



**DOCUMENTS TO BE MADE
AVAILABLE FOR PUBLIC
INSPECTION
1 JULY 2020 TO 30 JUNE 2021**

Third Quarter as at 31 March 2021

*Glenelg Shire Council Public Transparency Policy
guides the information supplied in this document.*

DOCUMENTS AVAILABLE SEPARATELY ON WEBSITE

1. Reporting to Council from Delegated or Community Assets Committee. (Council currently do not have either of these committees established).
2. Agendas for, and minutes of, Council meetings held in the previous 12 months.
3. Reporting from Committees to Council
4. Audit and Risk Committee Performance Reporting (included in Council meeting agendas/minutes).
5. Terms of Reference for Committees.
6. Register of Election Campaign Donations.

1. Register of Gifts, Benefits and Hospitality offered to Councillors or Council staff
 (provided by EA's of each department)

(a) Councillor - Gift Register – (Reference CPO-CEO-CS-007 Council Policy Gifts, Benefits and Hospitality – Councillors)

Date	Name	Details (what and from whom)	Amount \$	Accepted/Refused
18/02/2021	Cr Gilbert Wilson	GRoKE Opening Event hospitality, food and beverages	\$200	Refused
5/03/2021	Cr Scott Martin	GRoKE Opening Event hospitality, food and beverages	\$250	Accepted
5/03/2021	Cr Jayden Smith	GRoKE Opening Event hospitality, food and beverages	\$20	Accepted

(b) Council Staff - Gift Register – (Reference OPO-CEO-OD-013 - Council Policy Gifts, Benefits and Hospitality – Employees)

Date	Name	Details (what and from whom)	Amount \$	Accepted/Refused
13/8/2020	Rebecca Campbell	Professional Development Survey \$100 random draw – prepaid MasterCard	\$100	Accepted
18/03/2021	Jane Young	Breakfast at Neoen Meeting	\$20	Accepted
18/03/2021	Greg Burgoyne	Breakfast at Neoen Meeting	\$15	Accepted

2. Register of Conflict of Interest disclosed by Councillors or Council staff
(Information provided by the Executive Assistant Corporate Services).

Meeting Date	Meeting Item	Subject	Councillor	Nature of Interest
Tuesday 28 July 2020	12.2 (1)	Heritage Grant Allocation	Cr Geoff White	Interest Conflict by Association
Tuesday 17 November 2020		CEO Update on Yumbah	Cr Michael Carr	Material Conflict
Tuesday 17 November 2020	D9	Bridgewater Revetment Works	Cr Scott Martin	General Conflict
Tuesday 24 November 2020	14.6	Contract 2022-21-06 Traffic Management and Safety Works	Cr Michael Carr	Material Conflict
Tuesday 24 November 2020	14.9	Bridgewater Revetment Works	Cr Scott Martin	General Conflict
Tuesday 24 November 2020	14.3	Planning Application – Heywood Service Station	Cr Scott Martin	General Conflict
Tuesday 1 December 2020	A4	Glenelg Shire Council Australia Day Awards	Cr Gilbert Wilson	General Conflict
Tuesday 15 December 2020	D7	Contract 2020-21-07 Hanlon Park Court Replacement	Cr Michael Carr	General Conflict
Tuesday 9 February 2021	A3	Aquatic and Recreation Report	Cr Michael Carr	General Conflict
Tuesday 9 February	A3	Aquatic and Recreation Report	Cr Anita Rank	Material Conflict
Tuesday 23 February 2021	7.1.2	Question taken on notice – Cape Bridgewater Rockwall	Cr Anita Rank	Material Conflict

Tuesday 23 February 2021	7.1.2	Question taken on notice – Cape Bridgewater Rockwall	Cr Scott Martin	General Conflict
Tuesday 23 February 2021	7.1.2	Question taken on notice – Cape Bridgewater Rockwall	CEO Greg Burgoyne	Material Conflict
Tuesday 23 March 2021	13.4	Community Grants	Cr Anita Rank	General Conflict
Tuesday 23 March 2021	13.4	Community Grants	Cr Michael Carr	General Conflict

3. Summary of Personal Interests by Councillors and Nominated Staff
 (Information provided by the Executive Assistant Corporate Services).

SUMMARY OF PERSONAL INTERESTS (Initial Personal Returns)

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Melanie Bennett	Local Laws Manager	26/02/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner Portland – Vacant Land/Investment/Farming - Owner
Matthew Berry	Regulatory Services Manager	24/02/2021	<u>9. Companies which you solely or jointly with family members hold a controlling interest</u> BethelighbyChristie - Jewelry production and sales
Janine Johnstone	Risk and Safety Manager	24/02/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner
Greg Burgoyne	Chief Executive Officer	09/03/2021	<u>1. Corporate Directorships or memberships of a governing body:</u> Beyond the Bell - Company Secretary - Company Secretary service for not for profit <u>4. Trusts that you are a trustee or a beneficiary of:</u> Joburg Family Trust Fund - Listed Equities Joburg Superannuation Fund - Listed Equities/ Real Estate <u>7. Land you own or have a beneficial interest in:</u> Portland - Private Residence - Owner Cape Bridgewater - Rental Property - Owner via trust <u>8. Shares you own or have a beneficial interest in:</u> ANZ, CBA, Westpac and ARGO

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
David Hol	Director Corporate Services	02/03/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Co-Owner
Edith Farrell	Director Assets	31/03/2021	<u>1. Corporate Directorships or memberships of a governing body:</u> Beyond the Bell - Board Director - To fulfill the Charter in education for young people South West Community Foundation – Board Director - Dispersing Funds by grants throughout South West Victoria
Ann Kirkham	Chief Information Officer	30/03/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner
Chris Saunders	Operations Manager	24/02/2021	<u>7. Land you own or have a beneficial interest in:</u> Portland - Residential - Owner Portland - Residential - Owner
Lauren Easson	Chief Finance Officer	31/03/2021	<u>1. Corporate Directorships or memberships of a governing body:</u> Heywood Rural Health - Board Director - Provide Healthcare Surfing Victoria – Committee Member – Finance and Audit Committee <u>3. Partnerships or joint ventures which you are a member</u> Finance and Audit Committee
Ian Welch	Building Surveyor	30/03/2021	<u>7. Land you own or have a beneficial interest in:</u> Mailors Flat - Residence - Owner

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Karen Stephens	Councillor	30/03/2021	<p><u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Casterton Kelpie Association - President – Community Organisation</p> <p><u>7. Land you own or have a beneficial interest in:</u> Casterton - Residence - Owner Casterton - Commercial - Owner Casterton - Investment Property - Owned by partner</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Karen Ann Stephens Pty Ltd - Private Company</p>
Gilbert Wilson	Councillor	26/03/2021	<p><u>7. Land you own or have a beneficial interest in:</u> Portland - Rental Property - Owner Portland - Retail Business - Joint Owner Portland - Commercial Rental Property - Owned by Partner Portland - Residence - Owned by Partner Portland - Rental Property - Joint Owner</p>
Chrissy Hawker	Councillor	09/03/2021	<p><u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Tyrendarra Football Club - Football Manager - Manage 2 Senior Football Teams</p> <p><u>3. Partnerships or joint ventures which you are a member</u> Contract Hire, Administration and Hairdressing</p> <p><u>4. Trusts that you are a trustee or a beneficiary of</u> Hawker Superannuation - Cash/Shares/Jewellery - Retirement</p> <p><u>5. Paid Employment</u> Richmond Henty Hotel Motel Portland Cemetery Trust</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Commercial - Owner Portland - Commercial - Owner Portland - Residence - Owner</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Michael Carr	Councillor	25/02/2021	<p><u>2. Unincorporated association in which you are a member and perform a leadership role:</u> Bridgewater Lakes Aquatic Club- Safety Officer - Water Skiing Future Leaders of Industry - Steering Committee - Youth Committee Portland Auskick – Coordinator – Junior AFL Development</p> <p><u>3. Partnerships or joint ventures which you are a member</u> Water skiing Youth Development Junior AFL Development</p> <p><u>5. Paid Employment</u> Port of Portland – Infrastructure Manager</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence (50%) Portland - Farming (100%)</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Rusty March Angus - Beef Cattle breeding</p>
Jayden Smith	Councillor	02/03/2021	<p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Owner</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> Component - Vehicle detailing</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Scott Martin	Councillor	31/03/2021	<p><u>4. Trusts that you are a trustee or a beneficiary of:</u> SL & DA Martin Family - Café /Restaurants - To run café</p> <p><u>5. Paid employment:</u> SL & DA Pty Ltd</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Primary Residence Cape Bridgewater - Café/Restaurant - Owner of Business Portland - Cafe/Restaurant - Owner of Business</p> <p><u>9. Companies which you solely or jointly with family members hold a controlling interest:</u> SL & DA Pty Ltd - Non trading trustee of family</p>
Anita Rank	Councillor	31/03/2021	<p><u>1. Corporate Directorships or memberships of a governing body</u> Portland District Health - Director - Health Service Committee for Portland – Board Member – Chamber of Commerce Active Health Portland - Director - Health Service</p> <p><u>2. Unincorporated associations in which you are a member and perform a leadership role</u> Great South Coast - Chair - Representative Body Great South Coast Regional Partnership - Board Member - Representative body Regional Development Australia - Barwon South West Region - Representative body South Coast Suicide Prevention Group - Chair - Preventative (Mental) Health Group Headspace Portland - Chair - Youth Mental Health Rail Freight Alliance - Deputy Chair - Representative Body</p> <p><u>4. Trusts that you are a trustee or a beneficiary of :</u> Enterprise Portland - Small Business Owner</p> <p><u>5. Paid employment</u> Portland YMCA- Casual Customer Service and Swimming teacher</p> <p><u>7. Land you own or have a beneficial interest in:</u> Portland - Residence - Family Portland - Rental - Rental Portland - Rental - Rental and Portland - Vacant Land - Investment Property</p>

NAME	POSITIONS HELD	LODGEMENT DATE	SUMMARY OF DISCLOSED INFORMATION **
Symonne Robinson	Manager Organisational Development	31/03/2021	<u>4. Trusts that you are a trustee or a beneficiary of</u> SSR Superannuation - Shares - Superannuation Fund <u>7. Land you own or have a beneficial interest in:</u> Portland - Owner - Residence

4. **Submissions made by Council**

(Information supplied by each Department)

Submission Title	To	Date
Response submission to the discussion paper on the independent review of the Victorian Ports system. (DocSetID: 2727143)	The Hon Melissa Horne MP Minister for Ports and Freight	12 August 2020
Response Submission to the Options Paper on the Waste and Recycling Legislation and Governance (DocSetID: 2784067)	Engage Victoria	16 October 2020

5. **Submissions received by Council**

(Information supplied by each Department)

Name of Special Committee	Date established/ Date ceased	Purpose of Committee	Members of Committee	Date Reported to Council
NIL				

6. Travel undertaken by Councillors or Council staff
(Information supplied by each Department)

Details of overseas or interstate travel (other than interstate travel by land for less than 3 days)

Purpose	Councillor/ Council Staff Member	Destination	Date	Total Cost
Regions Rising National Summit	Cr Anita Rank	Canberra	16 March 2021 to 18 March 2021	\$2,450
Regions Rising National Summit	Cr Karen Stephens	Canberra	15 March 2021 to 19 March 2021	\$3,177
Regions Rising National Summit	Greg Burgoyne	Canberra	16 March 2021 to 18 March 2021	\$1,790
Regions Rising National Summit	Jane Young	Canberra	16 March 2021 to 19 March 2021	\$2,902

7. Register of Delegations

(Information sourced from the Delegations and Authorisations Register by the Executive Assistant Corporate Services).

Delegations are to exercise power, duties and functions as set out within the Schedule of each document under each Act or legislation.

Delegate	Date Signed	DocSetID:
From Council to Chief Executive Officer (S5)	23 February 2021	2571775
From Council to Members of Council Staff (S6)	23 February 2021	2664460
Instrument of Sub-Delegation from CEO to Staff (S7)	24 February 2021	2664462
From Chief Executive Officer to Members of Council Staff (S13)	24 February 2021	2664461
Instrument of Delegations by CEO for Vicsmart Applications under the Planning and Environment Act 1987 (S14)	24 February 2021	2535162
Instrument of Delegation from the Port Manager to Members of Staff	26 August 2020	2738890
Instrument of Sub-Delegation by Chief Executive Officer as Port Manager	26 August 2020	2433061
Instrument of Delegation Waterway Manager	25 August 2020	2433060
Instrument of Delegation Committee of Management <i>Crown Land (Reserves) Act 1978</i>	24 February 2021	2594037

8. Register of Authorised Officers

(Information sourced from the Delegations and Authorisations Register by the Executive Assistant Corporate Services).

S11 Appointment and Authorisation under specific Acts or legislation.

<u>NAME</u>	<u>TITLE</u>	<u>DATE SIGNED</u>
BERRY, Matthew	Regulatory Services Manager	28-May-20
BENNETT, Melanie	Manager Local Laws	29-Mar-21
BARCLAY, Damon	Resource Management Officer	29-Mar-21
BOURKE, Shelly	HR Coordinator	04-Dec-20
BRYSON, Robert	Local Laws Officer	21-Aug-20
CAREY, Brandon	Local Laws Officer	22-Aug-20
CLEMENTS, Jacob	Team Leader Planning	28-May-20
DOHERTY, Michael	Projects Planning and Facilities Manager	04-Dec-20
DRECHSLER, Julie	Community Wellbeing Manager	29-Mar-21
EASSON, Scott	Local Port Manager	28-May-20
FARRELL, Edith	Director Assets	28-May-20
FARRUGIA, Laurie	Building Inspector	28-May-20
FLOCKHART, Tanya	Acting Library Manager	29-Mar-21
FRASER, John	Local Laws Ranger /Prosecutions Officer	21-Aug-20
GILLIN, Phillip	Deputy Municipal Emergency Manager Officer	04-Dec-20
GURIKAR, Sanket	Statutory Planner	28-May-20
HODGETTS, Christopher	Statutory Planner	28-May-20
HOGAN, Jennifer	Local Port Officer	21-Sep-20
HOL, David	Director Corporate Services	29-Mar-21
JOHNSTONE, Janine	Risk and Safety Manager	29-Mar-21
KENNETT, Aaron	Environmental Health Officer	28-May-20
KIRKHAM, Ann	Chief Information Officer - Glenelg Futures	29-Mar-21
PRESTON ROWE PATERSON	Valuations Officers	28-May-20
LIPSCOMBE, Simon	Local Port Officer	28-May-20
LONSDALE, Ashleigh	Local Laws Officer	21-Aug-20
LUKE, Ricky	Asset Management Coordinator	29-Mar-21
LYONS, Susie	Arts & Culture Manager	29-Mar-21
MCFARLANE, Helen	Local Laws Officer	21-Aug-20
MCMAHON, Lynne	Municipal Emergency Management Officer	04-Dec-20
MALLEN, Justin	Local Port Officer	28-May-20
MAYBERY, Jodie	Training Coordinator - OHS & Risk	29-Mar-21

MONAGHAN, Shelly	Rates and Valuations Coordinator	28-May-20
MUSKEE, Jacqui	Ranger / Local Laws Team Leader / Municipal Fire Prevention Officer	21-Aug-20
PARKER, Yvette	Project Manager	29-Mar-21
ROBINSON, Symonne	Aged and Disability Services Manager	04-Dec-20
RUGE, Jane	Community Development Officer	29-Mar-21
SAUNDERS, Christopher	Operations Manager	28-May-20
SEARLE, Joshua	Project Manager	04-Dec-20
SMITH, Adam	Environmental Sustainability Coordinator	04-Dec-20
THOMPSON, Lynne	OHS Officer	29-Mar-21
Victoria Police		16-07-20
WELCH, Ian	Building Surveyor	10-Nov-20
WYNNE, Kelly	Strategic Planner	28-May-20
Officer	S11A. Function of Delegation	Approval Date and Reference
BERRY, Matthew	Planning Manager	26 May 2020 2594030
CLEMENTS, Jacob	Strategic Planner	26 May 2020 2594028
GURIKAR, Sanket	Statutory Planner	26 May 2020 2632071
HODGETTS, Christopher	Statutory Planner	26 May 2020 2594027
WYNNE, Kelly	Strategic Planner	26 May 2020 2594029
Officer	Function of Delegation	Approval Date and Reference
WALFORD, Kylie	Instrument of Authorisation and Appointment Council's Freedom of Information Officer (S15)	26 August 2020 2526333
HOL, David	Instrument of Authorisation and Appointment under the <i>Oaths and Affirmations Act 2018</i> (S17)	27 August 2020 2731513

9. Details of all leases involving Land and Buildings which was entered into by Council as lessor.

(Information sourced from the property related Leases register. This register contains the property Lease information provided by the relevant functional staff in Council Departments and Business Units).

A. Property Related Leases - LAND

	Description of Property	Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L1	Portland Aerodrome Farm Lease (Area G), 1260 Bridgewater Lakes Rd, Cashmore	Paul & Melissa Johnstone	9 years	Nil	01/07/2019	30/06/2028	\$546
L2	Portland Aerodrome Farm Lease (Area B), 1260 Bridgewater Lakes Rd, Cashmore	N & S Warner Investments Pty Ltd	3 years	N/A	1/07/2014	30/06/2023	\$501
L3	Hangar – Portland Aerodrome (Portion A) 1260 Bridgewater Lakes Rd, Cashmore	Derek A & Colleen Knight	5 year	1 x 4 years	01/02/2017	31/01/2022	\$637
L4	Portland Aerodrome, 1260 Bridgewater Lakes Rd, Cashmore	Air Services Australia	1 year		1/05/2017	Annually	\$1.00
L6	Portland Aerodrome, Part 1260 Bridgewater Lakes Rd Cashmore	Portland Pistol Club	3 years	2 x 3 years	1/1/2019	31/12/2021	\$114
L8	Former Gorae West School Site (35 sq mts of) PTCA 9, Section 9 Parish of Mouzie 1651 Heath Rd Gorae West	Country Fire Authority	25 years	Nil	01/07/2004	30/06/2029	\$11 Paid in full
L9	Portland Foreshore	Portland Yacht Club	10 years	Nil	1/12/2019	30/11/2029	\$2,600

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L10	Portland Foreshore	TS Henty Naval Cadets	9 years	Nil	01/07/2013	30/06/2022	\$114
L12	Portland Aerodrome Farm Lease (Weather Station), 1260 Bridgewater Lakes Rd, Cashmore	Bureau of Meteorology	9 years	Nil	01/07/2017	30/06/2026	\$153
L14	Portland Aerodrome Farm Lease (Areas D & E), 1260 Bridgewater Lakes Rd, Cashmore	Anthony R Bennett	9 years	Nil	01/07/2010	monthly	\$1,465
L15	Portland Aerodrome Farm Lease (Area F), 1260 Bridgewater Lakes Rd, Cashmore	Johnathon Faure	6 years	1 x 3 years	01/07/2016	30/06/2022	\$3,248
L16	Mt Clay Microwave Tower Site	ACE Radio Broadcaster P/L	6 year	Nil	1/10/2003	Lease continuing – annual payment being made	\$2,521
L17	Dutton Way Reserve Dutton Way Pt. C/A 3 Section 3	Murray Arthur	1 year	Annually on application	01/09/1993	Annually	\$110
L20	Portland Aerodrome 1260 Bridgewater Lakes Rd, Cashmore	Emfert Pty Ltd & Bancanalytic s Pty Ltd	5 years	1 x 4 years	01/03/2017	28/02/2022	\$850

	Description of Property	Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L22	Possum Park 42-44 Henty St Casterton	Superate Pty Ltd	21 years	Nil	01/01/2008	01/01/2029	\$5,104
L25	Portland Aerodrome (lot 5A) 1260 Bridgewater Lakes Rd, Cashmore	Anthony Robert Bennett	9 years	Nil	01/07/2011	Monthly	\$1,551
L27	C/A 26 A Dartmoor (Bowds Lane)	D A Firth	9 years	Nil	01/10/2012	30/09/2021	\$3,850
L30	Portland Aerodrome (Portion A) 1260 Bridgewater Lakes Rd, Cashmore	Bruce Knowles	9 years & 19 days	Nil	12/11/2011	31/12/2020	\$883
L34	Rear Land – 94 Julia St Portland	Portland Community Garden Landcare Inc.	9 years	Nil	15/11/2013	14/11/2022	\$590
L35	11 Moodie St Casterton (Blueberry Hill)	GPG Fencing	3 years	N/A	1/10/2014	30/09/2023	\$445
L40	Portland Aerodrome, 1260 Bridgewater Lakes Rd	Portland Aero Club	6 Years	1 x 3 years	01/07/2016	30/06/2022	\$1,378
L44	Owen St, Heywood	Heywood Wood Wine & Roses Inc.	5 years	Nil	01/11/2017	31/10/2022	\$439

Description of Property		Lessee	Terms of Lease	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
L52	Portland Aerodrome Farm Lease (Area A & C) 1260 Bridgewater Lakes Rd Cashmore	Anthony Bennett	3 years	Nil	01/01/2016	Monthly	\$2,663
L58	Ross Ct Portland	Lawleg Pty Ltd trading as Porthaul	3 years	Nil	01/08/2019	31/07/2022	\$1,635
L59	1669 Bridgewater Road, Cape Bridgewater	Portland Surf Life Saving Club Inc.	21 years	Nil	01/07/2006	30/06/2027	\$114
L61	Hanlon Park, 50 Henty St Portland	Portland Football Netball Cricket Club	10 years	1 x 11 years	01/07/2016	30/06/2026	\$4,346

B. Property Related Leases - BUILDINGS

	Description of Property	Lessee	Terms of Lese	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
B2	19-21 Julia St Portland	Julia St Creative Space Inc.	3 years	N/A	01/07/2014	30/06/2023	\$1.00
B7	1661 Bridgewater Rd Cape Bridgewater - Bridgewater Bay Kiosk	SL & DA Pty Ltd	21 years	Nil	01/07/2013	30/06/2034	\$20,232
B8	184 Bentinck St Portland – Caravan Park	Australian Tourist Park Management	21 years	Nil	12/12/2011	11/12/2032	\$109,218
B10	85 Cliff St Portland Old Portland Watch House	Good Night Paris Pty Ltd	3 years	1 x 3 year	18/06/2017	17/06/2023	\$15,368
B15	Botanic Gardens House, 1 Glenelg St Portland	Matt Gleeson	6 months	N/A	15/12/2020	19/01/2021	\$7,800
B16	23 Glenelg St Portland Old Powerhouse Museum	Portland Powerhouse Car Club Inc.	9 years	Nil	01/07/2013	30/06/2022	\$1,718
B18	4 Glenelg St Portland	State Emergency Service	3 years	2 x 3 years	01/10/2018	30/09/2021	\$1.00
B19	Portland Foreshore	Portland Angling Club	9 years	Nil	01/07/2013	30/06/2022	\$2,800

Description of Property		Lessee	Terms of Lese	Options	Commence Date	Expiry Date	Value of Lease Annual incl. GST
B22	1260 Bridgwater Lakes Rd Cashmore NSC Hangar & adjoining quarters	Aircraft Maintenance Engineering Solutions Pty Ltd	3 years	Nil	1/1/2019	31/12/2021	\$10,572
B24	56 Ascot St Dartmoor	State Emergency Service	3 years	2 x 3 years	01/10/2018	30/09/2021	\$1.00
B26	Café, 98 Lee Breakwater Rd, Portland	S Campbell	3 years	2 x 3 years	01/07/2019	30/06/2022	\$5,520
B29	Ruth Martin Memorial Building, 34 Julia St Portland	3RPC	5 years	N/A	01/07/2016	30/06/2025	\$1,408
B34	3 Racecourse Rd, Casterton	Casterton & District Historical Society Inc.	2 years	1 x 3 years	01/07/2019	30/06/2021	\$114

10. Donations and Grants made by Council.
(Information supplied by the Finance Unit)

No	Name of person receiving Grant/Donation	Details	Amount
1	3RPC Inc	Community Grants - Public Halls	\$ 999.00
2	A Little Decorum	Undertake Special projects - Business Vouchers	\$ 275.00
3	Addinsall's Transport	Undertake Special projects - Business Vouchers	\$ 275.00
4	Admella's Fruit & Veg	Undertake Special projects - Business Vouchers	\$ 275.00
5	Alex Cancian Menswear	Undertake Special projects - Business Vouchers	\$ 275.00
6	Andrew Lette PL	Undertake Special projects - Business Vouchers	\$ 275.00
7	Annesley House	Undertake Special projects - Business Vouchers	\$ 275.00
8	Bahgallah Hall Committee Inc	Community Grants - Public Halls	\$ 1,724.00
9	Bay City Autos	Undertake Special projects - Business Vouchers	\$ 275.00
10	A Little Decorum	Undertake Special projects - Business Vouchers	\$ 275.00
11	Addinsall's Transport	Undertake Special projects - Business Vouchers	\$ 275.00
12	Bay Glass Portland	Undertake Special projects - Business Vouchers	\$ 275.00
13	BBR Accident Repair Centre	Undertake Special projects - Business Vouchers	\$ 275.00
14	Beauty Finesse By Steph	Undertake Special projects - Business Vouchers	\$ 275.00
15	Bedazzled	Undertake Special projects - Business Vouchers	\$ 275.00
16	Ben Smith	Undertake Special projects - Business Vouchers	\$ 275.00
17	Black Falcon Consulting Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
18	Black Logging Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
19	Blue Fin 2 Fishing Charters	Undertake Special projects - Business Vouchers	\$ 275.00
20	BM & TJ Jennings	Undertake Special projects - Business Vouchers	\$ 275.00
21	Bolwarra Evergreen	Undertake Special projects - Business Vouchers	\$ 275.00
22	Brendan Healy Building Services	Undertake Special projects - Business Vouchers	\$ 275.00
23	Brett Parkes	Undertake Special projects - Business Vouchers	\$ 275.00
24	Bryden Cold Treads Unit Trust	Undertake Special projects - Business Vouchers	\$ 275.00
25	Bushland Retreat	Undertake Special projects - Business Vouchers	\$ 275.00
26	C McCarthy & A Tempest	Undertake Special projects - Business Vouchers	\$ 275.00
27	Cape Bridgewater Coastal Camp	Undertake Special projects - Business Vouchers	\$ 275.00

No	Name of person receiving Grant/Donation	Details	Amount
28	Caroline Dark	Undertake Special projects - Business Vouchers	\$ 275.00
29	Cassie Campbell beauty Therapy	Undertake Special projects - Business Vouchers	\$ 275.00
30	Casterton Golf Club	Community Grants - Tourism	\$ 5,000.00
31	Casterton Kelpie Festival	Community Grants - Triennial Event 3 - Australia	\$ 13,500.00
32	Casterton Sporting Motorcycle Club	Community Grants - Tourism	\$ 2,608.00
33	CLB ops co Pty Ltd	Support Other Minor Community Events	\$ 7,150.00
34	CM and GI Wallace partnership	Undertake Special projects - Business Vouchers	\$ 275.00
35	Condah Hotel	Undertake Special Projects - Retail Façade improvement Grant	\$ 5,000.00
36	Crams Glass	Undertake Special projects - Business Vouchers	\$ 275.00
37	D & K Benbow	Undertake Special projects - Business Vouchers	\$ 275.00
38	Dartmoor Hotel	Undertake Special Projects - Retail Façade improvement Grant	\$ 5,000.00
39	Dean Hollis	Undertake Special projects - Business Vouchers	\$ 275.00
40	Debra Eather	Undertake Special projects - Business Vouchers	\$ 275.00
41	Dhauwurd Wurrung Elderly & Community Health Service Inc.	Undertake Special projects - Business Vouchers	\$ 275.00
42	Digby Hall & Recreation reserve	Community Grants - Tourism	\$ 650.00
43	Discovery Bathrooms	Undertake Special projects - Business Vouchers	\$ 275.00
44	Dunlop Family Trust	Undertake Special projects - Business Vouchers	\$ 275.00
45	E Davis & Sons Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
46	Eldridge Electrical Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
47	Farrell Plumbing Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
48	Finwaste	Undertake Special projects - Business Vouchers	\$ 275.00
49	Fnxion Fitness	Undertake Special projects - Business Vouchers	\$ 275.00
50	G & D Phillips	Undertake Special projects - Business Vouchers	\$ 275.00
51	GB & KM Phillips	Undertake Special projects - Business Vouchers	\$ 275.00
52	GC & JM Tonkin	Undertake Special projects - Business Vouchers	\$ 275.00
53	Gil-Killey	Undertake Special Projects - Retail Facade Imp	\$ 217.40
54	GLS Holdings PL	Undertake Special projects - Business Vouchers	\$ 275.00
55	Gorae Portland Cricket Club	Community Grants - Community Support	\$ 500.00
56	Gordon Hotel	Undertake Special Projects - Retail Facade Imp	\$ 217.40

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57	Gordon Hotel	Undertake Special projects - Business Vouchers	\$ 275.00
58	Grant Anderson	Undertake Special projects - Business Vouchers	\$ 275.00
59	Hamilton & District Legacy - Portland Legacy Group	Community Grants - Recreation	\$ 1,500.00
60	Harbour Lights Snack Bar	Undertake Special projects - Business Vouchers	\$ 275.00
61	Heathmere Football Netball Club	Community Grants - Tourism	\$ 1,000.00
62	Heywood & District Pony Club Inc	Community Grants - Tourism	\$ 1,000.00
63	Heywood Automotive	Undertake Special projects - Business Vouchers	\$ 275.00
64	Heywood Community Basketball Facility	Provide Sport and Community Facilities	\$ 14,970.50
65	Heywood Golf Club	Community Grants - Tourism	\$ 4,200.00
66	Heywood Hotel	Undertake Special projects - Business Vouchers	\$ 275.00
67	Hildy's cakes	Undertake Special Projects- retail Façade improvement	\$ 217.40
68	Hotspur Public hall Committee	Community Grants - Public Halls	\$ 996.00
69	Hyani Pty Ltd (Seals by the Sea Tours)	Undertake Special projects - Business Vouchers	\$ 275.00
70	Icon Investments	Undertake Special Projects - Retail Façade improvement Grant	\$ 5,000.00
71	Intimate Apparel	Undertake Special projects - Business Vouchers	\$ 275.00
72	Intosolutions Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
73	Jacobe Walker	Provide Aboriginal Partnership	\$ 1,500.00
74	James Williamson	Undertake Heritage Planning Projects	\$ 5,467.00
75	Jannah Firebrace	Provide Aboriginal Partnership	\$ 1,500.00
76	Jayden Smith	Undertake Special projects - Business Vouchers	\$ 275.00
77	Jerrika Pevitt	Provide Aboriginal Partnership	\$ 1,500.00
78	JK & NM Griffiths	Undertake Special projects - Business Vouchers	\$ 275.00
79	Jodi Bridges	Undertake Special Projects- retail Façade improvement	\$ 217.40
80	Jofflyns Take Aways	Undertake Special projects - Business Vouchers	\$ 275.00
81	Jon Panchen - Junio Sport Trust	Support Glenelg Junior Sport Trust	\$ 250.00
82	Julieann Warren	Undertake Special projects - Business Vouchers	\$ 275.00
83	Kangatraining Portland	Undertake Special projects - Business Vouchers	\$ 275.00
84	Kim Heinze - Junior Sport Trust	Support Glenelg Junior Sport Trust	\$ 250.00
85	Knights Refrigeration & Air-Conditioning Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00

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86	Koast Furniture Portland	Undertake Special projects - Business Vouchers	\$ 275.00
87	Lacibe Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
96	Leadership Great South Coast	Provide Economy and Investment Assistance (Indigenous War Memorial Heywood)	\$ 5,000.00
88	Lilja Sigurpals	Undertake Special projects - Business Vouchers	\$ 275.00
89	Lions Club Heywood	Support Australia Day Celebrations	\$ 100.00
90	Lions Club Portland	Community Grants - Tourism	\$ 500.00
91	Lions Club Portland	Manage Corporate Services	\$ 100.00
92	Live4Life	Undertake Special Projects - Youth Live4Life(Pilot)	\$ 51.63
93	Lloyd Fisheries	Undertake Special projects - Business Vouchers	\$ 275.00
94	Lyons Partnership	Undertake Special projects - Business Vouchers	\$ 275.00
95	Mark Smith Motor Traders	Undertake Special projects - Business Vouchers	\$ 275.00
97	Merino Public Hall Committee Inc	Community Grants - Recreation	\$ 1,570.00
98	Merino Public Hall Committee Inc	Community Grants - Public Halls	\$ 1,570.00
99	Merino-Digby Lions Club	Support Australia Day Celebrations	\$ 400.00
100	Mick Walder Bricklaying	Undertake Special projects - Business Vouchers	\$ 275.00
101	Mother Goose Café	Undertake Special Projects - Retail Façade improvement Grant	\$ 217.40
102	Mumbannar Recreation Reserve Committee	Community Grants - Public Halls	\$ 5,000.00
103	Nails By Claire	Undertake Special projects - Business Vouchers	\$ 275.00
104	Nelson Mens Shed	Community Grants - Community Support	\$ 500.00
105	Nelson Road House	Undertake Special Projects - Retail Façade Improver	\$ 5,000.00
106	Nelson Tourism Association	Manage Tourism General	\$ 1,500.00
107	OARSum Lifestyles	Undertake Special projects - Business Vouchers	\$ 275.00
108	Ocean Breeze Beauty Therapy	Undertake Special projects - Business Vouchers	\$ 275.00
109	Old Courthouse Community Centre	Undertake Special Projects - Retail Façade improvement Grant	\$ 5,000.00
110	Onsite Hydraulic and Mechanical Maintenance	Undertake Special projects - Business Vouchers	\$ 275.00
111	Paulines Absolutely Fabulous	Undertake Special projects - Business Vouchers	\$ 275.00
112	Peter Barker-Lovett	Provide Aboriginal Partnership	\$ 1,500.00
113	Pine Haven Motel	Undertake Special Projects - Retail Façade Improver	\$ 5,000.00
114	Portland Basketball Association	Community Grants - Tourism	\$ 5,000.00

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115	Portland Camera Club	Community Grants - Tourism	\$ 1,000.00
116	Portland Conveyor Services	Undertake Special projects - Business Vouchers	\$ 275.00
117	Portland Cool Store & Packing Shed PL	Undertake Special projects - Business Vouchers	\$ 275.00
118	Portland Dahlia Society	Community Grants - Recreation	\$ 1,000.00
119	Portland District U3A Inc.	Community Grants - Public Halls	\$ 998.00
120	Portland Dog Obedience Club	Community Grants - Tourism	\$ 1,000.00
121	Portland Football Netball Cricket Club Inc	Community Grants - Tourism	\$ 1,000.00
122	Portland Football Netball Cricket Club Inc	Community Grants - Community Support	\$ 500.00
123	Portland Football Netball Cricket Club Inc	Undertake Special projects - Business Vouchers	\$ 275.00
124	Portland Golf Club	Community Grants - Tourism	\$ 1,000.00
125	Portland Indoor Cricket Centre	Undertake Special projects - Business Vouchers	\$ 275.00
126	Portland Lawn Tennis Club	Community Grants - Community Support	\$ 400.00
127	Portland Maritime Services	Undertake Special projects - Business Vouchers	\$ 275.00
128	Portland Mechanical Services	Undertake Special projects - Business Vouchers	\$ 275.00
129	Portland Newsagency	Undertake Special projects - Business Vouchers	\$ 275.00
130	Portland Party Hire	Undertake Special projects - Business Vouchers	\$ 275.00
131	Portland Retro Motel	Undertake Special projects - Business Vouchers	\$ 275.00
132	Portland Scenic Gateway Landcare Group	Community Grants - Recreation	\$ 550.00
133	Portland Scout Group	Community Grants - Recreation	\$ 808.50
134	Portland Sport & Game Fishing Club inc	Undertake Special Projects - hooked on Portland	\$ 500.00
135	Portland Squash & Racquetball	Undertake Special projects - Business Vouchers	\$ 275.00
136	Portland Veterinary Clinic	Undertake Special projects - Business Vouchers	\$ 275.00
137	Portland Volunteer Coast Guard VF17 Flotilla	Maintain - Portland Bay Marina	\$ 300.00
138	Potaround Nursery	Undertake Special Projects - Retail Façade improvement Grant	\$ 5,000.00
139	Powerhouse Productions	Undertake Special projects - Business Vouchers	\$ 275.00
140	PowerPlay Energy Consultancy Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
141	Promoting Heywood & District Committee	Support Other Minor Community Events	\$ 6,000.00
142	Psychological and Health Institute	Undertake Special projects - Business Vouchers	\$ 275.00
143	R & J Cleaning Services	Undertake Special projects - Business Vouchers	\$ 275.00

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144	Rebecca Holmes Travel	Undertake Special projects - Business Vouchers	\$ 275.00
145	Revive Hair Body Beauty	Undertake Special projects - Business Vouchers	\$ 275.00
146	Riley Munro	Provide Aboriginal Partnership	\$ 1,500.00
147	Robert Kelly	Undertake Special projects - Business Vouchers	\$ 275.00
148	Robertsons Plumbing	Undertake Special projects - Business Vouchers	\$ 275.00
149	Rory Carter	Undertake Special projects - Business Vouchers	\$ 275.00
150	Rotary Club of Casterton Inc	Community Grants - Public Halls	\$ 1,000.00
151	Rotary Club of Portland Inc.	Community Grants - Recreation	\$ 4,100.00
152	Rotary Club Portland	Support Australia Day Celebrations	\$ 800.00
153	Rotary Clubs of Portland and Portland Bay	Community Grants - Tourism	\$ 1,000.00
154	Royal Hotel	Undertake Special projects - Business Vouchers	\$ 275.00
155	Ruge Building Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
156	Salvation Army	Manage Community development	\$ 100.00
157	Sandford Festival Committee	Community Grants - Recreation	\$ 5,000.00
158	Scott Kempton Structural Steel Fabrication Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
159	Seabreeze Design	Undertake Special projects - Business Vouchers	\$ 275.00
160	Seaview House	Undertake Special projects - Business Vouchers	\$ 275.00
161	Sheree Richardson	Undertake Special projects - Business Vouchers	\$ 275.00
162	Shoebox Solutions	Undertake Special projects - Business Vouchers	\$ 275.00
163	South Coast Raceway	Community Grants - Recreation	\$ 5,000.00
164	South West Academy of Sport	Provide Recreation Programs	\$ 5,454.55
165	South West Healthcare	Community Grants - Tourism	\$ 600.00
166	South West Woody Weed Action Team inc	Community Grants - Recreation	\$ 1,000.00
167	Sportspower Portland	Undertake Special projects - Business Vouchers	\$ 275.00
168	Strundelss Ants	Undertake Special projects - Business Vouchers	\$ 275.00
169	Sue Hanson	Undertake Heritage Planning Projects	\$ 10,000.00
170	Surf Coast Real Estate	Undertake Special Projects - Retail Facade Improvements	\$ 5,000.00
171	Tahara Hall & Recreation Reserve	Community Grants - Recreation	\$ 1,000.00
172	Tam's Avon & Cleaning	Undertake Special projects - Business Vouchers	\$ 275.00

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173	Tanete Pty Ltd	Undertake Special projects - Business Vouchers	\$ 275.00
174	Tim Bryant	Undertake Special projects - Business Vouchers	\$ 275.00
175	Troeth	Undertake Special projects - Business Vouchers	\$ 275.00
176	Victoria Lodge	Undertake Special projects - Business Vouchers	\$ 275.00
177	Vineheath	Undertake Special projects - Business Vouchers	\$ 275.00
178	Warrnambool City Council	Manage Assets	\$ 2,000.00
179	Wayne Armistead	Undertake Special Projects - Retail Facade Improvements	\$ 217.40
180	WeCare Portland	Undertake Special projects - Business Vouchers	\$ 275.00
181	Williamson Fine Furniture	Undertake Special projects - Business Vouchers	\$ 275.00
182	Wood Wine & Roses Inc	Community Grants - Recreation	\$ 549.00
183	Wood Wine & Roses Inc	Community Grants – Triennial Event 2 – Wood, Wine & Roses	\$ 25,000.00