

# Application for Consent to Undertake Works Within Road Reserve

In Accordance with

Road Management Act 2004, Schedule 7

Road Management (Works & Infrastructure) Reg 2015

1 July 2023 – 30 June 2024

**THIS FORM IS NOT A PERMIT – Conditions of consent will be emailed to the applicant when consent is granted.**

## General Information

<b>Type:</b> (Tick box)	Application for consent	<b>Application Date:</b>		<b>Purchase Order No:</b>	
	Notification of works	<b>Payment:</b>	In Person <small>(Customer Service Centres)</small>	By Phone <small>(with card details)</small>	On Line <small>(we will issue an invoice)</small>
	<b>Proposed Start Date:</b>	/ /	<b>Proposed Finish Date:</b>	/ /	
<b>Applicant:</b>					
<b>Address:</b>					
<b>Role:</b> (Tick box)	Owner	Builder	Plumber	Agent for	
<b>Contact:</b>				<b>Phone:</b>	
<b>Mobile:</b>				<b>Applicant Signature:</b>	
<b>Email:</b>					

## Application for Consent Fees

(Please tick only one box in this section.)

<b>Minor Works</b> (≤ 8.5 sqm)	Drainage/Service Connection	<b>\$95.40</b>	Hoarding or Other Works	<b>\$95.40</b>
	Roads - Works or Maintenance	<b>\$147.90</b>	Vehicle Crossing, Footpath or Kerb & Channel	<b>\$147.90</b>
	<b>Road Speed</b>		<b>&gt;50 kph</b>	<b>≤50kph</b>
	conducted on, or any part of, the roadway, pathway or shoulder		<b>\$147.90</b>	<b>\$147.90</b>
not conducted on, or any part of, the roadway, pathway or shoulder		<b>\$ 95.40</b>	<b>\$ 95.40</b>	
<b>Other Than Minor Works</b>	conducted on, or any part of, the roadway, pathway or shoulder		<b>\$685.30</b>	<b>\$373.70</b>
	not conducted on, or any part of, the roadway, pathway or shoulder		<b>\$373.70</b>	<b>95.40</b>

## Details of Work – Affected property occupiers must be consulted

<b>Site Address:</b> (Works Location)			
<b>Description of Works:</b> (Include list of Assets affected by works)			
	A plan to scale of your proposed works is required, including offset measurements, location, dimensions, vegetation clearing, drain works and reference to <a href="#">IDM standard drawings</a> .		Plan included
	Is Council reinstatement of assets required? (This will be at applicant's cost.)		Yes No

## Details of Contractor

<b>Contractor:</b>		<b>Contractor's ABN:</b>	
<b>Address:</b>		<b>Insurance Company and Policy Number:</b> (Minimum of \$10 million PLI cover - copy must be provided)	
<b>Works Manager:</b>			
<b>Mobile:</b>		<b>Phone:</b>	
<b>Email address:</b>			

**Traffic Impact** (Please tick boxes)

<b>Will a Traffic Management Plan be in operation during the proposed works:</b> (Note: refer s99A of the Road Safety Act 1986 and Code of Practice for Worksite Safety - Traffic Management)	Yes	No
<b>Will major traffic control devices requiring a "Memorandum of Consent" be used?</b> Examples of major traffic control devices include speed limit signs, traffic signals (including portable traffic signals etc. (Note: refer Road Safety (Road Rules) 1999 and Code of Practice for Worksite Safety - Traffic Management)	Yes	No
<b>Will the Works:</b> (a) require deviation of vehicular traffic into on-coming traffic lane? (b) be conducted in a clearway when in operation? (c) be conducted on, partly or affect a bridge or other structure?	Yes Yes Yes	No No No
<b>Will closure of the road or part of the road to vehicular traffic be required for:</b> (a) a continuous period of more than 12 hours? (b) more than 24 hours in a 7-day period?	Yes Yes	No No
<b>If a part of the road requires closure what is:</b> (a) the number of traffic lanes to be closed? (b) the length of traffic lane to be closed (1st lane) (c) the length of traffic lane to be closed (2nd lane)		

**Please provide any other relevant traffic information, including impact on pedestrians (including provision for all abilities and cyclists):**

**Works Manager Responsibilities include:**

- Road Management Act 2004 Schedule 7 Section 14 Principles applying to infrastructure managers and works managers:**
1. An infrastructure manager or a works manager must have regard to the principles specified in this clause in the provision of non-road infrastructure on roads.
  2. The primary purpose of a road is use by members of the public and authorised users must be managed as far as reasonably practicable in such a way as to minimise any adverse impacts on the primary purpose.
  3. Without limiting the generality of sub-clause (2), authorised uses must be managed so as to –
    - (a) minimise any damage to roads and road infrastructure;
    - (b) ensure that works necessary for the provision of non-road infrastructure are conducted as quickly as practicable;
    - (c) minimise any disruption to road users;
    - (ca) minimise any disruption to users of different modes of transport which have priority on specified roads;
    - (d) minimise any risk to the safety and property of road users and the public generally;
    - (e) facilitate the design and installation of infrastructure which minimises any risk to the safety of road users;
    - (f) ensure that the road and any other infrastructure is reinstated as nearly as practicable to the condition existing before the works necessary for the provision of the non-road infrastructure were conducted;
    - (g) protect and preserve existing significant roadside vegetation and sites of biological significance within the road reserve.

**Application for Consent Fees Information**

Consent fees are payable when lodging an application for consent. The application fees are set under the Road Management (Works & Infrastructure) Regulations 2015 S.R. No 61/2015 Part 5 – Fees Regulation 22, and the meaning of *minor works* is taken from the same regulations Part 1 – Regulation 6. The fees are calculated using the Department of Treasury and Finance Indexation of Fees and Penalties according to the Monetary Units Act 2004. From 1 July 2023 to 30 June 2024, one fee unit has been set at \$15.90.

**Reinstatement fees are reviewed annually and are included in Council's adopted Fees and Charges Schedule.**

Reinstatement Fees (GST incl.)	Road Pavement	Footpath	
	Pre-mix per m <sup>2</sup>	\$264.00	Concrete per m <sup>2</sup> (single panel)
Replacement and sprayed bitumen seal per m <sup>2</sup>	\$514.40	Concrete per m <sup>2</sup> (multiple panel)	\$249.10
Sprayed bitumen seal only per m <sup>2</sup>	\$103.60	Spray Bitumen seal per m <sup>2</sup>	\$103.60
<b>Other</b>		Construct with sprayed Bitumen seal per m <sup>2</sup>	\$369.30
Side Entry Pit Lids	\$239.90	<b>Kerb and Channel</b>	
Cut concrete, jack hammer, cut away per m <sup>2</sup>	\$69.50	Concrete per lineal metre	\$468.30
Pavers per m <sup>2</sup>	\$164.40		

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