

- A non-refundable application fee of \$78.00 applies to this permit.
- The lodging of this application is not to be construed as permission for the activity noted in this application to be undertaken. Lodgment of an application does not automatically entitle a permit to be issued.
- Applicants must allow a minimum of 21 working days for processing of this application.
- An Authorised Officer of Council will inspect your property to ensure it is suitable for the keeping of the number and type of animals you have applied to keep.
- Council will advise you in writing of its decision to grant or not grant a permit.
- Permits are valid from the date of issue and will be renewed every 2 years on 1 July, subject to an inspection and compliance with the permit conditions.
- The permit will only cover the animals listed. Further animals or changes require a new application.

If your application does not contain all of the information required, it will be returned to you for the provision of the relevant information

Applicant Details			
Applicant name:			
Club/organisation: (if applicable)			
Residential address:	Street/Road Name:		
	Town:	Postcode:	
Phone:		Mobile:	
Email:			
Postal address: If different from above	Street/Road Name:		
	Town:	Postcode:	
Reason for application: (refer to page 2)			

(Note: Excess animals, if 'breeding' or 'boarding' a Planning Permit may be required)

Property details: (address where animals/birds will be kept)	Street/Road Name:
	Town: Postcode:

(If the property is not owned by you written consent must be obtained from the property owner or their representative and must be attached to this application)

## PART 3 – ANIMALS (*General Local Law 2018*)

### 3.1 Keeping of Animals

A person who owns or who has control of an animal must not keep that animal in an urban area if that animal is considered a nuisance, offensive, a danger to health, or is not effectively controlled.

### 3.2 Keeping of Domestic Animals

An owner and occupier of land must comply with any adopted Council Domestic Animal Management Plan incorporated as a document into this Local Law.

### 3.3 Numbers of Animals

(1) Without a permit an occupier of land in any area designated by Council by resolution and described in Schedule 2 of the List of Schedules incorporated as a document to this Local Law must not keep more than:

- (a) 2 cats;
- (b) 2 dogs;
- (c) 10 pigeons;
- (d) 10 poultry;
- (e) 10 domestic mice;
- (f) 2 guinea pigs;
- (g) 2 domestic rabbits;
- (h) 6 rodents;
- (i) 6 reptiles; and
- (j) 30 small birds.

(2) Without a permit an occupier of land in any area designated by Council by resolution and described in Schedule 2 of the List of Schedules incorporated as a document to this Local Law must not keep any: (A permit for the following types of animals is required and Schedule 22 application form must be completed).

- (a) large birds including emus, ostriches and turkeys;
- (b) horses or donkeys;
- (c) cattle;
- (d) sheep;
- (e) goats;
- (f) pigs;
- (g) roosters;
- (h) camels; or
- (i) other agricultural animals.

(3) Without a permit an occupier of land in any area of the Municipality not being an area described in sub-clause 3.03(1) and sub-clause 3.03(2) must not keep more than 6 dogs or 6 cats or a combination of either cats or dogs not exceeding 6.

Details of Animals							
Type	Name	Breed	Colour	Tag No.	Microchip No.	Sex	Age

Additional Information Required	
Method and frequency of waste disposal:	
Type and location of food storage containers:	
The ability to control noise, odour and pests:	

*(advise how you intend to eliminate the risk of public nuisance from issues such as noise, odour, pest control etc)*

<p><b>Written consent from Neighbours (adjoining your property) following notification of activity:</b></p> <ul style="list-style-type: none"> <li>• A petition or separate letter from each property owner/occupier including name and address is required to be included in the application.</li> <li>• A neighbour may wish to lodge an objection to the proposal and Council will take their objection into account in determining whether to issue a permit.</li> <li>• If this information is not included, Council will notify neighbours which will prolong the permit decision.</li> </ul>
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**Provide a site plan below of the property indicating where the animals/birds are to be housed.**

**Description of structure/enclosure:**

*Provide a description of the structure or enclosure that will house the animals/birds: (Kennels, poultry houses must comply with the Local Law. A new building may require a Planning and or Building Permit)*

**I hereby apply to the Glenelg Shire Council for a permit to keep the type and number of animals/birds as specified in this application. I certify that the particulars supplied are true and correct.**

**Applicant Signature:**

**Date:**

**Please return this form to:**

**Local Laws Unit  
Glenelg Shire Council  
PO Box 152  
PORTLAND VIC 3305**

The personal information requested on this form is being collected by the Glenelg Shire Council for municipal purposes as specified in the *Local Government Act 2020*. The Council will use this information only for the specific purpose of collection or for directly related purposes. The information will not be disclosed except as required or specifically authorised by law. You may request access to any personal information that Council may have collected about you. Also, you may request correction of your personal information if you can establish that it is not accurate or complete. Such requests should be directed to Council's Privacy Officer on telephone 03 5522 2305.