114
L12	Portland Aerodrome Farm Lease (Weather Station), 1260 Bridgewater Lakes Rd, Cashmore	Bureau of Meteorology	9 years	Nil	01/07/2017	30/06/2026	\$154
L14	Portland Aerodrome Farm Lease (Areas D & E), 1260 Bridgewater Lakes Rd, Cashmore	Anthony R Bennett	9 years	Nil	01/07/2010	monthly	\$1,482
L15	Portland Aerodrome Farm Lease (Area F), 1260 Bridgewater Lakes Rd, Cashmore	Johnathon Faure	6 years	1 x 3 years	01/07/2016	30/06/2022	\$3,250
L16	Mt Clay Microwave Tower Site	ACE Radio Broadcaster P/L	6 year	Nil	1/10/2003	Lease continuing – annual payment being made	\$2,521
L17	Dutton Way Reserve Dutton Way Pt. C/A 3 Section 3	Murray Arthur	1 year	Annually on application	01/09/1993	Annually	\$110
L20	Portland Aerodrome 1260 Bridgewater Lakes Rd, Cashmore	Emfert Pty Ltd & Bancanalytic s Pty Ltd	5 years	1 x 4 years	01/03/2017	28/02/2022	\$855

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L22	Possum Park 42-44 Henty St Casterton	Superate Pty Ltd	21 years	Nil	01/01/2008	01/01/2029	\$5,104
L25	Portland Aerodrome (lot 5A) 1260 Bridgewater Lakes Rd, Cashmore	Anthony Robert Bennett	9 years	Nil	01/07/2011	Monthly	\$1,568
L27	C/A 26 A Dartmoor (Bowds Lane)	D A Firth	9 years	Nil	01/10/2012	30/09/2021	\$3,850
L30	Portland Aerodrome (Portion A) 1260 Bridgewater Lakes Rd, Cashmore	Bruce Knowles	9 years & 19 days	Nil	12/11/2011	31/12/2020	\$883
L34	Rear Land – 94 Julia St Portland	Portland Community Garden Landcare Inc.	9 years	Nil	15/11/2013	14/11/2022	\$545
L35	11 Moodie St Casterton (Blueberry Hill)	GPG Fencing	3 years	N/A	1/10/2014	30/09/2023	\$445
L40	Portland Aerodrome, 1260 Bridgewater Lakes Rd	Portland Aero Club	6 Years	1 x 3 years	01/07/2016	30/06/2022	\$1,424
L44	Owen St, Heywood	Heywood Wood Wine & Roses Inc.	5 years	Nil	01/11/2017	31/10/2022	\$439

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L52	Portland Aerodrome Farm Lease (Area A & C) 1260 Bridgewater Lakes Rd Cashmore	Anthony Bennett	3 years	Nil	01/01/2016	Monthly	\$2,688
L58	Ross Ct Portland	Lawleg Pty Ltd trading as Porthaul	3 years	Nil	01/08/2019	31/07/2022	\$1,653
L59	1669 Bridgewater Road, Cape Bridgewater	Portland Surf Life Saving Club Inc.	21 years	Nil	01/07/2006	30/06/2027	\$114
L61	Hanlon Park, 50 Henty St Portland	Portland Football Netball Cricket Club	10 years	1 x 11 years	01/07/2016	30/06/2026	\$4,346

B. Property Related Leases - BUILDINGS

	Description of Property	Lessee	Terms of Lese	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
B2	19-21 Julia St Portland	Julia St Creative Space Inc.	3 years	N/A	01/07/2014	30/06/2023	\$1.00
B7	1661 Bridgewater Rd Cape Bridgewater - Bridgewater Bay Kiosk	SL & DA Pty Ltd	21 years	Nil	01/07/2013	30/06/2034	\$20,232
B8	184 Bentinck St Portland – Caravan Park	NRMA Parks & Resorts	21 years	Nil	12/12/2011	11/12/2032	\$109,218
B10	85 Cliff St Portland Old Portland Watch House	Good Night Paris Pty Ltd	3 years	1 x 3 year	18/06/2017	17/06/2023	\$15,474
B15	Botanic Gardens House, 1 Glenelg St Portland	Matt Gleeson	6 months	N/A	15/12/2020	19/01/2021	—\$7,800 Please remove
B16	23 Glenelg St Portland Old Powerhouse Museum	Portland Powerhouse Car Club Inc.	9 years	Nil	01/07/2013	30/06/2022	\$1,718
B18	4 Glenelg St Portland	State Emergency Service	3 years	2 x 3 years	01/10/2018	30/09/2021	\$1.00
B19	Portland Foreshore	Portland Angling Club	9 years	Nil	01/07/2013	30/06/2022	\$2,830

Description of Property		Lessee	Terms of Lese	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
B22	1260 Bridgwater Lakes Rd Cashmore NSC Hangar & adjoining quarters	Aircraft Maintenance Engineering Solutions Pty Ltd	3 years	Nil	1/1/2019	31/12/2021	\$10,798
B24	56 Ascot St Dartmoor	State Emergency Service	3 years	2 x 3 years	01/10/2018	30/09/2021	\$1.00
B26	Café, 98 Lee Breakwater Rd, Portland	S Campbell	3 years	2 x 3 years	01/07/2019	30/06/2022	\$5,640
B29	Ruth Martin Memorial Building, 34 Julia St Portland	3RPC	5 years	N/A	01/07/2016	30/06/2025	\$1,426
B34	3 Racecourse Rd, Casterton	Casterton & District Historical Society Inc.	2 years	1 x 3 years	01/07/2019	30/06/2021	\$114

10. Donations and Grants made by Council.
(Information supplied by the Finance Unit)

No	Name of person receiving Grant/Donation	Details	Amount \$
1	1st Casterton Scout Group	Community Grants - Tourism	\$5,000.00
2	3RPC Inc.	Community Grants - Public Halls	\$999.00
3	A Little Decorum	Return to Business Voucher	\$275.00
4	Addinsall's Transport	Return to Business Voucher	\$275.00
5	Admella's Fruit & Veg	Return to Business Voucher	\$275.00
6	Alex Cancian Menswear	Return to Business Voucher	\$275.00
7	Andrew Lette Pty Ltd	Return to Business Voucher	\$275.00
8	Annesley House	Return to Business Voucher	\$275.00
9	Bahgallah Hall Committee Inc.	Community Grants - Public Halls	\$1,724.00
10	Bahgallah Hall Committee Inc.	Community Grants - Community Support	\$1,000.00
11	Bay City Autos	Return to Business Voucher	\$275.00
12	Bay Glass Portland	Return to Business Voucher	\$275.00
13	BBR Accident Repair Centre	Return to Business Voucher	\$275.00
14	Beauty Finesse By Steph	Return to Business Voucher	\$275.00
15	Bedazzled	Return to Business Voucher	\$275.00
16	Ben Smith	Return to Business Voucher	\$275.00
17	Bison Engineering	Return to Business Voucher	\$275.00
18	Black Falcon Consulting Pty Ltd	Return to Business Voucher	\$275.00
19	Black Logging Pty Ltd	Return to Business Voucher	\$275.00
20	Blue Fin 2 Fishing Charters	Return to Business Voucher	\$275.00
21	BM & TJ Jennings	Return to Business Voucher	\$275.00
22	Bolwarra Evergreen	Return to Business Voucher	\$275.00
23	Bolwarra Hall & Recreation reserve	Community Grants - Recreation	\$1,000.00
24	Brendan Healy Building Services	Return to Business Voucher	\$275.00
25	Brett & Natasha Creasey	Retail Façade improvement Grant	\$199.00
26	Brett Parkes	Return to Business Voucher	\$275.00
27	Bridgewater Lakes Aquatic Club Inc.	Community Grants - Community Plan Support	\$2,066.35
28	Brittany Van Heugten (Aurora Body)	Return to Business Voucher	\$275.00
29	Bryden Cold Treads Unit Trust	Return to Business Voucher	\$275.00
30	Bushland Retreat	Return to Business Voucher	\$275.00
31	C McCarthy & A Tempest	Return to Business Voucher	\$275.00

32	Cape Bridgewater Coastal Camp	Return to Business Voucher	\$275.00
33	Caroline Dark	Return to Business Voucher	\$275.00
34	Cassie Campbell Beauty Therapy	Return to Business Voucher	\$275.00
35	Casterton Business Development Assoc Inc.	Annual Contribution Christmas/NYE Celebrations 2020	\$6,000.00
36	Casterton District Historical Society	Community Grants - Community Support	\$900.00
37	Casterton Golf Club	Community Grants - Tourism	\$5,000.00
38	Casterton Kelpie Festival	Contribution towards Kelpie Festival 2021	\$13,500.00
39	Casterton Sandford FC	Community Grants - Arts, Culture & Heritage	\$5,000.00
40	Casterton Sporting Motorcycle Club	Community Grants - Tourism	\$2,608.00
41	CLB ops co Pty Ltd	2021 Basketball Event Council Contribution	\$7,150.00
42	Clock by the Bay	Retail Façade improvement Grant	\$5,000.00
43	CM and GI Wallace partnership	Return to Business Voucher	\$275.00
44	Committee for Portland Inc.	Community Grants - Community Support	\$4,600.00
45	Complete Angler	Retail Façade improvement Grant	\$1,147.80
46	Condah Hotel	Retail Façade improvement Grant	\$5,000.00
47	Cram's Glass	Return to Business Voucher	\$275.00
48	D & K Benbow	Return to Business Voucher	\$275.00
49	Dartmoor Cricket Club	Community Grants - Arts, Culture & Heritage	\$534.60
50	Dartmoor Football Netball Club	Community Grants - Recreation	\$5,000.00
51	Dartmoor Hotel	Retail Façade improvement Grant	\$5,000.00
52	Dartmoor Store	Retail Façade improvement Grant	\$266.20
53	Dat Ngyuen	Hooked on Tuna 2021 Round 1 winner	\$1,000.00
54	Dean Hollis	Return to Business Voucher	\$275.00
55	Debra Eather	Return to Business Voucher	\$275.00
56	Dhauwurd Wurrung Elderly & Community Health Service Inc.	Return to Business Voucher	\$275.00
57	Digby Hall & Recreation reserve	Community Grants - Tourism	\$650.00
58	Digby Hall & Recreation Reserve	Community Grants - Tourism	\$429.00
59	Discovery Bathrooms	Return to Business Voucher	\$275.00
60	Dunlop Family Trust	Return to Business Voucher	\$275.00
61	Dunrobin Hall & Recreation Reserve	Community Grants - Halls	\$5,000.00
62	E Davis & Sons Pty Ltd	Return to Business Voucher	\$275.00
63	Eldridge Electrical Pty Ltd	Return to Business Voucher	\$275.00
64	Element Café & Larder	Retail Façade improvement Grant	\$1,815.00
65	Farrell Plumbing Pty Ltd	Return to Business Voucher	\$275.00

66	Finwaste	Return to Business Voucher	\$275.00
67	Flightpath Architects	Retail Façade improvement Grant	\$4,506.77
68	Fnxion Fitness	Return to Business Voucher	\$275.00
69	Friends of the Great South West Walk	Community Grants - Recreation	\$5,000.00
70	G & D Phillips	Return to Business Voucher	\$275.00
71	GB & KM Phillips	Return to Business Voucher	\$275.00
72	GC & JM Tonkin	Return to Business Voucher	\$275.00
73	Gil-Killey	Retail Façade Improvement Grant	\$217.40
74	Glenelg Inn Hotel	Retail Façade improvement Grant	\$5,000.00
75	Glenelg Junior Sport Trust	Glenelg Junior Sport Trust Payment	\$500.00
76	GLS Holdings PL	Return to Business Voucher	\$275.00
77	Gorae Portland Cricket Club	Community Grants - Community Support	\$500.00
78	Gorae west Public Hall Committee	Community Grants - Tourism	\$1,713.50
79	Gordon Hotel	Retail Façade Improvement Grant	\$217.40
80	Gordon Hotel	Return to Business Voucher	\$275.00
81	Grant Anderson	Return to Business Voucher	\$275.00
82	Gregory Beavis	Return to Business Voucher	\$275.00
83	GW Water & Associates	Retail Façade improvement Grant	\$726.00
84	Hamilton & District Legacy - Portland Legacy Group	Community Grants - Recreation	\$1,500.00
85	Hamilton & District Legacy - Portland Legacy Group	Community Grants - Halls	\$1,000.00
86	Harbour Lights Snack Bar	Return to Business Voucher	\$550.00
87	Heathmere Football Netball Club	Community Grants - Tourism	\$1,000.00
88	Heathmere Football Netball Club	Community Grants - Recreation	\$997.95
89	Heathmere Junior Football Club	Community Grants - Recreation	\$763.20
90	Henty Tyre Service	Return to Business Voucher	\$550.00
91	Heywood & District Pony Club Inc.	Community Grants - Tourism	\$1,000.00
92	Heywood & District Pony Club Inc.	Community Grants - Recreation	\$1,000.00
93	Heywood Automotive	Return to Business Voucher	\$275.00
94	Heywood Bakery	Retail Façade improvement Grant	\$199.90
95	Heywood Bowling Club	Community Grants - Recreation	\$1,824.10
96	Heywood Community Basketball Facility	Heywood Community Basketball Facility Donation	\$14,970.50
97	Heywood Golf Club	Community Grants - Tourism	\$4,200.00
98	Heywood Golf Club	Community Grants - Arts, Culture & Heritage	\$1,000.00
99	Heywood Hotel	Return to Business Voucher	\$275.00

100	Heywood Mens Shed	Community Grants - Community Support	\$1,000.00
101	Heywood Op Shop	Retail Façade improvement Grant	\$217.40
102	Heywood Wagon Shed	Community Grants - Halls	\$1,100.00
103	Heywood Wagon Shed	Community Grants - Halls	\$900.00
104	Hildy's cakes	Retail Façade Improvement Grant	\$217.40
105	Hotspur Public hall Committee	Community Grants - Public Halls	\$996.00
106	Hyani Pty Ltd (Seals by the Sea Tours)	Return to Business Voucher	\$275.00
107	Icon Investments	Retail Façade improvement Grant	\$5,000.00
108	Intimate Apparel	Return to Business Voucher	\$275.00
109	Intimate Apparel	Return to Business Voucher	\$275.00
110	Intosolutions Pty Ltd	Return to Business Voucher	\$275.00
111	Jacobe Walker	Aboriginal Education Scholarship first payment	\$1,500.00
112	James Williamson	Heritage Grant 2020	\$5,467.00
113	Jannah Firebrace	Aboriginal Education Scholarship second payment	\$1,500.00
114	Jayden Smith	Return to Business Voucher	\$275.00
115	Jerrika Pevitt	Aboriginal Education Scholarship second payment	\$1,500.00
116	JK & NM Griffiths	Return to Business Voucher	\$275.00
117	Jodi Bridges	Retail Façade improvement Grant	\$217.40
118	Jodi Bridges	Retail Façade improvement Grant	\$5,000.00
119	Jofflyns Take Aways	Return to Business Voucher	\$275.00
120	Jon Panchen	Glenelg Junior Sport Trust Payment	\$250.00
121	Joys Craftworx	Retail Façade improvement Grant	\$266.20
122	Julia Street Creative Space	Community Grants - Recreation	\$5,000.00
123	Julieann Warren	Return to Business Voucher	\$275.00
124	Kacie Love	Return to Business Voucher	\$275.00
125	Kangatraining Portland	Return to Business Voucher	\$275.00
126	Kim Heinze	Glenelg Junior Sport Trust Payment	\$250.00
127	Knights Refrigeration & Air-Conditioning Pty Ltd	Return to Business Voucher	\$275.00
128	Koast Furniture Portland	Return to Business Voucher	\$275.00
129	Kyeema Support Services	Community Grants - Halls	\$5,000.00
130	Lacibe Pty Ltd	Return to Business Voucher	\$275.00
131	Leadership Great South Coast	Contribution Indigenous War Memorial Heywood Water Tower Project	\$5,000.00
132	Leadership Great South Coast	Community Grants - Halls	\$1,000.00
133	Lilja Sigurpals	Return to Business Voucher	\$275.00

134	Limestone Coast Grape and Wince Council Inc.	Annual contribution to Limestone Coast Mixed Dozen Wine Trail	\$2,200.00
135	Lions Club Heywood	Donation to Portland Brass Band for Australia Day Entertainment	\$100.00
136	Lions Club Heywood	Community Grants - Community Support	\$1,000.00
137	Lions Club Portland	Community Grants - Tourism	\$500.00
138	Lions Club Portland	Donation in lieu of flowers	\$100.00
139	Live4Life	Water Tower Mural Project	\$51.63
140	Lloyd Fisheries	Return to Business Voucher	\$550.00
141	Lower Cape Bridgewater Hall & Rec Reserve Inc.	Community Grants - Community Plan Support	\$1,000.00
142	Lyons Partnership	Return to Business Voucher	\$275.00
143	Macooper Transport	Return to Business Voucher	\$275.00
144	Main St Munchies	Retail Façade improvement Grant	\$4,165.00
145	Mane on Henty	Retail Façade improvement Grant	\$4,638.00
146	Mark Smith Motor Traders	Return to Business Voucher	\$275.00
147	Martin Butcher	Retail Façade improvement Grant	\$5,000.00
148	Merino Public Hall Committee Inc.	Community Grants - Recreation	\$1,570.00
149	Merino Public Hall Committee Inc.	Community Grants - Public Halls	\$1,570.00
150	Merino-Digby Lions Club	Support Australia Day Celebrations	\$400.00
151	Merino-Digby Lions Club	Community Grants - Recreation	\$1,000.00
152	Mick Walder Bricklaying	Return to Business Voucher	\$275.00
153	Mother Goose Café	Retail Façade improvement Grant	\$217.40
154	Mumbannar Recreation Reserve Committee	Community Grants - Public Halls	\$5,000.00
155	Nails By Claire	Return to Business Voucher	\$275.00
156	Nelson Mens Shed	Community Grants - Community Support	\$500.00
157	Nelson Reserves Committee of Management	Community Grants - Community Support	\$861.82
158	Nelson Road House	Retail Façade Improvement Grant	\$5,000.00
159	Nelson Tourism Association	50% Contribution to development of Nelson Tourism website	\$1,500.00
160	NWR Truck & Machinery Sales	Retail Façade improvement Grant	\$4,670.00
161	OARSum Lifestyles	Return to Business Voucher	\$275.00
162	Ocean Breeze Beauty Therapy	Return to Business Voucher	\$275.00
163	Old Courthouse Committee of Management	Community Grants - Tourism	\$2,600.00
164	Old Courthouse Committee of Management	Community Grants - Tourism	\$1,000.00
165	Old Courthouse Committee of Management	Retail Façade improvement Grant	\$5,000.00
166	Onsite Hydraulic and Mechanical Maintenance	Return to Business Voucher	\$275.00
167	P & M Johnstone Small Engine Sales and Repairs	Return to Business Voucher	\$275.00

168	Pauline's Absolutely Fabulous	Return to Business Voucher	\$275.00
169	Peter Barker-Lovett	Aboriginal Education Scholarship first payment	\$1,500.00
170	Pine Haven Motel	Retail Façade Improvement Grant	\$5,000.00
171	Portland & District Kennel Club	Community Grants - Halls	\$300.00
172	Portland Basketball Association	Community Grants - Tourism	\$5,000.00
173	Portland BMX club	Community Grants - Halls	\$4,000.00
174	Portland Boxing Club	Community Grants - Tourism	\$1,000.00
175	Portland Cable Trams	Community Grants - Community Plan Support	\$999.00
176	Portland Camera Club	Community Grants - Tourism	\$1,000.00
177	Portland Citizens Brass Band	Community Grants - Community Support	\$980.00
178	Portland Community Garden Landcare Group	Community Grants - Community Plan Support	\$4,600.00
179	Portland Conveyor Services	Return to Business Voucher	\$275.00
180	Portland Cool Store & Packing Shed PL	Return to Business Voucher	\$275.00
181	Portland Croquet Club	Community Grants - Community Support	\$1,650.00
182	Portland Dahlia Society	Community Grants - Recreation	\$1,000.00
183	Portland District U3A Inc.	Community Grants - Public Halls	\$998.00
184	Portland District U3A Inc.	Community Grants - Community Plan Support	\$998.00
185	Portland Dog Obedience Club	Community Grants - Tourism	\$1,000.00
186	Portland Family History Group	Community Grants - Community Support	\$800.00
187	Portland Football Netball Cricket Club Inc.	Community Grants - Tourism	\$1,000.00
188	Portland Football Netball Cricket Club Inc.	Community Grants - Community Support	\$500.00
189	Portland Football Netball Cricket Club Inc.	Return to Business Voucher	\$275.00
190	Portland Golf Club	Community Grants - Tourism	\$1,000.00
191	Portland Golf Club	Community Grants - Recreation	\$800.00
192	Portland Gymnastics Club	Community Grants - Recreation	\$1,000.00
193	Portland Indoor Cricket Centre	Return to Business Voucher	\$275.00
194	Portland Lawn Tennis Club	Community Grants - Community Support	\$400.00
195	Portland Lawn Tennis Club	Community Grants - Recreation	\$860.00
196	Portland Little Athletics Centre	Community Grants - Recreation	\$3,522.00
197	Portland Maritime Services	Return to Business Voucher	\$275.00
198	Portland Masonic Community Project Committee	Community Grants - Recreation	\$5,000.00
199	Portland Mechanical Services	Return to Business Voucher	\$275.00
200	Portland Newsagency	Return to Business Voucher	\$275.00
201	Portland Party Hire	Return to Business Voucher	\$275.00

202	Portland Pistol Club	Community Grants - Arts, Culture & Heritage	\$1,272.50
203	Portland Retro Motel	Return to Business Voucher	\$275.00
204	Portland Scenic Gateway Landcare Group	Community Grants - Recreation	\$550.00
205	Portland Scout Group	Community Grants - Recreation	\$808.50
206	Portland Sport & Game Fishing Club Inc.	Hooked on Portland 2020 Contribution for services (Weigh In)	\$500.00
207	Portland Squash & Racquetball	Return to Business Voucher	\$275.00
208	Portland Surf Life Saving Club	Community Grants - Community Support	\$2,973.35
209	Portland Veterinary Clinic	Return to Business Voucher	\$275.00
210	Portland Volunteer Coast Guard VF17 Flotilla	Portland Bay Marina Donation	\$300.00
211	Potaround Nursery	Retail Façade improvement Grant	\$5,000.00
212	Powerhouse Productions	Return to Business Voucher	\$275.00
213	PowerPlay Energy Consultancy Pty Ltd	Return to Business Voucher	\$275.00
214	Prestige Promotions	Retail Façade improvement Grant	\$5,000.00
215	Promoting Heywood & District Committee	Annual Contribution Christmas/NYE Events 2020	\$6,000.00
216	Psychological and Health Institute	Return to Business Voucher	\$275.00
217	PT @ Home	Return to Business Voucher	\$275.00
218	R & J Cleaning Services	Return to Business Voucher	\$275.00
219	Rebecca Holmes Travel	Return to Business Voucher	\$275.00
220	Retro Motel	Return to Business Voucher	\$275.00
221	Revive Hair Body Beauty	Return to Business Voucher	\$275.00
222	Ric's Pizza Bar	Retail Façade improvement Grant	\$4,774.00
223	Riley Munro	Aboriginal Education Scholarship first payment	\$1,500.00
224	Robert Kelly	Return to Business Voucher	\$275.00
225	Robert Telfer	Heritage Grant 2020	\$770.00
226	Robertson's Plumbing	Return to Business Voucher	\$275.00
227	Rory Carter	Return to Business Voucher	\$275.00
228	Rotary Club of Casterton Inc.	Community Grants - Public Halls	\$1,000.00
229	Rotary Club of Casterton Inc.	Community Grants - Community Support	\$3,000.00
230	Rotary Club of Portland Inc.	Community Grants - Recreation	\$4,100.00
231	Rotary Club of Portland Inc.	Community Grants - Community Support	\$1,000.00
232	Rotary Club of Portland Inc.	Support Australia Day Celebrations	\$800.00
233	Rotary Clubs of Portland and Portland Bay	Community Grants - Tourism	\$1,000.00
234	Royal Hotel	Return to Business Voucher	\$275.00
235	Ruge Building Pty Ltd	Return to Business Voucher	\$275.00

236	S & L Dart	Return to Business Voucher	\$275.00
237	Salvation Army	Bereavement donation	\$100.00
238	Sanders Payne	Retail Façade improvement Grant	\$4,500.00
239	Sandford Festival Committee	Community Grants - Recreation	\$5,000.00
240	Scott Kempton Structural Steel Fabrication Pty Ltd	Return to Business Voucher	\$275.00
241	Seabreeze Design	Return to Business Voucher	\$550.00
242	Seaview House	Return to Business Voucher	\$275.00
243	Seaview House Residential Care Inc.	Funding for Outdoor Seating	\$900.00
244	Sheree Richardson	Return to Business Voucher	\$275.00
245	Shoebox Solutions	Return to Business Voucher	\$275.00
246	South Coast Raceway	Community Grants - Recreation	\$5,000.00
247	South West Academy of Sport	South West Academy of Sport Funding	\$5,454.55
248	South West Farmers	Retail Façade improvement Grant	\$1,147.80
249	South West Healthcare	Community Grants - Tourism	\$600.00
250	South West Woody Weed Action Team Inc.	Community Grants - Recreation	\$1,000.00
251	South West Woody Weed Action Team Inc.	Community Grants - Community Support	\$1,000.00
252	Sportspower Portland	Return to Business Voucher	\$275.00
253	Strundelss Ants	Return to Business Voucher	\$275.00
254	Sue Hanson	Heritage Grant 2020	\$10,000.00
255	Sunstream Wholefoods	Retail Façade improvement Grant	\$1,580.20
256	Surf Coast Real Estate	Retail Façade Improvement Grant	\$5,000.00
257	SW & HJ Hegarty	Return to Business Voucher	\$275.00
258	Tahara Hall & Recreation Reserve	Community Grants - Recreation	\$1,000.00
259	Tam's Avon & Cleaning	Return to Business Voucher	\$275.00
260	Tanete Pty Ltd	Return to Business Voucher	\$275.00
261	Tim Bryant	Return to Business Voucher	\$275.00
262	Tracey Lipscombe Beauty Therapy	Retail Façade improvement Grant	\$1,147.80
263	Trista Punton	Return to Business Voucher	\$275.00
264	Troeth	Return to Business Voucher	\$275.00
265	Tyrendarra Football/Netball Club	Community Grant - Covid Special Consideration	\$5,000.00
266	Tyrendarra P & A Society Inc.	Community Grant - Recreation	\$5,000.00
267	United Way	Donation to United Way for Winter Care Packages	\$10,000.00
268	Victoria Lodge	Return to Business Voucher	\$275.00
269	Vineheath	Return to Business Voucher	\$550.00

270	Vivid Beauty	Retail Façade improvement Grant	\$5,000.00
271	Walder Bricklaying	Return to Business Voucher	\$275.00
272	Warrnambool City Council	Contribution to Integrated Water Management Drainage	\$2,000.00
273	Warrnambool City Council	Contribution Adelaide Caravan & Camping Expo 2020	\$608.86
274	Warrnambool City Council	Agrifood Evolution Great South Coast contribution	\$3,000.00
275	Wayne Armistead	Retail Façade Improvement Grant	\$217.40
276	WeCare Portland	Return to Business Voucher	\$275.00
277	Whiteheads Timber	Retail Façade improvement Grant	\$1,147.80
278	Williamson Fine Furniture	Return to Business Voucher	\$275.00
279	Wood Wine & Roses Inc.	Community Grants - Recreation	\$549.00
280	Wood Wine & Roses Inc.	Contribution to 2021 Wood Wine and Roses Festival	\$15,000.00