

COUNCILLOR BRIEFING RECORD

DATE: 28 October 2025

START TIME: 4.05pm

ATTENDEES:

Councillors:

Cr Karen Stephens (Mayor), Cr Robyn McDonald (Deputy Mayor), Cr Matt Jowett, Cr Duane Angelino, Cr Michael Carr, Cr John Pepper, Cr Michael Noske (4.20).

Officers:

CEO (Helen Havercroft), Director Community Services (Brett Jackson), Director Corporate Services (David Hol), Director Infrastructure Services (Aaron Moyne)

Other attendees:

APOLOGIES:

Declaration of Conflict of Interest:	<ul style="list-style-type: none">• Nil
Items Discussed:	<ul style="list-style-type: none">• Items on the Council Agenda•
Councillor Items	<ul style="list-style-type: none">•
Other Items	<ul style="list-style-type: none">•

FINISH TIME: 5.13 pm

COUNCILLOR BRIEFING RECORD

DATE: 5 November 2025

START TIME: 4.00 pm

ATTENDEES:

Councillors:

Cr Karen Stephens (Mayor), Cr Robyn McDonald (Deputy Mayor), Cr Matt Jowett, Cr Michael Carr, Cr Duane Angelino, Cr John Pepper, Cr Michael Noske.

Officers:

CEO (Helen Havercroft),

Other attendees: Nil

APOLOGIES:

Cr Carr left at 5.30 pm

Declaration of Conflict of Interest:	<ul style="list-style-type: none">• Nil
Items Discussed:	<ul style="list-style-type: none">• Council Values• ESVF Advocacy Discussion• Engagement approach for Tourism Strategy and the summer season• Location of Hooked On Portland• Feedback on Upwelling Festival• Planning Application Matters• Works at the Merino Transfer Station• Christmas Decorations• Capeweed control program• Medium Strip Pit Works Heywood• Parking Infringement Update• Drainage Issues – Portland and Heywood• Governance Rules• Procurement Policy feedback• All Staff Briefing• Facilities Closing 21 November

FINISH TIME: 7.15 pm

COUNCILLOR BRIEFING RECORD

DATE: 11 November 2025

START TIME: 4.05 pm

ATTENDEES:

Councillors:

Cr Karen Stephens (Mayor), Cr Robyn McDonald (Deputy Mayor), Cr Matt Jowett, Cr Duane Angelino, Cr John Pepper, Cr Michael Noske.

Officers:

CEO (Helen Havercroft), Director Community Services (Brett Jackson), Director Infrastructure Services (Aaron Moyne)

Other attendees: Abel Farrell, Warrnambool City Council, Sam Kohlman, Airport Operations, Lynne Thompson, Manager Children's Services

APOLOGIES:

Cr Michael Carr, Councillor

David Hol, Director Corporate Services

Declaration of Conflict of Interest:	<ul style="list-style-type: none">• Nil
Items Discussed:	<ul style="list-style-type: none">• Regional Airport Operations• Childcare Reform• Year 1 Allocation of Funds
Councillor Items	<ul style="list-style-type: none">• Statutory Meeting 19th November• Mandatory Training 21st November• Heywood Mowing• Annual Accounts Update• Submission for Government consultation on speed limit proposal.• Dartmoor and Nelson Footpath Update• Capital Works Reporting• Police Forum• Councillor Cultural Awareness Training• Community Funding Support Policy Discussion• Dog Show Feedback• Cultural Awareness Training 23rd January

FINISH TIME: 7.15 pm

COUNCILLOR BRIEFING RECORD

DATE: 18 November 2025

START TIME: 4.08 pm

ATTENDEES:

Councillors:

Cr Karen Stephens (Mayor), Cr Robyn McDonald (Deputy Mayor), Cr Matt Jowett, Cr Duane Angelino, Cr John Pepper, Cr Michael Noske, Cr Michael Carr.

Officers:

CEO (Helen Havercroft), Director Community Services (Brett Jackson), Director Infrastructure Services (Aaron Moyne), Director Corporate Services (David Hol).

Other attendees: Manager Projects and Engineering (Chris Saunders) Team Leader Design and Assets (Ricky Luke) – Item 1

APOLOGIES:

Declaration of Conflict of Interest:	<ul style="list-style-type: none">• Nil
Items Discussed:	<ul style="list-style-type: none">• Heavy Vehicle Policy discussion• Lease and Licence Policy discussion• Items on the Council meeting agenda• Hooked on Portland• November 19 Council actions• Contaminated sand response• Tourism consultation sessions• Merino transfer station• Resealing works• Projects update• Waste education and FOGO update
Councillor Items	<ul style="list-style-type: none">• Sustainability approach• Audit status• Heywood DTP obligations• DAMP submission• Gymnastics project• Capital project funding• Events and scheduling over next week• Local Government funding - TOR• Role of elected members

FINISH TIME: 6.43 pm



Maddocks

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Email Letter

From Laura Dargan	Date 28 July 2025
Direct 03 9258 3037	Email Laura.Dargan@maddocks.com.au
Partner Melanie Olynyk	

Our Ref MSB:LADA:628721

Dear Subscriber

Delegations and Authorisations Service Update Second Update for 2025

We are pleased to provide you with our second update to the Delegations and Authorisations Service for 2025. This takes into account legislative changes which were assented to, or made, from 1 January 2025 to 30 June 2025, together with some miscellaneous changes and improvements we have identified, which affect Council's powers, duties and functions.

The update can be located by accessing the Maddocks Digital platform. Please click on the following link: <https://indepth.maddocks.com.au/>.

As always, please carefully review this explanatory letter and refer to the updated instruments to ensure that you are aware of the recent legislative changes that affect your Council's delegations and authorisations.

Changes made in this update:

This update amends our S5, S6, S7, S11, S12, S14 and S16 Instruments. We outline some of the key changes to each Instrument below.

1. Changes to the S5 Instrument of Delegation to the Chief Executive Officer (S5)

- 1.1. Inserted wording to reflect that the S5 Instrument may be executed with the signature of the CEO and Mayor, or by application of the Council seal; and
- 1.2. Substituted reference to 'fire services property levy' to 'emergency services and volunteers funding levy' following the commencement of the *Fire Services Property Amendment (Emergency Services and Volunteers Fund) Act 2025*.

2. Changes to the S6 Instrument of Delegation, Council to other Members of Council staff (S6)

- 2.1. Amended typographical changes in the *Cemeteries and Crematoria Act 2003*;
- 2.2. Replaced the *Cemeteries and Crematoria Regulations 2015* with the *Cemeteries and Crematoria Regulations 2025* which came into operation on 15 June 2025; and

- 2.3. Inserted additional powers implied from the *Planning and Environment Act 1987*, which are not derived from any specific provisions.

3. Changes to the S7 Instrument of Sub-delegation, from the CEO to Members of Council staff (S7)

- 3.1. Inserted sections 84A(2) and 84B of the *Building Act 1993*, as a result of section 3 of the *Building Legislation Amendment and Other Matters Act 2024*;
- 3.2. Amended the name of the '*Climate Change Act 2017*' to '*Climate Action Act 2017*', as a result of section 3 of the *Climate Change and Energy Legislation Amendment (Renewable Energy and Storage Targets) Act 2024*;
- 3.3. Inserted section 44AGA of the *Domestic Animals Act 1994*, as a result of section 18 of the *Regulatory Legislation Amendment Reform) Act 2025*;
- 3.4. Amended section 4.9.4 of the *Education and Training Reform Act 2006*, as a result of section 34 of the *Education and Training and Reform Amendment Act 2025*;
- 3.5. Replaced the *Electricity Safety (Electric Line Clearance Regulations) 2020* with the *Electricity Safety (Electric Line Clearance) Interim Regulations 2025* which came into force on 26 June 2025;
- 3.6. Made the following changes following the commencement of the *Fire Services Property Amendment (Emergency Services and Volunteers Fund) Act 2025*;
 - 3.6.1. amended the name of the '*Fire Services Property Levy Act 2012*' to '*Emergency Services and Volunteers Fund Act 2012*';
 - 3.6.2. removed sections 9A, 29 and added section 20A of the *Fire Services Property Levy 2012*;
- 3.7. Substituted reference to 'fire service property levy' to 'emergency services and volunteers funding levy' as a result of amendments to sections 7AB(2), 13DF, 13L, 13Q of the *Valuation of Land Act 1960*; and
- 3.8. Inserted a comment regarding the expiration of the *Country Fire Authority Regulations 2014* on 1 August 2025, in accordance with regulation 3 of the *Subordinate Legislation (Country Fire Authority Regulations 2024) Extension Regulations 2024*. As the *Country Fire Authority Regulations 2025 (2025 Regulations)* were not passed by 30 June 2025, or at the time of preparing this update, we are unable to include any relevant provisions from the 2025 Regulations in the S7.

4. Change to the S11 Instrument of Appointment and Authorisation (S11)

- 4.1. Substituted '*Fire Services Property Levy Act 2012*' to '*Emergency Services and Volunteers Fund Act 2012*' following the commencement of the *Fire Services Property Amendment (Emergency Services and Volunteers Fund) Act 2025*'.

5. Change to the S12 Instrument of Delegation and Authorisation by MBS

- 5.1. Inserted section 24(8) of the *Building Act 1993*, as a result of section 26 of the *Building Legislation Amendment and Other Matters Act 2024*.

6. Change to the S14 Instrument of Delegation from CEO to Staff (VicSmart and Future Homes) (S14)

- 6.1. Amended wording of the note included in the conditions and limitations column for sections 54(1) and 54(1A) of the *Planning and Environment Act 1987* to add greater clarity.

7. Change to the S16 Instrument of Delegation by the CEO for Bushfire Reconstruction Applications under the *Planning and Environment Act 1987* (S16)

- 7.1. Removed the note included in the conditions and limitations column for sections 54(1) and 54(1A) of the *Planning and Environment Act 1987*, as clause 59 of the planning scheme more appropriately relates to VicSmart applications.

Local Laws

While this has been mentioned in our previous updates, we again remind Councils of the importance of delegating not only the powers, duties and functions existing under legislation, but also any Council powers, duties and functions existing in any local laws made by their Council.

Our Delegations and Authorisations Service covers only the former and so it is up to each Council to ensure that it reviews all of its local laws and, where appropriate, delegates relevant powers, duties and functions.

Updating your instruments

As always, we recommend that you re-make all of your Council delegations regularly to ensure that they remain up to date and cover all relevant provisions. This includes the S5 Instrument.

If you have any questions about this Update, please direct your queries to Laura Dargan (Laura.Dargan@maddocks.com.au) or myself (melanie.olynyk@maddocks.com.au).

Yours sincerely
Maddocks



Transmission authorised by:
Melanie Olynyk
Partner



GLENELG SHIRE COUNCIL

INSTRUMENT OF DELEGATION

S6 INSTRUMENT OF DELEGATION –
MEMBERS OF STAFF

25 NOVEMBER 2025

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in the Schedule to the member of Council staff holding, acting in or performing the duties of the office or position nominated;
2. record that references in the Schedule are as follows:

Abbreviation	Position
BI	Building Inspector
CFO	Chief Finance Officer
CDE	Civil Design Engineer
DRC	Director Community Services
DRCS	Director Corporate Services
DRI	Director Infrastructure Services
EHO	Environmental Health Officer
GCE	Graduate Civil Engineer
IDE	Infrastructure Development Engineer
LLCO	Local Laws Coordinator
LLO	Local Laws Officer
MBH	Manager Building and Health
MEF	Manager Environment and Facilities

Abbreviation	Position
MLL	Manager Local Laws
MPD	Manager Planning and Development
MPE	Manager Projects and Engineering
MRIM	Manager Roads and Infrastructure Maintenance
MBS	Municipal Building Surveyor
Not Delegated	Not Delegated
PlanAO	Planning Support Officer
StP	Statutory Planner
SP	Strategic Planner
TLDA	Team Leader Design and Assets

3. declares that:
 - 3.1 this Instrument of Delegation is authorised by a resolution of Council passed on 25 November 2025 and
 - 3.2 the delegation:
 - 3.2.1 comes into force immediately upon this resolution being made and is signed by the Mayor and Chief Executive Officer;
 - 3.2.2 remains in force until varied or revoked;
 - 3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and
 - 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 3.3 the delegate must not determine the issue, take the action or do the act or thing:

- 3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
- 3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
- (a) policy; or
 - (b) strategy
- adopted by Council;
- 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
- 3.3.4 if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

EXECUTED for and on behalf of **GLENELG SHIRE COUNCIL** by **Karen Stephens, MAYOR, and Helen Havercroft, CHIEF EXECUTIVE OFFICER**, in accordance with a resolution of Council, item number **9.1** at its meeting dated **25 November 2025**.

..... Date:

Helen Havercroft
CHIEF EXECUTIVE OFFICER

..... Date:

Cr Karen Stephens
MAYOR

Delegation Sources

- *Cemeteries and Crematoria Act 2003*
- *Domestic Animals Act 1994*
- *Food Act 1984*
- *Heritage Act 2017*
- *Local Government Act 1989*
- *Planning and Environment Act 1987*
- *Residential Tenancies Act 1997*
- *Road Management Act 2004*
- Cemeteries and Crematoria Regulations 2025
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120241	A*	Cemeteries and Crematoria Act 2003	s 8(1)(a)(ii)	Power to manage one or more public cemeteries	DRCS	Where Council is a Class B cemetery trust
120242	A*	Cemeteries and Crematoria Act 2003	s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	DRCS	Where Council is a Class B cemetery trust
120243	A*	Cemeteries and Crematoria Act 2003	s 12(2)	Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions	DRCS	Where Council is a Class B cemetery trust
120244	A*	Cemeteries and Crematoria Act 2003	s 12A(1)	Function to do the activities set out in paragraphs (a) - (n)	Not Delegated	Where Council is a Class A cemetery trust
120245	A*	Cemeteries and Crematoria Act 2003	s 12A(2)	Duty to have regard to matters set out in paragraphs (a) -	Not Delegated	Where Council is a Class A cemetery trust

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				(e) in exercising its functions		
120246	A*	Cemeteries and Crematoria Act 2003	s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	DRCS	
120247	A*	Cemeteries and Crematoria Act 2003	s 14	Power to manage multiple public cemeteries as if they are one cemetery.	Not Delegated	
120249	A*	Cemeteries and Crematoria Act 2003	s 15(4)	Duty to keep records of delegations	Not Delegated	
120250	A*	Cemeteries and Crematoria Act 2003	s 17(1)	Power to employ any persons necessary	Not Delegated	
120251	A*	Cemeteries and	s 17(2)	Power to engage any professional, technical or other assistance considered	Not	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Crematoria Act 2003		necessary	Delegated	
120252	A*	Cemeteries and Crematoria Act 2003	s 17(3)	Power to determine the terms and conditions of employment or engagement	Not Delegated	Subject to any guidelines or directions of the Secretary
120253	A*	Cemeteries and Crematoria Act 2003	s 18(3)	Duty to comply with a direction from the Secretary	Not Delegated	
120254	A*	Cemeteries and Crematoria Act 2003	s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	Not Delegated	Where Council is a Class A cemetery trust
120255	A*	Cemeteries and Crematoria Act 2003	s 18C	Power to determine the membership of the governance committee	Not Delegated	Where Council is a Class A cemetery trust

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120256	A*	Cemeteries and Crematoria Act 2003	s 18D	Power to determine procedure of governance committee	Not Delegated	Where Council is a Class A cemetery trust
120257	A*	Cemeteries and Crematoria Act 2003	s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	Not Delegated	Where Council is a Class A cemetery trust
120258	A*	Cemeteries and Crematoria Act 2003	s 18D(1)(b)	Power to appoint any additional community advisory committees	Not Delegated	Where Council is a Class A cemetery trust
120259	A*	Cemeteries and Crematoria Act 2003	s 18D(2)	Duty to establish a community advisory committee under section 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	Not Delegated	Where Council is a Class A cemetery trust
120260	A*	Cemeteries and	s 18D(3)	Duty to include a report on the activities of the community advisory committees in	Not	Where Council is a Class A cemetery

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Crematoria Act 2003		its report of operations under Part 7 of the Financial Management Act 1994	Delegated	trust
120261	A*	Cemeteries and Crematoria Act 2003	s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee	Not Delegated	Where Council is a Class A cemetery trust
120262	A*	Cemeteries and Crematoria Act 2003	s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	Not Delegated	Where Council is a Class A cemetery trust
120263	A*	Cemeteries and Crematoria Act 2003	s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	Not Delegated	Where Council is a Class A cemetery trust

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120264	A*	Cemeteries and Crematoria Act 2003	s 18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))	Not Delegated	Where Council is a Class A cemetery trust
120265	A*	Cemeteries and Crematoria Act 2003	s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	Not Delegated	Where Council is a Class A cemetery trust
120266	A*	Cemeteries and Crematoria Act 2003	s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	Not Delegated	Where Council is a Class A cemetery trust
120267	A*	Cemeteries and Crematoria Act 2003	s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	Not Delegated	Where Council is a Class A cemetery trust

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120268	A*	Cemeteries and Crematoria Act 2003	s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	Not Delegated	Where Council is a Class A cemetery trust
120269	A*	Cemeteries and Crematoria Act 2003	s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	Not Delegated	Where Council is a Class A cemetery trust
120270	A*	Cemeteries and Crematoria Act 2003	s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	Not Delegated	Where Council is a Class A cemetery trust
120271	A*	Cemeteries and Crematoria Act 2003	s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	Not Delegated	Where Council is a Class A cemetery trust

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120272	A*	Cemeteries and Crematoria Act 2003	s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	Not Delegated	Where Council is a Class A cemetery trust
120273	A*	Cemeteries and Crematoria Act 2003	s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year.	Not Delegated	Where Council is a Class A cemetery trust
120274	A*	Cemeteries and Crematoria Act 2003	s 19	Power to carry out or permit the carrying out of works	DRCS	
120275	A*	Cemeteries and Crematoria Act 2003	s 20(1)	Duty to set aside areas for the interment of human remains	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120276	A*	Cemeteries and Crematoria Act 2003	s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	Not Delegated	
120277	A*	Cemeteries and Crematoria Act 2003	s 20(3)	Power to set aside areas for those things in paragraphs (a) - (e)	Not Delegated	
120278	A*	Cemeteries and Crematoria Act 2003	s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	Not Delegated	
120279	A*	Cemeteries and Crematoria Act 2003	s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	Not Delegated	Subject to the approval of the Minister
120280	A*	Cemeteries and Crematoria Act 2003	s 37	Power to grant leases over land in a public cemetery in accordance with s 37	Not Delegated	Subject to the Minister approving the purpose

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120281	A*	Cemeteries and Crematoria Act 2003	s 40	Duty to notify Secretary of fees and charges fixed under s 39	Not Delegated	
120282	A*	Cemeteries and Crematoria Act 2003	s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	Not Delegated	Provided the street was constructed pursuant to the Local Government Act 1989
652433	A*	Cemeteries and Crematoria Act 2003	s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	DRCS	
120283	A*	Cemeteries and Crematoria Act 2003	s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	Not Delegated	Report must contain the particulars listed in s 57(2)
120284	A*	Cemeteries and	s 59	Duty to keep records for each public	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Crematoria Act 2003		cemetery		
120285	A*	Cemeteries and Crematoria Act 2003	s 60(1)	Duty to make information in records available to the public for historical or research purposes	DRCS	
120286	A*	Cemeteries and Crematoria Act 2003	s 60(2)	Power to charge fees for providing information	Not Delegated	
120287	A*	Cemeteries and Crematoria Act 2003	s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	Not Delegated	
120288	A*	Cemeteries and Crematoria Act 2003	s 64B(d)	Power to permit interments at a reopened cemetery	Not Delegated	
120289	A*	Cemeteries and	s 66(1)	Power to apply to the Minister for	Not	The application must include the

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Crematoria Act 2003		approval to convert the cemetery, or part of it, to a historic cemetery park	Delegated	requirements listed in s 66(2)(a)-(d)
120290	A*	Cemeteries and Crematoria Act 2003	s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	Not Delegated	
120291	A*	Cemeteries and Crematoria Act 2003	s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	Not Delegated	
120292	A*	Cemeteries and Crematoria Act 2003	s 70(2)	Duty to make plans of existing place of interment available to the public	Not Delegated	
120293	A*	Cemeteries and Crematoria Act 2003	s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120294	A*	Cemeteries and Crematoria Act 2003	s 71(2)	Power to dispose of any memorial or other structure removed	Not Delegated	
120295	A*	Cemeteries and Crematoria Act 2003	s 72(2)	Duty to comply with request received under s 72	Not Delegated	
120296	A*	Cemeteries and Crematoria Act 2003	s 73(1)	Power to grant a right of interment	Not Delegated	
120297	A*	Cemeteries and Crematoria Act 2003	s 73(2)	Power to impose conditions on the right of interment	Not Delegated	
594504	A*	Cemeteries and Crematoria Act 2003	s 74(3)	Duty to offer a perpetual right of interment	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120298	A*	Cemeteries and Crematoria Act 2003	s 75	Power to grant the rights of interment set out in s 75(a) and (b)	Not Delegated	
120299	A*	Cemeteries and Crematoria Act 2003	s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	Not Delegated	
120300	A*	Cemeteries and Crematoria Act 2003	s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	Not Delegated	
120301	A*	Cemeteries and Crematoria Act 2003	s 80(1)	Function of receiving notification and payment of transfer of right of interment	Not Delegated	
120302	A*	Cemeteries and Crematoria Act 2003	s 80(2)	Function of recording transfer of right of interment	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120303	A*	Cemeteries and Crematoria Act 2003	s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	Not Delegated	
120304	A*	Cemeteries and Crematoria Act 2003	s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	Not Delegated	
120305	A*	Cemeteries and Crematoria Act 2003	s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	Not Delegated	
120306	A*	Cemeteries and Crematoria Act 2003	s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	Not Delegated	
594505	A*	Cemeteries and Crematoria Act 2003	s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				interment under s 84C(2), (3) or (5)		
594506	A*	Cemeteries and Crematoria Act 2003	s 84H(4)	Power to exercise the rights of a holder of a right of interment	Not Delegated	
628539	A*	Cemeteries and Crematoria Act 2003	s 84I(4)	Power to exercise the rights of a holder of a right of internment	Not Delegated	
594507	A*	Cemeteries and Crematoria Act 2003	s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	Not Delegated	
594508	A*	Cemeteries and Crematoria Act 2003	s 84I(6)(a)	Power to remove any memorial on the place of interment	Not Delegated	
594509	A*	Cemeteries and Crematoria Act 2003	s 84I(6)(b)	Power to grant right of interment under s 73	Not Delegated	
120307	A*	Cemeteries and Crematoria Act 2003	s.85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	Not Delegated	The notice must be in writing and contain the requirements listed in s 85(2)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120829	A*	Cemeteries and Crematoria Act 2003	s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	Not Delegated	Does not apply where right of interment relates to remains of a deceased veteran.
120830	A*	Cemeteries and Crematoria Act 2003	85(2)(c)	<p>Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or;</p> <p>remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location.</p>	Not Delegated	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment
120308	A*	Cemeteries and Crematoria Act 2003	s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				holder within time specified		
120820	A*	Cemeteries and Crematoria Act 2003	s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment	Not Delegated	
120821	A*	Cemeteries and Crematoria Act 2003	s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	Not Delegated	
120822	A*	Cemeteries and Crematoria Act 2003	s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	Not Delegated	
120823	A*	Cemeteries and Crematoria Act 2003	s.86(4)	Power to take action under s.86(4) relating to removing and re-interring cremated human remains	Not Delegated	
120824	A*	Cemeteries and	s.86(5)	Duty to provide notification before taking	Not	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Crematoria Act 2003		action under s.86(4)	Delegated	
120825	A*	Cemeteries and Crematoria Act 2003	s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	Not Delegated	
120309	A*	Cemeteries and Crematoria Act 2003	s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	Not Delegated	
120310	A*	Cemeteries and Crematoria Act 2003	s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	Not Delegated	
120311	A*	Cemeteries and Crematoria Act 2003	s 91(1)	Power to cancel a right of interment in accordance with s 91	Not Delegated	
120312	A*	Cemeteries and Crematoria Act 2003	s 91(3)	Duty to publish notice of intention to cancel right of interment	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120313	A*	Cemeteries and Crematoria Act 2003	s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment	Not Delegated	
120314	A*	Cemeteries and Crematoria Act 2003	s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	Not Delegated	
120315	A*	Cemeteries and Crematoria Act 2003	s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	Not Delegated	
120316	A*	Cemeteries and Crematoria Act 2003	s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				where requested		
120317	A*	Cemeteries and Crematoria Act 2003	s 100(1)	Power to require a person to remove memorials or places of interment	Not Delegated	
120318	A*	Cemeteries and Crematoria Act 2003	s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	Not Delegated	
120319	A*	Cemeteries and Crematoria Act 2003	s 100(3)	Power to recover costs of taking action under s 100(2)	Not Delegated	
120320	A*	Cemeteries and Crematoria Act 2003	s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120321	A*	Cemeteries and Crematoria Act 2003	s 102(1)	Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c)	Not Delegated	
120322	A*	Cemeteries and Crematoria Act 2003	s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	Not Delegated	
120323	A*	Cemeteries and Crematoria Act 2003	s 103(1)	Power to require a person to remove a building for ceremonies	Not Delegated	
120324	A*	Cemeteries and Crematoria Act 2003	s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	Not Delegated	
120325	A*	Cemeteries and	s 103(3)	Power to recover costs of taking action	Not	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Crematoria Act 2003		under s 103(2)	Delegated	
120326	A*	Cemeteries and Crematoria Act 2003	s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	Not Delegated	
120327	A*	Cemeteries and Crematoria Act 2003	s 106(2)	Power to require the holder of the right of interment to provide for an examination	Not Delegated	
120328	A*	Cemeteries and Crematoria Act 2003	s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	Not Delegated	
120329	A*	Cemeteries and Crematoria Act 2003	s 106(4)	Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				complied with		
120330	A*	Cemeteries and Crematoria Act 2003	s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	Not Delegated	
120331	A*	Cemeteries and Crematoria Act 2003	s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	Not Delegated	
120332	A*	Cemeteries and Crematoria Act 2003	s 108	Power to recover costs and expenses	Not Delegated	
120333	A*	Cemeteries and Crematoria Act 2003	s 109(1)(a)	Power to open, examine and repair a place of interment	Not Delegated	Where the holder of right of interment or responsible person cannot be found

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120334	A*	Cemeteries and Crematoria Act 2003	s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	Not Delegated	Where the holder of right of interment or responsible person cannot be found
120335	A*	Cemeteries and Crematoria Act 2003	s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	Not Delegated	Where the holder of right of interment or responsible person cannot be found
120336	A*	Cemeteries and Crematoria Act 2003	s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder. with consent of the Secretary	Not Delegated	
594510	A*	Cemeteries and	s 110(1A)	Power to maintain, repair or restore the	Not	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Crematoria Act 2003		place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	Delegated	
120337	A*	Cemeteries and Crematoria Act 2003	s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	Not Delegated	
120826	A*	Cemeteries and Crematoria Act 2003	s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	Not Delegated	
120338	A*	Cemeteries and Crematoria Act 2003	s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120339	A*	Cemeteries and Crematoria Act 2003	s 112	Power to sell and supply memorials	Not Delegated	
120340	A*	Cemeteries and Crematoria Act 2003	s 116(4)	Duty to notify the Secretary of an interment authorisation granted	Not Delegated	
120341	A*	Cemeteries and Crematoria Act 2003	s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	Not Delegated	
120342	A*	Cemeteries and Crematoria Act 2003	s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120343	A*	Cemeteries and Crematoria Act 2003	s 119	Power to set terms and conditions for interment authorisations	Not Delegated	
120344	A*	Cemeteries and Crematoria Act 2003	s 131	Function of receiving an application for cremation authorisation	Not Delegated	
120345	A*	Cemeteries and Crematoria Act 2003	s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	Not Delegated	Subject to s 133(2)
120346	A*	Cemeteries and Crematoria Act 2003	s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	Not Delegated	
120347	A*	Cemeteries and Crematoria Act 2003	s 146	Power to dispose of bodily remains by a method other than interment or	Not Delegated	Subject to the approval of the Secretary

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				cremation		
120348	A*	Cemeteries and Crematoria Act 2003	s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	Not Delegated	
120349	A*	Cemeteries and Crematoria Act 2003	s 149	Duty to cease using method of disposal if approval revoked by the Secretary	Not Delegated	
120350	A*	Cemeteries and Crematoria Act 2003	s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	Not Delegated	
120351	A*	Cemeteries and Crematoria Act 2003	s 151	Function of receiving applications to inter or cremate body parts	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120352	A*	Cemeteries and Crematoria Act 2003	s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	Not Delegated	
120353	A*	Cemeteries and Crematoria Act 2003	sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	Not Delegated	
120354	A*	Cemeteries and Crematoria Act 2003	sch 1 cl 8(8)	Power to regulate own proceedings	Not Delegated	Subject to cl 8
120355	A*	Cemeteries and Crematoria Act 2003	sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	Not Delegated	Where Council is a Class A cemetery trust

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120356	A*	Cemeteries and Crematoria Act 2003	sch 1A cl 8(8)	Power to regulate own proceedings	Not Delegated	Where Council is a Class A cemetery trust Subject to cl 8
120357	A*	Domestic Animals Act 1994	s 41A(1)	Power to declare a dog to be a menacing dog	LLCO, DRCS, MLL	Council may delegate this power to a Council authorised officer
120363	A*	Food Act 1984	s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	MBH, EHO	If s 19(1) applies
120364	A*	Food Act 1984	s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	MBH, EHO	If s 19(1) applies
167028	A*	Food Act 1984	s 19(3)	Power to direct by written order that the food premises not be kept or used for the	MBH,	If s 19(1) applies

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process		Only in relation to temporary food premises or mobile food premises <hr/> If s 19(1) applies
120365	A*	Food Act 1984	s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	MBH, EHO	If s 19(1) applies
120366	A*	Food Act 1984	s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	MBH, EHO	If s 19(1) applies
120367	A*	Food Act 1984	s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an	MBH, EHO	If s 19(1) applies

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				order has been complied with		
120368	A*	Food Act 1984	s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	MBH, EHO	Where Council is the registration authority Where Council is the registration authority and s19AA(1) applies
120369	A*	Food Act 1984	s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	MBH,	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
120370	A*	Food Act 1984	s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	MBH, EHO	Where Council is the registration authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120371	A*	Food Act 1984	s 19CB(4)(b)	Power to request copy of records	MBH, EHO	Where Council is the registration authority
120372	A*	Food Act 1984	s 19E(1)(d)	Power to request a copy of the food safety program	MBH, EHO	Where Council is the registration authority
594511	A*	Food Act 1984	s 19EA(3)	Function of receiving copy of revised food safety program	MBH, EHO	Where Council is the registration authority
738052	A*	Food Act 1984	s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	MBH, EHO	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
738053	A*	Food Act 1984	s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	MBH	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
738054	A*	Food Act 1984	s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	MBH	Where Council is the registration authority
738055	A*	Food Act 1984	s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	MBH	Where Council is the registration authority
120373	A*	Food Act 1984	s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	MBH, EHO	Where Council is the registration authority
594512	A*	Food Act 1984	s 19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	MBH, EHO	Where Council is the registration authority
594513	A*	Food Act 1984	s 19IA(2)	Duty to give written notice to the proprietor of the premises	MBH, EHO	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						relation to deficiencies (see s 19IA(3))
120374	A*	Food Act 1984	s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	MBH, EHO	Where Council is the registration authority
594514	A*	Food Act 1984	s 19N(2)	Function of receiving notice from the auditor	MBH, EHO	Where Council is the registration authority
120375	A*	Food Act 1984	s 19NA(1)	Power to request food safety audit reports	MBH, EHO	Where Council is the registration authority
120376	A*	Food Act 1984	s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	MBH, DRCS	
120377	A*	Food Act 1984	s 19UA	Power to charge fees for conducting a food safety assessment or inspection	MBH, EHO	Except for an assessment required by a declaration under s 19C or an

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						inspection under ss 38B(1)(c) or 39.
120378	A*	Food Act 1984	s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	MBH, EHO	Where Council is the registration authority
120379	A*	Food Act 1984	s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	MBH, EHO	Where Council is the registration authority
120380	A*	Food Act 1984	s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	MBH, EHO	Where Council is the registration authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120381	A*	Food Act 1984		Power to register or renew the registration of a food premises	MBH	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
483031	A*	Food Act 1984	s 36A	Power to accept an application for registration or notification using online portal	MBH, EHO	Where Council is the registration authority
483032	A*	Food Act 1984	s 36B	Duty to pay the charge for use of online portal	MBH, DRCS	Where Council is the registration authority
120382	A*	Food Act 1984	s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	MBH, EHO	Where Council is the registration authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120383	A*	Food Act 1984	s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	MBH, DRCS	Where Council is the registration authority
120384	A*	Food Act 1984	s 38A(4)	Power to request a copy of a completed food safety program template	MBH, EHO	Where Council is the registration authority
120385	A*	Food Act 1984	s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	MBH, EHO	Where Council is the registration authority
120386	A*	Food Act 1984	s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	MBH, EHO	Where Council is the registration authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120387	A*	Food Act 1984	s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	MBH, EHO	Where Council is the registration authority
120388	A*	Food Act 1984	s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	MBH, EHO	Where Council is the registration authority
120389	A*	Food Act 1984	s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	MBH, EHO	Where Council is the registration authority
120390	A*	Food Act 1984	s 38D(3)	Power to request copies of any audit reports	MBH, EHO	Where Council is the registration authority
120391	A*	Food Act 1984	s 38E(2)	Power to register the food premises on a conditional basis	MBH	Where Council is the registration authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						not exceeding the prescribed time limit defined under s 38E(5)
120392	A*	Food Act 1984	s 38E(4)	Duty to register the food premises when conditions are satisfied	MBH,	Where Council is the registration authority
120393	A*	Food Act 1984	s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	MBH, EHO	Where Council is the registration authority
483033	A*	Food Act 1984	s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	MBH, EHO	Where Council is the registration authority
594515	A*	Food Act 1984	s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	MBH, EHO	Where Council is the registration authority
483034	A*	Food Act 1984	s 38G(4)	Power to require the proprietor of the food premises to comply with any	MBH, EHO	Where Council is the registration

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				requirement of the Act		authority
594516	A*	Food Act 1984	s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	MBH, EHO	
120394	A*	Food Act 1984	s 39A	Power to register or renew the registration of a food premises despite minor defects	MBH	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
594517	A*	Food Act 1984	s 39A (6)	Duty to comply with a direction of the Secretary	MBH	
594518	A*	Food Act 1984	s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	MBH, EHO	Where Council is the registration authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120395	A*	Food Act 1984	s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	MBH	
120396	A*	Food Act 1984	s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	MBH	Where Council is the registration authority
120397	A*	Food Act 1984	s 40D(1)	Power to suspend or revoke the registration of food premises	MBH	Where Council is the registration authority
594519	A*	Food Act 1984	s 40E	Duty to comply with direction of the Secretary	MBH	
483035	A*	Food Act 1984	s 40F	Power to cancel registration of food premises	MBH	Where Council is the registration authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
594520	A*	Food Act 1984	s 43	Duty to maintain records of registration	MBH	Where Council is the registration authority
120398	A*	Food Act 1984	s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	MBH, EHO	Where Council is the registration authority
120399	A*	Food Act 1984	s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	MBH	Where Council is the registration authority
594521	A*	Food Act 1984	s 45AC	Power to bring proceedings	MBH, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120400	A*	Food Act 1984	s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	MBH, DRCS	Where Council is the registration authority
120401	A*	Heritage Act 2017	s 116	Power to sub-delegate Executive Director's functions, duties or powers	Not Delegated	<p>Must first obtain Executive Director's written consent</p> <p>Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation</p>
261531	A*	Local Government Act 1989	s 185L(4)	Power to declare and levy a cladding rectification charge	DRCS	
120402	A*	Planning and Environment Act 1987	s 4B	Power to prepare an amendment to the Victorian Planning Provisions	MPD, SP, DRC	If authorised by the Minister

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120403	A*	Planning and Environment Act 1987	s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	MPD, DRC, PlanAO, SP	
120404	A*	Planning and Environment Act 1987	s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	MPD, DRC, PlanAO, SP, StP	
120405	A*	Planning and Environment Act 1987	s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	MPD, DRC, PlanAO, SP	
120406	A*	Planning and Environment Act 1987	s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	MPD, DRC, SP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120407	A*	Planning and Environment Act 1987	s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	MPD, DRC, SP	
120408	A*	Planning and Environment Act 1987	s 8A(5)	Function of receiving notice of the Minister's decision	MPD, DRC, PlanAO, SP	
120409	A*	Planning and Environment Act 1987	s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	MPD, DRC, SP	
120410	A*	Planning and Environment Act 1987	s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	MPD, DRC, SP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120411	A*	Planning and Environment Act 1987	s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	MPD, DRC, SP	
120413	A*	Planning and Environment Act 1987	s 12B(1)	Duty to review planning scheme	MPD, DRC, SP	
120414	A*	Planning and Environment Act 1987	s 12B(2)	Duty to review planning scheme at direction of Minister	MPD, DRC, SP	
120415	A*	Planning and Environment Act 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	MPD, DRC, SP	
120416	A*	Planning and	s 14	Duties of a Responsible Authority as set	MPD, DRC,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		out in s 14(a) to (d)	SP, StP	
120417	A*	Planning and Environment Act 1987	s 17(1)	Duty of giving copy amendment to the planning scheme	MPD, DRC, PlanAO, SP, StP	
120418	A*	Planning and Environment Act 1987	s 17(2)	Duty of giving copy s 173 agreement	MPD, DRC, PlanAO, SP, StP	
120419	A*	Planning and Environment Act 1987	s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	MPD, DRC, PlanAO, SP, StP	
120420	A*	Planning and Environment Act 1987	s 18	Duty to make amendment etc. available in accordance with public availability requirements	MPD, DRC, PlanAO, SP, StP	Until the proposed amendment is approved or lapsed

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120421	A*	Planning and Environment Act 1987	s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	MPD, DRC, SP	
120422	A*	Planning and Environment Act 1987	s 19	Function of receiving notice of preparation of an amendment to a planning scheme	MPD, DRC, PlanAO, SP	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
120423	A*	Planning and Environment Act 1987	s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	MPD, DRC, SP	Where Council is a planning authority
120424	A*	Planning and Environment Act 1987	s 21(2)	Duty to make submissions available in accordance with public availability requirements	MPD, DRC, PlanAO, SP, StP	Until the end of 2 months after the amendment comes into operation or lapses

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120425	A*	Planning and Environment Act 1987	s 21A(4)	Duty to publish notice	MPD, DRC, PlanAO, SP	
120426	A*	Planning and Environment Act 1987	s 22(1)	Duty to consider all submissions received before the date specified in the notice	MPD, DRC, SP	Except submissions which request a change to the items in s 22(5)(a) and (b)
628540	A*	Planning and Environment Act 1987	s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	MPD, DRC, SP	
120427	A*	Planning and Environment Act 1987	s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	MPD, DRC, PlanAO, SP	
120428	A*	Planning and Environment Act 1987	s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	MPD, DRC, PlanAO, SP	
120429	A*	Planning and	s 24	Function to represent Council and	MPD, DRC,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		present a submission at a panel hearing (including a hearing referred to in s 96D)	SP	
120430	A*	Planning and Environment Act 1987	s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	MPD, DRC	
120431	A*	Planning and Environment Act 1987	s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	MPD, DRC, PlanAO, SP	During the inspection period
120432	A*	Planning and Environment Act 1987	s 27(2)	Power to apply for exemption if panel's report not received	MPD, DRC, SP	
120433	A*	Planning and Environment Act 1987	s 28(1)	Duty to notify the Minister if abandoning an amendment	MPD, DRC, PlanAO, SP	Note: the power to make a decision to abandon an amendment cannot be delegated
546386	A*	Planning and	s 28(2)	Duty to publish notice of the decision on	MPD, DRC,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		Internet site	PlanAO, SP	
546387	A*	Planning and Environment Act 1987	s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	MPD, DRC, PlanAO, SP	
120434	A*	Planning and Environment Act 1987	s 30(4)(a)	Duty to say if amendment has lapsed	MPD, DRC, SP	
120435	A*	Planning and Environment Act 1987	s 30(4)(b)	Duty to provide information in writing upon request	MPD, DRC, SP	
120436	A*	Planning and Environment Act 1987	s 32(2)	Duty to give more notice if required	MPD, DRC, PlanAO, SP	
120437	A*	Planning and Environment Act 1987	s 33(1)	Duty to give more notice of changes to an amendment	MPD, DRC, PlanAO, SP	
120438	A*	Planning and	s 36(2)	Duty to give notice of approval of	MPD, DRC,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		amendment	PlanAO, SP	
120439	A*	Planning and Environment Act 1987	s 38(5)	Duty to give notice of revocation of an amendment	MPD, DRC, PlanAO, SP	
120440	A*	Planning and Environment Act 1987	s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	MPD, DRC, SP	
120441	A*	Planning and Environment Act 1987	s 40(1)	Function of lodging copy of approved amendment	MPD, DRC, PlanAO, SP	
120442	A*	Planning and Environment Act 1987	s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	MPD, DRC, PlanAO, SP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
546388	A*	Planning and Environment Act 1987	s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	MPD, DRC, PlanAO, SP	
120443	A*	Planning and Environment Act 1987	s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	MPD, DRC, PlanAO, SP, StP	
180555	A*	Planning and Environment Act 1987	s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not Delegated	Where Council is a responsible public entity and is a planning authority
202064	A*	Planning and Environment Act 1987	s 46AW	Function of being consulted by the Minister	MPD, DRC, SP	Where Council is a responsible public entity

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
202065	A*	Planning and Environment Act 1987	s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	MPD, DRC, SP	Where Council is a responsible public entity
120831	A*	Planning and Environment Act 1987	s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	MPD, DRC	Where Council is a responsible public entity
120832	A*	Planning and Environment Act 1987	s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	MPD, DRC	Where Council is a responsible public entity

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120833	A*	Planning and Environment Act 1987	s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	MPD, DRC	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
202066	A*	Planning and Environment Act 1987	s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Not Delegated	
202067	A*	Planning and Environment Act 1987	s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Not Delegated	
202068	A*	Planning and Environment Act 1987	s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Not Delegated	
202069	A*	Planning and Environment Act 1987	s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
202070	A*	Planning and Environment Act 1987	s 46GP	Function of receiving a notice under s 46GO	Not Delegated	Where Council is the collecting agency
202071	A*	Planning and Environment Act 1987	s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Not Delegated	
202072	A*	Planning and Environment Act 1987	s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Not Delegated	
202073	A*	Planning and Environment Act 1987	s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	Not Delegated	
202074	A*	Planning and Environment Act 1987	s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				land in a submission made under s 46GQ		
202075	A*	Planning and Environment Act 1987	s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Not Delegated	
202076	A*	Planning and Environment Act 1987	s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Not Delegated	
202077	A*	Planning and Environment Act 1987	s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Not Delegated	
202078	A*	Planning and	s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination	Not	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		under s 46GT(5)	Delegated	
202079	A*	Planning and Environment Act 1987	s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	Not Delegated	
202080	A*	Planning and Environment Act 1987	s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	Not Delegated	Where Council is the collecting agency
202081	A*	Planning and Environment Act 1987	s 46GV(3)(b)	Power to enter into an agreement with the applicant	Not Delegated	Where Council is the collecting agency
202082	A*	Planning and	s 46GV(4)(a)	Function of receiving the inner public	MPD, DRC	Where Council is the development

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		purpose land in accordance with s 46GV(5) and (6)		agency
202083	A*	Planning and Environment Act 1987	s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Not Delegated	Where Council is the collecting agency
202084	A*	Planning and Environment Act 1987	s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Not Delegated	
202085	A*	Planning and Environment Act 1987	s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Not Delegated	Where Council is the collecting agency
120834	A*	Planning and Environment Act 1987	s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	MPD, DRC	Where Council is the collecting agency

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
202086	A*	Planning and Environment Act 1987	s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	MPD, DRC	Where Council is the collecting agency
202087	A*	Planning and Environment Act 1987	s 46GY(1)	Duty to keep proper and separate accounts and records	Not Delegated	Where Council is the collecting agency
202088	A*	Planning and Environment Act 1987	s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Not Delegated	Where Council is the collecting agency
202089	A*	Planning and Environment Act 1987	s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
202090	A*	Planning and Environment Act 1987	s 46GZ(2)(a)	Function of receiving the monetary component	Not Delegated	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
120835	A*	Planning and Environment Act 1987	s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
202091	A*	Planning and Environment Act 1987	s 46GZ(2)(b)	Function of receiving the monetary component	Not Delegated	Where Council is the development agency under an approved infrastructure contributions plan

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						This provision does not apply where Council is also the collecting agency
202092	A*	Planning and Environment Act 1987	s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan
120836	A*	Planning and Environment Act 1987	s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	DRC	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
202093	A*	Planning and Environment Act 1987	s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the	Not Delegated	Where Council is the development agency specified in the approved

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				acquisition of outer public purpose land		infrastructure contributions plan This provision does not apply where Council is also the collecting agency
202094	A*	Planning and Environment Act 1987	s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan
120837	A*	Planning and Environment Act 1987	s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	DRC	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						<p>infrastructure contributions plan</p> <p>This duty does not apply where Council is also the development agency</p>
202095	A*	Planning and Environment Act 1987	s 46GZ(9)	Function of receiving the fee simple in the land	Not Delegated	<p>Where Council is the development agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the collecting agency</p>
202096	A*	Planning and Environment Act 1987	s 46GZA(1)	Duty to keep proper and separate accounts and records	Not Delegated	Where Council is the development agency under an approved infrastructure contributions plan
120838	A*	Planning and Environment Act 1987	s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government	DRC	Where Council is a development agency under an approved

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				Act 2020		infrastructure contributions plan
202097	A*	Planning and Environment Act 1987	s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	Not Delegated	Where Council is a development agency under an approved infrastructure contributions plan
120839	A*	Planning and Environment Act 1987	s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	MPD, DRC	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
202098	A*	Planning and Environment Act 1987	s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	Not Delegated	Where Council is the development agency under an approved infrastructure contributions plan
202099	A*	Planning and Environment Act 1987	s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120840	A*	Planning and Environment Act 1987	s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	DRC	Where Council is the collecting agency under an approved infrastructure contributions plan
120841	A*	Planning and Environment Act 1987	s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	DRC	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
202100	A*	Planning and Environment Act 1987	s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
202101	A*	Planning and Environment Act 1987	s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan
202102	A*	Planning and Environment Act 1987	s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Not Delegated	Where Council is the development agency under an approved infrastructure contributions plan
202103	A*	Planning and Environment Act 1987	s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Not Delegated	Where Council is the development agency under an approved infrastructure contributions plan
202104	A*	Planning and Environment Act 1987	s 46GZF(3)	Function of receiving proceeds of sale	Not Delegated	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						agency
202105	A*	Planning and Environment Act 1987	s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan
202106	A*	Planning and Environment Act 1987	s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan
202107	A*	Planning and Environment Act 1987	s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Not Delegated	Where Council is the collecting agency under an approved infrastructure contributions plan
120842	A*	Planning and Environment Act 1987	s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	MPD, DRC	Where Council is a collecting agency or development agency

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
202108	A*	Planning and Environment Act 1987	s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Not Delegated	Where Council is a collecting agency or development agency
202109	A*	Planning and Environment Act 1987	s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	MPD, DRC	
120445	A*	Planning and Environment Act 1987	s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	MPD, DRC	
120446	A*	Planning and Environment Act 1987	s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	MPD, DRC	
120447	A*	Planning and	s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		development infrastructure levy		
120448	A*	Planning and Environment Act 1987	s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	MPD, DRC	
120449	A*	Planning and Environment Act 1987	s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	MPD, DRC	
120450	A*	Planning and Environment Act 1987	s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	MPD, DRC	
120451	A*	Planning and Environment Act 1987	s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120452	A*	Planning and Environment Act 1987	s 46Q(1)	Duty to keep proper accounts of levies paid	CFO, DRC	
120453	A*	Planning and Environment Act 1987	s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	MPD, DRC	
120454	A*	Planning and Environment Act 1987	s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	MPD, DRC	
120455	A*	Planning and Environment Act 1987	s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to	MPD, DRC	Only applies when levy is paid to Council as a 'development agency'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				proceed		
120456	A*	Planning and Environment Act 1987	s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	MPD, DRC	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
120457	A*	Planning and Environment Act 1987	s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	MPD, DRC	Must be done in accordance with Part 3
120458	A*	Planning and Environment Act 1987	s46Q(4)(e)	Duty to expend that amount on other works etc.	MPD, DRC	With the consent of, and in the manner approved by, the Minister
120459	A*	Planning and Environment Act 1987	s 46QC	Power to recover any amount of levy payable under Part 3B	DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120843	A*	Planning and Environment Act 1987	s 46QD	Duty to prepare report and give a report to the Minister	MPD, DRC	Where Council is a collecting agency or development agency
120460	A*	Planning and Environment Act 1987	s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Not Delegated	
628541	A*	Planning and Environment Act 1987	s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
628542	A*	Planning and Environment Act 1987	s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Not Delegated	
628543	A*	Planning and Environment Act 1987	s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Not Delegated	
120461	A*	Planning and Environment Act 1987	s 46Y	Duty to carry out works in conformity with the approved strategy plan	Not Delegated	
120462	A*	Planning and Environment Act 1987	s 47	Power to decide that an application for a planning permit does not comply with that Act	MPD, DRC	
120463	A*	Planning and Environment Act 1987	s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	MPD, DRC, PlanAO, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120464	A*	Planning and Environment Act 1987	s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	MPD, DRC, PlanAO, SP, StP	
120465	A*	Planning and Environment Act 1987	s 50(4)	Duty to amend application	MPD, DRC, SP, StP	
120466	A*	Planning and Environment Act 1987	s 50(5)	Power to refuse to amend application	MPD, DRC	
236522	A*	Planning and Environment Act 1987	s 50(6)	Duty to make note of amendment to application in register	DRC, MPD, PlanAO, SP, StP	
120468	A*	Planning and Environment Act 1987	s 50A(1)	Power to make amendment to application	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120469	A*	Planning and Environment Act 1987	s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	MPD, DRC, SP, StP	
120470	A*	Planning and Environment Act 1987	s 50A(4)	Duty to note amendment to application in register	MPD, DRC, PlanAO, SP, StP	
120471	A*	Planning and Environment Act 1987	s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	MPD, DRC, PlanAO, SP, StP	
120472	A*	Planning and Environment Act 1987	s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	MPD, DRC, SP, StP	
120473	A*	Planning and Environment Act 1987	s 52(1)(b)	Duty to give notice of the application to other municipal council where	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				appropriate		
120474	A*	Planning and Environment Act 1987	s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	MPD, DRC, SP, StP	
120475	A*	Planning and Environment Act 1987	s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	MPD, DRC, SP, StP	
120476	A*	Planning and Environment Act 1987	s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	MPD, DRC, SP, StP	
120477	A*	Planning and	s 52(1)(d)	Duty to give notice of the application to	MPD, DRC,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		other persons who may be detrimentally effected	SP, StP	
120478	A*	Planning and Environment Act 1987	s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	MPD, DRC, SP, StP	
120479	A*	Planning and Environment Act 1987	s 52(3)	Power to give any further notice of an application where appropriate	MPD, DRC, SP, StP	
120480	A*	Planning and Environment Act 1987	s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	MPD, DRC, SP, StP	
120481	A*	Planning and Environment Act 1987	s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120482	A*	Planning and Environment Act 1987	s 54(1)	Power to require the applicant to provide more information	MPD, DRC, PlanAO, SP, StP	
120483	A*	Planning and Environment Act 1987	s 54(1A)	Duty to give notice in writing of information required under s 54(1)	MPD, DRC, PlanAO, SP, StP	
120484	A*	Planning and Environment Act 1987	s 54(1B)	Duty to specify the lapse date for an application	MPD, DRC, SP, StP	
120485	A*	Planning and Environment Act 1987	s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	MPD, DRC, SP, StP	
120486	A*	Planning and Environment Act 1987	s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120487	A*	Planning and Environment Act 1987	s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	MPD, DRC, PlanAO, SP, StP	
120488	A*	Planning and Environment Act 1987	s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	MPD, DRC	
120489	A*	Planning and Environment Act 1987	s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	MPD, DRC, PlanAO, SP, StP	
120490	A*	Planning and Environment Act 1987	s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120491	A*	Planning and Environment Act 1987	s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	MPD, DRC, SP, StP	
120492	A*	Planning and Environment Act 1987	s 57A(5)	Power to refuse to amend application	MPD, DRC	
120493	A*	Planning and Environment Act 1987	s 57A(6)	Duty to note amendments to application in register	MPD, DRC, SP, StP	
120494	A*	Planning and Environment Act 1987	s 57B(1)	Duty to determine whether and to whom notice should be given	MPD, DRC, SP, StP	
120495	A*	Planning and Environment Act 1987	s 57B(2)	Duty to consider certain matters in determining whether notice should be given	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120496	A*	Planning and Environment Act 1987	s 57C(1)	Duty to give copy of amended application to referral authority	MPD, DRC, SP, StP	
120497	A*	Planning and Environment Act 1987	s 58	Duty to consider every application for a permit	MPD, DRC, SP, StP	
120498	A*	Planning and Environment Act 1987	s 58A	Power to request advice from the Planning Application Committee	MPD, DRC, SP, StP	
120499	A*	Planning and Environment Act 1987	s 60	Duty to consider certain matters	MPD, DRC, SP, StP	
120500	A*	Planning and Environment Act 1987	s 60(1A)	Duty to consider certain matters	MPD, DRC, SP, StP	
120844	A*	Planning and Environment Act 1987	s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120501	A*	Planning and Environment Act 1987	s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	MPD, DRC,	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006
120502	A*	Planning and Environment Act 1987	s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	MPD, DRC, SP, StP	
273393	A*	Planning and Environment Act 1987	s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	MPD, DRC	
120504	A*	Planning and Environment Act 1987	s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	MPD, DRC	
120505	A*	Planning and	s 61(3)(b)	Duty to refuse to grant the permit without	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		the Minister's consent		
120506	A*	Planning and Environment Act 1987	s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	MPD, DRC, SP, StP	
120507	A*	Planning and Environment Act 1987	s 62(1)	Duty to include certain conditions in deciding to grant a permit	MPD, DRC, SP, StP	
120508	A*	Planning and Environment Act 1987	s 62(2)	Power to include other conditions	MPD, DRC, SP, StP	
120509	A*	Planning and Environment Act 1987	s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	MPD, DRC, SP, StP	
120510	A*	Planning and Environment Act 1987	s 62(5)(a)	Power to include a permit condition to implement an approved development	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				contributions plan or an approved infrastructure contributions plan		
120511	A*	Planning and Environment Act 1987	s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	MPD, DRC	
120512	A*	Planning and Environment Act 1987	s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	MPD, DRC	
120513	A*	Planning and Environment Act 1987	s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	MPD, DRC	
120514	A*	Planning and	s 62(6)(b)	Duty not to include a permit condition	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)		
120515	A*	Planning and Environment Act 1987	s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	MPD, DRC, SP, StP	
120516	A*	Planning and Environment Act 1987	s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	MPD, DRC, SP, StP	This provision applies also to a decision to grant an amendment to a permit - see s 75
120517	A*	Planning and Environment Act 1987	s 64(3)	Duty not to issue a permit until after the specified period	MPD, DRC, SP, StP	This provision applies also to a decision to grant an amendment to a permit - see s 75
120518	A*	Planning and Environment Act 1987	s 64(5)	Duty to give each objector a copy of an exempt decision	MPD, DRC, SP, StP	This provision applies also to a decision to grant an amendment to a

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						permit - see s 75
120519	A*	Planning and Environment Act 1987	s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	MPD, DRC, SP, StP	This provision applies also to a decision to grant an amendment to a permit - see s 75A
120520	A*	Planning and Environment Act 1987	s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	MPD, DRC, SP, StP	
120521	A*	Planning and Environment Act 1987	s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	MPD, DRC, PlanAO, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120522	A*	Planning and Environment Act 1987	s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
120523	A*	Planning and Environment Act 1987	s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
120524	A*	Planning and Environment Act 1987	s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
120525	A*	Planning and Environment Act 1987	s 69(1)	Function of receiving application for extension of time of permit	MPD, DRC, PlanAO, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120526	A*	Planning and Environment Act 1987	s 69(1A)	Function of receiving application for extension of time to complete development	MPD, DRC, PlanAO, SP, StP	
120527	A*	Planning and Environment Act 1987	s 69(2)	Power to extend time	MPD, DRC	
120528	A*	Planning and Environment Act 1987	s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	MPD, DRC, SP, StP	
120529	A*	Planning and Environment Act 1987	s 71(1)	Power to correct certain mistakes	MPD, DRC, SP, StP	
120530	A*	Planning and Environment Act 1987	s 71(2)	Duty to note corrections in register	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120531	A*	Planning and Environment Act 1987	s 73	Power to decide to grant amendment subject to conditions	MPD, DRC	
120532	A*	Planning and Environment Act 1987	s 74	Duty to issue amended permit to applicant if no objectors	MPD, DRC, SP, StP, PlanAO	
120533	A*	Planning and Environment Act 1987	s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	MPD, DRC, SP, StP	
120534	A*	Planning and Environment Act 1987	s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	MPD, DRC, PlanAO, SP, StP	
120535	A*	Planning and Environment Act 1987	s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						recommended by the recommending referral authority
120536	A*	Planning and Environment Act 1987	s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
120537	A*	Planning and Environment Act 1987	s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant, and a copy of any notice given under s 64 or 76	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
120538	A*	Planning and Environment Act 1987	s 76D	Duty to comply with direction of Minister to issue amended permit	MPD, DRC	
120539	A*	Planning and	s 83	Function of being respondent to an	MPD, DRC,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		appeal	SP, StP	
120540	A*	Planning and Environment Act 1987	s 83B	Duty to give or publish notice of application for review	MPD, DRC, SP, StP	
120541	A*	Planning and Environment Act 1987	s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	MPD, DRC	
120542	A*	Planning and Environment Act 1987	s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	MPD, DRC	
120543	A*	Planning and Environment Act 1987	s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120544	A*	Planning and Environment Act 1987	s 84(6)	Duty to issue permit on receipt of advice within 3 business days	MPD, DRC, SP, StP	
202110	A*	Planning and Environment Act 1987	s 84AB	Power to agree to confining a review by the Tribunal	MPD, DRC, StP, SP	
120545	A*	Planning and Environment Act 1987	s 86	Duty to issue a permit at order of Tribunal within 3 business days	MPD, DRC, SP, StP	
120546	A*	Planning and Environment Act 1987	s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	MPD, DRC	
120547	A*	Planning and Environment Act 1987	s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120548	A*	Planning and Environment Act 1987	s 91(2)	Duty to comply with the directions of VCAT	MPD, DRC, SP, StP	
120549	A*	Planning and Environment Act 1987	s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	MPD, DRC, SP, StP	
120550	A*	Planning and Environment Act 1987	s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	MPD, DRC, SP, StP	
120551	A*	Planning and Environment Act 1987	s 93(2)	Duty to give notice of VCAT order to stop development	MPD, DRC, SP, StP	
120552	A*	Planning and Environment Act 1987	s 95(3)	Function of referring certain applications to the Minister	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120553	A*	Planning and Environment Act 1987	s 95(4)	Duty to comply with an order or direction	MPD, DRC	
120554	A*	Planning and Environment Act 1987	s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	MPD, DRC	
120555	A*	Planning and Environment Act 1987	s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	MPD, DRC	
120556	A*	Planning and Environment Act 1987	s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	MPD, DRC	
120557	A*	Planning and Environment Act 1987	s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120558	A*	Planning and Environment Act 1987	s 96F	Duty to consider the panel's report under s 96E	MPD, DRC, SP, StP	
120559	A*	Planning and Environment Act 1987	s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	MPD, DRC	
120560	A*	Planning and Environment Act 1987	s 96H(3)	Power to give notice in compliance with Minister's direction	MPD, DRC, SP, StP	
120561	A*	Planning and Environment Act 1987	s 96J	Duty to issue permit as directed by the Minister	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120562	A*	Planning and Environment Act 1987	s 96K	Duty to comply with direction of the Minister to give notice of refusal	MPD, DRC	
120815	A*	Planning and Environment Act 1987	s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	MPD, DRC	
120563	A*	Planning and Environment Act 1987	s 97C	Power to request Minister to decide the application	MPD, DRC	
120564	A*	Planning and Environment Act 1987	s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	MPD, DRC, SP, StP	
120565	A*	Planning and Environment Act 1987	s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120566	A*	Planning and Environment Act 1987	s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	MPD, DRC, SP, StP	
120567	A*	Planning and Environment Act 1987	s 97L	Duty to include Ministerial decisions in a register kept under s 49	MPD, DRC SP, StP	
120568	A*	Planning and Environment Act 1987	s 97MH	Duty to provide information or assistance to the Planning Application Committee	MPD, DRC, SP, StP	
120569	A*	Planning and Environment Act 1987	s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	MPD, DRC	
120570	A*	Planning and Environment Act 1987	s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	MPD, DRC, SP, StP	
120571	A*	Planning and Environment Act 1987	s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	MPD, DRC, SP, StP	
120572	A*	Planning and	s 97Q(2)	Function of being heard by VCAT at	MPD, DRC,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		hearing of request for amendment or cancellation of certificate	SP, StP	
120573	A*	Planning and Environment Act 1987	s 97Q(4)	Duty to comply with directions of VCAT	MPD, DRC, SP, StP	
120574	A*	Planning and Environment Act 1987	s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	MPD, DRC, SP, StP	
120575	A*	Planning and Environment Act 1987	s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	MPD, DRC	
120576	A*	Planning and Environment Act 1987	s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	MPD, DRC	
120577	A*	Planning and Environment Act 1987	s 101	Function of receiving claim for expenses in conjunction with claim	MPD, DRC	
120578	A*	Planning and Environment Act 1987	s 103	Power to reject a claim for compensation in certain circumstances	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120579	A*	Planning and Environment Act 1987	s.107(1)	Function of receiving claim for compensation	MPD, DRC	
120580	A*	Planning and Environment Act 1987	s 107(3)	Power to agree to extend time for making claim	MPD, DRC	
594522	A*	Planning and Environment Act 1987	s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	DRC, MPD	
120581	A*	Planning and Environment Act 1987	s 114(1)	Power to apply to the VCAT for an enforcement order	MPD, DRC, SP, StP	
120582	A*	Planning and Environment Act 1987	s 117(1)(a)	Function of making a submission to the VCAT where objections are received	MPD, DRC, SP, StP	
120583	A*	Planning and Environment Act 1987	s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	MPD, DRC, SP, StP	
120584	A*	Planning and Environment Act 1987	s 123(1)	Power to carry out work required by enforcement order and recover costs	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120585	A*	Planning and Environment Act 1987	s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	MPD, DRC	Except Crown Land
703073	N	Planning and Environment Act 1987	s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	MPD, DRC	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
120586	A*	Planning and Environment Act 1987	s 129	Function of recovering penalties	MPD, DRC	
120587	A*	Planning and Environment Act 1987	s 130(5)	Power to allow person served with an infringement notice further time	MPD, DRC	
120588	A*	Planning and Environment Act 1987	s 149A(1)	Power to refer a matter to the VCAT for determination	MPD, DRC, SP, StP	
120589	A*	Planning and Environment Act 1987	s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
703074	C	Planning and Environment Act 1987	s 149B	Power to apply to the Tribunal for a declaration.	MPD, DRC, SP, StP	
120590	A*	Planning and Environment Act 1987	s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	MPD, DRC	Where Council is the relevant planning authority
120591	A*	Planning and Environment Act 1987	s 171(2)(f)	Power to carry out studies and commission reports	MPD, DRC	
236523	A*	Planning and Environment Act 1987	s 171(2)(g)	Power to grant and reserve easements	MPD, DRC	
202111	A*	Planning and Environment Act 1987	s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions	MPD, DRC	Where Council is a development agency specified in an approved infrastructure contributions plan

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				plan		
202112	A*	Planning and Environment Act 1987	s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	MPD, DRC	Where Council is a collecting agency specified in an approved infrastructure contributions plan
202113	A*	Planning and Environment Act 1987	s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	MPD, DRC	Where Council is the development agency specified in an approved infrastructure contributions plan
120593	A*	Planning and Environment Act 1987	s 173(1)	Power to enter into agreement covering matters set out in s 174	MPD, DRC	
180556	A*	Planning and Environment Act 1987	s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	MPD, DRC	Where Council is the relevant responsible authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120594	A*	Planning and Environment Act 1987		Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	MPD, DRC	
120595	A*	Planning and Environment Act 1987		Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	MPD, DRC	
120596	A*	Planning and Environment Act 1987	s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120597	A*	Planning and Environment Act 1987	s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	MPD, DRC	
120598	A*	Planning and Environment Act 1987	s 178A(1)	Function of receiving application to amend or end an agreement	MPD, DRC, PlanAO, SP, StP	
120599	A*	Planning and Environment Act 1987	s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	MPD, DRC, SP, StP	
120600	A*	Planning and Environment Act 1987	s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	MPD, DRC, SP, StP	
120601	A*	Planning and Environment Act 1987	s 178A(5)	Power to propose to amend or end an agreement	MPD, DRC,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120602	A*	Planning and Environment Act 1987	s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	MPD, DRC, SP, StP	
120603	A*	Planning and Environment Act 1987	s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	MPD, DRC, SP, StP	
120604	A*	Planning and Environment Act 1987	s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	MPD, DRC, SP, StP	
120605	A*	Planning and Environment Act 1987	s 178C(4)	Function of determining how to give notice under s 178C(2)	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120606	A*	Planning and Environment Act 1987	s 178E(1)	Duty not to make decision until after 14 days after notice has been given	MPD, DRC, SP, StP	
120607	A*	Planning and Environment Act 1987	s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	MPD, DRC	If no objections are made under s 178D Must consider matters in s 178B
120608	A*	Planning and Environment Act 1987	s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	MPD, DRC	If no objections are made under s 178D Must consider matters in s 178B
120609	A*	Planning and Environment Act 1987	s 178E(2)(c)	Power to refuse to amend or end the agreement	MPD, DRC	If no objections are made under s 178D Must consider matters in s 178B

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120610	A*	Planning and Environment Act 1987	s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	MPD, DRC	After considering objections, submissions and matters in s 178B
120611	A*	Planning and Environment Act 1987	s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	MPD, DRC	After considering objections, submissions and matters in s 178B
120612	A*	Planning and Environment Act 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	MPD, DRC,	After considering objections, submissions and matters in s.178B
120613	A*	Planning and Environment Act 1987	s 178E(3)(d)	Power to refuse to amend or end the agreement	MPD, DRC	After considering objections, submissions and matters in s 178B
120614	A*	Planning and Environment Act 1987	s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120615	A*	Planning and Environment Act 1987	s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	MPD, DRC, SP, StP	
120616	A*	Planning and Environment Act 1987	s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	MPD, DRC, SP, StP	
120617	A*	Planning and Environment Act 1987	s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	MPD, DRC, SP, StP	
120618	A*	Planning and Environment Act 1987	s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120619	A*	Planning and Environment Act 1987	s 178l(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	MPD, DRC, SP, StP	
120620	A*	Planning and Environment Act 1987	s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	MPD, DRC, SP, StP	
120621	A*	Planning and Environment Act 1987	s 181	Duty to apply to the Registrar of Titles to record the agreement	MPD, DRC, SP, StP	
120622	A*	Planning and Environment Act 1987	s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	MPD, DRC, SP, StP	
120623	A*	Planning and Environment Act 1987	s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120624	A*	Planning and Environment Act 1987	s 182	Power to enforce an agreement	MPD, DRC	
120625	A*	Planning and Environment Act 1987	s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	MPD, DRC, SP, StP	
120626	A*	Planning and Environment Act 1987	s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	MPD, DRC	
120627	A*	Planning and Environment Act 1987	s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	MPD, DRC	
120628	A*	Planning and	s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		amend or end an agreement after an application is made for the review of its failure to end or amend the agreement		
120629	A*	Planning and Environment Act 1987	s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	MPD, DRC	
120630	A*	Planning and Environment Act 1987	s 184G(2)	Duty to comply with a direction of the Tribunal	MPD, DRC	
120631	A*	Planning and Environment Act 1987	s 184G(3)	Duty to give notice as directed by the Tribunal	MPD, DRC, SP, StP	
628544	A*	Planning and Environment Act 1987	s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of	MPD, DRC, PlanAO, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				any person to whom the Minister is required to give notice		
120632	A*	Planning and Environment Act 1987	s 198(1)	Function to receive application for planning certificate	MPD, DRC	
120633	A*	Planning and Environment Act 1987	s 199(1)	Duty to give planning certificate to applicant	MPD, DRC	
120634	A*	Planning and Environment Act 1987	s 201(1)	Function of receiving application for declaration of underlying zoning	MPD, DRC, PlanAO, SP, StP	
120635	A*	Planning and Environment Act 1987	s 201(3)	Duty to make declaration	MPD, DRC	
120636	A*	Planning and Environment Act 1987		Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				to the satisfaction of Council		
784031	N	Planning and Environment Act 1987		Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	MPD, DRC, SP, StP	
784032	N	Planning and Environment Act 1987		Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	MPD, DRC, SP, StP	
784033	N	Planning and Environment Act 1987		Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	MPD, DRC, SP, StP	
120637	A*	Planning and Environment Act 1987		Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				consent or approval of Council		
120638	C	Planning and Environment Act 1987		Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	MPD, DRC, SP, StP	
120639	A*	Planning and Environment Act 1987		Power to give written authorisation in accordance with a provision of a planning scheme	MPD, DRC	
120640	A*	Planning and Environment Act 1987	s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	MPD, DRC	
120641	A*	Planning and	s 201UAB(2)	Duty to provide the Victoria Planning	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		Authority with information requested under s 201UAB(1) as soon as possible		
120667	A*	Residential Tenancies Act 1997	s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	MBH	
120668	A*	Residential Tenancies Act 1997	s 522(1)	Power to give a compliance notice to a person	MBH, EHO	
120669	A*	Residential Tenancies Act 1997	s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	MBH, DRCS	
120670	A*	Residential Tenancies Act 1997	s 525(4)	Duty to issue identity card to authorised officers	MBH, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120671	A*	Residential Tenancies Act 1997	s 526(5)	Duty to keep record of entry by authorised officer under s 526	MBH, EHO	
120672	A*	Residential Tenancies Act 1997	s 526A(3)	Function of receiving report of inspection	MBH, , EHO	
120673	A*	Residential Tenancies Act 1997	s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	MBH, DRCS	
120674	A*	Road Management Act 2004	s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	DRI	Obtain consent in circumstances specified in s 11(2)
120675	A*	Road Management Act 2004	s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	DRI, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120676	A*	Road Management Act 2004	s 11(9)(b)	Duty to advise Registrar	DRI, DRCS	
120677	A*	Road Management Act 2004	s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	DRI, DRCS	Subject to s 11(10A)
120678	A*	Road Management Act 2004	s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	DRI, DRCS	Where Council is the coordinating road authority
120679	A*	Road Management Act 2004	s 12(2)	Power to discontinue road or part of a road	DRI	Where Council is the coordinating road authority
755992	N	Road Management Act 2004	s 12(2) (b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a	DRI	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				road		
120680	A*	Road Management Act 2004	s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	DRI	Power of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
120681	A*	Road Management Act 2004	s 12(5)	Duty to consider written submissions received within 28 days of notice	DRI	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
120682	A*	Road Management Act 2004	s 12(6)	Function of hearing a person in support of their written submission	DRI	Function of coordinating road authority where it is the discontinuing body Unless s 12(11) applies

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120683	A*	Road Management Act 2004	s 12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	DRI	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
120684	A*	Road Management Act 2004	s 12(10)	Duty to notify of decision made	DRI	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
120685	A*	Road Management Act 2004	s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	DRI	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
120686	A*	Road Management Act 2004	s 14(4)	Function of receiving notice from the Head, Transport for Victoria	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120687	A*	Road Management Act 2004	s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	IDE, DRI, MRIM, MPE, TLDA	
120688	A*	Road Management Act 2004	s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Not Delegated	
120689	A*	Road Management Act 2004	s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Not Delegated	
120690	A*	Road Management Act 2004	s 15(2)	Duty to include details of arrangement in public roads register	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120691	A*	Road Management Act 2004	s 16(7)	Power to enter into an arrangement under s 15	IDE, DRI, MRIM, MPE, TLDA	
120692	A*	Road Management Act 2004	s 16(8)	Duty to enter details of determination in public roads register	DRI	
120693	A*	Road Management Act 2004	s 17(2)	Duty to register public road in public roads register	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120694	A*	Road Management Act 2004	s 17(3)	Power to decide that a road is reasonably required for general public use	DRI	Where Council is the coordinating road authority
120695	A*	Road Management Act 2004	s 17(3)	Duty to register a road reasonably required for general public use in public	IDE, DRI, MRIM,	Where Council is the coordinating road authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				roads register	MPE, TLDA	
120696	A*	Road Management Act 2004	s 17(4)	Power to decide that a road is no longer reasonably required for general public use	DRI	Where Council is the coordinating road authority
120697	A*	Road Management Act 2004	s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120698	A*	Road Management Act 2004	s 18(1)	Power to designate ancillary area	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
120699	A*	Road Management Act 2004	s 18(3)	Duty to record designation in public roads register	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120700	A*	Road Management Act 2004	s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	IDE, DRI, MRIM, MPE, TLDA	
120701	A*	Road Management Act 2004	s 19(4)	Duty to specify details of discontinuance in public roads register	IDE, DRI, MRIM, MPE, TLDA	
120702	A*	Road Management Act 2004	s 19(5)	Duty to ensure public roads register is available for public inspection	IDE, DRI, MRIM, MPE, TLDA	
120703	A*	Road Management Act 2004	s 21	Function of replying to request for information or advice	IDE, DRI, MRIM, MPE, TLDA	Obtain consent in circumstances specified in s 11(2)
120704	A*	Road Management Act 2004	s 22(2)	Function of commenting on proposed direction	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120705	A*	Road Management Act 2004	s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	IDE, DRI, MRIM, MPE, TLDA	
120706	A*	Road Management Act 2004	s 22(5)	Duty to give effect to a direction under s 22	IDE, DRI, MRIM, MPE, TLDA	
120707	A*	Road Management Act 2004	s 40(1)	Duty to inspect, maintain and repair a public road.	IDE, DRI, MRIM, MPE, TLDA	
120708	A*	Road Management Act 2004	s 40(5)	Power to inspect, maintain and repair a road which is not a public road	IDE, DRI, MRIM, MPE, TLDA	
120709	A*	Road Management Act 2004	s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120710	A*	Road Management Act 2004	s 42(1)	Power to declare a public road as a controlled access road	IDE, DRI, MRIM, MPE, TLDA	Power of coordinating road authority and sch 2 also applies
120711	A*	Road Management Act 2004	s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	DRI	Power of coordinating road authority and sch 2 also applies
120712	A*	Road Management Act 2004	s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority If road is a municipal road or part thereof
120713	A*	Road Management Act 2004	s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority If road is a municipal road or part

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						thereof and where road is to be specified a freight road
120714	A*	Road Management Act 2004	s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	IDE, DRI, MRIM, MPE, TLDA	Where Council is the responsible road authority, infrastructure manager or works manager
120715	A*	Road Management Act 2004	s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	DRI	
120717	A*	Road Management Act 2004	s 49	Power to develop and publish a road management plan	DRI	
120718	A*	Road Management Act 2004	s 51	Power to determine standards by incorporating the standards in a road management plan	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120719	A*	Road Management Act 2004	s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	DRI	
120720	A*	Road Management Act 2004	s 54(2)	Duty to give notice of proposal to make a road management plan	IDE, DRI, MRIM, MPE, TLDA	
120721	A*	Road Management Act 2004	s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	DRI	
120722	A*	Road Management Act 2004	s 54(6)	Power to amend road management plan	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120723	A*	Road Management Act 2004	s 54(7)	Duty to incorporate the amendments into the road management plan	IDE, DRI, MRIM, MPE, TLDA	
120724	A*	Road Management Act 2004	s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	IDE, DRI, MRIM, MPE, TLDA	
120725	A*	Road Management Act 2004	s 63(1)	Power to consent to conduct of works on road	IDE, DRI, DRCS, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120726	A*	Road Management Act 2004	s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	IDE, DRI, MRIM, MPE, TLDA	Where Council is the infrastructure manager

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120727	A*	Road Management Act 2004	s 64(1)	Duty to comply with cl 13 of sch 7	IDE, DRI, MRIM, MPE, TLDA	Where Council is the infrastructure manager or works manager
120728	A*	Road Management Act 2004	s 66(1)	Power to consent to structure etc	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120729	A*	Road Management Act 2004	s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120730	A*	Road Management Act 2004	s 67(3)	Power to request information	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120731	A*	Road Management Act 2004	s 68(2)	Power to request information	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120732	A*	Road Management Act 2004	s 71(3)	Power to appoint an authorised officer	IDE, DRI, MRIM, MPE, TLDA	
120733	A*	Road Management Act 2004	s 72	Duty to issue an identity card to each authorised officer	IDE, DRI, MRIM, MPE, TLDA	
120734	A*	Road Management Act 2004	s 85	Function of receiving report from authorised officer	IDE, DRI, MRIM, MPE, TLDA	
120735	A*	Road Management Act 2004	s 86	Duty to keep register re s 85 matters	IDE, DRI, MRIM, MPE, TLDA	
120736	A*	Road Management Act 2004	s 87(1)	Function of receiving complaints	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120737	A*	Road Management Act 2004	s 87(2)	Duty to investigate complaint and provide report	IDE, DRI, MRIM, MPE, TLDA	
594523	A*	Road Management Act 2004	s 96	Power to authorise a person for the purpose of instituting legal proceedings	DRI, DRCS	
120738	A*	Road Management Act 2004	s 112(2)	Power to recover damages in court	DRI	
120739	A*	Road Management Act 2004	s 116	Power to cause or carry out inspection	IDE, DRI, MRIM, MPE, TLDA	
120740	A*	Road Management Act 2004	s 119(2)	Function of consulting with the Head, Transport for Victoria	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120741	A*	Road Management Act 2004	s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	IDE, DRI, MRIM, MPE, TLDA	
120742	A*	Road Management Act 2004	s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	IDE, DRI, MRIM, MPE, TLDA	
120743	A*	Road Management Act 2004	s 121(1)	Power to enter into an agreement in respect of works	IDE, DRI, MRIM, MPE, TLDA	
120744	A*	Road Management Act 2004	s 122(1)	Power to charge and recover fees	DRI, DRCS	
120745	A*	Road Management Act 2004	s 123(1)	Power to charge for any service	DRI, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120746	A*	Road Management Act 2004	sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	DRI	
120747	A*	Road Management Act 2004	sch 2 cl 3(1)	Duty to make policy about controlled access roads	DRI	
120748	A*	Road Management Act 2004	sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	DRI	
120749	A*	Road Management Act 2004	sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	IDE, DRI, MRIM, MPE, TLDA	
120750	A*	Road Management Act	sch 2 cl 5	Duty to publish notice of declaration	DRI	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		2004				
120751	A*	Road Management Act 2004	sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	IDE, DRI, MRIM, MPE, TLDA	Where Council is the infrastructure manager or works manager
120752	A*	Road Management Act 2004	sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	IDE, DRI, MRIM, MPE, TLDA	Where Council is the infrastructure manager or works manager
120753	A*	Road Management Act 2004	sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing	IDE, DRI, MRIM, MPE, TLDA	Where Council is the infrastructure manager or works manager responsible for non-road

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works		infrastructure
120754	A*	Road Management Act 2004	sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	IDE, DRI, MRIM, MPE, TLDA	Where Council is the infrastructure manager or works manager
120755	A*	Road Management Act 2004	sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	IDE, DRI, MRIM, MPE, TLDA	Where Council is the infrastructure manager or works manager

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120756	A*	Road Management Act 2004	sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120757	A*	Road Management Act 2004	sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120758	A*	Road Management Act 2004	sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	DRI	Where Council is the coordinating road authority
120759	A*	Road Management Act 2004	sch 7 cl 12(5)	Power to recover costs	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120760	A*	Road Management Act 2004	sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	IDE, DRI, MRIM, MPE, TLDA	Where Council is the works manager

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120761	A*	Road Management Act 2004	sch 7 cl 13(2)	Power to vary notice period	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120762	A*	Road Management Act 2004	sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	IDE, DRI, MRIM, MPE, TLDA	Where Council is the infrastructure manager
120763	A*	Road Management Act 2004	sch 7 cl 16(1)	Power to consent to proposed works	CDE, IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120764	A*	Road Management Act 2004	sch 7 cl 16(4)	Duty to consult	CDE, IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority, responsible authority or infrastructure manager

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120765	A*	Road Management Act 2004	sch 7 cl 16(5)	Power to consent to proposed works	CDE, IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120766	A*	Road Management Act 2004	sch 7 cl 16(6)	Power to set reasonable conditions on consent	CDE IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120767	A*	Road Management Act 2004	sch 7 cl 16(8)	Power to include consents and conditions	CDE, IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120768	A*	Road Management Act 2004	sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	CDE, IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120769	A*	Road Management Act 2004	sch 7 cl18(1)	Power to enter into an agreement	IDE, DRI, MRIM, MPE,	Where Council is the coordinating road authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					TLDA, GCE	
120770	A*	Road Management Act 2004	sch7 cl 19(1)	Power to give notice requiring rectification of works	IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120771	A*	Road Management Act 2004	sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120772	A*	Road Management Act 2004	sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	IDE, DRI, MRIM, MPE, TLDA, GCE	Where Council is the coordinating road authority
120773	A*	Road Management Act 2004	sch 7A cl 2	Power to cause street lights to be installed on roads	IDE, DRI, MRIM, MPE, TLDA	Power of responsible road authority where it is the coordinating road authority or responsible road

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						authority in respect of the road
120774	A*	Road Management Act 2004	sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	IDE, DRI, MRIM, MPE, TLDA	Where Council is the responsible road authority
120775	A*	Road Management Act 2004	sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	IDE, DRI, MRIM, MPE, TLDA	Where Council is the responsible road authority
120776	A*	Road Management Act 2004	sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	IDE, DRI, MRIM, MPE, TLDA	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)
120845	C	Cemeteries and Crematoria Regulations	r 36	Duty to ensure that cemetery complies with depth of burial requirements	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		2025				
120846	C	Cemeteries and Crematoria Regulations 2025	r 37	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	Not Delegated	
120847	C	Cemeteries and Crematoria Regulations 2025	r 43(2)	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	Not Delegated	
120882	C	Cemeteries and Crematoria Regulations 2025	r 44(2)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	Not Delegated	
120848	C	Cemeteries and Crematoria Regulations 2025	r 44(3)	Duty to ensure any fittings removed of are disposed in an appropriate manner	Not Delegated	
120849	C	Cemeteries and Crematoria Regulations 2025	r 45	Power to dispose of any metal substance or non-human substance recovered from a cremator	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120850	C	Cemeteries and Crematoria Regulations 2025	r 46(2)	Power to release cremated human remains to certain persons	Not Delegated	Subject to any order of a court
120851	C	Cemeteries and Crematoria Regulations 2025	r 47(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	Not Delegated	
120852	C	Cemeteries and Crematoria Regulations 2015	r 47(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	Not Delegated	
120853	C	Cemeteries and Crematoria Regulations 2025	r 47(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	Not Delegated	
120854	C	Cemeteries and Crematoria Regulations 2025	r 47(4)	Duty to take reasonable steps to notify persons specified in r 46(2) of intention to intern or dispose of remains at expiry of 12 month period	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
784034	N	Cemeteries and Crematoria Regulations 2025	r 38	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	Not delegated	
784035	N	Cemeteries and Crematoria Regulations 2025	r 39(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	Not delegated	
784036	N	Cemeteries and Crematoria Regulations 2025	r 39(2)	Duty to ensure that coffin, container or receptacle is labelled.	Not delegated	
784037	N	Cemeteries and Crematoria Regulations 2025	r 39(3)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	Not delegated	
784038	N	Cemeteries and Crematoria Regulations 2025	r 40	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)	Not delegated	
120865	C	Cemeteries and Crematoria Regulations	r 48	Power to approve certain activities under the r 57 or 58(2) if satisfied of regulation	Not	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		2025		(1)(a)-(c)	Delegated	
784039	N	Cemeteries and Crematoria Regulations 2025	r 50	Duty to provide statement that alternative vendors or supplier of memorials exist	Not delegated	
784040	N	Cemeteries and Crematoria Regulations 2025	r 51	Power to inspect any work that is being carried out on memorials, places or internments and buildings for ceremonies	Not delegated	
784041	N	Cemeteries and Crematoria Regulations 2025	r 52	Power to approval the arrangement or conduct of a funeral	Not delegated	
784042	N	Cemeteries and Crematoria Regulations 2025	r 53(1)	Power to give written direction regarding the manner in which a funeral is to be conducted	Not delegated	
784043	N	Cemeteries and Crematoria Regulations 2025	r 56(1)	Power to give directions regarding the objects, things or items affixed to, or placed on or around, the places of	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				internment and memorials		
784044	N	Cemeteries and Crematoria Regulations 2025	r 56(3)	Power to remove objects, things or items specified in (a)-(d) from a place of interment or memorial	DRCS	
784045	N	Cemeteries and Crematoria Regulations 2025	r 56(4)	Duty to dispute items under r 56(3) in a manner considered appropriate	DRCS	
120866	C	Cemeteries and Crematoria Regulations 2015	r 57(1)	Power to approve the use of fire in a public cemetery	Not Delegated	
120867	C	Cemeteries and Crematoria Regulations 2025	r 58(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	Not Delegated	
784046	N	Cemeteries and Crematoria Regulations 2025	r 59	Duty to display the hours during which the public can access the cemetery	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120868	C	Cemeteries and Crematoria Regulations 2025		Note: Schedule 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules	Not Delegated	
120869	C	Cemeteries and Crematoria Regulations 2025	sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 5, 7 8, 9, 10, 11, 12, 13, 15, 16, 17 and 18 of sch 2	Not Delegated	See note above regarding model rules
120777	A*	Planning and Environment Regulations 2015	r 6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	MPD, DRC, SP, StP	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
120817	A*	Planning and Environment (Fees) Regulations 2016	r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	MPD, DRC	
129978	A*	Planning and	r 20	Power to waive or rebate a fee other	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment (Fees) Regulations 2016		than a fee relating to an amendment to a planning scheme		
120778	A*	Planning and Environment Regulations 2015	r 21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	MPD, DRC, SP, StP	
120818	A*	Planning and Environment (Fees) Regulations 2016	r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	MPD, DRC, SP, StP, PlanAO	
120827	A*	Planning and Environment Regulations 2015	r 25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	MPD, DRC, PlanAO, SP, StP	Where Council is the responsible authority
120828	A*	Planning and	r 25(b)	Function of receiving a copy of any	MPD, DRC,	Where Council is not the responsible

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Regulations 2015		document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	PlanAO, SP, StP	authority but the relevant land is within Council's municipal district
120779	A*	Planning and Environment Regulations 2015	r 42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	MPD, DRC, SP, StP	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
120780	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 7	Function of entering into a written agreement with a caravan park owner	MBH, DRCS	
120781	A*	Residential Tenancies	r 10	Function of receiving application for	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		(Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020		registration		
393024	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 11	Function of receiving application for renewal of registration	MBH, EHO	
120782	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	MBH	
120819	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and	r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	MBH	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Standards) Regulations 2020				
120783	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	MBH	
393025	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	MBH	
393026	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	MBH	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120784	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 12(4) & (5)	Duty to issue certificate of registration	MBH	
120785	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 14(1)	Function of receiving notice of transfer of ownership	MBH, EHO	
120786	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 14(3)	Power to determine where notice of transfer is displayed	MBH, EHO	
120787	A*	Residential Tenancies (Caravan Parks and Movable Dwellings	r 15(1)	Duty to transfer registration to new caravan park owner	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Registration and Standards) Regulations 2020				
120788	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 15(2)	Duty to issue a certificate of transfer of registration	MBH, EHO	
699067	N	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 15(3)	Power to determine where certificate of transfer of registration is displayed	MBH, EHO	
120789	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120790	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 17	Duty to keep register of caravan parks	MBH	
120791	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 18(4)	Power to determine where the emergency contact person's details are displayed	MBH, EHO	
120792	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 18(6)	Power to determine where certain information is displayed	MBH, EHO	
120793	A*	Residential Tenancies (Caravan Parks and Movable Dwellings	r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Registration and Standards) Regulations 2020		request of the caravan park owner		
120794	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 22(2)	Duty to consult with relevant emergency services agencies	MBH, EHO	
120795	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	MBH, EHO	
120796	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120797	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 25(3)	Duty to consult with relevant floodplain management authority	MBH, EHO	
120798	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 26	Duty to have regard to any report of the relevant fire authority	MBH, EHO	
120799	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	MBH, EHO	
120800	A*	Residential Tenancies (Caravan Parks and Movable Dwellings	r 40	Function of receiving notice of proposed installation of unregistrable movable	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Registration and Standards) Regulations 2020		dwelling or rigid annexe		
120801	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	MBH, EHO	
120802	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 41(4)	Function of receiving installation certificate	MBH, EHO	
120803	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	BI, MBS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120804	A*	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020	sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	BI, MBS	
120805	A*	Road Management (General) Regulations 2016	r 8(1)	Duty to conduct reviews of road management plan	IDE, DRI, MRIM, MPE, TLDA	
120806	A*	Road Management (General) Regulations 2016	r 9(2)	Duty to produce written report of review of road management plan and make report available	IDE, DRI, MRIM, MPE, TLDA	
120885	A*	Road Management (General) Regulations 2016	r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120807	A*	Road Management (General) Regulations 2016	r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	IDE, DRI, MRIM, MPE, TLDA	
120886	A*	Road Management (General) Regulations 2016	r 13(1)	Duty to publish notice of amendments to road management plan	IDE, DRI, MRIM, MPE, TLDA	where Council is the coordinating road authority
120808	A*	Road Management (General) Regulations 2016	r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	IDE, DRI, MRIM, MPE, TLDA	
120883	A*	Road Management (Works and Infrastructure) Regulations 2015	r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	DRI, DRCS, MRIM, MPE	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
120809	A*	Road Management (General) Regulations	r 16(3)	Power to issue permit	IDE, DRI, MRIM,	Where Council is the coordinating road authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		2016			MPE, TLDA	
120810	A*	Road Management (General) Regulations 2016	r 18(1)	Power to give written consent re damage to road	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120884	A*	Road Management (Works and Infrastructure) Regulations 2015	r 22(2)	Power to waive whole or part of fee in certain circumstances	DRI, DRCS, MRIM, MPE, MLL	Where Council is the coordinating road authority
120811	A*	Road Management (General) Regulations 2016	r 23(2)	Power to make submission to Tribunal	IDE, DRI, MRIM, MPE, TLDA	Where Council is the coordinating road authority
120887	A*	Road Management (General) Regulations 2016	r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	DRI	Where Council is the coordinating road authority
120812	A*	Road Management (General) Regulations 2016	r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	LLCO, DRI, DRCS, MEF, LLO,	Where Council is the responsible road authority

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
					MRIM, MLL	
120813	A*	Road Management (General) Regulations 2016	r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	LLCO, DRI, DRCS, MEF, LLO, MRIM, MLL	Where Council is the responsible road authority
120814	A*	Road Management (General) Regulations 2016	r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	LLCO, DRI, DRCS, LLO, MRIM, MLL	



GLENELG SHIRE COUNCIL

INSTRUMENT OF DELEGATION

S7 INSTRUMENT OF SUB-DELEGATION BY CEO

25 NOVEMBER 2025

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 47(1) of the *Local Government Act 2020*, I, as Chief Executive Officer of Glenelg Shire Council –

1. delegate each duty and/or function and/or power respectively described in the Schedule to the member of Council staff holding, acting in or performing the duties of the office or position nominated;
2. record that references in the Schedule are as follows:

Abbreviation	Position
AIIPo	All Positions
AWCTL	Animal Shelter Team Leader
Build AO	Building Administration Officer
BI	Building Inspector
BMC	Building Maintenance Coordinator
BO	Building Officer
BS	Building Surveyor
CFO	Chief Finance Officer
CIO	Chief Information Officer
CPC	Contract and Procurement Coordinator
CPrO	Contract and Procurement Officer
CGC	Corporate Governance Coordinator
BSCS	Business Support Officer - Corporate Services

Abbreviation	Position
CSO	Customer Service Officer
DRC	Director Community Services
DRCS	Director Corporate Services
DRI	Director Infrastructure Services
BSCEO	Business Support Officer CEO
EDC	Economic Development Coordinator
EHO	Environmental Health Officer
EMC	Emergency Management Coordinator
EMG	Executive Manager Governance
EMPC	Executive Manager People and Culture
ESC	Environmental Sustainability Coordinator
FCo	Finance Coordinator
IDCO	Information and Data Coordinator
IDE	Infrastructure Development Engineer
IDMO	Information and Data Management Administrator
IO	Inspections Officer
LLCO	Local Laws Coordinator

Abbreviation	Position
LLO	Local Laws Officer
LPOM	Local Port Operations Manager
MBH	Manager Building and Health
MCC	Media and Communications Coordinator
MCS	Manager Children's Services
MCW	Manager Community Wellbeing
MEF	Manager Environment and Facilities
MLL	Manager Local Laws
MPD	Manager Planning and Development
MPE	Manager Projects and Engineering
MRIM	Manager Roads and Infrastructure Maintenance
Not Delegated	Not Delegated
OPREO	Operational Planning Reporting & Engagement Officer
PlanAO	Planning Support Officer
RiskSM	Risk and Safety Manager
RUSO	Rate Unit Support Officer

Abbreviation	Position
RVC	Rates and Valuations Coordinator
SA	Senior Accountant
SCSO	Senior Customer Service Officer
SP	Strategic Planner
SRA	Sport and Recreation Assets Officer
StP	Statutory Planner
TLDA	Team Leader Design/Assets
WRIO	Workcover Risk and Insurance Officer

3. record that on the coming into force of this Instrument of Sub-Delegation each delegation under the Instrument of Sub-Delegation dated 22 July 2025 and executed by Helen Havercroft is revoked;
4. declare that this Instrument of Sub-Delegation -
 - 4.1 comes into force immediately upon its execution;
 - 4.2 remains in force until varied or revoked;
 - 4.3 is subject to any conditions and limitations set out in paragraph 5, and in the Schedule; and
 - 4.4 must be read in accordance with any guidelines or policies which Council from time to time adopts; and
5. declare that the delegate must not determine the issue, take the action or do the act or thing if:
 - 5.1 the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or
 - 5.2 the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or

(b) strategy

adopted by Council; or

- 5.3 the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of ss 11(2)(a) – (n) and 47(2) (inclusive) of the Act or otherwise.

EXECUTED for and on behalf of **GLENELG SHIRE COUNCIL** by **Helen Havercroft, CHIEF EXECUTIVE OFFICER**, in accordance with the authority delegated to me in the instrument **S5 Instrument of Delegation to the CEO dated 28 January 2025**.

..... Date:

Helen Havercroft

CHIEF EXECUTIVE OFFICER

Delegation Sources

- *Unclaimed Money Act 2008*
- *Aboriginal Heritage Act 2006*
- *Associations Incorporation Reform Act 2012*
- *Audit Act 1994*
- *Building Act 1993*
- *Catchment and Land Protection Act 1994*
- *Child Wellbeing and Safety Act 2005*
- *Children Youth and Families Act 2005*
- *Children's Services Act 1996*
- *Circular Economy (Waste Reduction and Recycling) Act 2021*
- *Climate Action Act 2017*
- *Conservation, Forests and Land Act 1987*
- *Country Fire Authority Act 1958*
- *Cultural and Recreational Lands Act 1963*
- *Dangerous Goods Act 1985*
- *Development Victoria Act 2003*
- *Disability Act 2006*
- *Domestic Animals Act 1994*
- *Domestic Building Contracts Act 1995*
- *Education and Care Services National Law Act 2010*
- *Education and Training Reform Act 2006*
- *Electoral Act 2002*
- *Electricity Safety Act 1998*
- *Emergency Management Act 2013*
- *Emergency Services and Volunteers Fund Act 2012*
- *Environment Protection Act 2017*
- *Estate Agents Act 1980*
- *Family Violence Protection Act 2008*
- *Fences Act 1968*
- *Filming Approval Act 2014*
- *Fines Reform Act 2014*
- *Fire Rescue Victoria Act 1958*
- *Flora and Fauna Guarantee Act 1988*
- *Food Act 1984*
- *Freedom of Information Act 1982*
- *Gambling Regulation Act 2003*
- *Gender Equality Act 2020*
- *Graffiti Prevention Act 2007*
- *Great Ocean Road and Environs Protection Act 2020*
- *Health Records Act 2001*
- *Heavy Vehicle National Law Application Act 2013*
- *Heritage Act 2017*

- *Housing Act 1983*
- *Impounding of Livestock Act 1994*
- *Independent Broad-Based Anti-Corruption Commission Act 2011*
- *Infringements Act 2006*
- *Land Act 1958*
- *Land Acquisition and Compensation Act 1986*
- *Livestock Disease Control Act 1994*
- *Liquor Control Reform Act 1998*
- *Local Government Act 2020*
- *Local Government Act 1989*
- *Magistrates' Court Act 1989*
- *Major Transport Projects Facilitation Act 2009*
- *Marine and Coastal Act 2018*
- *Mineral Resources and Extraction Act 1990*
- *National Parks Act 1975*
- *Pipelines Act 2005*
- *Privacy and Data Protection Act 2014*
- *Professional Engineers Registration Act 2019*
- *Public Interest Disclosures Act 2012*
- *Public Health and Wellbeing Act 2008*
- *Public Records Act 1973*
- *Residential Tenancies Act 1997*
- *Road Management Act 2004*
- *Road Safety Act 1986*
- *Rooming House Operators Act 2016*
- *Second Hand Dealers and Pawnbrokers Act 1989*
- *Service Victoria Act 2018*
- *Sheriff Act 2009*
- *Sport and Recreation Act 1972*
- *Subdivision Act 1988*
- *Summary Offences Act 1966*
- *Suburban Rail Loop Act 2021*
- *Taxation Administration Act 1997*
- *Transfer of Land Act 1958*
- *Transport Integration Act 2010*
- *Valuation of Land Act 1960*
- *Victorian Environmental Assessment Council Act 2001*
- *Victorian Local Government Grants Commission Act 1976*
- *Victoria State Emergency Service Act 2005*
- *Victorian Data Sharing Act 2017*
- *Victorian Inspectorate Act 2011*
- *Victorian Planning Authority Act 2017*
- *Water Act 1989*

- Building Regulations 2018
- Country Fire Authority Regulations 2014
- Dangerous Goods (Explosives) Regulations 2022
- Drugs, Poisons and Controlled Substances Regulations 2017
- Electricity Safety (Electric Line Clearance) Interim Regulations 2025
- Environment Protection Regulations 2021
- Heavy Vehicle National Law 2012
- Infringements Regulations 2016
- Land Acquisition and Compensation Regulations 2021
- Local Government (General) Regulations 2015
- Local Government (Long Service Leave) Regulations 2021
- Local Government (Planning and Reporting) Regulations 2020
- Occupational Health and Safety Regulations 2017
- Public Health and Wellbeing Regulations 2019
- Public Health and Wellbeing (Prescribed Accommodation) Regulations 2020
- Road Safety Road Rules 2017
- Road Safety (General) Regulations 2019
- Road Safety (Traffic Management) Regulations 2019
- Road Safety (Vehicles) Regulations 2021
- Subdivision (Fees) Regulations 2016
- Subdivision (Procedures) Regulations 2021
- Subdivision (Registrar's Requirements) Regulations 2011
- Miscellaneous and Administrative Powers

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
702625	A*	Unclaimed Money Act 2008	s 11(1)(a)	Duty to establish a business register of unclaimed money	DRCS	Where Council is operating as a business.
702626	A*	Unclaimed Money Act 2008	s 11(1)(b)	Duty to by 31 March each year enter in the business register the prescribed details in relation to unclaimed money held as at 1 March in that year.	DRCS	Where Council is operating as a business.
702627	A*	Unclaimed Money Act 2008	s 11(3)	Power to deduct out of unclaimed money payable to an owner an amount in respect of the reasonable expenses of a business in holding unclaimed money and locating the owner.	DRCS	Where Council is operating as a business.
702628	A*	Unclaimed Money Act 2008	s 12(1)(a)	Duty to pay to the Registrar an amount equal to all amounts of unclaimed money held on that 1 March less any amounts that have been paid to the owner and any amounts deducted under subsection (3) or section 11(3)	DRCS	Where Council is operating as a business.

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
702629	A*	Unclaimed Money Act 2008	s 12(1)(b)	Duty to lodge a return with the Registrar.	DRCS	Where Council is operating as a business.
702630	A*	Unclaimed Money Act 2008	s 29(1)	Power to apply to the Registrar for repayment of an overpayment of unclaimed money.	DRCS	<p>Where Council is operating as a business</p> <p>Application must be made within 5 years after the payment of unclaimed money to the Registrar.</p> <p>Application under this section cannot be made for money paid to the Registrar under s 12 or 14 of this Act if the Registrar has previously served a notice of assessment or reassessment on the business or trustee that relates to the payment that would be the subject of the application.</p>

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
702631	A*	Unclaimed Money Act 2008	s 43	Function of being liable to pay interest on the amount payable that remains unpaid if a default occurs	DRCS	Where Council is operating as a business.
702632	A*	Unclaimed Money Act 2008	s 48	Function of being liable to pay a penalty in addition to the amount payable that remains unpaid.	DRCS	Where Council is operating as a business.
702633	A*	Unclaimed Money Act 2008	s 53	Duty to pay the penalty within the period specified for that purpose in a notice of assessment or reassessment.	DRCS	Where Council is operating as a business.
702634	A*	Unclaimed Money Act 2008	s 56(1)	Power to lodge a written objection with the Registrar.	DRCS	Where Council is operating as a business.
118700	A*	Aboriginal Heritage Act 2006	Parts 4, 6 and 8	Powers, functions and duties of a sponsor of a cultural heritage management plan under Parts 4, 6 and 8 of the Aboriginal Heritage Act 2006.	DRI, DRC, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120191	A*	Aboriginal Heritage Act 2006	s 74A(1)	Power to enter into an Aboriginal cultural heritage land management agreement with a registered Aboriginal party	Not Delegated	
120192	A*	Aboriginal Heritage Act 2006	s 74E(1)	Duty to give copy of Aboriginal cultural heritage land management agreement to Secretary of the Department of Premier and Cabinet	Not Delegated	
119826	A*	Associations Incorporation Reform Act 2012	s 132	Power to nominate a body to which assets should be returned	Not Delegated	Where a wound up incorporated association has assets consisting of property supplied by Council (which includes the unexpended portion of a grant)
331323	A*	Audit Act 1994	s 13(1)	Duty to pay, to the Consolidated Fund, an amount determined by the Auditor-General to defray the reasonable costs and expenses incurred by or on behalf of the Auditor General in conducting an audit of the financial statements of	CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				the public body and expressing an audit opinion on Council under s 11		
331324	A*	Audit Act 1994	s 13(4)	Power to dispute the reasonableness of an amount to be paid	CFO, DRCS	
331325	A*	Audit Act 1994	s 17(1)	Function of being consulted by the Auditor-General	CFO, DRCS	
331326	A*	Audit Act 1994	s 18(1)	Function of receiving a final specification of a performance audit	CFO, DRCS	
331327	A*	Audit Act 1994	s 18(4)(a)	Function of receiving an amended specification	CFO, DRCS	
331328	A*	Audit Act 1994	s 18(4)(b)	Function of being consulted by the Auditor-General	CFO, DRCS	
331329	A*	Audit Act 1994	s 23(1)	Power to enter into an agreement with the Auditor-General for the provision of other auditing services	CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331330	A*	Audit Act 1994	s 44	Function of receiving a written notice and power to give consent to entry	CFO, DRCS	
331331	A*	Audit Act 1994	s 45	Power to consent to earlier entry	CFO, DRCS	
331332	A*	Audit Act 1994	s 46(1)	Power to request that the Auditor-General, or authorised person, produce proof of identity	CFO, DRCS	
331333	A*	Audit Act 1994	s 47	Duty to provide all reasonable assistance necessary to each of the people listed in s 47(a) – (c) who attends for the purposes of the Auditor-General, or authorised person, exercising the power to enter and inspect Council's premises	CFO, DRCS	
331334	A*	Audit Act 1994	s 48	Power to request that the Auditor-General or authorised person serve an information gathering notice	CFO, DRCS	
331335	A*	Audit Act 1994	s 58(2)(a)(i) & (ii)	Duty to give Council's officer or employee a reasonable opportunity to	CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				respond in relation to the adverse material		
331337	A*	Audit Act 1994	s 65(2)	Duty to give Council's officer or employee a reasonable opportunity to respond in relation to the adverse material	CFO, DRCS	
331336	A*	Audit Act 1994	s 68(1)	Function of receiving information acquired by the Auditor General	CFO, DRCS	Where Council is a specified entity
118701	A*	Building Act 1993	s 3(1)	Power to appoint municipal building surveyor	Not Delegated	The person must be a registered building surveyor (unlimited) as required by s 213
118702	A*	Building Act 1993	s 11(2)	Duty to publish notice in a newspaper if regulation under Part 2 ceases to have effect	Not Delegated	
331338	A*	Building Act 1993	s 25AD(1)	Function of receiving written notice of the occurrence of each prescribed	Build AO, BI, DRCS, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				event and the prescribed information relating to that event		
331339	A*	Building Act 1993	s 25BE	Function of receiving the building permit number and the information given to the Victorian Building Authority (Authority) by the relevant building surveyor under s 18AA in relation to the application for the building permit number	Build AO, BI, DRCS, BS	
118703	A*	Building Act 1993	s 29A	Function of giving consent to building permit for demolition in its capacity as responsible authority under the Planning and Environment Act 1987	MPD, SP, StP	
118704	A*	Building Act 1993	s 29B(1)	Duty to give notice where amendment of planning scheme sought in its capacity as responsible authority under the Planning and Environment Act 1987	MPD, DRCS, StP, BS, MBH	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118705	A*	Building Act 1993	s 29B(3)	Duty to give notice where request for amendment withdrawn, refused etc. in its capacity as responsible authority under the Planning and Environment Act 1987	MPD, DRCS, StP, BS, MBH	
118706	A*	Building Act 1993	s 30	Function of receiving copy permit, plans and other documents	Build AO, BI	
120193	A*	Building Act 1993	s 30B	Function of receiving checklist confirming all relevant documents to be provided by building surveyor	Build AO, BI, , BS	
118707	A*	Building Act 1993	s 31(1)	Duty to keep register of building permits	Build AO, BI, DRCS, BS	
118708	A*	Building Act 1993	s 31(2)	Duty to make register available for inspection	Build AO, BI, BS	
118709	A*	Building Act 1993	s 32	Duty to keep documents	Build AO, BI, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118710	A*	Building Act 1993	s 32A(2)	Duty to provide Development Victoria notice setting out information in s 32A(3) and a copy of any relevant planning permit within 14 days after being given a copy of building permit under s 30(1), in certain circumstances where s 32A(1) applies	Build AO, BS	
118711	A*	Building Act 1993	s 66(b)(i)	Function of determining fees	DRCS, MBH	
118712	A*	Building Act 1993	s 73	Function of receiving copy permit, plans and other documents	Build AO, BI, BS	
118713	A*	Building Act 1993	s 74(1)	Duty to keep register of occupancy permits, temporary approvals and amendments	Build AO, BI, BS	
118714	A*	Building Act 1993	s 74(2)	Duty to make register available for inspection	Build AO, BI, BS	
118715	A*	Building Act 1993	s 75	Duty to keep documents	Build AO, BI, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118716	A*	Building Act 1993	s 80	Function of receiving notification of appointment	Build AO, BI, BS	
331340	A*	Building Act 1993	s 80A(3)(a)	Function of receiving written notice of designated building surveyor referred to in s 80A(2)	Build AO, BI, BS	
331341	A*	Building Act 1993	s 80A(4)(a)	Function of receiving notice of the new designated building surveyor	Build AO, BI, BS	
755620	A*	Building Act 1993	s 80C(4)(a)	Function of receiving notification of the transfer under 80C(1)	Build AO, BI, BS	
331343	A*	Building Act 1993	s 80D(6)(b)	Function of receiving notification of functions being transferred from an employee building surveyor or a designated building surveyor in accordance with a direction under s 80D(1) or (2)	Build AO, BI, BS	
118717	A*	Building Act 1993	s 81(2)	Function of receiving notification for work terminated	Build AO, BI, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120194	A*	Building Act 1993	s 83F	Function of receiving notice of appointment of manager for private building surveyor's business from the Authority	Build AO, BS	
781225	N	Building Act 1993	s 84A(2)	Function of receiving a written request from an owner for the name and address of the owner of the adjoining property	BS, BI, Build AO	Provision comes into operation on a day to be proclaimed, or on 13 August 2025 if it does not come into operation prior.
781226	N	Building Act 1993	s 84B	Power to disclose the name and address of the owner of an adjoining property to the person who have the request if satisfied that the person will use the name and address for the purpose serving a notice of proposed building work under s 84(1)	BS, BI, Build AO	Provision comes into operation on a day to be proclaimed, or on 13 August 2025 if it does not come into operation prior.
118718	A*	Building Act 1993	s 101(2)	Function of receiving copy documents	Build AO, BI, BS	
118719	A*	Building Act 1993	s 120(2)(a)	Function of receiving notification that an order is complied with	Build AO, BI, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118720	A*	Building Act 1993	s 123(1)	Power to determine whether to recover from the owner the costs of work carried out or action taken under Part 8 Division 3 of the Act by the municipal building surveyor as a debt due to Council pursuant to s 123(1) of the Act	BI, DRCS, BS	
118721	A*	Building Act 1993	s 123(2)	Power to determine whether to apply any sum or part of any sum for which a bond or undertaking is deposited with Council under a condition imposed on a permit under s 22 of the Act towards the costs of carrying out work or taking action pursuant to s 123(2) of the Act	DRCS, BS	
118722	A*	Building Act 1993	s 125(1)	Function of receiving copy notice or order	Build AO, BI, BS	
118723	A*	Building Act 1993	s 125(2)	Function of receiving written notice of the compliance, amendment or cancellation	Build AO, BI, BS	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118724	A*	Building Act 1993	s 126(1)	Duty to keep register of emergency orders, building notices and building orders	Build AO, BS	
120097	A*	Building Act 1993	s 126(2)	Duty to make register available for inspection	Build AO, BS	
234984	A*	Building Act 1993	s 138(5)	Power to appeal to the Building Appeals Board	Not Delegated	Where Council is a 'prescribed reporting authority'
118725	A*	Building Act 1993	s 160(3)(d)	Power to make application to the Building Appeals Board	DRCS, BS	
118726	A*	Building Act 1993	s 162(1)(a)(i)	Function of being consulted by the Building Appeals Board	DRCS, BS	
118727	A*	Building Act 1993	s 162(4)(b)	Function of entering into an agreement when directed by Building Appeals Board	DRCS, BS	
118728	A*	Building Act 1993	s 164(1)	Power to agree to terminate or vary agreement	DRCS, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118729	A*	Building Act 1993	s 164(2)	Power to terminate or vary agreement	DRCS, BS	
118730	A*	Building Act 1993	s 164(4)	Power to apply for approval	DRCS, BS	
118731	A*	Building Act 1993	s 165(1)(a)	Duty to lodge copy or give notice	DRCS, BS	
118732	A*	Building Act 1993	s 165(1)(b)	Duty to apply to agreement made in the Register	DRCS, BS	
118733	A*	Building Act 1993	s 192(1)	Function of consulting with Minister regarding Alpine resorts	Not Delegated	
331344	A*	Building Act 1993	s 192A(7)	Function of receiving a copy of the map prepared by the Minister	Build AO, BI, BS	
331345	A*	Building Act 1993	s 192A(8)	Duty to make a copy of the most recent map available for inspection by members of the public without charge, during business hours, at Council's offices	Build AO, BI, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118734	A*	Building Act 1993	s 214(1)	Power to enter into agreement	DRCS, MBH	
118735	A*	Building Act 1993	s 215(1)	Power to enter into agreements with a private building surveyor	DRCS, MBH	
118736	A*	Building Act 1993	s 216A	Power to apply to the Minister for exemption	DRCS, MBH, BS	
118737	A*	Building Act 1993	s 216C	Power to appoint a municipal building surveyor to carry out certain functions outside of the municipal district	Not Delegated	
331346	A*	Building Act 1993	s 216D(2)	Duty to establish and maintain a register of swimming pools located in Council's municipal district	Build AO, BI, BS	
331347	A*	Building Act 1993	s 216D(5)(a)	Duty to submit, on request, all or any part of the information, record and document recorded in the register to the Authority	Build AO, BI, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331348	A*	Building Act 1993	s 216D(5)(b)	Duty to submit, on request, all or any part of the information, record and document recorded in the register to any other prescribed person, agency or body	Build AO, BI, BS	
118738	A*	Building Act 1993	s 222	Function of receiving order from Minister	DRCS, BS	
182638	A*	Building Act 1993	s 230(2)	Duty to keep a register containing the prescribed information relating to the exercise of a power of entry under Subdivision 5 by any of the authorised persons referred to in s 230(2)(a) and (b)	Build AO, BS	
182639	A*	Building Act 1993	s 230(7)(a)	Duty to keep the prescribed information relating to each exercise of a power of entry under Subdivision 5 for 10 years after the date of the entry	Build AO, BS	
182640	A*	Building Act 1993	s 230(7)(b)	Duty to make the register required under s 230(2) available for inspection	Build AO, BS	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				by the Authority on request, and at a time agreed to between Council and the Authority		
182641	A*	Building Act 1993	s. 230(7)(c)	duty to provide an extract under s 230(6), if requested	Build AO, BS	
182642	A*	Building Act 1993	s 232	Power to receive complaints about the exercise of a power under Part 13 Division 2 by Council's municipal building surveyor, or a person authorised by Council's municipal building surveyor to act on behalf of the municipal building surveyor	DRCS, MBH	
182643	A*	Building Act 1993	s 234A	Duty to consider the complaint and give a written report to the complainant of the person's consideration of the complaint	DRCS, MBH	If the complaint is brought under Part 13 Division 2 of the Act
166926	A*	Building Act 1993	s 236(7)	Power to consent to remove or deface an order or notice put up under s 236(4) or 236(4A)	DRCS, BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118739	A*	Building Act 1993	s 241(1)&(4)	Power to authorise a person or persons to bring proceedings for a summary offence against Part 3, 4, 5, 7 or 8 of the Act or the building regulations within Council's municipal district pursuant to s 241(1) and 241(4)	DRCS, MBH	
118740	A*	Building Act 1993	s 242	Function of receiving funds recovered through prosecution	DRCS, MBH	
118741	A*	Building Act 1993	s 252(1)	Power to determine whether to apply to the Magistrates' Court for a warrant under s 252 of the Act if a person refuses to vacate a building or land when required to do so by order under the Act pursuant to s 252(1) of the Act	DRCS, BS	
166927	A*	Building Act 1993	s 259AB(1)	Function of entering an information sharing arrangement with the Authority	DRCS, MBH	Subject to s 259AB(2) Where Council is a relevant agency
166928	A*	Building Act 1993	s 259AB(3)	Power to request and receive information held by the Authority, and	DRCS, MBH	Only to the extent that the information is reasonably

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				power to disclose information to the Authority		necessary to assist in the exercise of functions under this Act, or the functions of Council Where Council is a relevant agency
166929	A*	Building Act 1993	s 259AB(4)(a)	Function of being referred, by the Authority, any matter (including any complaint) with respect to building work, plumbing work or architectural services	DRCS, MBH, BS	Where Council is a building regulator
166930	A*	Building Act 1993	s 259AB(4)(b)	Function of receiving from the Authority any matter of a type described in s 259AB(4)(a)	DRCS, MBH, BS	Where Council is a building regulator
166931	A*	Building Act 1993	s 259AB(4)(c)	Function of conducting a joint investigation with the Authority into any matter of a type described in s 259AB(4)(a)	BS, BI	Where Council is a building regulator
166932	A*	Building Act 1993	s 259AB(5)	Power to, despite any other Act or law of the State, refer a matter referred to	BS, BI	Where Council is a building regulator

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				in s 259AB(4) to the Authority, or to conduct an investigation into the matter jointly with the Authority		
118742	A*	Building Act 1993	sch 2 cl 1(c)(i)	Function of determining fees	DRCS, MBH, BS	
118743	A*	Building Act 1993	sch 2 cl 4(2)	Function of receiving copy application	Build AO, BI, DRCS, BS	
118744	A*	Building Act 1993	sch 2 cl 4(3)	Function of receiving fees	Build AO, BI, DRCS, BS	
118745	A*	Building Act 1993	sch 2 cl 4(4)	Power to fix fees in accordance with cl 4(5)	DRCS, BS	
234985	A*	Building Act 1993	sch 2 cl 4A(2)(b)	Duty to give the owner of the allotment an opportunity to make a submission in respect of the possible detriment	Not Delegated	Where Council is the 'reporting authority'
119827	A*	Catchment and Land Protection Act 1994	s 22A(4)	Function of receiving a copy of the Minister's declaration	ESC, DRI, MEF	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119828	A*	Catchment and Land Protection Act 1994	s 22B	Duty to prepare a roadside weed and pest animal management plan	ESC, DRI, MEF	Where a declaration has been made in respect of Council's municipal district, under s 22A See also s. 22C for the contents of the plan
119829	A*	Catchment and Land Protection Act 1994	s 22C(3)	Function of determining which additional information to include in a roadside weed and pest animal management plan	ESC, DRI, MEF	
119830	A*	Catchment and Land Protection Act 1994	s 22D	Duty to have regard to matters in s22D(a) - (c) when preparing a roadside weed and pest animal management plan	ESC, DRI, MEF	
119831	A*	Catchment and Land Protection Act 1994	s 22E(1)	Duty to submit proposed roadside weed and pest animal management plan within 120 days of Minister's declaration	ESC, DRI, MEF	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119832	A*	Catchment and Land Protection Act 1994	s 22E(2)	Power to apply in writing to the Minister to request an extension of time to submit the proposed roadside weed and pest animal management plan	ESC, DRI, MEF	
119833	A*	Catchment and Land Protection Act 1994	s 22F	Duty to comply with procedure described in s 22F before preparing roadside weed and pest animal management plan	ESC, DRI, MEF	
119834	A*	Catchment and Land Protection Act 1994	s 22G	Duty to comply with request of Minister to provide a revised roadside weed and pest animal management plan	ESC, DRI, MEF	
119835	A*	Catchment and Land Protection Act 1994	s 22H	Function of receiving notice from the Minister of approval of roadside weed and pest animal management plan	ESC, DRI, MEF	
119836	A*	Catchment and Land Protection Act 1994	s 22I(1)	Duty to publish the approved roadside weed and pest animal management plan on Council's website as soon as practicable after plan is approved	ESC, DRI, MEF	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119837	A*	Catchment and Land Protection Act 1994	s 22I(2)	Duty to ensure that copies of the approved roadside weed and pest animal management plan are available for inspection during normal office hours	ESC, DRI, MEF	
119838	A*	Catchment and Land Protection Act 1994	s 22J	Duty to implement measures set out in approved roadside weed and pest animal management plan	ESC, DRI, MEF	
119839	A*	Catchment and Land Protection Act 1994	s 22K(1),(2)&(3)	Power to request, in writing, that the Minister approve a variation of its approved roadside weed and pest animal management plan	ESC, DRI, MEF	
119840	A*	Catchment and Land Protection Act 1994	s 22K(4)	Function of receiving notice of Minister's decision to approve or refuse to approve the request for a variation of roadside weed and pest animal management plan	ESC, DRI, MEF	
119841	A*	Catchment and Land Protection Act 1994	s 22L	Function of receiving Minister's request to vary approved roadside	ESC, DRI, MEF	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				weed and pest animal management plan		
119842	A*	Catchment and Land Protection Act 1994	s 22M(1)	Duty to publish a consolidated version of its approved roadside weed and pest animal management plan on its website as soon as practicable after variation under s 22K or 22L	ESC, DRI, MEF	
119843	A*	Catchment and Land Protection Act 1994	s 22M(2)	Duty to ensure that a consolidated version of its approved roadside weed and pest animal management is available for inspection	ESC, DRI, MEF	
119844	A*	Catchment and Land Protection Act 1994	s 22N(2)	Function of receiving notice of Minister's intention to suspend the approval of a roadside weed and pest animal management plan	ESC, DRI, MEF	
119845	A*	Catchment and Land Protection Act 1994	s 22N(2)	Function of submitting to the Minister reasons why the approval of the roadside weed and pest animal	ESC, DRI, MEF	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				management plan should not be suspended		
119846	A*	Catchment and Land Protection Act 1994	s 22N(3)	Function of receiving notice of Minister's decision	ESC, DRI, MEF	
119847	A*	Catchment and Land Protection Act 1994	s 22O(2)	Function of receiving notice of Minister's intention to revoke his or her approval of a roadside weed and pest animal management plan	ESC, DRI, MEF	
119848	A*	Catchment and Land Protection Act 1994	s 22O(2)(b)	Function of submitting to the Minister reasons why the approval of the roadside weed and pest animal management plan should not be revoked	ESC, DRI, MEF	
119849	A*	Catchment and Land Protection Act 1994	s 22O(3)	Function of receiving notice of Minister's decision to revoke his or her approval of a roadside weed and pest animal management plan	ESC, DRI, MEF	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119850	A*	Catchment and Land Protection Act 1994	s 22P(1)	Function of receiving request to provide the Minister with specified information or documentation	ESC, DRI, MEF	
119851	A*	Catchment and Land Protection Act 1994	s 22P(2)	Duty to provide Minister with requested information or documentation	ESC, DRI, MEF	
119852	A*	Catchment and Land Protection Act 1994	s 22Q	Duty to provide Minister with a written report setting out the outcomes of the measures set out in the plan within 30 days after the plan ceases to operate	ESC, DRI, MEF	
129919	A*	Child Wellbeing and Safety Act 2005	ss 19 & 23A	Duty to comply with the Child Safe Standards	DRI, DRC, DRCS, CIO, EMPC	Where Council is a Schedule 1 entity
129920	A*	Child Wellbeing and Safety Act 2005	s 25	Function of receiving education, information and advice from the Commission for Children and Young People regarding the Child Safe Standards	DRC, MCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
651661	A*	Child Wellbeing and Safety Act 2005	s 29A(2)(a)	Function of receiving notice of inspection of the relevant premises by an authorised officer	DRC, MCS	
129925	A*	Child Wellbeing and Safety Act 2005	s 30	Duty to comply with notice to provide documents given under s 30(1A)	DRC, MCS	
129926	A*	Child Wellbeing and Safety Act 2005	s 31	Duty to comply with notice to comply given under s 31(1)	DRC, MCS	
651662	A*	Child Wellbeing and Safety Act 2005	s 34C	Duty to comply with an adverse publicity order	DRC, MCS	
129927	A*	Child Wellbeing and Safety Act 2005	s 36	Duty to ensure that the Commission, a sector regulator or authorised person is given any assistance reasonably required to perform functions	DRC, MCS	
651663	A*	Child Wellbeing and Safety Act 2005	s 36A	Function of receiving an official warning from the sector regulator	DRC, MCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
651664	A*	Child Wellbeing and Safety Act 2005	s 36B	Function of receiving infringement notice	DRC, MCS	
651665	A*	Child Wellbeing and Safety Act 2005	s 36C(1)	Power to make an enforceable undertaking	DRC, MCS	
651666	A*	Child Wellbeing and Safety Act 2005	s 36C(3)	Power to withdraw or vary an enforceable undertaking	DRC, MCS	Must be in writing.
129928	A*	Child Wellbeing and Safety Act 2005	s 41I	Power to seek review by the sector regulator of decision by the Commission to issue a notice to produce or a notice to comply, or to issue an official warning or to publish information	DRC, MCS	
129929	A*	Child Wellbeing and Safety Act 2005	s 41J	Power to apply to VCAT for a review of the sector regulator to issue a notice to comply or to publish information	DRC, MCS	Must have first exhausted all available avenues for review under s 41I

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
129930	A*	Child Wellbeing and Safety Act 2005	s 41M	Function of being given opportunity to comment on adverse comment or opinion to be included in annual report or further report	DRC, MCS	
234986	A*	Child Wellbeing and Safety Act 2005	s 41V	Power to, on Council's own initiative, disclose confidential information, other than excluded information, to another information sharing entity	Not Delegated	Where Council is an 'information sharing entity' and a 'disclosing entity'
234987	A*	Child Wellbeing and Safety Act 2005	s 41V	Function of receiving confidential information, other than excluded information	DRC, MCS	Where Council is an 'information sharing entity' and a 'receiving entity'
234988	A*	Child Wellbeing and Safety Act 2005	s 41W(1)	Power to request another information sharing entity to disclose confidential information, other than excluded information	DRC, MCS	Where Council is an 'information sharing entity' and a 'requesting entity'
234989	A*	Child Wellbeing and Safety Act 2005	s 41W(1)	Function of receiving confidential information, other than excluded information	DRC, MCS	Where Council is an 'information sharing entity' and a 'requesting entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
234990	A*	Child Wellbeing and Safety Act 2005	s 41W(1)	Function of receiving a request for confidential information, other than excluded information	DRC, MCS	Where Council is an 'information sharing entity' and a 'responding entity'
234991	A*	Child Wellbeing and Safety Act 2005	s 41W(2)	Power to disclose to the responding entity any confidential information that may assist the responding entity	DRC, MCS	Where Council is an 'information sharing entity' and a 'requesting entity'
234992	A*	Child Wellbeing and Safety Act 2005	s 41W(2)	Function of receiving confidential information from an information sharing entity	DRC, MCS	Where Council is an 'information sharing entity' and a 'responding entity'
234993	A*	Child Wellbeing and Safety Act 2005	s 41W(3)	Duty to comply with a request made under s 41W(1)	DRC, MCS	Where Council is an 'information sharing entity' and a 'responding entity'
234994	A*	Child Wellbeing and Safety Act 2005	s 41W(4)	Duty to provide reasons, in writing, as to why Council cannot comply with a request made under s 41W(1)	DRC, MCS	Where Council is an 'information sharing entity' and a 'responding entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
234995	A*	Child Wellbeing and Safety Act 2005	s 41W(4)	Function of receiving reasons from a responding entity as to why it cannot comply with a request made under s 41W(1)	DRC, MCS	Where Council is an 'information sharing entity' and a 'requesting entity'
234996	A*	Child Wellbeing and Safety Act 2005	s 41Y	Power to disclose confidential information, other than excluded information, to any person set out in s 41Y(1)(a) – (c)	DRC, MCS	Where Council is an 'information sharing entity'
234997	A*	Child Wellbeing and Safety Act 2005	s 41Z	Power to collect and use any confidential information disclosed to Council under Part 6A	DRC, MCS	Where Council is an 'information sharing entity'
234998	A*	Child Wellbeing and Safety Act 2005	s 41ZC	Duty to record prescribed information in respect of its collection, use and disclosure of confidential information	DRC, MCS	Where Council is an 'information sharing entity'
234999	A*	Child Wellbeing and Safety Act 2005	s 41ZD(2)	Power to collect, use or disclose confidential information	MCS, EMPC	Where Council is an 'information sharing entity' within the meaning of Part 5A of the Family Violence Protection Act 2008

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235000	A*	Child Wellbeing and Safety Act 2005	s 41ZF	Power to refuse to give an individual access to their confidential information under a relevant privacy law	DRC, MCS	Where Council is an 'information sharing entity'
181557	A*	Child Wellbeing and Safety Act 2005	s 43(1)(a)	Function of receiving notice of the birth of a child	IDMO, IDCO, DRC, MCS	Where the mother of the child usually resides in Council's municipal district
181558	A*	Child Wellbeing and Safety Act 2005	s 43(1)(b)	Function of receiving notice of the birth of a child	IDMO, IDCO, DRC, MCS	When the municipal district in which the mother usually resides is unknown and the birth occurs in Council's municipal district
118746	A*	Children Youth and Families Act 2005	s 23(1)	Function of being allocated money by the Secretary for the purposes of Part 3.1	DRC, MCS	
118747	A*	Children Youth and Families Act 2005	s 25	Power to use land or property for the purposes of the Department of Health and Human Services	DRC, MCS	Where authorised by the Secretary

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118748	A*	Children Youth and Families Act 2005	s 26	Function of entering into an agreement with the Secretary	Not Delegated	
165985	A*	Children Youth and Families Act 2005	s 30	Function of having matters referred to it by the Secretary to provide advice, services and support to the child, family of the child or mother of the unborn child	Not Delegated	Where Council is not registered as a community service but is established to provide services to meet the needs of children requiring care, support, protection or accommodation and of families requiring support
118751	A*	Children Youth and Families Act 2005	s 192	Power to provide information to the Secretary	DRC, MCS	
118752	A*	Children Youth and Families Act 2005	s 196	Function of receiving written direction from an authorised officer in relation to disclosure of information	DRC, MCS	
118753	A*	Children Youth and Families Act 2005	s 197	Duty to comply with written direction from authorised officer	DRC, MCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331349	A*	Children's Services Act 1996	s 166(1)	Function of receiving, from the Regulatory Authority, information in respect of a children's service for a purpose listed in s 166(2)	DRC, MCS	
651667	A*	Circular Economy (Waste Reduction and Recycling) Act 2021	s 50(2)	Function and power of sharing information or data with the Head, Recycling Victoria where permitted	DRI	
651668	A*	Circular Economy (Waste Reduction and Recycling) Act 2021	s 56	Power to enter into an agreement with the Head, Recycling Victoria	DRI	
651669	A*	Circular Economy (Waste Reduction and Recycling) Act 2021	s 57	Function of receiving advice and support from the Head, Recycling Victoria	DRI	
651670	A*	Circular Economy (Waste Reduction	s 58	Duty to have regard to guidelines issued by the Head, Recycling Victoria	DRI	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		and Recycling) Act 2021				
651671	A*	Circular Economy (Waste Reduction and Recycling) Act 2021	s 60	Duty to provide municipal residual waste and municipal recycling services	DRI	
165986	A*	Climate Action Act 2017	s 46	Power to make statement (a Council pledge) in respect of greenhouse gas emissions reductions	Not Delegated	Council must consider factors, and include details prescribed, in s 47
165987	A*	Climate Action Act 2017	s 48	Duty to give copy of Council pledge to Minister as soon as practicable following preparation	ESC, DRI	
165988	A*	Climate Action Act 2017	s 49(3)	Duty to have regard to any directions of Minister regarding preparation of an emissions reduction pledge	DRI	
165989	A*	Climate Action Act 2017	s 82(1)	Function of receiving notice of proposed Carbon Sequestration Agreement	DRI	Where Council is the public land manager

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118755	A*	Conservation, Forests and Land Act 1987	s 66(1)	Duty to submit plans to the Secretary to the Department of Environment, Land, Water and Planning of specified works prior to their commencement	DRI, MRIM	Specified works are listed in sch 3 of the Act
118756	A*	Conservation, Forests and Land Act 1987	s 67	Power to take action contrary to a Code of Practice if paragraphs (a) and (b) apply	DRI	
118757	A*	Country Fire Authority Act 1958	s 36	Function of providing fire hydrants when so requested by the Authority	DRI, MRIM	
118758	A*	Country Fire Authority Act 1958	s 41A	Power to recover costs of serving notice by fire prevention officer	LLCO, DRCS, LLO, MLL	
118759	A*	Country Fire Authority Act 1958	s 42(1)	Power to request officers and members of any CFA brigade to carry out work (including burning) for the removal or abatement of any fire danger or for the prevention of fire	LLCO, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118760	A*	Country Fire Authority Act 1958	s 42(2)	Duty to pay for work undertaken	LLCO, DRCS, LLO, MLL	
118761	A*	Country Fire Authority Act 1958	s 43(1)	Duty to take all practicable steps to prevent occurrence of fires and minimise the danger of spread of fires	LLCO, EMC, DRI, DRCS, LLO, MRIM, MLL	
118762	A*	Country Fire Authority Act 1958	s 43(2)	Power to acquire equipment, etc. for purposes of s.43(1) and pay for it out of municipal fund	EMC, DRCS, MLL	
118763	A*	Country Fire Authority Act 1958	s 50F(1)	Power to prepare Neighbourhood Safer Places Plan	EMC, DRCS	
118764	A*	Country Fire Authority Act 1958	s 50F(4)	Duty to publish and make the Neighbourhood Safer Places Plan available at Council's office for public inspection during office hours free of charge	EMC, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118765	A*	Country Fire Authority Act 1958	s 50G(1)	Duty to identify and designate places as neighbourhood safer places	EMC, DRCS	
118766	A*	Country Fire Authority Act 1958	s 50G(4)	Duty to ask the CFA to assess the neighbourhood safer place	EMC, DRCS	
118767	A*	Country Fire Authority Act 1958	s 50H(1)	Duty to ensure that appropriate signage is provided at neighbourhood safer places	EMC, DRCS	
118768	A*	Country Fire Authority Act 1958	s 50I	Duty to maintain all designated neighbourhood safer places	EMC, DRCS	
118769	A*	Country Fire Authority Act 1958	s 50J(1)	Duty to conduct an annual review of designated neighbourhood safer places by 31 August of each year	EMC, DRCS	
118770	A*	Country Fire Authority Act 1958	s 50J(2)	Duty to ask the CFA to assess each neighbourhood safer place	EMC, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118771	A*	Country Fire Authority Act 1958	s 50J(5)	Power to decommission a neighbourhood safer place if paragraphs (a) or (b) apply	Not Delegated	
118774	A*	Country Fire Authority Act 1958	s 96A(1)(a)	Duty to appoint fire prevention officer	LLCO, MLL	
118775	A*	Country Fire Authority Act 1958	s 96A(1)(b)	Power to appoint assistant fire prevention officers	LLCO, MLL	
118776	A*	Country Fire Authority Act 1958	s 109C	Function of receiving funds for penalties recovered under s 41E	DRCS	
118777	A*	Cultural and Recreational Lands Act 1963	s 4	Function of receiving rates	RVC, CFO, DRCS, RUSO	
118778	A*	Dangerous Goods Act 1985	s 29	Function of receiving statement from the Victorian WorkCover Authority about details of dangerous goods on licensed premises	EMC, MBH, DRI, DRCS, EHO, RiskSM	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
165990	A*	Development Victoria Act 2003	s 13(1)	Function of entering into agreement with Development Victoria concerning particular issues	Not Delegated	Function of 'public statutory body'
165991	A*	Development Victoria Act 2003	s 39(2)	Duty to comply with order from Governor in Council issued under s.39(1) to surrender land in a project area	Not Delegated	Duty of 'public statutory body'
165992	A*	Development Victoria Act 2003	s 51I(3)(b)	Function of receiving notice of resolution levying a general charge from Development Victoria	Not Delegated	
165993	A*	Development Victoria Act 2003	s 51Q(3)(b)	Function of receiving notice of resolution levying an infrastructure recovery charge from Development Victoria	Not Delegated	
165994	A*	Development Victoria Act 2003	s 51ZA	Function of receiving written notice of charge from Development Victoria, where Council has submitted notice to Authority pursuant to s 21(2A) of the Subdivision Act 1988	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
165995	A*	Development Victoria Act 2003	s 56D(1)	Duty to give relevant Ministers and Treasurer statement allocating the property, rights and liabilities of Council in relation to designated project to Development Victoria	Not Delegated	Duty of 'nominated agency'
165996	A*	Development Victoria Act 2003	s 56D(4)	Function of complying with request from Treasurer and relevant Minister to amend statement under s 56D(1)	Not Delegated	Function of 'nominated agency'
165997	A*	Development Victoria Act 2003	s 56E(1)	Function of issuing certificate certifying that property, rights or liabilities of Council have been allocated to Development Victoria	Not Delegated	Function of 'nominated agency'
165998	A*	Development Victoria Act 2003	s 56E(2)	Duty to revoke certificate given under s 56E(1) and replacing with a new certificate, if directed by Treasurer and relevant Minister	Not Delegated	Duty of 'nominated agency'
165999	A*	Development Victoria Act 2003	s 56E(3)	Duty to keep register of certificates issues under s 56E, and make reasonably available for inspection	Not Delegated	Duty of nominated agency

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119853	A*	Disability Act 2006	s 38(4)	Power to prepare a Disability Action Plan, in accordance with s 38	DRC, MCW	
119854	A*	Disability Act 2006	s 38(5)	Duty to report on the implementation of the Disability Action plan in Council's annual report	DRC, MCW	If a plan is prepared under s 38(4) or is taken to be prepared under s 38(2)
119855	A*	Disability Act 2006	s 38(5A)	Duty to ensure certain disability matters are addressed in the Council Plan	DRC, MCW	If Council has not determined to prepare a plan under s 38(4) or are not taken to have prepared a plan under s 38(2)
118779	A*	Domestic Animals Act 1994	s 10	Function of receiving applications for registration of dogs or cats	LLCO, DRCS, MLL	
118780	A*	Domestic Animals Act 1994	s 10A(4)	Duty to not register or renew the registration of a dangerous dog or a restricted breed dog unless the dog is (a) desexed or (b) a dangerous dog that is not a restricted breed dog and is exempt under s 10B(1)(c), 10B(1)(d) or 10B(1)(e) from the requirement to be desexed or (c) a restricted breed	LLCO, DRCS, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				dog that is not a dangerous dog and is exempt under s 10B(1)(e) from the requirement to be desexed		
118781	A*	Domestic Animals Act 1994	s 10C(1)	Duty to not register a dog or cat unless the dog or cat (a) has been implanted with prescribed permanent identification device or (b) is of a class of dogs exempt under a resolution made under s 10D(3), from the requirement to be implanted with such a device or (c) is otherwise exempted under the Act from the requirement to be implanted with such a device or (d) subject to s 10C(2), has previously been registered with Council at any time in the 12 month period immediately before the application for registration was lodged	LLCO, DRCS, MLL, AWCTL	
118782	A*	Domestic Animals Act 1994	s 10C(5)	Duty to cause to be published a copy of the resolution	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118783	A*	Domestic Animals Act 1994	s 10C(6)	Duty to not register or renew registration of dangerous dog, menacing dog or restricted breed dog unless the dog has been implanted with permanent identification device	LLCO, DRCS, MLL, AWCTL	
118784	A*	Domestic Animals Act 1994	s 10D(6)	Duty to cause to be published a copy of the resolution	DRCS, MLL	
118785	A*	Domestic Animals Act 1994	s 12(1)	Power to appoint an agent for Council in the registration of cats and dogs	DRCS, MLL	
118786	A*	Domestic Animals Act 1994	s 13	Function of receiving notification of sale by domestic animal business or foster carer (including where the animal was not registered)	LLCO, DRCS, MLL, AWCTL	
118787	A*	Domestic Animals Act 1994	s 14(b)	Power to approve form of registration or renewal of registration of dogs and cats	DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118788	A*	Domestic Animals Act 1994	s 15(2)	Power to permit pro-rata fees for dogs or cats registered for part of a year	DRCS, MLL	
118789	A*	Domestic Animals Act 1994	s 15(6)	Duty to waive 50% of a registration fee of dogs or cats if paragraphs (a) or (b) apply	DRCS, MLL	
118790	A*	Domestic Animals Act 1994	s 16	Duty to register or renew the registration of a dog or cat (other than a dangerous or restricted breed dog) in certain circumstances	LLCO, DRCS, MLL, AWCTL	
118791	A*	Domestic Animals Act 1994	s 17(1)	Power to register or renew the registration of a dangerous dog and impose conditions upon the registration	LLCO, DRCS, LLO, MLL, AWCTL	
118793	A*	Domestic Animals Act 1994	s 17(1A)(a)	Power to register or renew the registration of a restricted breed dog	DRCS, MLL	Under ss 10A(4) and 10C(6), a Council cannot register a restricted breed dog unless the dog is desexed (subject to the exception under s 10B(1)(e)) and the dog has been

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						implanted with a prescribed permanent identification device
181559	A*	Domestic Animals Act 1994	s 17(1A)(b)	Power to impose conditions on the registration or the renewal of the registration of a restricted breed dog	LLCO, DRCS, LLO, MLL, AWCTL	Under ss 10A(4) and 10C(6), a Council cannot register a restricted breed dog unless the dog is desexed (subject to the exception under s 10B(1)(e)) and the dog has been implanted with a prescribed permanent identification device
118796	A*	Domestic Animals Act 1994	s 17(2)	Duty to notify owner and allow owner opportunity to make submissions, if Council proposes not to register or renew the registration of a dangerous dog or restricted breed dog	DRCS, MLL	
118797	A*	Domestic Animals Act 1994	s 17(3)	Duty to consider submissions in relation to the registration or renewal of registrations of a dangerous dog before making decision	DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118798	A*	Domestic Animals Act 1994	s 17(4)	Duty to serve written notice of decision not to register or renew registration of dangerous dog or restricted breed dog	DRCS, MLL	
118799	A*	Domestic Animals Act 1994	s 18(1)	Duty to keep register and allow inspection of register of all registered dogs and cats	DRCS, MLL	
118800	C*	Domestic Animals Act 1994	s 18(2)(b)	Power to fix fee for inspection of registrations of dogs and cats in the municipality	DRCS, MLL	
118801	C*	Domestic Animals Act 1994	s 18(3)	Power to fix fees for making of records or obtaining certificates	DRCS, MLL	
118802	A*	Domestic Animals Act 1994	s 19(1)(a)	Duty to allocate a registration number to every dog and cat which is registered	LLCO, DRCS, MLL	
118803	A*	Domestic Animals Act 1994	s 19(1)(b)	Duty to give or send the owner a registration certificate	LLCO, DRCS, MLL	

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118804	A*	Domestic Animals Act 1994	s 19(1)(c)	Duty to issue to the owner an identification marker	LLCO, DRCS, MLL, AWCTL	
118805	A*	Domestic Animals Act 1994	s 23(6)	Duty to give owner or occupier of the private property a copy of a notice served under s 23(3)	DRCS, LLO, MLL	
118806	A*	Domestic Animals Act 1994	s 25(3)	Duty to cause to be published any orders made by Council under s 25	DRCS, LLO, MLL	
118807	A*	Domestic Animals Act 1994	s 26(2A)	Duty to obtain agreement of owner or occupier of private property, where Council proposes to make, by resolution, an order under s 26(2)	DRCS, MLL	
118808	A*	Domestic Animals Act 1994	s 26(3)	Duty to cause to be published any orders made by Council under s 26	DRCS, MLL	
118809	A*	Domestic Animals Act 1994	s 33A(1)	Duty to accept any dog or cat kept surrendered to Council by the owner of the animal	LLCO, DRCS, LLO, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119856	A*	Domestic Animals Act 1994	s 33A(3)	Duty to give Secretary certain information about a dog under its control if dog exhibits aggressive behaviour, may have been involved in a dog attack or may be a restricted breed dog	LLCO, DRCS, LLO, MLL	This information must be given to the Secretary in the time specified in s 33A(4)
118810	A*	Domestic Animals Act 1994	s 33A(2)(b)	Duty to deal with surrendered dog or cat in accordance with the Act, the regulations and relevant Codes of Practice	LLCO, DRCS, LLO, MLL, AWCTL	
118811	A*	Domestic Animals Act 1994	s 34(1)	Power to declare a dog dangerous	LLCO, DRCS, MLL	
118812	A*	Domestic Animals Act 1994	s 34(2)	Duty not to declare a dog dangerous in certain circumstances	LLCO, DRCS, MLL	
118813	A*	Domestic Animals Act 1994	s 35(2)	Duty to notify the owner and receive written and oral submissions from the owner if proposing a dog be declared dangerous	LLCO, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118814	A*	Domestic Animals Act 1994	s 35(3)	Duty to consider materials submitted before making a declaration	LLCO, DRCS, LLO, MLL	
118815	A*	Domestic Animals Act 1994	s 36	Duty to give written notice of a declaration to owner	LLCO, DRCS, LLO, MLL	
118816	A*	Domestic Animals Act 1994	s 37	Function of receiving notification from owners of certain dogs	LLCO, DRCS, LLO, MLL	
118818	A*	Domestic Animals Act 1994	s 41B(1)	Duty to notify the owner and allow it the opportunity to make submissions to the Council	LLCO, DRCS, LLO, MLL	
118819	A*	Domestic Animals Act 1994	s 41C	Duty to give notice of a menacing dog declaration to owner	LLCO, DRCS, LLO, MLL	
118820	A*	Domestic Animals Act 1994	s 41D	Function of receiving notification in relation to menacing dog	LLCO, DRCS, LLO, MLL	
118821	A*	Domestic Animals Act 1994	s 41F	Function of receiving notification from owners of restricted breed dogs	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118822	A*	Domestic Animals Act 1994	s 41J(2)(a)	Power to issue a permit to own more than 2 restricted breed dogs to any person who has applied to the Council for such a permit	LLCO, DRCS, MLL	
118823	A*	Domestic Animals Act 1994	s 41J(2)(b)	Power to issue a permit to keep more than 2 restricted breed dogs at a premises to any person who has applied to the Council for such a permit	LLCO, DRCS, MLL	
118824	A*	Domestic Animals Act 1994	s 41J(3)	Power to fix fee for application for permit	DRCS, MLL	
118825	A*	Domestic Animals Act 1994	s 44(1)	Power to require restraint of animals	LLCO, DRCS, LPOM, MLL	If Council has made a relevant local law prohibiting the keeping of animals in a specified area
118826	A*	Domestic Animals Act 1994	s 44(2)	Duty to give written notice of requirement in s 44(1)	LLCO, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118827	A*	Domestic Animals Act 1994	s 44AC(1)(c)	Power to inspect information kept on register of dangerous, menacing and restricted breed dogs, in accordance with the regulations	LLCO, DRCS, LLO, MLL	
118828	A*	Domestic Animals Act 1994	s 44AE	Duty to provide details of dangerous, menacing or restricted breed dogs to Secretary	LLCO, DRCS, MLL	
118829	A*	Domestic Animals Act 1994	s 44AEA	Duty to provide to the Secretary information relating to a dog destroyed under s 84TA, 84TB, 84TC	LLCO, DRCS, LLO, MLL	
118830	A*	Domestic Animals Act 1994	s 44AF	Duty to provide to the Secretary information relating to dangerous, menacing or restricted breed dogs	LLCO, DRCS, MLL	
118831	A*	Domestic Animals Act 1994	s 44AG	Duty to provide to the Secretary information about owners of dangerous, menacing or restricted breed dogs	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781227	N	Domestic Animals Act 1994	s 44AGA	Duty to provide to the Secretary information under section 37(5), 41D(4) or 41F(3)	LLCO, DRCS, MLL	Provision comes into operation on a day to be proclaimed, or on 4 February 2026 if it does not come into operation prior.
118832	A*	Domestic Animals Act 1994	s 44AH	Duty to provide, when requested under s 44H (1) a statement to Secretary confirming that information previously provided by Council is accurate	LLCO, DRCS, MLL	
118833	A*	Domestic Animals Act 1994	s 46(1)	Function of receiving applications to register a premises	LLCO, DRCS, MLL	
118834	A*	Domestic Animals Act 1994	s 46(2)	Power to approve form of registration of domestic animal businesses and information required	LLCO, DRCS, MLL	
200216	A*	Domestic Animals Act 1994	s 46(3)	Function of requiring and receiving any further information relating to an application Council	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118835	A*	Domestic Animals Act 1994	s 47(1) & (2)	Power to register and impose any terms, conditions, limitations or restrictions on the registration of premises for the purposes of a domestic animal business	LLCO, DRCS, MLL	
118836	A*	Domestic Animals Act 1994	s 48(2)	Power to approve form of renewal of registration	LLCO, DRCS, MLL	
200217	A*	Domestic Animals Act 1994	s 48(3)	Power to approve form of renewal of registration and information required	LLCO, DRCS, MLL	
200218	A*	Domestic Animals Act 1994	s 48(4)	Function of requiring and receiving any further information relating to the application Council	LLCO, DRCS, MLL	
118837	A*	Domestic Animals Act 1994	s 49(1)	Power to fix fees for registration or renewal of registration of domestic animal premises	LLCO, DRCS, MLL	
118838	A*	Domestic Animals Act 1994	s 49(2)	Power to refund all or part of application fee	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118839	A*	Domestic Animals Act 1994	s 52(1)	Function of receiving an application for transfer of registration to a new premises	LLCO, DRCS, MLL	
118840	A*	Domestic Animals Act 1994	s 52(2)(a)	Power to approve form of application to transfer registration	LLCO, DRCS, MLL	
118841	A*	Domestic Animals Act 1994	s 52(2)(c)	Power to fix fee for transfer of registration and information required	LLCO, DRCS, MLL	
200219	A*	Domestic Animals Act 1994	s 52(3)	Function of requiring and receiving any further information relating to the transfer of registration	LLCO, DRCS, MLL	
118842	A*	Domestic Animals Act 1994	s 52(4)	Power to register new (transferred) premises as a domestic animal business and impose any terms, conditions, limitations or restrictions on that registration	LLCO, DRCS, MLL	
118843	A*	Domestic Animals Act 1994	s 54(1)	Power to refuse to register or renew the registration, refuse to transfer	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				registration, suspend registration and revoke registration of premises		
118844	A*	Domestic Animals Act 1994	s 54(2)	Power to act in accordance with s 54(1) if satisfied that the circumstances of s 54(2)(a) or (b) are in existence	LLCO, DRCS, MLL	
120102	A*	Domestic Animals Act 1994	s 54(3)	Duty to refuse to register or renew the registration of a premises in relation to a breeding domestic animal business in certain circumstances	LLCO, DRCS, MLL	
200220	A*	Domestic Animals Act 1994	s 54(3A)	Duty to refuse to register, renew the registration of, or transfer the registration of a premises on which a domestic animal business is, or is proposed to be conducted, that is an animal shelter, a pet shop or a pound in certain circumstances	LLCO, DRCS, MLL	
200221	A*	Domestic Animals Act 1994	s 54(3B)	Duty to refuse to register, renew the registration of, or transfer the registration of a premises on which a	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				domestic animal business is, or is proposed to be conducted, that is a breeding domestic animal business in certain circumstances		
200222	A*	Domestic Animals Act 1994	s 54A(1)	Duty to refuse to register the premises in respect of which the application is made if s 54A(a), (b) or (c) applies	LLCO, DRCS, MLL	
200223	A*	Domestic Animals Act 1994	s 54A(2)	Duty to refuse to register the premises in respect of which the application is made if a breeding domestic animal business or a pet shop is being conducted, or is proposed to be conducted, on the rateable property on which the premises is located	LLCO, DRCS, MLL	
200224	A*	Domestic Animals Act 1994	s 54A(3)	Duty to refuse to register the premises in respect of which the application is made if a breeding domestic animal business or an animal shelter is being conducted, or is proposed to be conducted, on the rateable property on which the premises is located	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
200225	A*	Domestic Animals Act 1994	s 54B	Duty to refuse to register the premises on which a breeding domestic animal business is proposed to be conducted	LLCO, DRCS, MLL	
200226	A*	Domestic Animals Act 1994	s 54C	Duty to refuse to transfer the registration of premises on which a breeding domestic animal business is being conducted to another premises	LLCO, DRCS, MLL	
200227	A*	Domestic Animals Act 1994	s 54D	Duty to refuse to renew the registration of a premises on which a breeding domestic animal business is being conducted	LLCO, DRCS, MLL	
118845	A*	Domestic Animals Act 1994	s 55	Duty to give notice if it is proposed that the powers under ss 54, 54A, 54B, 54C or 54D will be exercised	LLCO, DRCS, MLL	
118846	A*	Domestic Animals Act 1994	s 56	Duty to receive both oral and written submissions and take into account any submissions	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118847	A*	Domestic Animals Act 1994	s 57(1) & (2)	Duty to serve notice of decision and give reasons for decision	LLCO, DRCS, MLL	
200229	A*	Domestic Animals Act 1994	s 58AD(1)(a)	Function of receiving a request from the chief veterinary officer for a report on the premises on which the domestic animal business is conducted	LLCO, DRCS, MLL	
200230	A*	Domestic Animals Act 1994	s 58AD(2)	Duty to include a copy of any report from an entry and search of the premises under Part 7 carried out in the 5 years preceding the application for grant or renewal of approval	LLCO, DRCS, MLL	
200231	A*	Domestic Animals Act 1994	s 58AI(1)(a)	Power to cancel or not renew a commercial dog breeder approval	LLCO, DRCS, MLL	Where Council is the 'relevant Council'
200232	A*	Domestic Animals Act 1994	s 58AI(1)(b)	Power to suspend a commercial dog breeder approval	LLCO, DRCS, MLL	Where Council is the 'relevant Council'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
200233	A*	Domestic Animals Act 1994	s 58AI(2)	Duty to give the Minister notice of any suspension, cancellation or refusal to renew	LLCO, DRCS, MLL	
200234	A*	Domestic Animals Act 1994	s 58AL	Function of receiving notice of the Minister's grant, renewal, refusal to grant or renew, revocation or cancellation of a commercial dog breeder approval as soon as possible after it occurs	LLCO, DRCS, MLL	Where Council is the relevant Council
118848	A*	Domestic Animals Act 1994	s 58B	Power to apply to Minister to register premises as premises on which domestic animal business conducted	LLCO, DRCS, MLL	
118849	A*	Domestic Animals Act 1994	s 58C(3)	Duty to comply with the terms, conditions, limitations and restrictions on registration of premises under s 58C	LLCO, DRCS, MLL	
118850	A*	Domestic Animals Act 1994	s 58D(2)	Power to apply to Minister for renewal of registration of premises	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118851	A*	Domestic Animals Act 1994	s 58E	Duty to pay fee with application for registration or renewal of registration of premises	LLCO, DRCS, MLL	
118852	A*	Domestic Animals Act 1994	s 58F	Power to surrender registration of premises on which domestic animal business conducted by notice to Minister	LLCO, DRCS, MLL	
118853	A*	Domestic Animals Act 1994	s 58G	Duty to notify the Minister of transfer of registration	LLCO, DRCS, MLL	
118854	A*	Domestic Animals Act 1994	s 58J	Power to make submissions to the Minister regarding Minister's exercise of power under s 58H	LLCO, DRCS, MLL	
118855	A*	Domestic Animals Act 1994	s 58K	Function of receiving notice of Minister's decision	LLCO, DRCS, MLL	
200235	A*	Domestic Animals Act 1994	s 58P	Function of receiving, from the Minister, a copy of the permit	LLCO, DRCS, MLL	Where Council is the 'relevant Council'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				(including any conditions imposed on the permit)		
200236	A*	Domestic Animals Act 1994	s 58Q(3)	Function of receiving, from an authorised officer who has given a direction under s 58Q(1), notification of the closure of the sale	LLCO, DRCS, MLL	Where Council is the 'relevant Council'
200237	A*	Domestic Animals Act 1994	s 58R(3)	Function of receiving, from the Minister, a copy of a report under s 58R as soon as practicable after receiving the report.	LLCO, DRCS, MLL	
118856	A*	Domestic Animals Act 1994	s 68A(1)	Duty to, in consultation with Secretary, prepare a domestic animal management plan	LLCO, DRCS, MLL	Subject to s 68A(1A)
200238	A*	Domestic Animals Act 1994	s 68A(1A)	Power to apply to the Secretary for an extension of time within which to prepare a domestic animal management plan	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118857	A*	Domestic Animals Act 1994	s 68A(3)(a)	Duty to review domestic animal management plan annually and, if appropriate, amend the plan	LLCO, DRCS, MLL	
118858	A*	Domestic Animals Act 1994	s 68A(3)(b)	Duty to provide the Secretary with a copy of the plan and any amendments to the plan	LLCO, DRCS, MLL	
118859	A*	Domestic Animals Act 1994	s 68A(3)(c)	Duty to prepare an evaluation of its implementation of the plan for publication in Council's annual report	LLCO, DRCS, MLL	
200239	A*	Domestic Animals Act 1994	s 68B	Power , on application under s 68C, to register a person to provide foster care on a premises in the municipal district of the Council, if the person provides or intends to provide foster care on that premises	LLCO, DRCS, MLL, AWCTL	
200240	A*	Domestic Animals Act 1994	s 68C	Function of receiving an application for foster carer registration	LLCO, DRCS, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
200241	A*	Domestic Animals Act 1994	s 68D(1)	Power to renew registration	LLCO, DRCS, MLL, AWCTL	
200242	A*	Domestic Animals Act 1994	s 68D(2)	Function of receiving an application for foster carer registration renewal	LLCO, DRCS, MLL, AWCTL	
200243	A*	Domestic Animals Act 1994	s 68E	Duty to have regard to the matters set out in s 68E(a) – (e) when deciding whether or not to grant or renew a foster carer registration	LLCO, DRCS, MLL, AWCTL	
200244	A*	Domestic Animals Act 1994	s 68G(a)	Power to approve form of applications under s 68C or 68D(2)	LLCO, DRCS, MLL, AWCTL	
200245	A*	Domestic Animals Act 1994	s 68G(b)	Power to require information in applications under s 68C or 68D(2)	LLCO, DRCS, MLL, AWCTL	
200246	A*	Domestic Animals Act 1994	s 68G(c)	Power to fix fee for applications under s 68C or 68D(2)	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
200247	A*	Domestic Animals Act 1994	s 68H(2)	Power to permit a pro rata fee to be paid where a foster carer registration only applies for part of a year	LLCO, DRCS, MLL	
200248	A*	Domestic Animals Act 1994	s 68I(1)(b)	Power to impose conditions on a foster carer registration	LLCO, DRCS, MLL, AWCTL	
200249	A*	Domestic Animals Act 1994	s 68J(1)	Power to suspend or cancel a foster carer registration where the criteria in s 68J(1)(a) or (b) apply	LLCO, DRCS, MLL, AWCTL	
200250	A*	Domestic Animals Act 1994	s 68J(2)	Duty to notify the registered foster carer of a suspension or cancellation under s 68J(1)	LLCO, DRCS, MLL	
200251	A*	Domestic Animals Act 1994	s 68K(1)	Duty to notify the holder of a foster carer, in writing, if the Council proposes to suspend, cancel or not renew a foster carer registration	LLCO, DRCS, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
200252	A*	Domestic Animals Act 1994	s 68K(2)	Function of receiving written submissions from the holder of the registration	LLCO, DRCS, MLL, AWCTL	
200253	A*	Domestic Animals Act 1994	s 68K(3)	Duty to consider any submission may under s 68K(2) before deciding to suspend, cancel or not renew the registration	LLCO, DRCS, MLL, AWCTL	
261126	A*	Domestic Animals Act 1994	s 68N(1)	Duty to give to the Secretary the information set out in s 68Q(1) and (2) relating to each registration of a premises by the Council under Part 4	LLCO, DRCS, MLL, AWCTL	
261127	A*	Domestic Animals Act 1994	s 68O(1)	Duty to give to the Secretary the information set out in s 68Q(1)(a), (c)(ii) and (iii), (d)(ii), (h), (i) and (j), relating to each registration of a foster carer by the Council under Part 5B	LLCO, DRCS, MLL, AWCTL	
261128	A*	Domestic Animals Act 1994	s 68R(1)(a)(i)	Duty to give the information set out in s 68R(2) to the Secretary within 7 days after making a decision under Part 4 to	LLCO, DRCS, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				refuse to grant, renew or transfer a registration under that Part		
261129	A*	Domestic Animals Act 1994	s 68R(1)(a)(ii)	Duty to give the information set out in s 68R(2) to the Secretary within 7 days after making a decision under Part 4 to suspend or revoke a registration under that Part	LLCO, DRCS, MLL, AWCTL	
261130	A*	Domestic Animals Act 1994	s 68R(1)(b)(i)	Duty to give the information set out in s 68R(3) to the Secretary within 7 days of making a decision under Part 5B not to grant or renew a registration under that Part	LLCO, DRCS, MLL, AWCTL	
261131	A*	Domestic Animals Act 1994	s 68R(1)(b)(ii)	Duty to give the information set out in s 68R(3) to the Secretary within 7 days of making a decision under Part 5B to suspend or cancel a registration under that Part	LLCO, DRCS, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
261132	A*	Domestic Animals Act 1994	s 68Y(3)	Function of receiving, from the Secretary, the source number issued under s 68Y	LLCO, DRCS, MLL, AWCTL	
261133	A*	Domestic Animals Act 1994	s 68Z(3)	Function of receiving, from the Secretary, the source number issued under s 68Z	LLCO, DRCS, MLL, AWCTL	
118860	A*	Domestic Animals Act 1994	s 69(1)	Duty to make payment to the Treasurer of specified amounts in respect of registration of cats, dogs or registered animal business	DRCS, MLL	
181560	A*	Domestic Animals Act 1994	s 69(1A)	Duty to make payment to the Treasurer in respect of each registration fee collected by the Council for the registration or renewal of registration of a dog or cat in each financial year	DRCS, LLCO, MLL	
118861	A*	Domestic Animals Act 1994	s 72	Power to appoint, by instrument, employees to be authorised officers	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118862	A*	Domestic Animals Act 1994	s 72A(1)	Power to appoint person who is not employee of Council as authorised officer	Not Delegated	Person appointed must have qualifications and experience prescribed by Secretary
118863	A*	Domestic Animals Act 1994	s 73(1)	Duty to issue identity card to authorised officers	LLCO, DRCS, MLL	
628283	A*	Domestic Animals Act 1994	s 84DD(2)	Function of receiving report	DRCS, MLL	
118864	A*	Domestic Animals Act 1994	s 84J	Power to retain custody of dog or cat until animal recovered under Division 5 or disposed of under Division 6	LLCO, DRCS, LLO, MLL, AWCTL	
118865	A*	Domestic Animals Act 1994	s 84L(1)	Power to retain custody of dog the subject of a declaration under s 98A until review of the declaration is determined under Part 7E or the dog is recovered under Division 5 or destroyed under Division 6	LLCO, DRCS, LLO, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118866	A*	Domestic Animals Act 1994	s 84L(2)	Power to retain custody of dog before destruction under division 6 where dog is seized under s 80 and officer cannot serve declaration because owner cannot be identified	LLCO, DRCS, LLO, MLL, AWCTL	
118867	A*	Domestic Animals Act 1994	s 84M(1)	Power to decide not to retain custody of dog or cat seized under ss 23(1), 82, 82B, 83, 84, 84A, 84B or 84C	LLCO, DRCS, LLO, MLL, AWCTL	
118868	A*	Domestic Animals Act 1994	s 84N(1)(c)	Power to require custody of restricted breed dog until the outcome of prosecution under the Act or Regulations in relation to the dog	LLCO, DRCS, LLO, MLL, AWCTL	
181561	A*	Domestic Animals Act 1994	s 84N(1)(d)	Power to fix an amount payable for the reasonable costs and expenses incurred by the Council in seizing the dog and retaining custody of it until its recover	LLCO, DRCS, MLL, AWCTL	
118869	A*	Domestic Animals Act 1994	s 84O(1)	Power to destroy a cat seized under Part 7A if cat does not bear an	LLCO, DRCS, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				identification marker or device or cat is wild, uncontrollable or diseased		
118870	A*	Domestic Animals Act 1994	s 84O(2)	Duty to destroy dangerous dog or restricted breed dog as soon as possible where owner is entitled to recover dog under Division 5 but does not recover dog in accordance with the time period in that division	LLCO, DRCS, MLL, AWCTL	
118871	A*	Domestic Animals Act 1994	s 84O(3)	Duty to sell or destroy cat or dog (other than dangerous or restricted breed dog) as soon as possible where owner is entitled to recover dog under division 5 but does not recover dog in accordance with the time period in that division	LLCO, DRCS, MLL, AWCTL	In accordance with any relevant business code of practice or greyhound code of practice
118872	A*	Domestic Animals Act 1994	s 84P	Power to destroy dog seized under Part 7A in certain circumstances listed in paragraphs (a), (c), (d), (e) and (f)	LLCO, DRCS, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118873	A*	Domestic Animals Act 1994	s 84Q(1)	Duty to commence prosecution of a person as soon as possible after seizure under Part 7A, if authorised officer reasonably suspects that the person has committed an offence listed in s 84Q(2) with respect to a dog or a cat seized under that part, and power to retain custody of animal seized under section 84B and in any other case, Duty to retain custody until the outcome of the prosecution in s 84Q is known	LLCO, DRCS, LLO, MLL	
200254	A*	Domestic Animals Act 1994	s 84Q(2A)(a)	Duty to commence prosecution of the owner of the dog or cat as soon as possible after the seizure and after sufficient information is available to enable the commencement of the prosecution	LLCO, DRCS, LLO, MLL	
200255	A*	Domestic Animals Act 1994	s 84Q(2A)(b)	Duty to retain custody of the dog or cat and any offspring of the dog or cat until the outcome of the prosecution is known	LLCO, DRCS, LLO, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118874	A*	Domestic Animals Act 1994	s 84Q(3)(a)	Duty to serve declaration on owner	LLCO, DRCS, LLO, MLL	
118875	A*	Domestic Animals Act 1994	s 84R	Power to require owner to provide his or her current address to Council in certain circumstances	LLCO, DRCS, LLO, MLL, AWCTL	
118876	A*	Domestic Animals Act 1994	s 84S	Power to destroy dog seized under Part 7A, in the time periods listed, if owner is suspected of committing an offence set out in paragraph (a), (b) or (c) of section 84Q(2) and cannot be identified,	LLCO, DRCS, MLL, AWCTL	
118877	A*	Domestic Animals Act 1994	s 84T(1)	Duty to destroy dog seized under s 80 within 8 days after seizure if owner cannot be identified and authorised officer reasonably believes dog is restricted breed dog	LLCO, DRCS, MLL, AWCTL	
119857	A*	Domestic Animals Act 1994	s84T(2)	Duty to notify the Secretary of certain information after destroying a dog under s 84T(1)	LLCO, DRCS, MLL	Notice must comply with requirements of s 84T(3)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118878	A*	Domestic Animals Act 1994	s 84TA(1)	Power to destroy a dog seized under Part 7A in circumstances listed (a) - (c)	LLCO, DRCS, MLL, AWCTL	84TA (4) & (5) Council must make decision within 48 hours and record the time and date of decision
118879	A*	Domestic Animals Act 1994	s 84TC(1)	Power to destroy a dangerous dog if the dog was declared a dangerous dog and it is believed that the owner of the dog is guilty of an offence under s 24 or 26	LLCO, DRCS, MLL, AWCTL	84TC (4) & (5) Council must make decision within 48 hours and record the time and date of decision
118880	A*	Domestic Animals Act 1994	s 84U	Duty to ensure seized animal is desexed before selling it	LLCO, DRCS, MLL, AWCTL	
118881	A*	Domestic Animals Act 1994	s 84V(2)	Power to give animal to an approved person or body	LLCO, DRCS, MLL, AWCTL	Where Council is authorised under this Act to destroy the animal
200256	A*	Domestic Animals Act 1994	s 84VA(1)	Power to recover any reasonable cost incurred by the Council for the care, transport, maintenance and disposal of	LLCO, DRCS, MLL, AWCTL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				the dog or cat for the whole or any part of the time from when the dog or cat is seized under Division 2 until the time when the dog or cat is disposed of under s 84TD		
200257	A*	Domestic Animals Act 1994	s 84VA(2)	Power to recover costs under s 84VA(1) from the owner, or person in charge of the dog or cat when the dog or cat was seized	LLCO, DRCS, MLL, AWCTL	
118882	A*	Domestic Animals Act 1994	s 84Y	Power to enter written agreement to seize, receive and retain, sell or destroy dogs or cats , as well as the power to give a seized dog or cat to a community foster care network, give a seized dog or cat to an animal shelter and/or charge fees for doing any of the things under the written agreement	LLCO, DRCS, MLL, AWCTL	
118883	A*	Domestic Animals Act 1994	s 95	Function of receiving payment of fines	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118884	A*	Domestic Animals Act 1994	s 98(1A)	Power to apply to VCAT for review of a decision by Minister in relation to registration of domestic animal business	LLCO, DRCS, MLL	
119858	A*	Domestic Animals Act 1994	s 100A	Duty to notify Secretary where VCAT or Supreme Court sets aside a decision to declare a dog to be a dangerous dog, menacing dog or restricted breed dog	LLCO, DRCS, MLL	Notice must comply with requirements of s 100A(2) & (3)
200258	A*	Domestic Animals Act 1994	s 100C	Function of receiving disclosed information from a person who is or was engaged in the administration of Part 5B or 5C	LLCO, DRCS, MLL	
200259	A*	Domestic Animals Act 1994	s 100D	Power to disclose information held by Council to another Council, a restricted authorised officer or a Departmental authorised officer for the purpose of the performance of Functions under Part 4 or Part 4AA or regulations under those Parts by that person	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120196	A*	Domestic Building Contracts Act 1995	s 48R	Function of receiving details of alleged contraventions of building legislation	DRCS, MBH	
118885	A*	Education and Care Services National Law Act 2010	s 271(1)	Function of receiving information from National Authority in respect of education and care services	DRC, MCS	
166000	A*	Education and Care Services National Law Act 2010	s 271(2)	Function of receiving information from Regulatory Authority in respect of education and care services	DRC, MCS	
166001	A*	Education and Care Services National Law Act 2010	s 271(3)	Power to disclose information to authorities or government departments in respect of education and care services	DRC,	
118886	A*	Education and Training Reform Act 2006	s 2.3.13	Power to enter into and carry out a contract with the school Council	DRC, MCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543287	A*	Education and Training Reform Act 2006	s 2.6.21B(1)	Function of receiving information from the Victorian Institute of Teaching in respect of a registered teacher or former registered teacher, or a provider of a program, unit or course of study, for a purpose specified in subsection (4)	EMPC	
543288	A*	Education and Training Reform Act 2006	s 2.6.21B(2)	Power to provide information to the Victorian Institute of Teaching in respect of a registered teacher or former registered teacher or a provider of a program, unit or course of study for a purpose specified in subsection (4)	EMPC	
781228	N	Education and Training Reform Act 2006	s 4.9.4(1)	Function of receiving information from the Victorian Registration and Qualifications Authority		
120197	C	Education and Training Reform Act 2006	s 4.9.4A(1)	Function of responding to requests by Victorian Registration and	DRC, MCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				Qualifications Authority for information under s 4.9.4		
651672	A*	Education and Training Reform Act 2006	s 4.2.2(1)(g)	Function of receiving education, information and advice on Child Safe Standards	DRC, MCS	
651674	A*	Education and Training Reform Act 2006	s 5.8.24	Function of receiving official warning from the Victorian Registration and Qualifications Authority	DRC	
651677	A*	Education and Training Reform Act 2006	s 5.8.30	Duty to comply with an adverse publicity order	DRC	
235001	A*	Electoral Act 2002	s 108(1)(d)(ii)	Power to enable identification of a person	Not Delegated	
119859	A*	Electricity Safety Act 1998	s 84C	Duty to keep trees clear of electrical lines on public land managed by Council	DRI	Applies to public land, managed by Council, which has been declared under s 81 of the Electricity Safety Act

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						1998 for the purposes of Part 8 of the Act
118887	A*	Electricity Safety Act 1998	s 86B	Duty to specify certain matters in municipal emergency management plan	EMC, DRCS	
376856	A*	Emergency Management Act 2013	s 59	Duty to establish a Municipal Emergency Management Planning Committee	DRCS	
376858	A*	Emergency Management Act 2013	s 59B(1)(b)	Duty to nominate a member of Council staff to be the chairperson of the Municipal Emergency Management Planning Committee	DRCS	The person nominated must have first been nominated by the CEO and the delegate cannot nominate themselves
376859	A*	Emergency Management Act 2013	s 59F(b)	Function of, in collaboration with other agencies and by the establishment of a Municipal Emergency Management Planning Committee, enabling community participation in emergency preparedness, including mitigation, response and recovery activities	DRCS	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376860	A*	Emergency Management Act 2013	s 59G(1)	Duty to appoint one or more municipal emergency management officers	Not Delegated	
376861	A*	Emergency Management Act 2013	s 59H(1)	Duty to appoint one or more municipal recovery managers	Not Delegated	
376862	A*	Emergency Management Act 2013	s 60AI(1)(ab)	Function of receiving a copy of the plan in a form suitable for publication on the municipal council's Internet site on behalf of the relevant Municipal Emergency Management Planning Committee	EMC, DRCS	
120198	A*	Emergency Management Act 2013	s 69	Duty to comply with an information gathering notice issued by the Inspector-General for Emergency Management	EMC, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120199	A*	Emergency Management Act 2013	s 70	Function of receiving draft review or report and providing comment or response to Inspector-General for Emergency Management	EMC, DRCS	
120200	A*	Emergency Management Act 2013	s 70A(2)	Power to consent to entry of vessel, premises or vehicle	EMC, DRCS	
120201	A*	Emergency Management Act 2013	s 70A(3)	Duty to provide the Inspector-General with a written response to a request for consent under s 70A(2)	EMC, DRCS	
120202	A*	Emergency Management Act 2013	s 70B	Function of giving reasonable assistance to the Inspector-General for Emergency Management	EMC, DRCS	
543289	A*	Environment Protection Act 2017	s 50(1)(ii)	Function of receiving application for permission	MBH, EHO	
543290	A*	Environment Protection Act 2017	s 50(2)	Duty of advising applicant that application does not comply with s 50	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
651678	A*	Environment Protection Act 2017	s 50A(1)	Power to require an applicant to pay a fee	MBH, EHO	
651679	A*	Environment Protection Act 2017	s 50A(3)	Duty to give notice	MBH, EHO	
651680	A*	Environment Protection Act 2017	s 51A	Power to require an applicant to provide information	MBH, EHO	
543293	A*	Environment Protection Act 2017	s 54(1)	Power to issue a permission subject to conditions specified in the permission	MBH, EHO	
543294	A*	Environment Protection Act 2017	s 56(2)(b)	Function of receiving an application for the transfer of permit issued by Council	MBH, EHO	
543295	A*	Environment Protection Act 2017	s 56(4)	Duty to either refuse or transfer the permit subject any conditions within 20 business days after receiving application	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543296	A*	Environment Protection Act 2017	s 56(5)	Duty to refuse to transfer permit if Council considers that the applicant is not a fit and proper person to hold a permit	MBH, EHO	Consider s 66
543297	A*	Environment Protection Act 2017	s 56(6)	Duty to, as soon as practicable after making a decision, give applicant and holder of permit written notice	MBH, EHO	
543298	A*	Environment Protection Act 2017	s 57(2)(b)	Function of receiving application for amendment of permit	MBH, EHO	
543299	A*	Environment Protection Act 2017	s 57(4)	Duty to either refuse or amend permit subject to any conditions	MBH, EHO	
543300	A*	Environment Protection Act 2017	s 57(8)	Duty to, as soon as practicable after making a decision, give holder of permit written notice	MBH, EHO	
543301	A*	Environment Protection Act 2017	s 58(1)	Power to amend a permission issued on own initiative	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543302	A*	Environment Protection Act 2017	s 58(3)	Duty to, as soon as practicable after making a decision, give the permission holder written notice	MBH, EHO	
543303	A*	Environment Protection Act 2017	s 59(2)(b)	Function of receiving application to surrender or revoke a permit	MBH, EHO	
543304	A*	Environment Protection Act 2017	s 59(4)	Duty to either consent to the surrender application subject to any conditions or refuse to consent to the surrender within 20 business days after receiving an application	MBH, EHO	
543305	A*	Environment Protection Act 2017	s 59(7)	Duty to, as soon as practicable after making a decision, give the permit holder a written notice	MBH, EHO	
543306	A*	Environment Protection Act 2017	s 59(9) & (10)	Duty to revoke the permissions if request received in writing and give the permit holder written notice	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543307	A*	Environment Protection Act 2017	s 60(1)	Power to suspend a permission	MBH	
543308	A*	Environment Protection Act 2017	s 60(2)	Duty to give permit holder written notice if proposing to suspend a permission	MBH	
543309	A*	Environment Protection Act 2017	s 60(3)	Duty to consider submissions	MBH	
543310	A*	Environment Protection Act 2017	s 60(4)	Duty to, as soon as practicable after making a decision, give the permit holder with written notice	MBH	
543311	A*	Environment Protection Act 2017	s 60(6)	Power to remove period of suspension	MBH	
543312	A*	Environment Protection Act 2017	s 60(7)	Power to extend period of suspension	MBH	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543313	A*	Environment Protection Act 2017	s 60(8)	Duty to give permit holder written notice of decision to extend period of suspension	MBH	
543314	A*	Environment Protection Act 2017	s 61(1) & (2)	Power to revoke permission on own initiative	MBH, EHO	
543315	A*	Environment Protection Act 2017	s 61(3)	Duty to give permit holder written notice if proposing to revoke a permission	MBH, EHO	
543316	A*	Environment Protection Act 2017	s 61(4)	Duty to consider submissions	MBH, EHO	
543317	A*	Environment Protection Act 2017	s 61(5) & (6)	Duty to, as soon as practicable, give permission holder written notice	MBH, EHO	
543318	A*	Environment Protection Act 2017	s 81(1)	Duty to issue a permit subject to any conditions or refuse to issue a permit upon receiving an application under s 50	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543319	A*	Environment Protection Act 2017	s 81(4)	Duty to refuse to issue a permit in circumstances specified	MBH, EHO	
543320	A*	Environment Protection Act 2017	s 83(1)	Function of receiving application for exemption	MBH	
543321	A*	Environment Protection Act 2017	s 83(3)	Duty to grant the exemption subject to any conditions or refuse to grant the exemption within 10 business days upon receiving application	MBH	
543322	A*	Environment Protection Act 2017	s 84(1)(b)	Function of receiving renewal application	MBH, EHO	
543323	A*	Environment Protection Act 2017	s 84(4)	Duty to renew or refuse to renew the permit	MBH, EHO	
543324	A*	Environment Protection Act 2017	s 84(8)	Power to renew permit for (a) a period of not more than 5 years or (b) any shorter period prescribed	MBH, EHO	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543325	A*	Environment Protection Act 2017	s 84(9)	Power to renew a permit more than once	MBH	
543326	A*	Environment Protection Act 2017	s 114(2)	Power to appoint litter enforcement officer	Not Delegated	Where Council is a litter authority
543327	A*	Environment Protection Act 2017	s 118(1)(b)	Function of receiving a written statement	LLCO, MBH, LLO, MLL, EHO	Where Council is a litter authority
543328	A*	Environment Protection Act 2017	s 121(1)	Power to issue a waste abatement notice	LLCO, MBH, LLO, MLL, EHO	Where Council is a litter authority
543329	A*	Environment Protection Act 2017	s 121(6)	Power to direct the occupier of the place or premises to remove or dispose of the waste within the time specified in a waste abatement notice	LLCO, MBH, LLO, MLL, EHO	Where Council is a litter authority
543330	A*	Environment Protection Act 2017	s 121(8)	Power to vary or revoke a waste abatement notice	LLCO, MBH, LLO, MLL, EHO	Where Council is a litter authority

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543331	A*	Environment Protection Act 2017	s 122(1)	Power to remove or dispose of waste or object or thing	LLCO, MBH, LLO, MLL, EHO	Where Council is a litter authority
543332	A*	Environment Protection Act 2017	s 122(2)	Power to recover any reasonable costs incurred in taking action under this section	LLCO, MBH, LLO, MLL, EHO	Where Council is a litter authority
543333	A*	Environment Protection Act 2017	s 131(1)	Function of receiving signed written report	LLCO, MBH, LLO, MLL	
543334	A*	Environment Protection Act 2017	s 131(2)	Power to take further action	LLCO, MBH, LLO, MLL	
543335	A*	Environment Protection Act 2017	s 156(1)	Duty to comply with Order of the Governor in Council	Not Delegated	
543336	A*	Environment Protection Act 2017	s 171(1)	Power to appoint a residential noise enforcement officer	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543337	A*	Environment Protection Act 2017	s 172(1)	Power to issue a residential noise improvement notice	LLCO, MBH, LLO, MLL, EHO	
543338	A*	Environment Protection Act 2017	s 172(5)(a)	Power to extend time to comply with residential noise improvement notice	LLCO, MBH, LLO, MLL, EHO	
543339	A*	Environment Protection Act 2017	s 172(5)(b)	Power to revoke or amend any requirement specified in a residential noise improvement notice	LLCO, MBH, LLO, MLL, EHO	
543340	A*	Environment Protection Act 2017	s 174(1)	Power to apply for injunctions relating to residential noise	LLCO, MBH, LLO, MLL	
651681	A*	Environment Protection Act 2017	s 242(2)	Power to appoint an employee or class of employee as an authorised officer for the purposes of the power or function delegated to council	Not Delegated	
651682	A*	Environment Protection Act 2017	s 242(2A)	Power to appoint a specified person or each member of a specified class of person as an authorised officer for the	Not Delegated	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				purposes of the power or function delegated to council		
651683	A*	Environment Protection Act 2017	s 242(2B)	Duty to prepare and give to the Authority a written report	DRCS	
592711	A*	Environment Protection Act 2017	s 347(3)	Power to take proceedings for an offence against a provision relating to permits under the Environment Protection Regulations 2021	MBH, DRCS	
543341	A*	Environment Protection Act 2017	s 347(4)	Power to take proceedings for an offence against a provision of Part 6.3	LLCO, MBH, LLO, MLL	Where Council is a litter authority
651684	A*	Environment Protection Act 2017	s 347(7)	Power to appoint a person who is an employee or an officer of council to take proceedings for offences under ss 25, 27, 286, 287 and 288	MBH, MLL, DRCS	
543346	A*	Environment Protection Regulations 2021	r 21(2)	Power to require an applicant to provide additional information	MBH, LLO, MLL, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543347	A*	Environment Protection Regulations 2021	r 25	Power to administer prescribed permit activities	MBH, EHO	
543348	A*	Environment Protection Regulations 2021	r 33	Duty to inspect on-site wastewater management system and power to issue a certificate approving the use of the system if satisfied that the system complies with the permit	MBH, EHO	
543349	A*	Environment Protection Regulations 2021	r 100(1)	Duty to provide information	MEF	
543350	A*	Environment Protection Regulations 2021	r 100(5)	Duty to provide a report under subregulation (1) within 3 months after the end of the financial year to which the report relates	MEF	
543351	A*	Environment Protection Regulations 2021	r 161	Function of receiving notification	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543352	A*	Environment Protection Regulations 2021	r 162(2)	Power to inspect records under subregulation 1	MBH, EHO	
543353	A*	Environment Protection Regulations 2021	r 171	Power to take proceedings for specified offences relating to on-site wastewater management systems	MBH, DRCS	
543354	A*	Environment Protection Regulations 2021	r 215	Power to (a) waive the fee, in whole or parts; or (b) refund the fee paid, in whole or part	MBH, DRCS	
543355	A*	Environment Protection Regulations 2021	r 220(2)	Duty to give a person a reasonable opportunity to provide further information in order to decide a new application	MBH, EHO	
118930	A*	Estate Agents Act 1980	s 70E(3)	Duty to comply with request of Director or Inspector under s 70E(1) to provide answers or supply information	Not Delegated	Council decision

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235002	A*	Family Violence Protection Act 2008	s 144D(3)	Duty to only share confidential information to the extent permitted by Part 5A, or the Regulations	EMPC	Where Council is an 'information sharing entity'
235003	A*	Family Violence Protection Act 2008	s 144KA	Power to disclose confidential information to a risk assessment entity for a family violence assessment purpose	EMPC	Where Council is an 'information sharing entity'
235004	A*	Family Violence Protection Act 2008	s 144KB(1)	Function of receiving a request from a risk assessment entity for confidential information for a family violence assessment purpose	EMPC	Where Council is an 'information sharing entity'
235005	A*	Family Violence Protection Act 2008	s 144KB(2)	Function of receiving confidential information from a risk assessment entity to assist with identifying the confidential information that is relevant to the request and determining whether to disclose confidential information	EMPC	Where Council is an 'information sharing entity' and a 'responding entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235006	A*	Family Violence Protection Act 2008	s 144KB(3)	Duty to provide to the risk assessment entity written reasons for its failure to comply with the request	EMPC	Where Council is an 'information sharing entity' and a 'responding entity'
235007	A*	Family Violence Protection Act 2008	s 144KC(1)	Duty to disclose confidential information to a risk assessment entity that has requested the information for a family violence assessment purpose	EMPC	Where Council is an 'information sharing entity'
235008	A*	Family Violence Protection Act 2008	s 144LA	Power to disclose confidential information to another information sharing entity for a family violence protection purpose	EMPC	Where Council is an 'information sharing entity'
235009	A*	Family Violence Protection Act 2008	s 144LB(1)	Power to request confidential information from another information sharing entity for a family violence protection purpose	EMPC	Where Council is an 'information sharing entity' and a 'requesting entity'
235010	A*	Family Violence Protection Act 2008	s 144LB(1)	Function of receiving a request for confidential information from another information sharing entity for a family violence protection purpose	EMPC	Where Council is an 'information sharing entity' and a 'responding entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235011	A*	Family Violence Protection Act 2008	s 144LB(2)	Power to provide the responding entity with any confidential information that may assist the responding entity to identify the confidential information relevant to the request or determine whether to disclose the confidential information	EMPC	Where Council is an 'information sharing entity' and a 'requesting entity'
235012	A*	Family Violence Protection Act 2008	s 144LB(2)	Function of receiving confidential information from the requesting entity to assist with identifying the confidential information relevant to the request or determining whether to disclose the confidential information	EMPC	Where Council is an 'information sharing entity' and a 'responding entity'
235013	A*	Family Violence Protection Act 2008	s 144LB(3)	Duty to provide to the requesting entity written reasons for Council's failure to comply with the request	EMPC	Where Council is an 'information sharing entity' and a 'responding entity'
235014	A*	Family Violence Protection Act 2008	s 144LB(3)	Function of receiving from the responding entity written reasons for failure to comply with the request	EMPC	Where Council is an 'information sharing entity' and a 'requesting entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235015	A*	Family Violence Protection Act 2008	s 144LC(1)	Duty to disclose confidential information to another information sharing entity that has requested the confidential information for a family violence protection purpose	EMPC	Where Council is an 'information sharing entity' and a 'responding entity'
235016	A*	Family Violence Protection Act 2008	s 144LC(1)	Function of receiving a request for confidential information from another information sharing entity where the information is for a family violence protection purpose	EMPC	Where Council is an 'information sharing entity' and a 'responding entity'
235017	A*	Family Violence Protection Act 2008	s 144LD	Power to collect or use any confidential information disclosed to it for a family violence protection purpose	EMPC	Where Council is an 'information sharing entity'
235018	A*	Family Violence Protection Act 2008	s 144M(1)	Power to disclose confidential information about a person of concern to a primary person for a family violence protection purpose if the confidential information is not excluded information	EMPC	Where Council is an 'information sharing entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235019	A*	Family Violence Protection Act 2008	s 144M(2)	Power to disclose confidential information about a person of concern to the persons set out in s 144M(2)(a) and (b) if the primary person is a child and the confidential information is not excluded information	EMPC	Where Council is an 'information sharing entity'
235020	A*	Family Violence Protection Act 2008	s 144N	Power to collect, use and disclose confidential information about a relevant person without consent	EMPC	Where Council is an 'information sharing entity'
235021	A*	Family Violence Protection Act 2008	s 144NA	Duty not to collect, use or disclose confidential information about a primary person who is an adult unless s 144NA(a) or (b) applies	EMPC	Where Council is an 'information sharing entity'
235022	A*	Family Violence Protection Act 2008	s 144NB	Duty not to collect, use or disclose confidential information about a linked person unless s 144NB(a) or (b) applies	EMPC	Where Council is an 'information sharing entity'
235023	A*	Family Violence Protection Act 2008	s 144NC(1)	Power to collect, use and disclose confidential information about a	EMPC	Where Council is an 'information sharing entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				primary person who is a child without the consent of any person if s 144NC(1)(a) or (b) applies		
235024	A*	Family Violence Protection Act 2008	s 144NC(2)	Power to collect, use and disclose confidential information about a primary person who is an adult or a linked person without the consent of the linked person if the information relates to confidential information set out in s 144NC(1)(a) and (b)	EMPC	Where Council is an 'information sharing entity'
235025	A*	Family Violence Protection Act 2008	s 144ND(1)	Power to obtain consent from the primary or linked person's authorised representatives, unless the authorised representative is a person of concern or is alleged to pose a risk of family violence	EMPC	Where Council is an 'information sharing entity'
235026	A*	Family Violence Protection Act 2008	s 144P(5)	Duty to comply with any guidelines issued under s 144P when handling confidential information in accordance with Part 5A	EMPC	Where Council is an 'information sharing entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235027	A*	Family Violence Protection Act 2008	s 144PB	Duty to record the prescribed information in respect of the information sharing entity's collection, use and disclosure of confidential information in accordance with Part 5A, and the Regulations	EMPC	Where Council is an 'information sharing entity'
235028	A*	Family Violence Protection Act 2008	s 144QA	Power to refuse to give an individual access to their confidential information under a relevant privacy law if s 144QA(1)(a) and (b) apply	EMPC	Where Council is an 'information sharing entity'
235029	A*	Family Violence Protection Act 2008	s 190	Duty to ensure that Council's relevant policies, procedures, practice guidance and tools align with the Framework	EMPC	Where Council is a 'framework organisation' that provides services relevant to family violence risk assessment and family violence risk management
119863	A*	Fences Act 1968	s 14(2)	Function of providing certain information to assist an owner of land to give a fencing notice	DRI, DRC, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119864	A*	Fences Act 1968	s 16(1)	Power to agree with adjoining owner of land on a fence line other than common boundary	DRI, MRIM, MPE	With respect to land owned by or under the control of Council
120103	A*	Filming Approval Act 2014	sch 1 Principle 1	Duty to not unreasonably withhold the approval of an application for a film permit, subject to this Act and any other Act	LLCO, DRCS, MLL	
120104	A*	Filming Approval Act 2014		Power to consider operational requirements such as commercial agreements and the maintenance of any land or facilities. or to consider public amenity, safety and security, and environmental and heritage impacts when approving a permit application	LLCO, DRCS, MLL	
120105	A*	Filming Approval Act 2014	sch 1 Principle 2	Duty to approve or refuse an application for a film permit in a timely manner and to take reasonable steps to respond to an applicant within 5 business days	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120106	A*	Filming Approval Act 2014	sch 1 Principle 3	Duty to give reasons for refusal of a film permit application.	LLCO, DRCS, MLL	
120107	A*	Filming Approval Act 2014	sch 1 Principle 4	Duty to take reasonable steps to provide a single point of contact to deal with commercial filming on public land	LLCO, DRCS, MLL	
120108	A*	Filming Approval Act 2014	sch 1 Principle 5	Duty to ensure that any application forms and other documents required to consider an application for a film permit are consistent with any standard forms or documents issued by Film Victoria	LLCO, DRCS, MLL	
120109	A*	Filming Approval Act 2014	sch 1 Principle 6	Duty for fees charged for applications for film permits and issuing film permits not exceed cost recovery	LLCO, DRCS, MLL	
120110	A*	Filming Approval Act 2014	sch 1 Principle 7	Duty to publish information about how a person may apply for a film permit on its website or on a website approved by Film Victoria	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120111	A*	Filming Approval Act 2014	sch 1 Principle 8	Duty to take reasonable steps to ensure that staff responsible for considering and issuing film permits are given appropriate information regarding the film industry	LLCO, DRCS, MLL	
120204	A*	Fines Reform Act 2014	s 10F(4)	Function of receiving notice from Director regarding where infringement notice waived	MLL, DRCS	
181571	A*	Fines Reform Act 2014	s 10S(1)	Function of receiving a direction to suspend any enforcement action	LLCO, DRCS, MLL	
181572	A*	Fines Reform Act 2014	s 10S(4)	Function of receiving notice of family violence scheme (FVS) applications	LLCO, DRCS, MLL	
181573	A*	Fines Reform Act 2014	s 10U(1)(c)	Function of receiving a direction to withdraw an infringement notice and take no further action in relation to the relevant offence	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
181574	A*	Fines Reform Act 2014	s 10U(2)(a)	Duty to withdraw an infringement notice	LLCO, DRCS, MLL	If directed by the Director of Fines Victoria and within 28 days of the direction By issuing a withdrawal notice that complies with s 19(a) and (b)(iii) of the Infringements Act 2006
181575	A*	Fines Reform Act 2014	s 10U(2)(b)	Duty to notify the Director and the FVS eligible person of the withdrawal of the infringement notice	LLCO, DRCS, MLL	
181576	A*	Fines Reform Act 2014	s 10V(4)	Function of receiving a direction to, and a duty to, take no enforcement action during the enforcement suspension period	LLCO, DRCS, MLL	
181562	A*	Fines Reform Act 2014	s 10V(6)	Power to take any action referred to in s 38(1)(a) with respect to the FVS eligible offence	LLCO, DRCS, MLL	if an effective known user statement is cancelled under s 84BF of the Road Safety Act 1986, and the FVS eligible offence is referred to Council

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181563	A*	Fines Reform Act 2014	s 10V(7)(c)	Function of receiving a direction to withdraw an infringement notice and take no further action in relation to the relevant offence	LLCO, DRCS, MLL	
181564	A*	Fines Reform Act 2014	s 10V(9)(a)	Duty to withdraw an infringement notice	LLCO, DRCS, MLL	If directed by the Director of Fines Victoria and within 28 days of the direction By issuing a withdrawal notice that complies with s 19(a) and (b)(iii) of the Infringements Act 2006
181565	A*	Fines Reform Act 2014	s 10V(9)(b)	Duty to notify the Director and the FVS eligible person of the withdrawal of the infringement notice	LLCO, DRCS, MLL	
181566	A*	Fines Reform Act 2014	s 10W(1)	Function of receiving a written notice of the Director of Fines Victoria's determination	LLCO, DRCS, MLL	If the Director of Fines Victoria determines that an FVS applicant is not an FVS eligible person in respect of an FVS eligible offence

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
181567	A*	Fines Reform Act 2014	s 10W(4)	Power to, 21 days after the Director has notified the FVS applicant of their ineligibility, immediately resume enforcement action	LLCO, DRCS, MLL	If the Director of Fines Victoria determines that an FVS applicant is not an FVS eligible person in respect of the relevant FVS eligible offence under s 10T
181568	A*	Fines Reform Act 2014	s 10X(2)	Function of receiving referred matters from the Director of Fines Victoria	LLCO, DRCS, MLL	
181569	A*	Fines Reform Act 2014	s 10Y(1)(a)	Power to withdraw an infringement notice and take no further action or issue an official warning	LLCO, DRCS, MLL	Where the Director of Fines Victoria refers an infringement offence under s 10X(2) by issuing a withdrawal notice under s 19 of the Infringements Act 2006
181570	A*	Fines Reform Act 2014	s 10Y(1)(b)	Power to file a charge-sheet charging the offence	LLCO, DRCS, MLL	

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120205	A*	Fines Reform Act 2014	s 16	Function of registering infringement fines with Director of Fines Victoria and paying the prescribed fee	LLCO, DRCS, MLL	
120206	A*	Fines Reform Act 2014	s 20(4)	Function of being advised by Director of Fines Victoria of determination	LLCO, DRCS, MLL	
120207	A*	Fines Reform Act 2014	s 21(1)	Power to withdraw infringement notice, issue official warning or file a charge-sheet upon receipt of notice under s 20	LLCO, DRCS, MLL	
120208	A*	Fines Reform Act 2014	s 21A	Duty to notify Director of Fines Victoria of commencement of proceeding by filing a charge-sheet under s 21(1)(c) in writing	LLCO, DRCS, MLL	
120209	A*	Fines Reform Act 2014	s 22	Power to request Director of Fines Victoria not to issue or serve notice of final demand	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120210	A*	Fines Reform Act 2014	s 37(2)	Function of receiving written notice of enforcement cancellation from Director of Fines Victoria	LLCO, DRCS, MLL	
120211	A*	Fines Reform Act 2014	s 38	Duty, once served notice of an enforcement cancellation notice, to withdraw notice, withdraw notice and issue a written warning or withdraw notice and commence proceeding	LLCO, DRCS, MLL	
120212	A*	Fines Reform Act 2014	s 38A	Duty to notify Director of Fines of commencement of proceeding by filing a charge-sheet under s 38(1)(a)(iii) in writing	LLCO, DRCS, MLL	
120213	A*	Fines Reform Act 2014	s 43	Power to refer infringement fine to Director of Fines Victoria for management by payment arrangement upon request	LLCO, DRCS, MLL	
120214	A*	Fines Reform Act 2014	s 44	Function of receiving notice of notification of refusal of application under s 43	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120216	A*	Fines Reform Act 2014	s 48(2)	Duty to request Director of Fines Victoria to remove infringement fine if infringement notice withdrawn	LLCO, DRCS, MLL	
120217	A*	Fines Reform Act 2014	s 54(1)	Duty to provide Director of Fines Victoria with most up-to-date contact details of persons where referring infringement fine	LLCO, DRCS, MLL	
120218	A*	Fines Reform Act 2014	s 54(5)	Function of receiving notice from Director of Fines Victoria where fine recipient makes certain requests or the payment arrangement that applies to that person is cancelled under s 56	LLCO, DRCS, MLL	
120112	A*	Fines Reform Act 2014	s 174	Function of receiving request from the Director of Fines Victoria or the sheriff	LLCO, DRCS, MLL	Where Council is a 'specified body'
120113	A*	Fines Reform Act 2014	s 175	Duty to comply with a request from the Director of Fines Victoria or the Sheriff for the supply of information for the purpose of enforcing registered fines	LLCO, DRCS, MLL	Where Council is a 'specified body'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						Unless the CEO of the Council certifies in writing that exceptional circumstances apply
392825	A*	Fire Rescue Victoria Act 1958	s 4J(4)	Function of consulting with Fire District Review Panel	DRCS, EMC	
261134	A*	Fire Rescue Victoria Act 1958	s 5	Duty to take all practicable steps to prevent fire and minimise spread of fires	LLCO, DRCS, MLL	
261135	A*	Fire Rescue Victoria Act 1958	s 5(2)	Power to acquire equipment and do anything necessary to fulfil duty under s 5(1) and pay for it from municipal fund	DRCS	
261136	A*	Fire Rescue Victoria Act 1958	s 5A(1)(a)	Duty to appoint fire prevention officer	Not Delegated	
261137	A*	Fire Rescue Victoria Act 1958	s 5A(1)(b)	Power to appoint assistant fire prevention officer	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
261138	A*	Fire Rescue Victoria Act 1958	s 72(1)	Power to request the Board to carry out fire prevention works	DRCS	
392826	A*	Fire Rescue Victoria Act 1958	s 72(2)	Duty to pay for any fire prevention work carried out	DRCS	
392827	A*	Fire Rescue Victoria Act 1958	s 72(3)	Power to consent to carrying out fire prevention work	DRCS	
392828	A*	Fire Rescue Victoria Act 1958	s 77(3)	Function of receiving penalties recovered for offences committed against s 91	DRCS	If fire prevention notice was issued by a fire prevention officer
781229	C	Emergency Services and Volunteers Fund Act 2012	s 9(9)	Power to apportion any levy amount	RVC, CFO, DRCS, RUSO	For 2 or more parcels of land which have a combined valuation and are owned separately
781230	C	Emergency Services and Volunteers Fund Act 2012	s 19 and 20	Duty to pay levy amount in respect of leviable land owned by Council	RVC, CFO, DRCS	Note: Council is only liable to pay the relevant fixed charge in respect of land described in s 20(1)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781231	C	Emergency Services and Volunteers Fund Act 2012	s 20A(1)	Function of receiving application for single farm enterprise exemption	RVC, CFO, DRCS	
781232	C	Emergency Services and Volunteers Fund Act 2012	s 20A(2)(b)	Power to specify form and timeframe for making applications under s 20A(1)	RVC, CFO, DRCS	
781233	C	Emergency Services and Volunteers Fund Act 2012	s 20A(3)	Power to require further particulars or for applicant to verify particulars regarding application	RVC, CFO, DRCS	
781234	C	Emergency Services and Volunteers Fund Act 2012	s 20A(4)	Duty to grant the exemption if satisfied that the applicant is entitled to an exemption under section 20A	RVC, CFO, DRCS	
781235	C	Emergency Services and Volunteers Fund Act 2012	s 20A(5)	Function of receiving notice of changes in circumstances	RVC, CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781236	C	Emergency Services and Volunteers Fund Act 2012	s 21(3)(a)	Function of assessing the amount of levy payable	RVC, CFO, DRCS	
781237	C	Emergency Services and Volunteers Fund Act 2012	s 21(3)(b)	Function of collecting the levy payable	RVC, CFO, DRCS	
781238	C	Emergency Services and Volunteers Fund Act 2012	s 21(4)(a)	Function of assessing the amount of levy payable	RVC, CFO, DRCS	If Council has been directed to be a collection agency in respect of non-rateable leviable land not located within its municipal district boundaries
781239	C	Emergency Services and Volunteers Fund Act 2012	s 21(4)(b)	Function of collecting the levy payable	RVC, CFO, DRCS	If Council has been directed to be a collection agency in respect of non-rateable leviable land not located within its municipal district boundaries

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781240	C	Emergency Services and Volunteers Fund Act 2012	s 22	Power to exercise powers and functions under s 121 of the Local Government Act 2020 (land information certificates) and s 313 of the Local Government Act 2020 (institute proceedings)	RVC, CFO, DRCS	
781241	C	Emergency Services and Volunteers Fund Act 2012	s 24	Duty to keep levy records in accordance with s 24	RVC, CFO, DRCS	
781242	C	Emergency Services and Volunteers Fund Act 2012	s 25(1)	Duty to give a written notice to the owner of leviable land or to another specified person if requested by owner	RVC, CFO, DRCS	
781243	C	Emergency Services and Volunteers Fund Act 2012	s 25(6)	Duty to transfer the amount of levy collected to the Commissioner	RVC, CFO, DRCS	
781244	C	Emergency Services and Volunteers Fund Act 2012	s 27(1)	Power to defer payment of levy in respect of rateable leviable land where applicant shows hardship	RVC, CFO, DRCS	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 27.

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						Note: may only defer levy if have deferred rates or charges under s 170 of the Local Government Act 1989 for that land
781245	C	Emergency Services and Volunteers Fund Act 2012	s 27(1)	Power to require payment of levy in respect of rateable leviable land where applicant no longer in hardship or no longer occupies land	RVC, CFO, DRCS	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 27
781246	C	Emergency Services and Volunteers Fund Act 2012	s 27(1)	Power to waive levy in respect of rateable leviable land	RVC, CFO, DRCS	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land
781247	C	Emergency Services and Volunteers Fund Act 2012	s 27(1)	Duty to waive levy upon receipt of an application which complies with s 171(4) of the Local Government Act	RVC, CFO, DRCS	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				1989, in respect of rateable leviable land		Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land
781248	C	Emergency Services and Volunteers Fund Act 2012	s 27(1)	Power to decide to treat a person to whom a waiver is granted as having made a continuing application or waiver in respect of rateable leviable land, in accordance with s 171(4)(f) of the Local Government Act 1989	RVC, CFO, DRCS	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges under s 171 of the Local Government Act 1989 for that land
781249	C	Emergency Services and Volunteers Fund Act 2012	s 27(1)	Function of receiving application for waiver of levy in respect of rateable leviable land	RVC, CFO, DRCS	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 27(4) Note: may only waive levy if have waived rates or charges

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						under s 171A of the Local Government Act 1989 for that land
781250	C	Emergency Services and Volunteers Fund Act 2012	s 27(1)	Power to require information or verification in respect of rateable leviable land	RVC, CFO, DRCS	<p>s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 27(4)</p> <p>Note: may only waive levy if have waived rates or charges under s 171A of the Local Government Act 1989 for that land</p>
781251	C	Emergency Services and Volunteers Fund Act 2012	s 27(1)	Power to waive levy or levy interest in respect of rateable leviable land	RVC, CFO, DRCS	<p>s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 27(4)</p> <p>Note: may only waive levy if have waived rates or charges under s 171A of the Local</p>

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						Government Act 1989 for that land
781252	C	Emergency Services and Volunteers Fund Act 2012	s 28(1)	Power to defer payment of levy in respect of non-rateable leviable land where applicant shows hardship	RVC, CFO, DRCS	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 28
781253	C	Emergency Services and Volunteers Fund Act 2012	s 28(1)	Power to require payment of levy in respect of non-rateable leviable land where applicant no longer in hardship or no longer occupies land	RVC, CFO, DRCS	s 170 of the Local Government Act 1989 applies, subject to modifications set out in s 28
781254	C	Emergency Services and Volunteers Fund Act 2012	s 28(1)	Power to waive levy in respect of non-rateable leviable land	RVC, CFO, DRCS	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
781255	C	Emergency Services and Volunteers Fund Act 2012	s 28(1)	Duty to waive levy upon receipt of an application which complies with s 171(4) of the Local Government Act 1989, in respect of non-rateable leviable land	RVC, CFO, DRCS	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781256	C	Emergency Services and Volunteers Fund Act 2012	s 28(1)	Power to decide to treat a person to whom a waiver is granted as having made a continuing application or waiver in respect of non-rateable leviable land, in accordance with s 171(4)(f) of the Local Government Act 1989	RVC, CFO, DRCS	s 171 of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
781257	C	Emergency Services and Volunteers Fund Act 2012	s 28(1)	Function of receiving application for waiver of levy in respect of non-rateable leviable land	RVC, CFO, DRCS, RUSO	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
781258	C	Emergency Services and Volunteers Fund Act 2012	s 28(1)	Power to require information or verification in respect of non-rateable leviable land	RVC, CFO, DRCS, RUSO	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)
781259	C	Emergency Services and Volunteers Fund Act 2012	s 28(1)	Power to waive levy or levy interest in respect of non-rateable leviable land	RVC, CFO, DRCS	s 171A of the Local Government Act 1989 applies, subject to modifications set out in s 28(4)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781260	C	Emergency Services and Volunteers Fund Act 2012	s 30(1)	Duty to require a person to pay levy interest	RVC, CFO, DRCS	
781261	C	Emergency Services and Volunteers Fund Act 2012	s 30(3)	Power to obtain court order requiring payment of levy	RVC, CFO, DRCS	
781262	C	Emergency Services and Volunteers Fund Act 2012	s 30(4)	Power to waive levy interest where court order obtained under s 30(3)	RVC, CFO, DRCS	
781263	C	Emergency Services and Volunteers Fund Act 2012	s 30(5)	Power to exempt any person from paying the whole or part of levy interest, in accordance with s 30(5)(a) or (b)	RVC, CFO, DRCS	
781264	C	Emergency Services and Volunteers Fund Act 2012	s 30(6)	Power to recover levy interest due in the same way as Council recovers the levy amount	RVC, CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781265	C	Emergency Services and Volunteers Fund Act 2012	s 31(1)	Power to recover the whole of the levy from either all, any or one persons jointly liable to pay levy	RVC, CFO, DRCS	Where 2 or more persons jointly liable to pay levy
781266	C	Emergency Services and Volunteers Fund Act 2012	s 31A(2)(a)	Duty to refund amount of levy proportionate to the part of levy year remaining where land ceases to be leviable land and levy payment has already been made	RVC, CFO, DRCS	
781267	C	Emergency Services and Volunteers Fund Act 2012	s 31A(2)(b)	Duty to only require proportionate amount of levy to be paid where land ceases to be leviable land and levy payment has not already been made	RVC, CFO, DRCS	
781268	C	Emergency Services and Volunteers Fund Act 2012	s 32(7)	Power to recover amount in arrears, in accordance with s 32(7)	RVC, CFO, DRCS	
781269	C	Emergency Services and Volunteers Fund Act 2012	s 33(1)	Power to send notice where levy due and unpaid	RVC, CFO, DRCS, RUSO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781270	C	Emergency Services and Volunteers Fund Act 2012	s 33(5)	Power to recover unpaid amount due	RVC, CFO, DRCS	
781271	C	Emergency Services and Volunteers Fund Act 2012	s 34	Duty to make adjustment and apply or refund overpayment in accordance with s 34 and give a revised assessment notice to the owner or specified person	RVC, CFO, DRCS, RUSO	Where an objection, review or appeal results in the alteration of a valuation or a decision to attribute a different AVPCC
781272	C	Emergency Services and Volunteers Fund Act 2012	s 35(1)	Power to recover unpaid levy amount	RVC, CFO, DRCS	
781273	C	Emergency Services and Volunteers Fund Act 2012	s 35(4)(b)	Power to request occupier to disclose the amount of rent and name and address of person to whom rent is payable	RVC, CFO, DRCS	
781274	C	Emergency Services and Volunteers Fund Act 2012	s 36(1)	Function of receiving application for refund of amounts overpaid	RVC, CFO, DRCS, RUSO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781275	C	Emergency Services and Volunteers Fund Act 2012	s 36(4)	Duty to refund overpayment, if determined that the payment was in excess of amount owed	RVC, CFO, DRCS, RUSO	
781276	C	Emergency Services and Volunteers Fund Act 2012	s 36(5)	Power to refund overpayment, if determined that the payment was in excess of amount owed	RVC, CFO, DRCS, RUSO	
781277	C	Emergency Services and Volunteers Fund Act 2012	s 37(1)	Duty to separately account for levy amounts and levy interest collected	RVC, CFO, DRCS	
781278	C	Emergency Services and Volunteers Fund Act 2012	s 37(3)	Power to retain any interest earned on levy amounts and levy interest	RVC, CFO, DRCS	
781279	C	Emergency Services and Volunteers Fund Act 2012	s 37(5)	Duty to refund over payment	RVC, CFO, DRCS, RUSO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781280	C	Emergency Services and Volunteers Fund Act 2012	s 38(1)	Power to cancel assessment of person's liability to pay levy if satisfied that an assessment has been made in error	RVC, CFO, DRCS, RUSO	
781281	C	Emergency Services and Volunteers Fund Act 2012	s 38(2)	Duty to comply with requirements in s 38(2) where Council has made an assessment in error	RVC, CFO, DRCS, RUSO	
781282	C	Emergency Services and Volunteers Fund Act 2012	s 39(2)	Duty to conduct another assessment of the levy amount and, if applicable, give the owner or specified person a revised assessment notice, in accordance with s 39(2)	RVC, CFO, DRCS, RUSO	
781283	C	Emergency Services and Volunteers Fund Act 2012	s 39(3)	Duty to refund payment in excess of amount owed and any interest accrued	RVC, CFO, DRCS, RUSO	
781284	C	Emergency Services and Volunteers Fund Act 2012	s 40	Duty to submit a return to the Commissioner	RVC, CFO, DRCS	In a form approved by the Commissioner and in

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						accordance with any directions issued by the Minister
781285	C	Emergency Services and Volunteers Fund Act 2012	s 41(1)	Duty to pay all levy amounts and levy interest received to the Commissioner in 4 instalments	DRCS	
781286	C	Emergency Services and Volunteers Fund Act 2012	s 41(4)	Power to decide to forward late payments of levy amounts and levy interest to the Commissioner at the same time as the next instalment is payable	RVC, CFO, DRCS	
781287	C	Emergency Services and Volunteers Fund Act 2012	s 71(1)	Function of receiving application for alteration of levy records	RVC, CFO, DRCS	
781288	C	Emergency Services and Volunteers Fund Act 2012	s 71(2)	Power to specify the manner and form of applications under s 71(1)	RVC, CFO, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
781289	C	Emergency Services and Volunteers Fund Act 2012	s 72	Duty to comply with any Ministerial directions issued under s 72	RVC, CFO, DRCS	
331350	A*	Flora and Fauna Guarantee Act 1988	s 4C(1)	Function of receiving a request for information from the Minister	DRI	Where Council is a public authority
331351	A*	Flora and Fauna Guarantee Act 1988	s 4C(2)	Duty to comply with a Minister's request for information under s 4C(1)	DRI	Where Council is a public authority
331352	A*	Flora and Fauna Guarantee Act 1988	s 7(2)	Function of consulting with the Secretary either before the action starts or, if the action has already started, within 15 days of the request being made	DRI	Where Council is a public authority If the Secretary is of the opinion that an action taken or to be taken by Council is likely to threaten the survival of a listed taxon or community of flora or fauna or a critical habitat
331353	A*	Flora and Fauna Guarantee Act 1988	s 20B(1)(a)	Function of receiving written notice from the Secretary	DRI	Where Council is a landholder of any land that is within the

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						area of the proposed determination
331354	A*	Flora and Fauna Guarantee Act 1988	s 20B(1)(b)	Function of receiving written notice from the Secretary	DRI	Where Council is a public authority that performs a function or exercises a power in the area of the proposed determination
331355	A*	Flora and Fauna Guarantee Act 1988	s 20B(5)	Power to request that the information set out in s 20B(3) be withheld	DRI	Where Council is a landholder
118931	A*	Flora and Fauna Guarantee Act 1988	s 25(1)	Function of being party to an agreement for management of flora and fauna	ESC, DRI	
331356	A*	Flora and Fauna Guarantee Act 1988	s 29(1)(a)	Function of receiving notice of the making of a habitat conservation order from the Minister in relation to land within the critical habitat	DRI	Where Council is a landholder

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331357	A*	Flora and Fauna Guarantee Act 1988	s 29(1)(b)	Function of receiving notice of the making of a habitat conservation order from the Minister	DRI	Where Council is a public authority that performs a function or exercises a power in the critical habitat
331358	A*	Flora and Fauna Guarantee Act 1988	s 57(2)(h)	Function of giving, to an authorised officer, samples of any thing in respect of which the authorised officer suspects that there has been a contravention of the Flora and Fauna Guarantee Act 1988 (Vic) or an instrument referred to in s 57(1) that is found at the land, building or vehicle	DRI	Where Council is the landholder of the land or is apparently in charge of the building or vehicle (as the case requires)
331359	A*	Flora and Fauna Guarantee Act 1988	s 57(2)(k)	Function of receiving notice from an authorised officer	DRI	Where Council is the landholder of the land
118933	A*	Food Act 1984	s 7D(3)	Duty to comply with a declaration made by the Secretary under s 7D(1)	MBH	
118934	A*	Food Act 1984	s 7E(6)	Duty to publish a copy of a direction given by the Minister under s 7E(1) in the annual report	MBH, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119926	A*	Food Act 1984	s 19(4)(b)	Duty to notify the Department of the making of the order	MBH, DRCS	If s 19(1) applies
119927	A*	Food Act 1984	s 19(4)(c)	Duty to notify the registration authority of the making of the order and any appeal and the outcome of the appeal	MBH	If s 19(1) applies and if Council is not the registration authority
119928	A*	Food Act 1984	s 19A(4)(b)	Function of receiving notice from authorised officer	MBH	Where Council is the registration authority
119929	A*	Food Act 1984	s 19BA(3)	Duty to give notice of the variation or revocation of the order to the general public in the same manner as the original notice	MBH	Must be done by the same person as gave the original notice
119930	A*	Food Act 1984	s 19EA(3)	Function of receiving a copy of any significant revision made to the food safety program	MBH,EHO	Where Council is the registration authority
119931	A*	Food Act 1984	s 19H(5)(a) & (5)(b)	Duty to take into account (a) the food safety performance of the food business; and (b) any guidelines issued by the Secretary in determining	MBH	Where Council is the registration authority

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				the frequency and intervals of the assessments and audits		
119932	A*	Food Act 1984	s 19I	Duty to conduct a food safety assessment as required under s 19H	MBHEHO	Subject to s 19J Where Council is the registration authority
119933	A*	Food Act 1984	s 19IA(2)	Duty to give written notice to proprietor if food safety requirements or s 19DC(2) have not been complied with unless s 19IA(3) applies.	MBHEHO	Where Council is the registration authority
119934	A*	Food Act 1984	s 19N	Function of receiving information from a food safety auditor	MBH,EHO	Where Council is the registration authority
119935	A*	Food Act 1984	s 19U(4)	Duty to ensure that information relating to costs of a food safety audit are available for inspection by the public	MBH	
119936	A*	Food Act 1984	s 19UA(4)	Duty to consider proprietor's history of compliance in deciding whether to charge the fee	MBH	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119937	A*	Food Act 1984	s 19UA(5)	Duty to ensure that the method of determining a fee under s 19UA(3)(a) and the considerations that apply under s 19UA(4) are available for inspection by the public	MBH	
118935	A*	Food Act 1984	s 20(1C)	Duty to ensure authorised officers are suitably qualified or trained	MBH, DRCS	
118936	A*	Food Act 1984	s 20(2)	Power to limit or impose conditions on the authority granted to an authorised officer	MBH, DRCS	
119938	A*	Food Act 1984	s 26(5)	Duty to destroy or dispose of article	MBH,EHO	
118937	A*	Food Act 1984	s 32(1)	Duty to submit samples of food for analysis	MBH,, EHO	
118938	A*	Food Act 1984	s 32(3)	Function of receiving report by analyst	MBH,EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119939	A*	Food Act 1984	s 35A(2)	Function of receiving notice of operation from the proprietor of a food premises	MBH,EHO	Where Council is the registration authority
119940	A*	Food Act 1984	s 37	Function of receiving application, information and documents required under s 36 from the proprietor of a food business	MBH,, EHO	
119941	A*	Food Act 1984	s 38(3)	Duty to consult with the Secretary about the proposed exemption under s 38(2)	MBH,	
119942	A*	Food Act 1984	s 38AA(2)	Function of being notified of operation	MBH,EHO	Where Council is the registration authority
119943	A*	Food Act 1984	s 38AA(4)	Duty to determine whether the food premises are exempt from the requirement of registration	MBH,, EHO	Where Council is the registration authority
119944	A*	Food Act 1984	s 38A(5) & (6)	Function of receiving a food safety audit certificate from a proprietor	MBH,, EHO	Where Council is the registration authority

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119945	A*	Food Act 1984	s 38B(1)(c)	Duty to inspect premises	MBH, EHO	Where Council is the registration authority
119946	A*	Food Act 1984	s 38E(1)(c)	Function of assessing the requirement for a food safety program	MBH,EHO	Where Council is the registration authority
119947	A*	Food Act 1984	s 38E(3)(a)	Function of receiving certificates	MBH,EHO	Where Council is the registration authority
119948	A*	Food Act 1984	s 38F(3)(a)	Duty to note the change to the classification of the food premises on the certificate of registration	MBH,	Where Council is the registration authority
119949	A*	Food Act 1984	s 39(2)	Duty to inspect within 12 months before renewal of registration	MBH, EHO	Where Council is the registration authority
119950	A*	Food Act 1984	s 39(3)	Duty to inspect within 3 months before renewal of registration if circumstances in s 39(3)(a)-(d) apply	MBH, EHO	Where Council is the registration authority
119951	A*	Food Act 1984	s 39A(6)	Duty to comply with direction of Secretary.	MBH, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119952	A*	Food Act 1984	s 40(1)	Duty to issue a certificate of registration in the prescribed form	MBH	Where Council is the registration authority
119953	A*	Food Act 1984	s 40D(2)	Duty to specify how long a suspension is to last under s 40D(1)	MBH	Where Council is the registration authority
119954	A*	Food Act 1984	s 40E(4)	Duty to comply with direction of Secretary	MBH	
119955	A*	Food Act 1984	s 43(1) and (2)	Duty to maintain records of the prescribed particulars and orders in force under Part III	MBH	Where Council is the registration authority
119956	A*	Food Act 1984	s 43(3)	Duty to make available information held in records, free of charge, on request	MBH	Where Council is the registration authority
119957	A*	Food Act 1984	s 43I	Function of receiving a statement of trade of a proprietor of a food business	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118939	A*	Food Act 1984	s 45AA	Power to act in proceedings against the Crown	MBH, DRCS	Power of the responsible agency
118940	A*	Food Act 1984	s 45AC	Power to bring proceedings for an offence under the Act	MBH, DRCS	
118941	A*	Food Act 1984	s 53G(1)	Duty to provide information in s 53G(1) to the Secretary as soon as practicable after a person is convicted by a court for an offence under this Act	MBH	Where Council is the 'relevant Council' under s 53G(6)
118942	A*	Food Act 1984	s 53G(2)	Duty to advise the Secretary that a person has not appealed a conviction within the time allowed	MBH	Where Council is the 'relevant Council' under s 53G(6)
118943	A*	Food Act 1984	s.53G(3)	duty to inform the Secretary of the fact that an appeal or application for leave is lodged against the conviction and of other matters in this subsection	MBH	where Council is the relevant Council under subsection (6)
118944	A*	Food Act 1984	s 53G(4)	Duty to inform the Secretary of the outcome of the appeal or application	MBH	Where Council is the 'relevant Council' under s 53G(6)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118945	A*	Food Act 1984	s 58(1)	Duty to notify the Victorian Liquor Commission where an order is made under s 19 of the Act and a licence/permit under the Liquor Control Reform Act 1998 is in force	MBH, EHO	Where Council is the registration authority
118946	A*	Food Act 1984	s 58(2)	Duty to notify the Victorian Liquor Commission when a holder of a permit/licence under the Liquor Control Reform Act 1998 is found guilty or pleads guilty and in respect of which no conviction is recorded	MBH	Where Council is the registration authority
118947	A*	Food Act 1984	s 58B(1)	Power to take action in relation to a thing done or omitted at the food premises	MBH,, EHO	Where Council is the registration authority for the temporary or mobile food premises
118948	A*	Food Act 1984	s 58B(2)	Power to take into account results of inspection, assessment, audit or other action taken by another registration authority in relation to temporary or mobile food premises	MBH,EHO	Where Council is the registration authority for the temporary or mobile food premises

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118949	A*	Food Act 1984	s 59C(2)	Power to take actions necessary to ensure compliance with direction under Part III or Part VII	MBH,EHO	
118950	A*	Food Act 1984	s 59C(7)(b)	Power to recover costs incurred under s 59C(2) or (3)	MBH, DRCS	
118951	A*	Food Act 1984	s 71(a)	Power to revoke or suspend of the registration of the food premises under Part IIIB or s 40D in certain circumstances	MBH,	
118959	A*	Freedom of Information Act 1982	s 7	Duty to publish information	CGC, DRCS, EMG	
235030	A*	Freedom of Information Act 1982	s 49D(3)	Power to request a copy of the application from the Information Commissioner	CGC, DRCS, EMG	
119958	A*	Freedom of Information Act 1982	s 49G(3)	Function of receiving notice from the Information Commissioner	CGC, DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119959	A*	Freedom of Information Act 1982	s 49I	Duty to assist the Information Commissioner to undertake a review	CGC, DRCS, EMG	
119960	A*	Freedom of Information Act 1982	s 49K	Function of consulting with the Information Commissioner	CGC, DRCS, EMG	
166021	A*	Freedom of Information Act 1982	s 49KA(2)(a)	Function of processing or identifying a reasonable sample of the documents upon notice from the Information Commissioner	CGC, DRCS, EMG	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
166022	A*	Freedom of Information Act 1982	s 49KA(2)(b)	Function to undertake a further search, or to cause a further search to be undertaken, for documents in the possession, custody or control of the agency or Minister, upon notice from the Information Commissioner	CGC, DRCS, EMG	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
166023	A*	Freedom of Information Act 1982	s 49KA(3)	Duty to comply with requests under s 49KA(2) within the reasonable time stated in the Information Commissioner's notice, being not less than 10 business days	CGC, DRCS, EMG	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
166024	A*	Freedom of Information Act 1982	s 49KA(4)	Power to apply for extension	CGC, DRCS, EMG	
166025	A*	Freedom of Information Act 1982	s 49KA(7)	Duty to notify the Information Commissioner within 3 business days after the end of the period referred to in s 49KA(2) or (3) of the information contained in s 49KA(7)(a)-(b)	CGC, DRCS, EMG	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
166026	A*	Freedom of Information Act 1982	s 49KA(8)	Function to have the matter referred from the Information Commissioner in accordance with s 49L	CGC, DRCS, EMG	If the Information Commissioner reasonably believes that an agency or Minister has failed to undertake an adequate search for documents that relate to a decision that is the subject of a review under Division 1
119961	A*	Freedom of Information Act 1982	s 49L(1A)	Duty to make a fresh decision where a matter is referred back to Council by the Information Commissioner	CGC, DRCS, EMG	Decision must be made within 28 days of referral, unless other time period agreed under s 49L(2)
119962	A*	Freedom of Information Act 1982	s 49L(2)	Power to agree with the Information Commissioner to another time period for making the fresh decision under s 49L(1)	CGC, DRCS, EMG	
119963	A*	Freedom of Information Act 1982	s 49L(4)	Duty to notify the Information Commissioner that a fresh decision has been made or has not been made	CGC, DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119964	A*	Freedom of Information Act 1982	s 49L(5)	Duty to revoke the earlier decision where a fresh decision has been made and to inform the applicant of the requirements of s 49L(6) and the effect of s 49(7)	CGC, DRCS, EMG	
119965	A*	Freedom of Information Act 1982	s 49M(1)	Power to exercise a choice to reconsider the subject matter of an application for review and make a fresh decision	CGC, DRCS, EMG	<p>Must advise the Information Commissioner and the applicant in writing</p> <p>Decision must be made within 28 days of referral, unless other time period agreed under s 49M(2)</p> <p>May make a fresh decision only once during a review under this part s 49M(8)</p>
120114	A*	Freedom of Information Act 1982	s 49M(2)	Power to agree with Information Commissioner to another time period for making a fresh decision	CGC, DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119966	A*	Freedom of Information Act 1982	s 49M(4)	Duty to notify the Information Commissioner in writing of a whether a fresh decision has or has not been made	CGC, DRCS, EMG	
120115	A*	Freedom of Information Act 1982	s 49M(5)	Duty to revoke the earlier decision where a fresh decision has been made and to inform the applicant of the requirements of s 49M(6) and the effect of s 49M(7)	CGC, DRCS, EMG	
119967	A*	Freedom of Information Act 1982	s 49N	Function of liaising with the Information Commissioner to informally resolve a matter that is the subject of a review	CGC, DRCS, EMG	
119969	A*	Freedom of Information Act 1982	s 50(3D)	Power to apply to the Tribunal for review of a decision of the Information Commissioner under s 49P	CGC, DRCS, EMG	
119970	A*	Freedom of Information Act 1982	s 50(3F)	Duty to notify the Information Commissioner of an application for review under s 50(3D)	CGC, DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235031	A*	Freedom of Information Act 1982	s 50(3FA)	Duty to notify the Information Commissioner of an application for review under s 50(3D1) (b), (c), (d) or (g)	CGC, DRCS, EMG	
235032	A*	Freedom of Information Act 1982	s 53(6)	Power to make an application to the Tribunal for an extension of time	CGC, DRCS, EMG	
235033	A*	Freedom of Information Act 1982	s 53A(1)	Duty to, if practicable, give written notice in accordance with s 53A(2)	CGC, DRCS, EMG	
119971	A*	Freedom of Information Act 1982	s 61E	Duty to co-operate with Information Commissioner where a complaint relates to the agency	CGC, DRCS, EMG	
119972	A*	Freedom of Information Act 1982	s 61G	Function of consulting with the Information Commissioner	CGC, DRCS, EMG	
166027	A*	Freedom of Information Act 1982	s 61GA(1)(a)	Function of processing or identifying a reasonable sample of the documents upon notice from the Information Commissioner	CGC, DRCS, EMG	Where the Information Commissioner believes that an agency, principal officer or Minister has failed to undertake an adequate search for

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						documents that relate to a decision that is the subject of the complaint under s 25A(1) or s 25A(5)
166028	A*	Freedom of Information Act 1982	s 61GA(1)(b)	Function to undertake a further search, or to cause a further search to be undertaken, for documents in the possession, custody or control of the agency or Minister, upon notice from the Information Commissioner	CGC, DRCS, EMG	Where the Information Commissioner believes that an agency, principal officer or Minister has failed to undertake an adequate search for documents that relate to a decision
166029	A*	Freedom of Information Act 1982	s 61GA(2)	Duty to comply with requests under s 61GA(1) within the reasonable time stated in Information Commissioner's notice, being not less than 10 business days	CGC, DRCS, EMG	
166030	A*	Freedom of Information Act 1982	s.61GA(3)	power to apply for extension	CGC, DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235034	A*	Freedom of Information Act 1982	s 61H	Power to reach an agreement with a complainant	CGC, DRCS, EMG	
119973	A*	Freedom of Information Act 1982	s 61I(2)	Power to make submissions to the Information Commissioner in relation to a complaint	CGC, DRCS, EMG	
119974	A*	Freedom of Information Act 1982	s.61L(5)	Power to comment on, and respond to, a draft recommendation	CGC, DRCS, EMG	
166031	A*	Freedom of Information Act 1982	s 63BA(1)	Power to apply to the Supreme Court to determine whether the Information Commissioner, or the Public Access Deputy Commissioner, has jurisdiction to serve a notice to produce or attend	DRCS, EMG	
119976	A*	Freedom of Information Act 1982	s 64B	Duty to provide the Information Commissioner any information referred to in s 64(2)	CGC, DRCS, EMG	
235035	A*	Freedom of Information Act 1982	s 65AB	Duty to notify the responsible Minister if Council seeks leave to appeal	DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118960	A*	Gambling Regulation Act 2003	s 3.3.5	Function of receiving a copy of proposed applications	DRC	
118961	A*	Gambling Regulation Act 2003	s 3.3.5AA	Function of receiving notification from the Commission	DRC	
118962	A*	Gambling Regulation Act 2003	s 3.3.5AB(2)	Function of receiving a copy of the amended application	DRC	
118963	A*	Gambling Regulation Act 2003	s 3.3.5B	Duty to notify the Commission in writing as to whether it intends to make a submission under s 3.3.6	DRC	
118964	A*	Gambling Regulation Act 2003	s 3.3.6	Power to make submission to Commission on application for approval of premises	DRC	
118965	A*	Gambling Regulation Act 2003	s 3.3.8(4)	Function of receiving notification from the Commission of its decision	DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118966	A*	Gambling Regulation Act 2003	s 3.3.14	Power to apply to Tribunal for review of Commission's decision granting approval of premises	DRC	
118967	A*	Gambling Regulation Act 2003	s 3.4.18(2)	Function of receiving a copy of proposed request	DRC	
118968	A*	Gambling Regulation Act 2003	s 3.4.18A	Function of receiving notification from the Commission that it has received a request	DRC	
118969	A*	Gambling Regulation Act 2003	s 3.4.18B(2)	Function of receiving amended copies of proposed request	DRC	
118970	A*	Gambling Regulation Act 2003	s 3.4.18C	Duty to notify Commission as to whether it intends to make a submission under s 3.4.19	DRC	
118971	A*	Gambling Regulation Act 2003	s 3.4.19	Power to make submission to the Commission addressing the economic and social impact of a proposed licence amendment on the wellbeing of the community of the municipal	DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				district in which the approved venue (or venue whose approval under Part 3 is suspended) is located; and taking into account the impact of the proposed amendment on surrounding municipal districts		
118972	A*	Gambling Regulation Act 2003	s 3.4.21(2)	Power to apply to Tribunal for review of Commission's decision relating to amendment increasing number of gaming machines	DRC	
118973	A*	Gambling Regulation Act 2003	s 8.5.3(2)	Function of receiving a copy of application for bingo centre	DRC	
118974	A*	Gambling Regulation Act 2003	s 8.5.5	Power to submit report to Commission on application received under s 8.5.3(3)(a)	DRC	
376863	A*	Gender Equality Act 2020	s 7(a)	Duty to consider and promote gender equality	MCW, DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376864	A*	Gender Equality Act 2020	s 7(b)	Duty to take necessary and proportionate action towards achieving gender equality	MCW, DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376865	A*	Gender Equality Act 2020	s 9(1)	Duty to undertake a gender impact assessment	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376866	A*	Gender Equality Act 2020	s 10(1)	Duty to prepare a Gender Equality Action Plan	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376867	A*	Gender Equality Act 2020	s 10(2)(a)	Duty to take into account the gender equality principles in preparing a Gender Equality Action Plan	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376868	A*	Gender Equality Act 2020	s 10(2)(b)	Duty to consult in preparing a Gender Equality Action Plan	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376869	A*	Gender Equality Act 2020	s 10(3)	Duty to ensure adequate resources are allocated to developing and implementing the Gender Equality Action Plan	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376870	A*	Gender Equality Act 2020	s 11(1)	Duty to undertake a workplace gender audit before developing a Gender Equality Action Plan	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376871	A*	Gender Equality Act 2020	s 11(2)(d)	Power to determine any other matters that are relevant	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376872	A*	Gender Equality Act 2020	s 12(1)	Duty to submit a Gender Equality Action Plan to the Commissioner	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376873	A*	Gender Equality Act 2020	s 12(2)	Power to request an extension of time to submit the Gender Equality Action Plan	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376874	A*	Gender Equality Act 2020	s 12(3)(a)	Duty to, within a reasonable time after submitting the Gender Equality Action Plan to the Commissioner, publish the completed Gender Equality Action Plan on Council's website	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376875	A*	Gender Equality Act 2020	s 12(3)(b)	Duty to, within a reasonable time after submitting the Gender Equality Action Plan to the Commissioner, notify the councillors, employees and employee representatives of the publication	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376876	A*	Gender Equality Act 2020	s 13(1)	Power to submit to the Commissioner a report or document prepared by Council for another purpose and request that it be taken to be a Gender Equality Action Plan	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376877	A*	Gender Equality Act 2020	s 13(3)	Duty to, if a report or other document is taken to be a Gender Equality Action Plan, publish it on Council's website, and notify the councillors,	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				employees and employee representatives of the publication		
376878	A*	Gender Equality Act 2020	s 15(1)	Power to amend its Gender Equality Action Plan at any time if considers the amendment is considered necessary	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376879	A*	Gender Equality Act 2020	s 15(2)(a)	Duty to submit the amended Gender Equality Action Plan to the Commissioner	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376880	A*	Gender Equality Act 2020	s 15(2)(b)	Duty to, within a reasonable time after submitting the amended Gender Equality Action Plan to the Commissioner, publish the amended plan on Council's website, and notify the councillors, employees and employee representatives of the publication	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376881	A*	Gender Equality Act 2020	s 16(1)	Duty to make reasonable and material progress in relation to the workplace gender equality indicators	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376882	A*	Gender Equality Act 2020	s 18(1)	Duty to make reasonable and material progress towards meeting gender equality targets prescribed	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376883	A*	Gender Equality Act 2020	s 18(2)	Duty to make reasonable and material progress towards meeting gender equality quotas prescribed	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376884	A*	Gender Equality Act 2020	s 19(1)	Duty to submit a progress report to the Commissioner	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376885	A*	Gender Equality Act 2020	s 19(2)	Power to request an extension of time to submit a progress report	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376886	A*	Gender Equality Act 2020	s 19(4)	Duty not to identify or report on a policy, program or service if it would disclose any of the information set out in s 19(4)(a) – (c)	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376887	A*	Gender Equality Act 2020	s 20	Duty to publish Council's progress report on its website as soon as reasonably practicable after it is submitted under s 19(1)	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376888	A*	Gender Equality Act 2020	s 22(1)	Function of being issued with a compliance notice from the Commissioner	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376889	A*	Gender Equality Act 2020	s 22(2)	Duty to comply with the compliance notice	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376890	A*	Gender Equality Act 2020	s 24(1)	Power to, 14 days after receiving a compliance notice, give a written response to the Commissioner outlining Council's reasons for disagreeing with the compliance notice	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376891	A*	Gender Equality Act 2020	s 25(1)	Power to apply to the Tribunal for review of the Commissioner's decision to confirm a compliance notice under s 24(2)(c)	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376892	A*	Gender Equality Act 2020	s 26(a)	Power to provide the Commissioner with a written undertaking	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376893	A*	Gender Equality Act 2020	s 27(2)	Power to, with the consent of the Commissioner, withdraw or vary the undertaking	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376894	A*	Gender Equality Act 2020	s 47(2)	Duty to have regard to any guidelines issued under s 47(1)	MCW, DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376895	A*	Gender Equality Act 2020	s 48(2)	Duty to have regard to the guidelines	MCW, DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity' and subject to guidelines issued under s 48(1)
376896	A*	Gender Equality Act 2020	s 49(2)	Duty to have regard to the guidelines	MCW, DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity' and subject to guidelines issued under s 49(1)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376897	A*	Gender Equality Act 2020	s 51(1)	Duty to, before publication, remove any personal information from a Gender Equality Action Plan and progress report	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
376898	A*	Gender Equality Act 2020	s 51(2)	Duty to, when submitting to the Commissioner material that is likely to be published, advise the Commissioner whether the material contains any personal information	DRI, DRC, DRCS, EMPC, CIO	Where Council is a 'defined entity'
118975	A*	Graffiti Prevention Act 2007	s 18(1)	Power to take action necessary to remove or obliterate graffiti from private premises where graffiti is visible from a public place, in accordance with s 18	LLCO, DRI, DRCS, LLO, MLL	
118976	A*	Graffiti Prevention Act 2007	s 18(2)	Power to enter private property for the purpose of s 18(1) if notice provided and owner has given written consent to removal of graffiti and entry	LLCO, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118977	A*	Graffiti Prevention Act 2007	s 18(2)(a)	Power to serve notice regarding proposal to remove or obliterate graffiti at least 28 days before action proposed to be taken	LLCO, DRCS, LLO, MLL	
118978	A*	Graffiti Prevention Act 2007	s 18(3)(a)	Duty to serve notice regarding proposal to remove or obliterate graffiti at least 10 days before it is proposed to take action to remove or obliterate graffiti (where entry to private premises not necessary)	LLCO, DRCS, LLO, MLL	
118979	A*	Graffiti Prevention Act 2007	s 18(3)(b)	Power to remove or obliterate graffiti (where entry not necessary), Where written notice of proposed action given and owner gives consent or does not object in accordance with notice	LLCO, DRCS, LLO, MLL	
118980	A*	Graffiti Prevention Act 2007	s 18(3A)	Power to take further action to remove or obliterate graffiti	LLCO, DRCS, LLO, MLL	Within 3 months after Council has taken action under subsection (3)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118981	A*	Graffiti Prevention Act 2007	s 18(8)(a)	Duty to take reasonable steps to consult with owner or occupier in relation to manner of taking action to remove or obliterate graffiti	LLCO, DRCS, LLO, MLL	
118982	A*	Graffiti Prevention Act 2007	s 18(8)(b)	Duty to ensure that work is done by an authorised person, where entry to the property is necessary under s 18(1)	LLCO, DRCS, LLO, MLL	
118983	A*	Graffiti Prevention Act 2007	s 18(8)(c)	Duty to ensure that work is carried out expeditiously and to avoid unnecessary inconvenience and disruption and with reasonable care and to reasonable standards	LLCO, DRCS, LLO, MLL	
118984	A*	Graffiti Prevention Act 2007	s 19(1)	Power to authorise a person to carry out Council's functions under s 18.	LLCO, DRCS, MLL	
118985	A*	Graffiti Prevention Act 2007	s 19(2)(c)	Power to determine performance criteria for authorised persons	LLCO, DRCS, LLO, MLL	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118986	A*	Graffiti Prevention Act 2007	s 20(1)	Duty to issue an identity card to an authorised person	LLCO, DRCS, MLL	
376900	A*	Great Ocean Road and Environs Protection Act 2020	s 12	Duty to apply the principles set out in ss 13, 14, 15 and 16 in Part 3 when performing a function or duty or exercising a power in relation to the Great Ocean Road coast and parks	Not Delegated	This provision applies to responsible entities including Colac Otway Shire Council, Corangamite Shire Council Moyne Shire Council, Surf Coast Shire Council and Warrnambool City Council
376901	A*	Great Ocean Road and Environs Protection Act 2020	s 22(1)(f)	Duty to comply with parts of the Great Ocean Road strategic framework plan that are binding on Council and duty to have regard to the other parts as required by the plan	Not Delegated	This provision applies to responsible entities including Colac Otway Shire Council, Corangamite Shire Council Moyne Shire Council, Surf Coast Shire Council and Warrnambool City Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376902	A*	Great Ocean Road and Environs Protection Act 2020	s 41	Duty to make an approved Great Ocean Road strategic framework plan available for public inspection at the Council office and internet site	Not Delegated	This provision applies to responsible entities including Colac Otway Shire Council, Corangamite Shire Council, Moyne Shire Council, Surf Coast Shire Council and Warrnambool City Council
592712	A*	Great Ocean Road and Environs Protection Act 2020	s 49A	Function of providing information to the Authority	Not Delegated	This provision applies to a responsible entity
592713	A*	Great Ocean Road and Environs Protection Act 2020	s 49B	Function of consulting with the Authority, if planning the development of visitor facilities or visitor infrastructure	Not Delegated	This provision applies to a responsible entity
592714	A*	Great Ocean Road and Environs Protection Act 2020	s 49C	Duty to comply with guidelines issued by the Authority	Not Delegated	This provision applies to a responsible entity

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376903	A*	Great Ocean Road and Environs Protection Act 2020	s 63	Duty to prepare an annual report on the implementation of the approved Great Ocean Road strategic framework plan during the previous year	Not Delegated	This provision applies to responsible entities including Colac Otway Shire Council, Corangamite Shire Council, Moyne Shire Council, Surf Coast Shire Council and Warrnambool City Council
118987	A*	Health Records Act 2001	s 48	Function of receiving notice of complaint from the Health Complaints Commissioner	MBH, DRCS	
118988	A*	Health Records Act 2001	s 51(1)	Function of receiving notice that Health Complaints Commissioner has declined to entertain a complaint	MBH, DRCS	
118989	A*	Health Records Act 2001	s 51(3)	Function of receiving notice that Health Complaints Commissioner referred complaint	MBH, DRCS	
118990	A*	Health Records Act 2001	s 52(2)	Function of receiving notice that Health Complaints Commissioner referred complaint to registration board	MBH, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118991	A*	Health Records Act 2001	s 53(2)	Function of receiving notice that Health Complaints Commissioner has dismissed a stale complaint	MBH, DRCS	
118992	A*	Health Records Act 2001	s 56(3)	Power to indicate wishes with respect to whether conciliation appropriate	MBH, DRCS	
118993	A*	Health Records Act 2001	s 56(4)	Function of receiving notice of Health Complaints Commissioner's decision under s 56(1)	MBH, DRCS	
118994	A*	Health Records Act 2001	s 57(4)	Function of receiving notice that Health Complaints Commissioner has dismissed the complaint after deciding conciliation is inappropriate	MBH, DRCS	
118995	A*	Health Records Act 2001	s 61(1)(b)	Power to sign the record of a conciliation agreement	MBH, DRCS	
118996	A*	Health Records Act 2001	s 61(2)	Power to lodge a copy of the record with the Tribunal	MBH, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118997	A*	Health Records Act 2001	s 63(1)	Function of receiving notice that conciliation has failed	MBH, DRCS	
118998	A*	Health Records Act 2001	s 63(8)	Function of receiving notice that Health Complaints Commissioner has dismissed the complaint following a failed conciliation	MBH, DRCS	
118999	A*	Health Records Act 2001	s 63(10)	Function of receiving notice that Health Complaints Commissioner is to conduct an investigation of the complaint	MBH, DRCS	
119000	A*	Health Records Act 2001	s 64(2)	Function of receiving notice of Health Complaints Commissioner's ruling	MBH, DRCS	
119001	A*	Health Records Act 2001	s 64(7)	Duty to report on action taken following notice of a ruling requiring specified action	MBH, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119002	A*	Health Records Act 2001	s 65(1)	Power to require the Health Complaints Commissioner to refer the complaint to the Tribunal	MBH, DRCS	
119003	A*	Health Records Act 2001	s 72	Power to apply to the Tribunal for review of a decision to serve a compliance notice	MBH, DRCS	
119004	A*	Health Records Act 2001	s 73(1)	Power to apply to the Tribunal for an interim order	MBH, DRCS	
119977	A*	Heavy Vehicle National Law 2012	s 118(1)(b)	Duty to give or not give consent to the grant of a mass or dimension exemption notice for a category of heavy vehicles	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager Must comply with requirements of s 156
119978	A*	Heavy Vehicle National Law 2012	s 124(1)(b)	Duty to give or not give consent to the grant of a mass or dimension exemption permit for a heavy vehicle	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager Must comply with requirements of s 156

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119979	A*	Heavy Vehicle National Law 2012	s 139(1)(b)	Duty to give or not give consent to the grant of a class 2 heavy vehicle authorisation notice	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119980	A*	Heavy Vehicle National Law 2012	s 145(1)(b)	Duty to give or not give consent to the grant of a class 2 heavy vehicle permit	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119981	A*	Heavy Vehicle National Law 2012	s 156(1)	Duty to give or not give consent	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119982	A*	Heavy Vehicle National Law 2012	s 156(2)	Power to request a longer period to decide to give or not give consent under s 156(1)	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119983	A*	Heavy Vehicle National Law 2012	s 156(3)	Function of giving Regulator a written statement explaining its decision not to give consent	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager Statement must comply with s172

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119984	A*	Heavy Vehicle National Law 2012	s 157(2)	Function of receiving notice from the Regulator that an applicant has been notified of the third party consultation requirement	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119985	A*	Heavy Vehicle National Law 2012	s 158(2)	Duty to, as far as practicable, deal with the request for consent, where consultation with other entity is not yet completed	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119986	A*	Heavy Vehicle National Law 2012	s 158(4)	Power to decide to give or not give the consent in the circumstances	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119987	A*	Heavy Vehicle National Law 2012	s 159	Power to notify the Regulator that a route assessment is required and the fee payable for the route assessment	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119988	A*	Heavy Vehicle National Law 2012	s 159(4)	Power to stop considering whether to give or not to give consent until route assessment fee is paid	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119989	A*	Heavy Vehicle National Law 2012	s 160(1)	Power to consent to the grant of a mass or dimension authority subject to a road condition listed in (a) or (b)	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119990	A*	Heavy Vehicle National Law 2012	s 160(2)	Duty to give the Regulator a written statement explaining the decision to consent subject to conditions	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager Statement must comply with s172
119991	A*	Heavy Vehicle National Law 2012	s 161(1)	Power to consent to the grant of a mass or dimension authority subject to a travel condition	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119992	A*	Heavy Vehicle National Law 2012	s 161(2)	Duty to give the Regulator a written statement explaining the decision to consent subject to travel conditions	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager Statement must comply with s172

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119993	A*	Heavy Vehicle National Law 2012	s 162(1)	Power to request the Regulator to impose a stated vehicle condition on the authority	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119994	A*	Heavy Vehicle National Law 2012	s 162(2)(b)	Function of being notified of the decision under s 162(2)(a)	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119995	A*	Heavy Vehicle National Law 2012	s 163(3)	Duty to give or not give consent within 3 months or longer as agreed with Regulator	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119996	A*	Heavy Vehicle National Law 2012	s 167(2)(b)	Power to give the Regulator a notice of objection to the application of s 167 to the proposed replacement authority	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119997	A*	Heavy Vehicle National Law 2012	s 167(2)(c)	Function of receiving notice that the Regulator withdraws the proposed replacement authority from the expedited procedure	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119998	A*	Heavy Vehicle National Law 2012	s 167(3)	Power to give written notice of consent or refusal	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
119999	A*	Heavy Vehicle National Law 2012	s 169	Power to give consent to the grant of a mass or dimension authority for a trial period	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120000	A*	Heavy Vehicle National Law 2012	s 170(1)	Function of being notified by the Regulator of renewal of mass or dimension authority for trial period	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120001	A*	Heavy Vehicle National Law 2012	s 170(3)	Power to give written objection	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120002	A*	Heavy Vehicle National Law 2012	s 174(2)(a)	Power to request the Regulator to amend the mass or dimension authority, where satisfied of matters in s 174(1)	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120003	A*	Heavy Vehicle National Law 2012	s 174(2)(b)	Power to request the Regulator to cancel the mass or dimension	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				authority, where satisfied of matters in s 174(1)		
120004	A*	Heavy Vehicle National Law 2012	s 174(4)(c)	Function of receiving notice from the Regulator that the road authority must not comply with the request	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120005	A*	Heavy Vehicle National Law 2012	s 176	Duty to give or not give consent to an amendment of a mass or dimension authority	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager The provisions relating to a request for consent under Division 2 of the Act apply to the request for consent under s 176
120006	A*	Heavy Vehicle National Law 2012	s 178(2)(a)	Power to request the Regulator to amend the mass or dimension authority, where satisfied of matters in s 178(1)	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120007	A*	Heavy Vehicle National Law 2012	s 178(2)(b)	Power to request the Regulator to cancel the mass or dimension authority, where satisfied of matters in s 178(1)	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120008	A*	Heavy Vehicle National Law 2012	s 178(4)(c)	Function of receiving notice from the Regulator that the road authority must not comply with the request	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120009	A*	Heavy Vehicle National Law 2012	s 180(2)	Function of receiving notice from the Regulator	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120010	A*	Heavy Vehicle National Law 2012	s 611(2)	Power to apply for a compensation order	DRI, MRIM, TLDA, IO	
120011	A*	Heavy Vehicle National Law 2012	s 612	Function of preparing certificate	DRI, MRIM, TLDA, IO	
120012	A*	Heavy Vehicle National Law 2012	s 613(1)	Duty to give a copy of a certificate referred to in s 612 to the defendant at least 28 days before hearing	DRI, MRIM, TLDA, IO	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120013	A*	Heavy Vehicle National Law 2012	s 613(3)	Function of receiving notice that defendant intends to challenge the matter	DRI, MRIM, TLDA, IO	
120014	A*	Heavy Vehicle National Law 2012	s 643(2)	Function of receiving referral of review application	DRI, MRIM, TLDA, IO	
120015	A*	Heavy Vehicle National Law 2012	s 644	Duty to conduct internal review of reviewable decision and give applicant a reasonable opportunity to make written or oral representations	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120016	A*	Heavy Vehicle National Law 2012	s 645(1)	Duty to either confirm or amend decision or substitute another decision for the reviewable decision	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120017	A*	Heavy Vehicle National Law 2012	s 645(5)	Duty to, as soon as practicable, give the Regulator notice of the review	DRI, MRIM, TLDA, IO	Where Council is the relevant road manager
120018	A*	Heavy Vehicle National Law Application Act 2013	s 18(2)	Power to enter into an arrangement to transfer a function	DRI, MRIM, TLDA, IO	In respect of roads where Council is the relevant road manager

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
166032	A*	Heritage Act 2017	s 29(4)	Function of receiving statement refusing a nomination from Executive-Director	DRC, MPD	
166033	A*	Heritage Act 2017	s 30(9)	Function of receiving written notice from Heritage Council of outcome of application for review	DRC, MPD	
166034	A*	Heritage Act 2017	s 34(1)	Function of receiving notice of acceptance of nomination from Executive Director	DRC, MPD	
166035	A*	Heritage Act 2017	s 40(1)	Function of receiving statement from Executive Director of recommendation not to include place or object in Heritage Register	DRC, MPD	
166036	A*	Heritage Act 2017	s 53(6)	Function of receiving notice of amendment to heritage register from Executive Director	DRC, MPD	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
166037	A*	Heritage Act 2017	s 63(2)	Function of receiving notice of expedited amendment of Heritage Register	DRC, MPD	
166038	A*	Heritage Act 2017	s 96(5)	Function of receiving copy of amended permit application	DRC, MPD	
166039	A*	Heritage Act 2017	s 100(1)	Function of receiving copy of permit application from Executive Director	DRC, MPD	
166040	A*	Heritage Act 2017	s 100(2)	Power to make written submission to Executive Director in relation to application received under s 100(1)	DRC, MPD	
166041	A*	Heritage Act 2017	s 105(4)	Function of receiving notice of receipt of application to amend a permit from Executive Director	DRC, MPD	
166042	A*	Heritage Act 2017	s 106(5)	Function of receiving notice of application for review for permit to carry out works from Heritage Council	DRC, MPD	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
166043	A*	Heritage Act 2017	s 108(4)	Power to request a hearing be held by the Heritage Council in relation to an application for review under s 107 of Executive Director's determination	DRC, MPD	
166044	A*	Heritage Act 2017	s 108(5)	Power to appear and be heard or represented at a hearing into review of Executive Director's determination	DRC, MPD	
166045	A*	Heritage Act 2017	s 108(9)	Function of receiving written notice from Executive Director of Heritage Council's determination of review	DRC, MPD	
166046	A*	Heritage Act 2017	s 110	Function of receiving notice from Minister of referral of a matter to VCAT under s 109(2)(b)	DRC, MPD	
166047	A*	Heritage Act 2017	s 112	Function of receiving notice from Executive Director of decision by VCAT under s 111	DRC, MPD	
166048	A*	Heritage Act 2017	s 114(2)	Function of receiving notice from Executive Director of decision by	DRC, MPD	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				Minister in relation to application for review		
166049	A*	Heritage Act 2017	s 120	Function of receiving written notice of removal of site from Heritage Inventory	DRC, MPD	
166050	A*	Heritage Act 2017	s 131(1)	Function of receiving notice of recommendations made under s 130 by Executive Director	DRC, MPD	
166051	A*	Heritage Act 2017	s 133(3)	Function of receiving written notice from Heritage Council of approval of recommendation for a site of archaeological value	DRC, MPD	
166052	A*	Heritage Act 2017	s 179	Function of receiving notice of approval of World Heritage Strategy Plan	DRC, MPD	
235036	A*	Housing Act 1983	s 15(1)(d)	Function of consenting to any development, control, etc. of any land	Not Delegated	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235037	A*	Housing Act 1983	s 34(1)	Function of entering into arrangements with Homes Victoria whereby Council carries out works	Not Delegated	
235038	A*	Housing Act 1983	s 34(3)	Power to enter into arrangements with Homes Victoria for the purposes of this Act	Not Delegated	
235039	A*	Housing Act 1983	s 67(1)(a)	Power to do all things to make house comply with regulations or to give effect to direction	Not Delegated	
235040	A*	Housing Act 1983	s 67(1)(b)	Power to demolish house (where case so requires)	Not Delegated	
235041	A*	Housing Act 1983	s 67(2)	Power to recover expenses	Not Delegated	
235042	A*	Housing Act 1983	s 67(3)	Power to sell or dispose of material	Not Delegated	
235043	A*	Housing Act 1983	s 68(1)	Power to order that house (a) be and remain unoccupied; or	Not Delegated	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				(b) be vacated by the occupier		
235044	A*	Housing Act 1983	s 68A	Power to revoke declaration	Not Delegated	
235045	A*	Housing Act 1983	s 71(1)	Power to authorise person for purposes of s 71	Not Delegated	
235046	A*	Housing Act 1983	sch 2 cl 3(1)	Power to sell or give to Homes Victoria any land vested in it, other than Crown land	Not Delegated	
235047	A*	Housing Act 1983	sch 2 cl 3(2)	Power to lease land, enter into agreements with Homes Victoria concerning land, or apply funds for carrying out such agreement	Not Delegated	
235048	A*	Housing Act 1983	sch 6 cl 1	Duty to lodge signed certificate	Not Delegated	
235049	A*	Housing Act 1983	sch 6 cl 1	Power to authorise staff member to sign certificate	Not Delegated	
235050	A*	Housing Act 1983	sch 6 cl 2	Power to request recording in Register	Not Delegated	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235051	A*	Housing Act 1983	sch 6 cl 6	Duty to lodge notice with the Registrar of Titles that the declaration has ceased to operate	Not Delegated	
235052	A*	Housing Act 1983	sch 6 cl 7(1)	Power to require occupier to pay to Council any money owing	Not Delegated	
235053	A*	Housing Act 1983	sch 6 cl 7(2)	Duty to forward a copy of any notice under cl 7(1) to the owner of the house concerned	Not Delegated	
235054	A*	Housing Act 1983	sch 6 cl 7(5)	Duty to notify occupier if Council receives any payment	Not Delegated	
119033	A*	Impounding of Livestock Act 1994	s 9(3)	Function of receiving notice from owner or occupier of whereabouts of livestock	LLCO, DRCS, LLO, MLL	
119034	A*	Impounding of Livestock Act 1994	s 10	Power to give written permission to owner or occupier of land to impound livestock on their land for longer than 4 days	LLCO, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119035	A*	Impounding of Livestock Act 1994	s 14	Duty to keep record of impounded livestock	LLCO, DRCS, LLO, MLL	
119036	A*	Impounding of Livestock Act 1994	s 15	Duty to ascertain owner of livestock and serve a notice of seizure on the owner as soon as possible	LLCO, DRCS, LLO, MLL	
119037	A*	Impounding of Livestock Act 1994	s 16	Duty to release livestock	LLCO, DRCS, LLO, MLL	
119038	A*	Impounding of Livestock Act 1994	s 16A(3)	Power to approve form of notice to be served under s 16A(1)	LLCO, DRCS, MLL	
119039	A*	Impounding of Livestock Act 1994	s 16B(3)	Power to approve form of notice to be served under s 16B(1)	LLCO, DRCS, MLL	
119040	A*	Impounding of Livestock Act 1994	s 17	Duty to hold livestock for seven days, or 3 days after time within which measures must be taken under notice served , prior to disposal	LLCO, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119041	A*	Impounding of Livestock Act 1994	s 17A	Duty to hold livestock for 14 days prior to disposal in accordance with Part 2	LLCO, DRCS, LLO, MLL	Where authorised officer of Council has impounded livestock under section 5A of the Act
119042	A*	Impounding of Livestock Act 1994	s 18	Power to offer uncollected livestock for sale	LLCO, DRCS, LLO, MLL	
119043	A*	Impounding of Livestock Act 1994	s 19	Duty to give public notice of intention to sell livestock	LLCO, DRCS, LLO, MLL	
119044	A*	Impounding of Livestock Act 1994	s 20	Duty to apply the proceeds of the sale of livestock in the order set out in s 20(1)	LLCO, DRCS, LLO, MLL	
235055	A*	Impounding of Livestock Act 1994	s 21	Power to dispose of livestock including destroying or re-housing	LLCO, DRCS, LLO, MLL	
119046	A*	Impounding of Livestock Act 1994	s 22	Function of posting written notice of the impounding of livestock at the pound where they are held	LLCO, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119047	A*	Impounding of Livestock Act 1994	s 27	Function of receiving notice of proceedings	LLCO, DRCS, LLO, MLL	
119048	A*	Impounding of Livestock Act 1994	s 28(1)	Duty to not sell or dispose of impounded livestock until (a) the time limit in s 27(2) has expired or (b) the proceedings have been determined or withdrawn, where Council receives notification of proceeding under s 27(1)	LLCO, DRCS, LLO, MLL	
119049	A*	Impounding of Livestock Act 1994	s 28(3)	Power to release impounded livestock pending determination of proceedings	LLCO, DRCS, LLO, MLL	
119050	A*	Impounding of Livestock Act 1994	s 29(2)	Duty to release impounded livestock and convey it to the owner at Council's expense where Magistrates' Court determines impounding was in contravention of this Act	LLCO, DRCS, LLO, MLL	
119051	A*	Impounding of Livestock Act 1994	s 30	Power to recover outstanding amount as a debt	LLCO, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
592715	A*	Impounding of Livestock Act 1994	s 33A	Power to appoint an authorised officer for the specific purpose of filing charge-sheets in respect of an alleged offence committed in the municipal district	Not Delegated	
120019	A*	Independent Broad-Based Anti-Corruption Commission Act 2011	s 15(6)	Function of consulting with and receiving information from the Independent Broad-based Anti-Corruption Commission (IBAC)	DRCS, EMG	Subject to prior consultation with Council's Chief Executive Officer
120020	A*	Independent Broad-Based Anti-Corruption Commission Act 2011	s 35(2)	Power to enter into agreements or arrangements for use of services with the Independent Broad-based Anti-Corruption Commission (IBAC)	DRCS, EMG	Subject to prior consultation with Council's Chief Executive Officer
120021	A*	Independent Broad-Based Anti-Corruption Commission Act 2011	s 56	Function of providing information to the Independent Broad-based Anti-Corruption Commission (IBAC)	DRCS, EMG	Subject to prior consultation with Council's Chief Executive Officer

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
592716	A*	Infringements Act 2006	s 3	Power to appoint an issuing officer	Not Delegated	
119052	A*	Infringements Act 2006	s 6	Duty to provide Attorney-General with prescribed information	LLCO, MBH, DRCS, MLL	
119053	A*	Infringements Act 2006	s 9	Power to make and publish guidelines and policies in respect of the use of official warnings for infringement offences	LLCO, MBH, DRCS, MLL	
119054	A*	Infringements Act 2006	s 11	Duty to withdraw an official warning in certain circumstances	LLCO, MBH, DRCS, LLO, MLL	
119055	A*	Infringements Act 2006	s 15	Power to accept late payment of infringement penalty	LLCO, MBH, DRCS, LLO, MLL	
119056	A*	Infringements Act 2006	s 17(1)	Power to refer certain matters to the Court	LLCO, MBH, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119057	A*	Infringements Act 2006	s 17(3)	Power to withdraw infringement notice and file a charge and summons in the Children's Court in some circumstances	LLCO, MBH, DRCS, LLO, MLL	
119058	A*	Infringements Act 2006	s 18(1) & (2)	Power to withdraw an infringement notice in some circumstances	MBH, DRCS, MLL	
119059	A*	Infringements Act 2006	s 22	Function of receiving application for review of decision to serve infringement notice	LLCO, MBH, DRCS, MLL	Note: An internal review conducted under this Division must be conducted by a person employed by Council and who did not issue the infringement notice
119060	A*	Infringements Act 2006	s 23(1)	Power to request additional information required to conduct review	LLCO, MBH, DRCS, MLL, EHO	
119061	A*	Infringements Act 2006	s 23(2)	Duty to suspend review where request made under s 23(1)	LLCO, MBH, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119062	A*	Infringements Act 2006	s 23(4)	Power to refuse or grant request for extension of time made under s 23(3)(b)	LLCO, MBH, DRCS, MLL	
119063	A*	Infringements Act 2006	s 23(5)	Duty, if extension of time granted under s 23(4)(b), to inform applicant in writing of the period of the extension	LLCO, MBH, DRCS, MLL	
119064	A*	Infringements Act 2006	.23(6)(a)	Power, if applicant fails to provide information requested under s 23(1) within time under s 23(3) or, within the period of extension if an extension is granted under s 23(4)(b), to review the decision under s 24 without additional information	LLCO, MBH, DRCS, MLL	
119065	A*	Infringements Act 2006	s 23(6)(b)(i) & (ii)	Power, if applicant fails to provide information requested under s 23(1) within time under s 23(3) or, within the period of extension if an extension is granted under s 23(4)(b), to accept information provided by the applicant	LLCO, MBH, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				out of time and to review the decision under s 24 with that late information		
119066	A*	Infringements Act 2006	s.24(1)(a) & (b)	duty, if application for review under section 22(1)(a), (b) or (c) is received, to review decision to serve infringement notice and suspend procedures used for enforcement of infringement penalty until review complete and applicant is sent advice of outcome	LLCO, MBH, DRCS, MLL	
120219	A*	Infringements Act 2006	s 24(1A)	Duty to review whether person unlikely to have been aware of infringement notice, and suspend procedures until review complete and applicant is sent advice of outcome	LLCO, MBH, DRCS, MLL	
119067	A*	Infringements Act 2006	s 24(2)	Duty to ensure that a review is conducted by a person who was not involved in making the decision to serve the infringement notice	MBH, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119068	A*	Infringements Act 2006	s 24(3)(a)	Duty to review decision within prescribed time or, if additional information is requested under s 23, within prescribed period plus 35 days	LLCO, MBH, DRCS, MLL	
119069	A*	Infringements Act 2006	s 24(3)(b)	Duty to serve on the applicant written notice of outcome of review within 21 days of decision	LLCO, MBH, DRCS, MLL	
119070	A*	Infringements Act 2006	s 25(1)	<p>Power, after reviewing a decision, to take the following actions (or any combination of those actions):</p> <p>(a) confirm the decision to serve an infringement notice;</p> <p>(b) withdraw the infringement notice and serve an official warning;</p> <p>(c) withdraw the infringement notice;</p> <p>(d) withdraw the infringement notice and refer the matter to the Court in accordance with Part 2 or, where infringement notice served on a child,</p>	LLCO, MBH, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				<p>withdraw the infringement notice and file a charge and summons in the Children's Court;</p> <p>(e) in the case of an infringement offence involving additional steps, alter or vary those steps;</p> <p>(f) waive all or any penalty reminder notice fees; or</p> <p>(g) approve a payment plan.</p>		
119071	A*	Infringements Act 2006	s 25(2)	<p>Power, in the case of application made under s 22(1)(b), to:</p> <p>(a) confirm the decision;</p> <p>(b) withdraw the notice and serve an official warning; or</p> <p>(c) withdraw the notice.</p>	LLCO, DRCS, MLL	
120220	A*	Infringements Act 2006	s 25(2A)	Power made under s 22(1)(d), to grant or refuse application	LLCO, MBH, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
166933	A*	Infringements Act 2006	s 25(3)	Function of receiving application for payment plan for infringement notices confirmed under s 25(2)(a)	DRCS, MLL	
120222	A*	Infringements Act 2006	s 25(4)	Duty to serve application with written notice of decision made under s 25(2A)(a)	LLCO, MBH, DRCS, MLL	
120224	A*	Infringements Act 2006	s 25(6)	Duty to serve application with written notice of outcome of review under s 25(2A)(b), and advise that payment is required within 14 days	LLCO, MBH, DRCS, MLL	
119073	A*	Infringements Act 2006	s 29(1) & (2)	Power to serve a penalty reminder notice	LLCO, MBH, DRCS, MLL	
119075	A*	Infringements Act 2006	s 40(1)(a)	Duty to lodge prescribed information with the Court, if person elects an infringement offence matter to be heard by the Court or if matter referred to Court	LLCO, MBH, LLO, MLL, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119076	A*	Infringements Act 2006	s 40(1)(d)	Duty to serve details on person who was served with infringement notice, at least 14 days prior to hearing date	LLCO, MBH, DRCS, LLO, MLL	
119077	A*	Infringements Act 2006	s 46(1)	Function of receiving application for payment plan	LLCO, MBH, DRCS, LLO, MLL	
120227	A*	Infringements Act 2006	s 46(1A)	Function of receiving application for payment plan from body corporate	LLCO, MBH, DRCS, MLL	
119078	A*	Infringements Act 2006	s.46(3)	duty to offer payment plan in certain circumstances	LLCO, MBH, DRCS, LLO, MLL	
119079	A*	Infringements Act 2006	s 46(4)	Power to offer payment plan in certain circumstances	LLCO, MBH, DRCS, LLO, MLL	
119080	A*	Infringements Act 2006	s 46(5)(a)	Power to offer a payment plan by arrangement and management of a	LLCO, MBH, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				payment plan for the person to whom it applies by that agency		
119081	A*	Infringements Act 2006	s 46(5)(b)	Power to offer a payment plan by referring the infringement penalty and penalty reminder notice fee to the Secretary for management by payment arrangement under the Fines Reform Act 2014	DRCS, MLL	
120228	A*	Infringements Act 2006	s 46(6)	Duty if Council determines not to offer payment plan to a person who has applied, to serve written notice on person with relevant details	LLCO, MBH, DRCS, LLO, MLL	
120229	A*	Infringements Act 2006	s 46(7)	Duty to cease action taken to collect infringement penalty upon receipt of application under s 46(1) or (1A)	LLCO, MBH, DRCS, LLO, MLL	
119082	A*	Infringements Act 2006	s 47(1)	Power to arrange a payment plan	LLCO, MBH, DRCS, LLO, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119083	A*	Infringements Act 2006	s 49(3)	Duty, if infringement notice withdrawn, withdraw infringement penalty and penalty reminder notice fee from payment plan	DRCS, MLL	
120230	A*	Infringements Act 2006	s 49A(2)	Power to vary terms of a payment arrangement	LLCO, MBH, DRCS, LLO, MLL	
120231	A*	Infringements Act 2006	s 49A(4)	Duty to give written notification to applicant of decision regarding payment plan variation	LLCO, MBH, DRCS, LLO, MLL	
119084	A*	Infringements Act 2006	s 50(1)	Duty to allocate money received under payment plan in order of priority	DRCS, MLL	
119085	A*	Infringements Act 2006	s 50(3)	Duty to advise person to whom payment plan applies of overpayment	LLCO, DRCS, MLL	
119086	A*	Infringements Act 2006	s 50(3)(a)	Power to offer to apply amount of overpayment to outstanding infringement penalties, prescribed	LLCO, MBH, DRCS, MLL	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				costs or enforcement orders, if person consents and directs Council to do so		
119087	A*	Infringements Act 2006	s 50(3)(b)	Power to refund amount of overpayment by appropriating Consolidated Fund or refunding from another fund or account	LLCO, MBH, DRCS, MLL	
119092	A*	Infringements Act 2006	s.52(2)	duty to send written notice advising of default on payment plan	LLCO, MBH, DRCS, MLL	
120232	A*	Infringements Act 2006	s 53A(2)	Function of consulting with Secretary	DRCS, MLL	
120233	A*	Infringements Act 2006	s. 53B(2)	duty to comply with request by Secretary under s 53B(1)	DRCS, MLL	
120234	A*	Infringements Act 2006	s 53C(2)	Duty to respond give report to Secretary in response to any recommendations made under s 53C(1)	DRCS, MLL	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119105	A*	Land Act 1958	s 22D(1)	Duty to execute an instrument of transfer and surrender	DRCS	Where the Attorney-General has authorised Council to surrender land
119107	A*	Land Act 1958	s 134A(2)(a)	Power to be consulted before Minister grants lease for stratum of Crown land	DRI, DRCS	
119108	A*	Land Act 1958	s 138A(3)(a)	Power to be consulted before person grants licence for strata of Crown land	DRCS	
119109	A*	Land Act 1958	s 140A(3)(c)	Duty to provide report to Minister for grant of licences for jetty landing stages on Crown land	DRCS	
119110	A*	Land Act 1958	s 172(1)	Power to approve excise of land from certain streets by Governor in Council	DRCS	
119111	A*	Land Act 1958	s 183A(1)	Power to raise funds by allowing use of common for the purposes of agriculture	DRI, DRCS	Consent of Minister required

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119112	A*	Land Act 1958	s 190	Power to authorise persons to enter onto Crown land and remove materials for the purposes of forming/maintaining public road	DRI, DRCS	Consent of Minister required
119113	A*	Land Act 1958	s 349	Power to agree to closure of road on land vested in the Crown	DRI, DRCS	
119114	A*	Land Act 1958	s 400	Power to give notice to Secretary that road is an unused road	DRI, DRCS	Land Regulations 2016, r 10 For the purposes of s 400(2) of the Act, the prescribed form and particulars for a notice that a road or part of a road that a municipal Council considers is not required for public traffic is an unused road is the form and particulars in sch 4.
119115	A*	Land Act 1958	s 407(1)	Power to inform Minister it is desirable to re-open licensed closed road or water frontage	DRI, DRCS	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119116	A*	Land Act 1958	s 407(3)(b)	Power to cause any building / hedge/ ditch etc to be taken down / filled up / removed etc	DRI, DRCS	Where a licence under Division 8 of Part I has been cancelled under s 407(1)
119117	A*	Land Act 1958	s 411	Function of receiving particulars of licence from the land manager	DRCS	Where the licence is granted in relation to an unused road or water frontage in Council's municipal district
120101	A*	Land Acquisition and Compensation Act 1986			DRCS	Certain provisions in this Act apply only to councils in their capacity as acquiring authorities or to councils in their capacity as responsible authority
119118	A*	Land Acquisition and Compensation Act 1986	s 6	Duty of the authority to serve notice of intention to acquire on persons with an interest in the land	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120184	A*	Land Acquisition and Compensation Act 1986	s 7(1)(b)	Power to serve statement on person interested in the land in accordance with s 7(1)(b)	DRCS	
119119	A*	Land Acquisition and Compensation Act 1986	s 9(1)	Duty of the authority to serve copy of notice on certain responsible authorities	DRCS	
119120	A*	Land Acquisition and Compensation Act 1986	s 9(2)	Duty of the responsible authority to provide information in writing when required to do so by an authority	DRCS	Prescribed information listed under rr 11 and 12 of the Land, Acquisition and Compensation Regulations 2021
119121	A*	Land Acquisition and Compensation Act 1986	s 9(3)	Duty of the responsible authority to forward a copy of application for planning permit/building approval to an authority	DRCS	
119122	A*	Land Acquisition and Compensation Act 1986	s 10(1)	Duty of the authority to lodge notice and prescribed fee with the Registrar of Titles or Registrar-General	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119123	A*	Land Acquisition and Compensation Act 1986	s 10(4)	Duty of the authority to give notice of cancellation/lapse in writing	DRCS	
119124	A*	Land Acquisition and Compensation Act 1986	s 10(7)	Duty of the authority to pay fees where an owner applies for a new s 32(2) certificate	DRCS	
119125	A*	Land Acquisition and Compensation Act 1986	s 14(1)	Power of an authority to amend notice upon agreement with persons on whom it was served	DRCS	
119126	A*	Land Acquisition and Compensation Act 1986	s 15(1)	Power of an authority not to proceed with the acquisition	DRCS	
119127	A*	Land Acquisition and Compensation Act 1986	s 15(2)	Duty of the authority to serve a statement cancelling the notice of intention to acquire	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119128	A*	Land Acquisition and Compensation Act 1986	s 17	Power of the authority to agree with owner to extend operation of notice	DRCS	
119129	A*	Land Acquisition and Compensation Act 1986	s 18(1)	Power of the authority to acquire interest in land by agreement	DRCS	
119130	A*	Land Acquisition and Compensation Act 1986	s 19	Function of the authority publishing a notice declaring the interest to be acquired	DRCS	
119131	A*	Land Acquisition and Compensation Act 1986	s 22	Duty of the authority to serve copy notice of acquisition and a statement to persons interested in that land	DRCS	
119132	A*	Land Acquisition and Compensation Act 1986	s 23	Duty of the authority to publish copy notice of acquisition in local newspaper	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119133	A*	Land Acquisition and Compensation Act 1986	s 26(1)	Duty of the authority to endeavour to obtain agreement with the owner / occupier	DRCS	
119134	A*	Land Acquisition and Compensation Act 1986	s 26(5)	Power of the authority to enter into possession of the land	DRCS	
119135	A*	Land Acquisition and Compensation Act 1986	s 26(11)	Duty of the authority to serve copy certificate under s 26(4)(a) on occupier	DRCS	
119136	A*	Land Acquisition and Compensation Act 1986	s 27	Power of the authority to recover any rent due	DRCS	
119137	A*	Land Acquisition and Compensation Act 1986	s 28(1)	Power of the authority to issue a warrant where refusal to give up possession	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119138	A*	Land Acquisition and Compensation Act 1986	s 31(1) and supporting provisions	Power of the authority to make an offer, including the Power to determine amount of the offer.	DRCS	
119139	A*	Land Acquisition and Compensation Act 1986	s 31(5)	Duty of the authority to have regard to a valuation of the land in making an offer under s 31	DRCS	
119140	A*	Land Acquisition and Compensation Act 1986	s 31(7)	Power of the authority to reduce the offer by an amount equal to outstanding interest, rates, taxes, etc.	DRCS	
119141	A*	Land Acquisition and Compensation Act 1986	s 32(1)	Duty of the authority to set out total amount of compensation where Minister directs information required to be set out by s 31 is inappropriate	DRCS	
119142	A*	Land Acquisition and Compensation Act 1986	s 32(2)	Duty of the authority to pay the total amount of compensation offered in court	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119143	A*	Land Acquisition and Compensation Act 1986	s 32(4)	Duty of the authority to apply to the court or the Tribunal for determination of the amount payable	DRCS	
119144	A*	Land Acquisition and Compensation Act 1986	s 33(1)	Function of the authority of receiving notice of acceptance or notice of claim	DRCS	
119145	A*	Land Acquisition and Compensation Act 1986	s 36(1)	Duty of the authority to serve a reply to the notice of claim	DRCS	
119146	A*	Land Acquisition and Compensation Act 1986	s 36(2)	Power of the authority to admit/vary/reject the claim under s 36	DRCS	
119147	A*	Land Acquisition and Compensation Act 1986	s 36(3)	Duty of the authority to provide claimant with method and basis of its valuation	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119148	A*	Land Acquisition and Compensation Act 1986	s 37(4)	Duty of the authority to serve reply to notice of claim on claimant, where no offer was made	DRCS	
119149	A*	Land Acquisition and Compensation Act 1986	s 43(2)	Power of the authority to give notice of intention	DRCS	
119150	A*	Land Acquisition and Compensation Act 1986	s 43(3)	Duty of the authority to do action specified in notice under s 43(2)	DRCS	
119151	A*	Land Acquisition and Compensation Act 1986	s 45(1)	Power of the authority to grant a loan to claimant	DRCS	
119152	A*	Land Acquisition and Compensation Act 1986	s 48(2)	Duty of the authority to serve reply to notice of claim within 3 months on claimant	DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119153	A*	Land Acquisition and Compensation Act 1986	s 51(8)	Power of the authority to advance compensation to assist a person purchasing another interest in land	DRCS	
119154	A*	Land Acquisition and Compensation Act 1986	s 63(1)	Duty of the authority to prepare all instruments of conveyance	DRCS	
119155	A*	Land Acquisition and Compensation Act 1986	s 65(a)	Function of the authority to receive interest in land despite any restrictions under other laws	DRCS	
119156	A*	Land Acquisition and Compensation Act 1986	s 65(b)	Function of the authority to recover compensation where authority acquires an interest under s 65(a)	DRCS	
119157	A*	Land Acquisition and Compensation Act 1986	s 67(1)	Function of the authority to negotiate with agents	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119158	A*	Land Acquisition and Compensation Act 1986	s 68(1)	Power of the authority to purchase or redeem interest in mortgage	DRCS	
119159	A*	Land Acquisition and Compensation Act 1986	s 68(4)	Power of the authority to direct where to convey release of mortgagee's interest upon payment under s 68(3)	DRCS	
119160	A*	Land Acquisition and Compensation Act 1986	s 68(5)	Power of the authority to give notice to the mortgagee that it will pay principal and interest upon 6 months of the notice	DRCS	
119161	A*	Land Acquisition and Compensation Act 1986	s 68(6)	Power of the authority to direct where to convey release of mortgagee interest upon payment under s 68(5)	DRCS	
119162	A*	Land Acquisition and Compensation Act 1986	s 69(1)	Power of the authority to pay amounts required under s 69(1) (c)-(e) to the credit of the Trust Fund where mortgagee fails to release interest or adduce good title	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119163	A*	Land Acquisition and Compensation Act 1986	s 69(2)	Power of the authority to execute a deed poll	DRCS	
119164	A*	Land Acquisition and Compensation Act 1986	s 69(3)	Duty to register the deed poll in the office of the Registrar-General	DRCS	
119165	A*	Land Acquisition and Compensation Act 1986	s 70(1)	Function of the authority to negotiate with the mortgagee/person entitled to redemption of the value of interest and compensation where sum payable exceeds value of land	DRCS	
119166	A*	Land Acquisition and Compensation Act 1986	s 70(4)	Power of the authority to direct where to convey release of mortgagee interest upon payment under s 70(3)	DRCS	
119167	A*	Land Acquisition and Compensation Act 1986	s 71(1)	Power of the authority to pay amount required by s 70(3) to the credit of the Trust Fund where mortgagee fails to convey interest or adduce good title	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119168	A*	Land Acquisition and Compensation Act 1986	s 71(3)	Power of the authority to execute and register a deed poll	DRCS	
119169	A*	Land Acquisition and Compensation Act 1986	s 72(1)	Function of the authority to settle an agreement with mortgagee/person entitled to redemption of interest payable where part of the land is taken	DRCS	
119170	A*	Land Acquisition and Compensation Act 1986	s 72(4)	Power of the authority to direct where to convey release of mortgagee's interest	DRCS	
119171	A*	Land Acquisition and Compensation Act 1986	s 72(6)	Function of the authority to furnish copy memorandum under s 72(5)	DRCS	
119172	A*	Land Acquisition and Compensation Act 1986	s 73(1)	Power of the authority to pay compensation to the credit of the Trust Fund where mortgagee fails to release/adduce good title	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119173	A*	Land Acquisition and Compensation Act 1986	s 73(3)	Power of the authority to execute and register a deed poll	DRCS	
119174	A*	Land Acquisition and Compensation Act 1986	s 74(1)	Power of the authority to enter land	DRCS	
119175	A*	Land Acquisition and Compensation Act 1986	s 74(2)	Duty of the authority to serve notice of intention to enter and a statement on occupier and owner	DRCS	
119176	A*	Land Acquisition and Compensation Act 1986	s 75(1)	Power of the authority occupy land as long as is necessary for the purposes of the Local Government Act 1989	DRCS	
119177	A*	Land Acquisition and Compensation Act 1986	s 75(2)(a)	Power of the authority or authorised person to dig and take from land any clay, soil, etc.	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119178	A*	Land Acquisition and Compensation Act 1986	s 75(2)(b)	Power of the authority to deposit any material on land	DRCS	
119179	A*	Land Acquisition and Compensation Act 1986	s 75(2)(c)	Power of the authority to make cuttings or excavations on land	DRCS	
119180	A*	Land Acquisition and Compensation Act 1986	s 75(2)(d)	Power of the authority to take timber from the land	DRCS	
119181	A*	Land Acquisition and Compensation Act 1986	s 75(2)(e)	Power of the authority to make and use roads on land	DRCS	
119182	A*	Land Acquisition and Compensation Act 1986	s 75(2)(f)	Power of the authority to manufacture on the land any materials required	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119183	A*	Land Acquisition and Compensation Act 1986	s 75(2)(g)	Power of the authority to erect workshops, sheds, etc on land	DRCS	
119184	A*	Land Acquisition and Compensation Act 1986	s 75(3)	Duty of the authority to serve notice in writing on owner/occupier and Soil Conservation Authority if intends to enter land	DRCS	
119185	A*	Land Acquisition and Compensation Act 1986	s 75(5)	Duty of the authority to give notice in writing of nature and quantity of material taken	DRCS	
119186	A*	Land Acquisition and Compensation Act 1986	s 76	Duty of the authority to comply with obligations under s 76(a)-(e)	DRCS	
119187	A*	Land Acquisition and Compensation Act 1986	s 79(1)	Duty of the authority to fence land when so required by the owner	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119188	A*	Land Acquisition and Compensation Act 1986	s 80	Power of the authority to refer a claim to the Court/Tribunal for determination	DRCS	
119189	A*	Land Acquisition and Compensation Act 1986	s 83	Duty of the authority to serve a copy of the referral notice on other parties	DRCS	
119190	A*	Land Acquisition and Compensation Act 1986	s 87	Power of the authority in a compulsory conference to increase the amount of an offer	DRCS	
119191	A*	Land Acquisition and Compensation Act 1986	s 91(4)	Power of the authority to set-off costs of determinations against any compensation award/costs payable to claimant	DRCS	
119192	A*	Land Acquisition and Compensation Act 1986	s 96(1)	Function of the authority to make application to the court for a valuer	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119193	A*	Land Acquisition and Compensation Act 1986	s 103(1)	Power of the authority to inspect documents by notice in writing	DRCS	
119194	A*	Land Acquisition and Compensation Act 1986	s 104(3)	Power of the authority/authorise a person to accept service on its behalf	DRCS	
119195	A*	Land Acquisition and Compensation Act 1986	s 106(1)(c)	Power of the authority to extend/abridge time limits under the Act by agreement with concerned party	DRCS	
119196	A*	Land Acquisition and Compensation Act 1986	s 109(1)	Power of the authority to sell, lease or deal with an interest in land	DRI, DRCS	
119197	A*	Land Acquisition and Compensation Act 1986	s 109(2)	Duty of the authority to offer the land for sale to the former owner if within 18 months of acquisition under the Act	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
166053	A*	Livestock Disease Control Act 1994	s 107B(4)(a)	Function of receiving records maintained by the Secretary under ss 107B(1)(c), (d), (e) or (g)	DRI, DRCS, MEF, MLL	Only applies to a member of Council staff responsible for the conduct or facilitation of livestock sales at a saleyard operated or managed by the Council
755621	A*	Livestock Disease Control Act 1994	107E(1)	Function of receiving a written request for information from the Secretary	DRI, DRCS, MEF, MLL	
755622	A*	Livestock Disease Control Act 1994	107E(2)	Duty to make available information requested by the Secretary under 107E(1)	DRI, DRCS, MEF, MLL	
166054	A*	Livestock Disease Control Act 1994	s 121A	Function of receiving a request from the Secretary for information relating to land in the municipal district	DRCS, MLL	In connection with the administration of, or in carrying out of the Secretary's functions under, the Act or the regulations
119198	A*	Liquor Control Reform Act 1998	s 27(1)	Power to apply to the Commission for a licence or BYO permit	EDC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119199	A*	Liquor Control Reform Act 1998	s 33	Function of receiving copy of application	MPD, DRC, PlanAO, StP	
119200	A*	Liquor Control Reform Act 1998	s 40(1)	Power to object to grant, variation or relocation of a licence	MPD, DRC	
119201	A*	Liquor Control Reform Act 1998	s 40(1A)	Power to object to grant, variation or relocation of packaged liquor licence or late night (packaged liquor) licence	MPD, DRC	
119202	A*	Liquor Control Reform Act 1998	s 91	Power to request the Commission to conduct an inquiry into whether there are grounds to take disciplinary action	MPD, DRC	
119203	A*	Liquor Control Reform Act 1998	s 94	Power to request the Commission to conduct an inquiry into amenity or disuse	MPD, DRC	
376904	A*	Local Government Act 2020	s 11(8)	Duty to keep a public register of delegations under section 11 of this Act	DRCS, BSCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376905	A*	Local Government Act 2020	s 16(12)	Duty to pay an account received of the reasonable expenses incurred by a person engaged by the Minister to support a review by an electoral representative advisory panel	DRCS	
376906	A*	Local Government Act 2020	s 17(6)	Duty to pay an account received of the reasonable expenses incurred by the Victorian Electoral Commission as a consequence of conducting a ward boundary review	DRCS	
376907	A*	Local Government Act 2020	s 40(1)	Duty to reimburse a Councillor or a member of a delegated committee for out-of-pocket expenses in accordance with this section	DRCS	
376908	A*	Local Government Act 2020	s 40(2)	Duty to provide details of all reimbursements of out-of-pocket expenses of Councillors and members of a delegated committee to the Audit and Risk Committee	DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376909	A*	Local Government Act 2020	s 42	Duty to make available to the Mayor and the Councillors the resources and facilities reasonably necessary to enable them to effectively perform their role	BSCEO	
376910	A*	Local Government Act 2020	s 50	Duty to implement appropriate long service leave arrangements for members of Council staff in accordance with the regulations	EMPC	
376911	A*	Local Government Act 2020	s 73(4)	Duty to publish a notice regarding a proposed local law in accordance with subsection 73(3)(a) to (d)	LLCO, DRCS, MLL	
376912	A*	Local Government Act 2020	s 73(5)	Duty to ensure that a copy of the proposed local law is available for inspection	LLCO, DRCS, MLL	
376913	A*	Local Government Act 2020	s 74(1)	Duty to obtain a certificate from a qualified person	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376945	A*	Local Government Act 2020	s 74(5)	Duty to publish a notice after a local law is made in accordance with subsection 74(4)(a) to (d)	LLCO, DRCS, MLL	
376914	A*	Local Government Act 2020	s 75	Duty to ensure that a copy of a local law made under section 74 is available for inspection	LLCO, DRCS, MLL	
376915	A*	Local Government Act 2020	s 76(3)	Duty to publish a notice of an amendment to a document, code, standard, rule, specification or method which contains matter applied, adopted or incorporated by a local law	LLCO, DRCS, MLL	
376916	A*	Local Government Act 2020	s 76(4)	Duty to ensure that a copy of any document, code, standard, rule, specification or method which contains any matter incorporated in a local law is available for inspection	LLCO, DRCS, MLL	
376917	A*	Local Government Act 2020	s 82	Function of receiving any penalty recovered for an offence against a local law	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376918	A*	Local Government Act 2020	s 98	Duty to prepare an annual report in respect of each financial year	DRC, CPO, MCW	Subject to section 99
376919	A*	Local Government Act 2020	s 99(1)	Duty to prepare, as soon as practicable after the end of the financial year, the performance statement and financial statements of the Council for the financial year	CFO, DRC, DRCS	
376920	A*	Local Government Act 2020	s 103	Power to invest any money in accordance with subsections (a) to (f)	CFO, DRCS	
376921	A*	Local Government Act 2020	s 106	Duty to plan and deliver services to the municipal community in accordance with the service performance principles	DRI, DRC, DRCS, CIO	
376922	A*	Local Government Act 2020	s 109(1)	Duty to comply with Council's Procurement Policy before entering into a contract for the purchase of	DRI, DRC, DRCS, CIO, EMPC	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				goods or services or carrying out of works		
702624	N	Local Government Act 2020	s 112(1)	Power to purchase or compulsorily acquire any land which is or may be required by the Council for or in connection with, or as incidental to, the performance of its functions or the exercise of its powers.	DRCS	Must be undertaken in accordance with the Council's community engagement policy and any other relevant legislation.
376923	A*	Local Government Act 2020	s 114(2)(a)	Duty to give notice before selling or exchanging land	DRI, DRC, DRCS	
376924	A*	Local Government Act 2020	s 114(2)(b)	Duty to undertake a community engagement process in accordance with Council's Community Engagement Policy before selling or exchanging land	CPO, DRI, DRC, DRCS	
376925	A*	Local Government Act 2020	s 114(2)(c)	Duty to obtain valuation before selling or exchanging land not more than 6 months prior to the sale or exchange	CPC, EMG, DRCS, CPro	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376926	A*	Local Government Act 2020	s 115(1)	Power to lease land	DRI, DRC, DRCS	<p>In relation to leases and licences affecting land owned by or leased to Council the power to review or extend a lease, provided that:</p> <p>1. The previous lease or licence has been approved by Council; or</p> <p>2. The lease or licence income has been included in the fees and charges document approved by Council; or</p> <p>3. The lease or licence expenditure has been approved via the adopted or revised Council budget process.</p>

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						All new proposed leases and licences must be referred to Council. This section does not apply to leases or licences of crown land."
376927	A*	Local Government Act 2020	s 115(3)	Duty to include proposal to lease in the budget	DRCS	
376928	A*	Local Government Act 2020	s 115(4)	Duty to undertake a community engagement process in accordance with Council's Community Engagement Policy before leasing land	CPC, EMG, DRCS, COro	
376929	A*	Local Government Act 2020	s 116(1)	Power to transfer, exchange or lease land with or without consideration to an entity described in s 116(1)(a) to (e)	CPC,EMG, DRCS,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376930	A*	Local Government Act 2020	s 117(1)(a)	Power to approve another person to carry out the work required under s 117(1)	DRI, DRC, DRCS	Delegation extends only to area of functional responsibility of delegate
376931	A*	Local Government Act 2020	s 117(1)(b)	Power to carry out the work required under s 117(1)	DRI, DRC, DRCS	Delegation extends only to area of functional responsibility of delegate
376932	A*	Local Government Act 2020	s 117(3)	Power to recover costs of carrying out work	DRI, DRC, DRCS	Note: this provision commences on 1 July 2021
376933	A*	Local Government Act 2020	s 119	Power to require payment of all or part of money from present owner or occupier	RVC, DRCS	Subject to section 121
376934	A*	Local Government Act 2020	s 120(1)	Power to charge interest on unpaid money (other than rates and charges) in accordance with s 120	RVC, DRCS	Note: this provision commences on 1 July 2021
376935	A*	Local Government Act 2020	s 121	Function of receiving application for land information certificate	RVC, DRCS	See prescribed information under r 5 of the Local

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						Government (Land Information) Regulations 2021
376936	A*	Local Government Act 2020	s 121(4)	Power to provide a land information certificate, including the power to provide in a land information certificate any other information concerning the land as the delegate considers in their absolute discretion to be relevant	RVC, DRCS	
737227	A*	Local Government Act 2020	s 144B	Duty to reimburse the State for the remuneration costs associated with the appointment of an arbiter to hear an application made under s 143	CFO, DRCS	
737228	A*	Local Government Act 2020	s 145B	Duty to provide all reasonable assistance to an arbiter that is necessary to enable the arbiter to conduct an internal arbitration process	DRCS	
376937	A*	Local Government Act 2020	s 152	Duty to pay the fees for a Councillor Conduct Panel to the Principal Council Conduct Registrar	DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
737229	A*	Local Government Act 2020	s 159A	Duty to reimburse the State for the remuneration costs associated with the formation of a Council Conduct Panel to hear an application made under s 154	CFO, DRCS	
376938	A*	Local Government Act 2020	s 162	Duty to provide all reasonable assistance to the Councillor Conduct Panel which is necessary to enable the Councillor Conduct Panel to conduct the hearing and make a determination	DRCS	
376939	A*	Local Government Act 2020	s 167(8)	Duty to pay any necessary expenses incurred by Councillors in attending mediation, training or counselling directed by a Councillor Conduct Panel	DRCS	
376940	A*	Local Government Act 2020	s 177(1)	Power to apply to the Minister for a compliance exemption from a regulatory requirement under this Act	DRCS	Subject to subsection (2)

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				or the regulations specified in the application		
376941	A*	Local Government Act 2020	s 179(3)	Duty to pay a Municipal Monitor the amounts entitled to be paid and the terms of the appointment	DRCS	
376942	A*	Local Government Act 2020	s 268(2)	Duty to pay for reasonable expenses of the Victorian Electoral Commission as specified in an account sent to the Council under subsection (1)	CFO, DRCS	
376943	A*	Local Government Act 2020	s 313(1)	Power to institute proceedings in the corporate name of the Council	LLCO, MBH, DRI, DRC, DRCS, EMPC, IRO, RiskSM, CIO, MLL	Subject to subsection (a) – (d)
376944	A*	Local Government Act 2020	s 313(1)	Power to authorise a person to institute proceedings in the corporate name of the Council	LLCO, EMC, MBH, DRI, DRC, DRCS, EMPC, IRO, RiskSM, MLL	Subject to subsection (a) - (d)

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119272	A*	Local Government Act 1989	s 154	Power to determine that land is not rateable land in accordance with s 154	RVC, CFO, DRCS	
119273	A*	Local Government Act 1989	s 157(2)	Duty to publish notice of change in valuation system	DRCS	
119274	A*	Local Government Act 1989	s 158(3)	Power to levy rates by sending notice to person liable	RVC, DRCS, RUSO	Garbage charges, Strathdownie Drainage area, various street and drainage schemes
119275	A*	Local Government Act 1989	s 158(3A)	Power to send rate notice to a person specified upon request	RVC, DRCS, RUSO	
119276	A*	Local Government Act 1989	s 159(5)	Power to determine form & time period	RVC, CFO, DRCS	
119277	A*	Local Government Act 1989	s.159(6)	power to require applicant to give further particulars or verify particulars	RVC, CFO, DRCS, RUSO	
119278	A*	Local Government Act 1989	s 161(3)	Duty to make available for inspection certain information	RVC, CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119279	A*	Local Government Act 1989	s 163(1C)	Duty to send a copy of the public notice to each person who will be liable to pay the special rate or special charge	CFO, DRCS	
119280	A*	Local Government Act 1989	s 163(4)	Power to levy special rate/charge by sending notice to person liable	CFO, DRI, DRCS	
119281	A*	Local Government Act 1989	s 164(2)	Duty to notify of decision under s 164(1) to persons liable to pay special rate/charge	CFO, DRI, DRCS	Limited to Director or Executive Manager responsible for works or project.
119282	A*	Local Government Act 1989	s 165	Duty to refund excess money	CFO, DRI, DRCS	
119283	A*	Local Government Act 1989	s 166(2)	Duty to notify persons liable that special rate/charge varied	CFO, DRI, DRCS	
119284	A*	Local Government Act 1989	s 169(2)	Duty to send notice to person who was granted a rebate or concession and not complied with terms	RVC, CFO, DRCS, RUSO	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119285	A*	Local Government Act 1989	s 170(1)	Power to defer payment where applicant shows hardship	RVC, CFO, DRCS	
119286	A*	Local Government Act 1989	s 170(3)(a)	Power to require payment where no longer hardship/in occupation	RVC, CFO, DRCS	
119287	A*	Local Government Act 1989	s 171(1)	Power to waive rate/charge to eligible recipient or in accordance with Council determination	RVC, CFO, DRCS	
119288	A*	Local Government Act 1989	s 171(4)(e)	Duty to waive amount which is in accordance with concession order upon receipt of application	RVC, CFO, DRCS	
119289	A*	Local Government Act 1989	s171(4)(f)	Power to decide to treat person to whom waiver granted as having made continuing application or waiver	RVC, CFO, DRCS	Requires the approval of the Minister administering the State Concessions Act 2004
119290	A*	Local Government Act 1989	s 171(5A)	Power to waive rate/charge where person has right to recover it from another (upon application of the eligible recipient)	RVC, CFO, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119291	A*	Local Government Act 1989	s 171A(1)	Function of receiving application for waiver	RVC, CFO, RUSO	
119292	A*	Local Government Act 1989	s 171A(2)	Power to require information or verification	RVC, CFO, DRCS	
119293	A*	Local Government Act 1989	s 171A(3)	Power to waive rate/charge/interest	RVC, CFO, DRCS	
678898	A*	Local Government Act 1989	s 171B(1)	Power to enter into a payment plan with a person for the payment of a rate or charge (including interest charged under s 172)	RVC, CFO, DRCS	
678899	A*	Local Government Act 1989	s 171B(3)	Power to determine terms of the payment plan under subsections (a) to (d)	RVC, CFO, DRCS	
678900	A*	Local Government Act 1989	s 171B(7)	Power to cancel a payment plan	RVC, CFO, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119294	A*	Local Government Act 1989	s 172(1)	Power to raise interest and require payment from person liable	RVC, CFO, DRCS, RUSO	
119295	A*	Local Government Act 1989	s 172(3)	Power to exempt a person from paying interest	RVC, CFO, DRCS	
119296	A*	Local Government Act 1989	s 172(4)	Power to recover interest due	RVC, CFO, DRCS, RUSO	
119297	A*	Local Government Act 1989	s 173(2)(a)	Duty to refund rates/charges where land ceases to be rateable and payment was made	RVC, CFO, DRCS, RUSO	
119298	A*	Local Government Act 1989	s 173(2)(b)	Duty to require pro rata payment where land ceases to be rateable	RVC, CFO, DRCS, RUSO	
119299	A*	Local Government Act 1989	s 175(2)	Power to require current rates, arrears from person acquiring land	RVC, CFO, DRCS	
119300	A*	Local Government Act 1989	s 177(1)	Power to require occupier to pay rent upon notice	RVC, CFO, DRCS, RUSO	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119301	A*	Local Government Act 1989	s 177(4)	Power to recover unpaid rent as a debt due	RVC, CFO, DRCS, RUSO	
119302	A*	Local Government Act 1989	s 180(1)	Power to recover unpaid rate/charge as a debt due	RVC, CFO, DRCS, RUSO	
678901	A*	Local Government Act 1989	s 180A	Duty to provide notification prior to commencing proceedings for recovery of unpaid debt in certain circumstances	RVC, CFO, DRCS	
119303	A*	Local Government Act 1989	s 181(2)	Power to dispose of land where rate/charge unpaid	Not Delegated	
119304	A*	Local Government Act 1989	s 181(5)	Power to serve and to give notices before Council sells the land.	DRCS	
119305	A*	Local Government Act 1989	s 181(7)	Power to deduct expenses incurred in connection with sale	DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
678902	A*	Local Government Act 1989	s 181AA	Duty to comply with Ministerial Guidelines	RVC, CFO, DRCS	
120235	A*	Local Government Act 1989	s 181C(2)	Power to send notice to person liable to pay environmental upgrade charge	RVC, DRCS	
120190	A*	Local Government Act 1989	s 181E(1)	Duty to use best endeavours to recover environmental upgrade charge	RVC, DRCS	
120236	A*	Local Government Act 1989	s 181F	Duty to adjust environmental upgrade charge to reflect lower amount advanced to owner and advise any person liable to pay charge in writing of the adjustment	RVC, DRCS	Council must refund any excess amounts paid to owner or occupier as a result of an adjustment being made to an upgrade charge under 181F(1)
119306	A*	Local Government Act 1989	s 185F(1)	Duty to comply with any direction of the Minister under s 185D	Not Delegated	Council decision
543343	A*	Local Government Act 1989	s 181H	Power to enter into an environmental upgrade agreement on behalf of Council and declare and levy an environmental upgrade charge	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235056	A*	Local Government Act 1989	s 185I	Power to enter into a cladding rectification agreement in respect of rateable land with an existing building on it	Not Delegated	Subject to ss 185I(4), 185J(4) and 185J(5)
235057	A*	Local Government Act 1989	s 185J(1)	Function of receiving details in writing of the information set out in s 185J(1)(a)	DRCS	
235058	A*	Local Government Act 1989	s 185J(2)	Duty to give written notice to each owner or, in the case of rateable land managed by an owners corporation, each owner of a lot on the rateable land	DRCS	
235059	A*	Local Government Act 1989	s 185J(8)	Power to enter into a cladding rectification agreement if all the existing mortgagees of the rateable land agree in writing to the proposed cladding rectification charged	DRCS	If Council is not satisfied of the matters set out in s 185J(4)
235060	A*	Local Government Act 1989	s 185J(9)	Power to enter into a cladding rectification agreement if all the	DRCS	If Council is not satisfied of the matters set out in s 185J(5)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				existing mortgagees of those lots agree in writing to the cladding rectification charge		
235061	A*	Local Government Act 1989	s 185K(1)(b)	Function of receiving information from the owners corporation	DRCS	
235062	A*	Local Government Act 1989	s 185N(1)	Duty to use Council's best endeavours to recover a cladding rectification charge in accordance with any requirements imposed on it by the Building Act 1993 and the cladding rectification agreement	Not Delegated	Subject to s 185N(2) and (3)
119317	A*	Local Government Act 1989	s 199	Duty to give notice of proposed drainage works to persons affected	DRI, MRIM, MPE	
119318	A*	Local Government Act 1989	s 200(1)	Power to give persons notice that must carry out drainage works	DRI, MRIM, MPE	
119319	A*	Local Government Act 1989	s 200(2)	Power to carry out works itself where non-compliance with notice	DRI, MRIM, MPE	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119320	A*	Local Government Act 1989	s 201(1)	Duty to construct, manage, etc works under schemes approved under Water Act 1989	DRI, MRIM, MPE	
119321	A*	Local Government Act 1989	s 201(2)	Power to carry out any power under the Act for purpose of 201(1)	DRI	
119322	A*	Local Government Act 1989	s 203(1)	Power to develop and implement a transport plan	DRI	
119323	A*	Local Government Act 1989	s 203(2)	Power to prepare a transport plan jointly with one or more other councils	DRI	
119324	A*	Local Government Act 1989	s 203A	Power to procure, provide or enable transport services within the municipal district	DRI	
119325	A*	Local Government Act 1989	s 204(1)	Power to publish notice in Government Gazette of road to be declared a public highway	DRI, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119326	A*	Local Government Act 1989	s 207D(2)	Duty to notify Registrar of Titles of an action under s 207D(1)(b) or a transfer of land in the form described in (a) - (c)	DRI	Delegation only extends to matters within the functional responsibility of delegate.
119341	A*	Local Government Act 1989	s 223(1)(a)	Duty to publish a public notice	DRI, DRC, DRCS, CIO	Delegation only extends to matters within the functional responsibility of delegate
119342	A*	Local Government Act 1989	s 223(1)(b)(iii)	Administrative duty to give reasonable notice of day, time and place of the meeting to each person who made a request to appear in person, or be represented in the submission	DRI, DRC, DRCS, CIO	
119343	A*	Local Government Act 1989	s 223(1)(d)(ii)	Duty to notify submitters after made decision	DRI, DRC, DRCS	
119344	A*	Local Government Act 1989	s 223(3)	Power to authorise members of Council staff to carry out administrative procedures	DRI, DRC, DRCS, CIO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119345	A*	Local Government Act 1989	s 224(1)	Power to appoint authorised officer	Not Delegated	
119346	A*	Local Government Act 1989	s 224(1A)	Duty to maintain register of authorised officers	DRCS, BSCS	
119347	A*	Local Government Act 1989	s 224(2)	Duty to supply authorised officers with identity cards	DRI, DRC, DRCS, EMPC, CIO	Authorisation only to be made in respect of areas of responsibility of delegate.
120116	A*	Local Government Act 1989	s 224(3)	Power to authorise a person to sign identity cards of authorised officers	DRI, DRC, DRCS, EMPC, CIO	
120185	A*	Local Government Act 1989	s 224A(2)	Power to publish a notice in the Government Gazette which authorises police officers to enforce provisions of local law	DRCS	
120030	A*	Local Government Act 1989	s 237A	Duty to make available to the Secretary to the Department any information requested in accordance	DRI, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				with s.121A of the Livestock Disease Control Act 1994		
119360	A*	Local Government Act 1989	sch 10 cl 1(a)	Power to make, maintain and repair roads	DRI, MRIM, MPE	
119361	A*	Local Government Act 1989	sch 10 cl 2	Administrative functions necessary to give effect to power to deviate roads	DRI, MRIM, MPE	
119362	A*	Local Government Act 1989	sch 10 cl 3	Administrative functions necessary to give effect to power to discontinue roads	DRI, DRCS	Subject to Council approval
119363	A*	Local Government Act 1989	sch 10 cl 4	Power to enter and take any materials necessary from certain land	DRI, MRIM	
120031	A*	Local Government Act 1989	sch 10 cl 5(1)(a)	Power to approve, assign or change the name of a road	RVC, CFO, DRCS	Power in cl 5(1) must be exercised in accordance with the Geographic Place Names Act 1998

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120032	A*	Local Government Act 1989	sch 10 cl 5(1)(b)	Power to erect signs on a road	DRI, MRIM, MPE, MLL	
120033	A*	Local Government Act 1989	sch 10 cl 5(1)(c)	Power to approve, assign and change the number of a road and any premises next to a road	RVC, CFO, DRCS	
120034	A*	Local Government Act 1989	sch 10 cl 5(1)(d)	Power to require people to number their premises and to renew those numbers	RVC, CFO, DRI, DRCS, RUSO	
119365	A*	Local Government Act 1989	sch 10 cl 6	Power to cause standard survey marks to be established in roads	DRI, MRIM, MPE	
119366	A*	Local Government Act 1989	sch 10 cl 8(1)(b)	Power to allow persons to make minor repairs, alterations, etc between the old alignment and the new alignment of a road	DRI, MRIM, MPE	
119367	A*	Local Government Act 1989	sch 10 cl 8(3)	Duty to publish notice in Government Gazette before starting work	DRI, MRIM, MPE	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119368	A*	Local Government Act 1989	sch 10 cl 9	Power to provide for temporary roads	DRI, MRIM, MPE	
119369	A*	Local Government Act 1989	sch 10 cl 10	Power to permit the erection and maintenance of gate and fences and to revoke the permission and to permit the construction of by-passes for unfenced roads and to revoke the permission and require the removal of the by-pass	DRI, MRIM, MPE	Subject to Notification to Councillors
119370	A*	Local Government Act 1989	sch 10 cl 11(a)	Power to require/cause the filling up of holes or excavations	DRI, MRIM, MPE	
119371	A*	Local Government Act 1989	sch 10 cl 11(b)	Power to require/cause the removal of a cause of danger/damage	DRI, MRIM, MPE	
119372	A*	Local Government Act 1989	sch 10 cl 11(c)	Power to require/cause the erection or restoration of a fence between the holes or excavations and any adjacent land or road	DRI, MRIM, MPE	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119373	A*	Local Government Act 1989	sch 10 cl 12	Power to make, maintain, repair or reconstruct a bridge or crossing	DRI, MRIM, MPE	
119374	A*	Local Government Act 1989	sch 11 cl 1	Power to fix times when vehicles may stand in parking areas and the fees for and manner of standing in parking areas	DRCS, MLL	
119375	A*	Local Government Act 1989	sch 11 cl 2	Power to issue special parking permits to disabled persons	SCSO, CSO, DRCS, MLL	
119376	A*	Local Government Act 1989	sch 11 cl 3	Power to remove abandoned/unregistered vehicles	LLCO, DRI, DRCS, LLO, MRIM, MLL	
119377	A*	Local Government Act 1989	sch 11 cl 4	Power to tow away and impound vehicles which are causing an unlawful obstruction etc and to charge a fee	LLCO, DRI, DRCS, LLO, MRIM, MLL	
119378	A*	Local Government Act 1989	sch 11 cl 5	Power to require or cause the removal of any encroachment or obstruction	LLCO, DRI, DRCS, LLO, MRIM, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119379	A*	Local Government Act 1989	sch 11 cl 6	Power to control traffic to enable works to be carried out on, over, or on land next to a road	LLCO, DRI, DRCS, LLO, MRIM, MPE, MLL	
119380	A*	Local Government Act 1989	sch 11 cl 7	Power to close a road, or part of a road for a particular period	LLCO, DRI, DRCS, LLO, MRIM, MPE, MLL	
119381	A*	Local Government Act 1989	sch 11 cl 8	Power to erect and remove any works or structures to protect passengers, pedestrians and drivers or to regulate traffic on a road	LLCO, DRI, DRCS, LLO, MRIM, MPE, MLL	
119382	A*	Local Government Act 1989	sch 11 cl 9	Administrative functions necessary to give effect to power to block or restrict the passage or access of vehicles on a road by placing a permanent barrier or obstruction on a road	DRI, MRIM, MPE, MLL	Only to be exercised where report from Head, Transport for Victoria has been considered; and if the road is a freeway or arterial road, consent of Head, Transport for Victoria is required

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119383	A*	Local Government Act 1989	sch 11 cl 10(1)(a) & cl 10(1)(b)	Power to block or restrict the passage or access of vehicles on a road by placing a temporary barrier or obstruction on a road	LLCO, DRI, DRCS, LLO, MRIM, MPE, MLL	If the road is a freeway or arterial road, consent of Head, Transport for Victoria is required
119384	A*	Local Government Act 1989	sch 11 cl 11	Administrative functions necessary to give effect to power to declare a road or part of a road a shopping mall and prohibit or restrict the entry of vehicles	Not Delegated	
119385	A*	Local Government Act 1989	sch 11 cl 12(1)	Administrative functions necessary to give effect to power to prohibit the use of a road by a vehicle over a certain size or weight	DRI, MRIM, MPE, MLL	
120035	A*	Local Government Act 1989	sch 11 cl 12(2)	Power to make decision to prohibit the use of a road by a vehicle over a certain size or weight	DRI, MRIM, MPE, MLL	Only to be exercised where immediate risk of danger to people or damage to property exists and action is immediately reported to Council

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119386	A*	Local Government Act 1989	sch 11 cl 13	Power to determine speed limits	DRI	
119387	A*	Local Government Act 1989	sch 11 cl 14	Power to prohibit or restrict traffic on a road if unsafe	DRI	
119388	A*	Magistrates' Court Act 1989	s 99A(4)	Power to give persons or bodies making a written request under s 99A(3) access to any information that may be of use in the enforcement of court orders and fines	DRI, DRC, DRCS, EMPC, CIO	
592717	A*	Major Transport Projects Facilitation Act 2009	s 111C(1)(a)	Power to enter into an agreement with project authority	Not Delegated	Council as specified entity Provision inserted under Suburban Rail Loop Act 2021
119389	A*	Major Transport Projects Facilitation Act 2009	s 134(4)	Duty to comply with requirement to surrender public land under subs(1)(a)	DRI, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119390	A*	Major Transport Projects Facilitation Act 2009	s 134(5)	Duty to give written notice to the Project Minister and project authority of any lease, licence or other of interest in land	DRI, DRCS	
592718	A*	Major Transport Projects Facilitation Act 2009	s 134(6)	Function of receiving written notice from the Project Minister	Not Delegated	
119391	A*	Major Transport Projects Facilitation Act 2009	s 146(2)	Power to claim compensation for pecuniary loss or expense incurred	DRI, DRCS	
119392	A*	Major Transport Projects Facilitation Act 2009	s 147	Function of agreeing to transfer of building or structure	DRI, DRCS	
592719	A*	Major Transport Projects Facilitation Act 2009	s 167	Function of receiving written notice from the project authority	Not Delegated	For land owned or vested in Council Provision inserted under Suburban Rail Loop Act 2021

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
592720	A*	Major Transport Projects Facilitation Act 2009	s 189(2)	Duty to obtain consent of project authority for the purposes of carrying out works or discontinue a road within a project area	Not Delegated	Provision inserted under Suburban Rail Loop Act 2021
592721	A*	Major Transport Projects Facilitation Act 2009	s 189(5)	Function of receiving written consent	Not Delegated	
755623	A*	Major Transport Projects Facilitation Act 2009	s 195(1)(b)	Duty not to declare a road under section 204 of the Local Government Act 1989 if Council is not the project authority	Not Delegated	
755624	A*	Major Transport Projects Facilitation Act 2009	s 195(2)	Power to apply to the relevant project authority for the purpose of 195(1)	Not Delegated	
755625	A*	Major Transport Projects Facilitation Act 2009	s 195(4)	Function of receiving written notice of the decision from the relevant project authority	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235063	A*	Marine and Coastal Act 2018	s 25(3)	Function of being consulted by the Minister when preparing a Marine and Coastal Policy if Council's interests may be affected by the policy	IDE, DRI, LPOM	
235064	A*	Marine and Coastal Act 2018	s 32(3)	Function of being consulted by the Minister when preparing a Marine and Coastal Strategy if Council's interests may be affected by the strategy	IDE, DRI, LPOM	
235065	A*	Marine and Coastal Act 2018	s 46(3)	Function of being consulted by the parties of a regional and strategic partnership when preparing a product if Council's interests may be affected by the product	IDE, DRI, LPOM	
235066	A*	Marine and Coastal Act 2018	s 51(3)	Function of being consulted by the Minister when preparing an environmental management plan if Council's interests may be affected by the plan	IDE, DRI, LPOM	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235067	A*	Marine and Coastal Act 2018	s 59(3)	Function of being consulted by the Crown land manager when preparing a coastal and marine management plan where Council's interests may be affected by the plan	IDE, DRI, LPOM	
119393	A*	Mineral Resources and Extraction Act 1990	s 46(1)	Function of consulting with Minister	DRI, MRIM, TLDA	
120036	A*	Mineral Resources and Extraction Act 1990	s 77HB(2)	Function of consulting with Department Head before Department Head approves variation of work plan	DRI, MRIM, TLDA	
119394	A*	Mineral Resources and Extraction Act 1990	s 77M(3)	Power to consult with Minister regarding variation, suspension or revocation	DRI, MRIM, TLDA	
119395	A*	Mineral Resources and Extraction Act 1990	s 77R(1)(c)	Power to act, if specified by the Minister, as a referral authority	DRI, MRIM, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119396	A*	Mineral Resources and Extraction Act 1990	s 80(2)(a)	Power to consult with Minister regarding amount of rehabilitation bond or further rehabilitation bond if the land is private land	DRI, MRIM, TLDA	
119397	A*	Mineral Resources and Extraction Act 1990	s 80(2A)	Power to consult with Minister regarding amount of rehabilitation bond in respect to an extractive industry work authority if the land is private land	DRI, MRIM, TLDA	
119398	A*	Mineral Resources and Extraction Act 1990	s 82(2)	Power to consult with Minister before Minister returns bond if rehabilitation is satisfactory and if the land is private land	DRI, MRIM, TLDA	
119399	A*	National Parks Act 1975	s 19C(1)	Power to enter into agreement with Minister for management of land vested in or controlled or managed by Council	Not Delegated	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119400	A*	National Parks Act 1975	s 27(1)	Power to exercise powers in relation to a park with Parks Victoria's consent subject to any conditions it directs	Not Delegated	
120037	A*	Pipelines Act 2005	s 21(1)	Power to consent to entry onto Crown Land for purpose of conducting survey	DRI	Where Crown Land is vested in Council
119401	A*	Pipelines Act 2005	s 102	Power to decide construction of the pipeline in relation to roads, bridges and tramways is satisfactory	DRI	Where Council is the 'relevant authority'
119402	A*	Pipelines Act 2005	s 103	Power to decide construction of the pipeline in relation to electrical apparatus or other pipelines is satisfactory	DRI	Where Council is the 'relevant authority'
119403	A*	Pipelines Act 2005	s 104	Function of being reimbursed by licensee for expense incurred due to the existence of a pipeline	DRI	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119404	A*	Pipelines Act 2005	s 105(1)	Power to refer a dispute under Division 2 Part 7 of the Act to the Governor in Council for determination	DRI	
119405	A*	Pipelines Act 2005	s 105(2)	Duty to comply with Governor in Council's determination under s 105(1)	DRI	
119406	A*	Pipelines Act 2005	s 116	Function of receiving notice from licensee of incident	DRI	Where Council is the 'relevant authority'
120117	A*	Privacy and Data Protection Act 2014	s 20(1)	Duty to comply with Information Privacy Principles	DRI, DRC, DRCS, CIO	
120118	A*	Privacy and Data Protection Act 2014	s 20(2)	Duty to comply with Information Privacy Principles when administering a public register	DRI, DRC, DRCS, CIO	
120119	A*	Privacy and Data Protection Act 2014	s 22(1)	Power to seek approval of a code of practice or an amendment to a code of practice	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120120	A*	Privacy and Data Protection Act 2014	s 22(4)	Function of being consulted by the Information Commissioner in relation to a code of practice	DRCS	
120121	A*	Privacy and Data Protection Act 2014	s 23(1)(b)	Function of giving written notice to the Information Commissioner that Council intends to be bound by the approved code of practice	DRCS	
120122	A*	Privacy and Data Protection Act 2014	s 23(6)	Function of giving written notice to the Information Commissioner that Council no longer intends to be bound by the approved code of practice	DRCS	
120123	A*	Privacy and Data Protection Act 2014	s 26(4)	Function of being consulted by the Information Commissioner in relation to a code of practice	DRCS	
120124	A*	Privacy and Data Protection Act 2014	s 28(5)	Power to refuse a request by an authorised representative of an	CGC, DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				individual for access to personal information where it is reasonably believed that access may endanger the individual		
120125	A*	Privacy and Data Protection Act 2014	s 29(1)	Power to apply to the Commissioner for a public interest determination	CGC, DRCS, EMG	
120126	A*	Privacy and Data Protection Act 2014	s 29(5)	Function of receiving draft determination	CGC, DRCS, EMG	
120127	A*	Privacy and Data Protection Act 2014	s 29(6)	Function of attending a conference with the Information Commissioner	DRCS	
120128	A*	Privacy and Data Protection Act 2014	s 30(1)	Power to request that application be for a temporary public interest determination	CGC, DRCS, EMG	
120129	A*	Privacy and Data Protection Act 2014	s 34(1)	Power to apply to the Information Commissioner for approval of an amendment to a public interest determination	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120130	A*	Privacy and Data Protection Act 2014	s 34(2)	Function of receiving draft determination and attending a conference with the Information Commissioner and Power to make a submission	DRCS	
120131	A*	Privacy and Data Protection Act 2014	s 35(2)	Function of receiving written notice from the Information Commissioner regarding revocation of a public interest determination	DRCS	
120132	A*	Privacy and Data Protection Act 2014	s 36(1)	Duty to report to the Information Commissioner on an annual basis, or at any other agreed time	DRCS	
120133	A*	Privacy and Data Protection Act 2014	s 38(1)	Power to apply to the Information Commissioner for a temporary public interest determination and power to make a submission	DRCS	
120134	A*	Privacy and Data Protection Act 2014	s 41(2)	Function of receiving written notice from the Information Commissioner	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				regarding revocation of temporary public interest determination		
120135	A*	Privacy and Data Protection Act 2014	s 47(1)	Power to apply for approval of an information usage arrangement	CGC, DRCS, EMG	Where Council is a lead party to an information usage arrangement
120136	A*	Privacy and Data Protection Act 2014	s 47(2)	Duty to consult where required	CGC, DRCS, EMG	Where Council is a party to an information usage arrangement
120137	A*	Privacy and Data Protection Act 2014	s 49(6)	Function of receiving notice of a refusal under s 49(4) or (5) from the Information Commissioner	CGC, DRCS, EMG	Where Council is a lead party to an information usage arrangement
120138	A*	Privacy and Data Protection Act 2014	s 52(1)	Power to apply for approval of an amendment to an information usage arrangement	CGC, DRCS, EMG	Where Council is a lead party to an information usage arrangement
120139	A*	Privacy and Data Protection Act 2014	s 52(2)	Duty to consult where required	CGC, DRCS, EMG	Where Council is a party to an information usage arrangement

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120140	A*	Privacy and Data Protection Act 2014	s 53(2)	Power to request revocation of an approval of an information usage arrangement	CGC, DRCS, EMG	Where Council is a party to an information usage arrangement
120141	A*	Privacy and Data Protection Act 2014	s 53(4)	Function of receiving notice from the Information Commissioner regarding ground for revocation of an information usage arrangement	CGC, DRCS, EMG	Where Council is a party to an information usage arrangement
120142	A*	Privacy and Data Protection Act 2014	s 53(5)	Function of receiving notice from the Minister regarding revocation of an information usage arrangement	CGC, DRCS, EMG	Where Council is a party to an information usage arrangement
120143	A*	Privacy and Data Protection Act 2014	s 54(1)	Duty to report to the Information Commissioner about the information usage arrangement	CGC, DRCS, EMG	Where Council is a lead party to an information usage arrangement
120144	A*	Privacy and Data Protection Act 2014	s 56	Power to apply to VCAT for review of a decision to issue a certificate under s 55	CGC, DRCS, EMG	Where Council's interests are affected by the decision

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120145	A*	Privacy and Data Protection Act 2014	s 61	Function of receiving notice of complaint lodged with the Information Commissioner	CGC, DRCS, EMG	
120146	A*	Privacy and Data Protection Act 2014	s 62(1)	Function of receiving notice that complaint is to be declined	CGC, DRCS, EMG	
120147	A*	Privacy and Data Protection Act 2014	s 62(3)	Power to attend before the Information Commissioner and produce documents	CGC, DRCS, EMG	
120148	A*	Privacy and Data Protection Act 2014	s 62(7)	Function of receiving notice of dismissal	CGC, DRCS, EMG	
120149	A*	Privacy and Data Protection Act 2014	s 63(2)	Function of receiving notice of complaint being referred by the Information Commissioner	CGC, DRCS, EMG	
120150	A*	Privacy and Data Protection Act 2014	s 64(2)	Function of receiving notice of complaint being dismissed by the Information Commissioner	CGC, DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
755626	A*	Privacy and Data Protection Act 2014	s 65A	Function of consulting with the Information Commissioner	DRCS	
755627	A*	Privacy and Data Protection Act 2014	s 65B	Function of liaising with the Information Commissioner to informally resolve a complaint	DRCS, EMG, CGC	
120151	A*	Privacy and Data Protection Act 2014	s 66(1)	Function of receiving notice that conciliation is inappropriate	CGC, DRCS, EMG	
120166	A*	Privacy and Data Protection Act 2014	s 66(6)	Function of receiving notice of complaint being dismissed by the Information Commissioner	CGC, DRCS, EMG	
120152	A*	Privacy and Data Protection Act 2014	s 67(3)	Power to attend conciliation and settle the matter	CGC, DRCS, EMG	
120153	A*	Privacy and Data Protection Act 2014	s 68	Power to give information or produce a document	CGC, DRCS, EMG	
120154	A*	Privacy and Data Protection Act 2014	s 69(1)	Power to prepare and sign conciliation agreement	CGC, DRCS, EMG	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120155	A*	Privacy and Data Protection Act 2014	s 69(2)	Power to lodge certified conciliation agreement	CGC, DRCS, EMG	
120156	A*	Privacy and Data Protection Act 2014	s 69(3)	Function of receiving copy of registered record	CGC, DRCS, EMG	
120157	A*	Privacy and Data Protection Act 2014	s 71(1)	Function of receiving notice of unsuccessful conciliation	CGC, DRCS, EMG	
120158	A*	Privacy and Data Protection Act 2014	s 71(6)	Function of receiving notice of complaint being dismissed by the Information Commissioner	CGC, DRCS, EMG	
120159	A*	Privacy and Data Protection Act 2014	s 72	Power to apply to VCAT for an interim order	CGC, DRCS, EMG	
120160	A*	Privacy and Data Protection Act 2014	s 77(1)	Power to administer/ implement order of VCAT	CGC, DRCS, EMG	
120161	A*	Privacy and Data Protection Act 2014	s 77(3)	Function of receiving VCAT order relating to a public register administered by Council	CGC, DRCS, EMG	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120162	A*	Privacy and Data Protection Act 2014	s 78(1)	Duty to comply with compliance notice served by the Information Commissioner	CGC, DRCS, EMG	
120163	A*	Privacy and Data Protection Act 2014	s 78(3)	Power to apply for extension in relation to compliance notice	CGC, DRCS, EMG	
120164	A*	Privacy and Data Protection Act 2014	s 79	Power to give information or produce a document	CGC, DRCS, EMG	
120165	A*	Privacy and Data Protection Act 2014	s 83(1)	Power to apply to VCAT for review of a decision of the Information Commission under s 78(1)	CGC, DRCS, EMG	
331363	A*	Professional Engineers Registration Act 2019	s 75(3)	Duty to comply with a request under s 75(1)	DRI	Where Council is a specified body
331364	A*	Public Interest Disclosures Act 2012	s 16(1)	Function of receiving a public interest disclosure that relates to the conduct of Council or of a member, officer or employee of Council	DRCS, EMG	Subject to s 16(2)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331365	A*	Public Interest Disclosures Act 2012	s 21(2)	Duty to, no later than 28 days after the disclosure is made, notify the disclosure to the appropriate entity for assessment under Part 3	DRCS, EMG	Where Council is a receiving entity
120040	A*	Public Interest Disclosures Act 2012	s 23	Power to provide information in respect of the disclosure	DRCS, EMG	
331366	A*	Public Interest Disclosures Act 2012	s 24(2)	Duty to advise the person who made the disclosure that the disclosure has been notified to the IBAC, the Victorian Inspectorate or the Integrity and Oversight Committee (as the case may be) for assessment	DRCS, EMG	Where Council is a receiving entity
331367	A*	Public Interest Disclosures Act 2012	s 24(3)	Duty to advise the person who made the disclosure of the matters in s 24(3)(a) – (c)	DRCS, EMG	Where Council is a receiving entity
331368	A*	Public Interest Disclosures Act 2012	s 26(6)	Function of being consulted by IBAC	DRCS	Where Council is a notifying entity

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120043	A*	Public Interest Disclosures Act 2012	s 27	Function of receiving notification of IBAC's determination	DRCS	Where Council is a notifying entry
120044	A*	Public Interest Disclosures Act 2012	s 54(1)	Power to disclose information regarding an assessable disclosure or identity of person who has made an assessable disclosure, only in the circumstances listed in s 54(2)	DRCS	
120045	A*	Public Interest Disclosures Act 2012	s 58(1)	Duty to establish procedures to facilitate the making of disclosures and the handling of those disclosures	DRCS	
120046	A*	Public Interest Disclosures Act 2012	s 58(5)	Duty to establish procedures for the protection of persons from detrimental action by the Council, Council officers or Councillors	DRCS	
120047	A*	Public Interest Disclosures Act 2012	s 59(4)	Duty to make procedures established under s.58 available to the public and to staff and Councillors	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331369	A*	Public Interest Disclosures Act 2012	s 61(1)	Function of receiving recommendations from IBAC	DRCS	
120048	A*	Public Interest Disclosures Act 2012	s 70(1)	Duty to include certain items in annual report	DRCS	
120049	A*	Public Interest Disclosures Act 2012	sch.1 cl 25(2)	Duty to complete the investigation of the disclosure under the Whistleblowers Protection Act 2001 and take action listed in sch.1 cl 25(2)(b)	DRCS	Note: applies Where an investigation has been started but not completed under the Whistleblowers Protection Act 2001
120050	A*	Public Interest Disclosures Act 2012	sch.1 cl 29(2)	Duty to notify IBAC within 28 days of a disclosure made after commencement of this Act	DRCS	
119407	A*	Public Health and Wellbeing Act 2008	s 25	Duty to report to the Secretary when required by notice	MBH, DRC, DRCS	
119408	A*	Public Health and Wellbeing Act 2008	s 26(1)	Duty to prepare municipal health and wellbeing plan within 12 months after	MCW, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				each general election in accordance with s 26(2) & (3)		
119409	A*	Public Health and Wellbeing Act 2008	s 26(4)	Duty to review municipal public health and wellbeing plan annually and amend as appropriate	MCW, DRC	Unless s 27 applies
166055	A*	Public Health and Wellbeing Act 2008	s 26(4A)	Duty to include a review of the measures referred to in s (2)(ba) when annually reviewing the municipal public health and wellbeing plan	MCW, DRC	Unless s 27 applies
119410	A*	Public Health and Wellbeing Act 2008	s 26(6)	Duty to give a copy of the current municipal public health and wellbeing plan to the Secretary	MCW, DRC	Unless s 27 applies
166056	A*	Public Health and Wellbeing Act 2008	s 26(6A)	Duty to report, to the Secretary, the measures referred to in s (2)(ba) at the intervals specified	DRC	Unless s 27 applies
119411	A*	Public Health and Wellbeing Act 2008	s 26(7)	Duty to make copy of current municipal public health and wellbeing plan available for public inspection	MCW, DRC	Unless s 27 applies

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119412	A*	Public Health and Wellbeing Act 2008	s 27(3)	Power to apply to the Secretary for an exemption from complying with s 26	DRC	
119413	A*	Public Health and Wellbeing Act 2008	s 27(6)	Duty to give a copy of the current Council Plan or Strategic Plan to the Secretary	MCW, DRC	If Council has been granted an exception from complying with s 26 and if change relates to matters in s 26(2)
119414	A*	Public Health and Wellbeing Act 2008	s 28(a)	Duty, in a state of emergency or when a pandemic declaration is in force, to comply with an order of the Secretary	MBH, DRCS, EHO	
119415	A*	Public Health and Wellbeing Act 2008	s29(1)	Duty to appoint environmental health officer	Not Delegated	Council must appoint at least one environmental health officer Council can only appoint person with the qualifications and experience specified in s 29(2)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119416	A*	Public Health and Wellbeing Act 2008	s 31(4)	Power to give directions to authorised officers	MBH, DRCS	
119417	A*	Public Health and Wellbeing Act 2008	s 57(2)	Power to disclose certain information to the Secretary, Chief Health Officer or another Council	MBH, DRCS, EHO	
119418	A*	Public Health and Wellbeing Act 2008	s 57(4)	Power to disclose certain information to a Government Department, statutory body or other person responsible for administering another Act or regulations	MBH, DRCS, EHO	
119419	A*	Public Health and Wellbeing Act 2008	s 60	Duty to remedy all nuisances in municipal district	MBH, DRCS, EHO	
119420	A*	Public Health and Wellbeing Act 2008	s 62(2)	Duty to investigate any notice of a nuisance	MBH, EHO	
119421	A*	Public Health and Wellbeing Act 2008	s 62(3)	Duty to take action in s 62(3)(a) or (b) where nuisance is found to exist after investigation	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119422	A*	Public Health and Wellbeing Act 2008	s 62(3)(a)	Function of taking action specified in s 62(4) where appropriate	MBH, EHO	
119423	A*	Public Health and Wellbeing Act 2008	s 62(3)(b)	Function of determining whether matter is better settled privately and, if so, advising of methods for settling matter privately	MBH, EHO	
119424	A*	Public Health and Wellbeing Act 2008	s 62(4)(a)	Power to exercise the powers in section 66 where that section applies, for the purposes of s 62(3)(a)	MBH, EHO	
119425	A*	Public Health and Wellbeing Act 2008	s 62(4)(b)	Power to issue an improvement notice or a prohibition notice for the purposes of s 62(3)(a)	MBH, EHO	
119426	A*	Public Health and Wellbeing Act 2008	s 62(4)(c)	Power to bring proceedings under s 219(2) for an offence against this Act for the purposes of s 62(3)(a)	MBH, DRCS	
119427	A*	Public Health and Wellbeing Act 2008	s 64	Power to institute proceedings for an offence under s 61	MBH, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119428	A*	Public Health and Wellbeing Act 2008	s 65	Power to investigate nuisance occurring outside municipal district	MBH, EHO	
119429	A*	Public Health and Wellbeing Act 2008	s 66(2)(a)	Power to enter and take steps to abate nuisance and do all things necessary for abatement	MBH, EHO	Where nuisance comes from land for which the occupier and owner are unknown or cannot be found Unless another Council is abating the nuisance under s 66(2)
119430	A*	Public Health and Wellbeing Act 2008	s 66(2)(b)	Power to do all things necessary for abatement of nuisance	MBH, EHO	Where nuisance comes from land for which the occupier and owner are unknown or cannot be found Unless another Council is abating the nuisance under s 66(2)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119431	A*	Public Health and Wellbeing Act 2008	s 66(4)	Power to recover costs incurred under s 66(2)	MBH, DRCS	
678903	A*	Public Health and Wellbeing Act 2008	s 67	Function of receiving application for registration of prescribed accommodation	MBH, EHO	
628284	A*	Public Health and Wellbeing Act 2008	s 67A	Function of receiving application for registration of lower risk prescribed accommodation	MBH, EHO	
678904	A*	Public Health and Wellbeing Act 2008	s 69	Function of receiving application for registration of premises upon which a person conducts business	MBH, EHO	Applies to higher risk services
678905	A*	Public Health and Wellbeing Act 2008	s 69A	Function of receiving application for registration of premises upon which a person conducts business	MBH, EHO	Applies for lower risk services
119432	A*	Public Health and Wellbeing Act 2008	s 71	Function of receiving applications for the issue, renewal or transfer of a registration	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119433	A*	Public Health and Wellbeing Act 2008	s 73(1)(a)	Power to give the applicant notice requiring specified information before considering the application under s 71	MBH, EHO	
119434	A*	Public Health and Wellbeing Act 2008	s 73(1)(b)	Power to inspect prescribed accommodation or premises before considering the application under s 71	MBH, , EHO	
119435	A*	Public Health and Wellbeing Act 2008	s 73(1)(c)	Power to require alterations or improvements to prescribed accommodation or premises before considering the application under s 71	MBH, , EHO	
119436	A*	Public Health and Wellbeing Act 2008	s 73(2)	Power to issue, transfer or renew a registration subject to s 73(1)(c)	MBH, EHO	
120051	A*	Public Health and Wellbeing Act 2008	s 73A	Duty and power to enter information in the Rooming House Register	MBH,	
119437	A*	Public Health and Wellbeing Act 2008	s.74	power to decide issue, transfer or renew registration	MBH,	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119438	A*	Public Health and Wellbeing Act 2008	s 76(1)(a)	Power to refuse to issue a registration	MBH,	Decision of delegate only valid where Council later ratifies the refusal
119439	A*	Public Health and Wellbeing Act 2008	s 76(1)(b)	Power to issue a registration subject to a condition imposed on the registration by the Council under s 73(2)	MBH,	Subject to s 74
119440	A*	Public Health and Wellbeing Act 2008	s 76(1)(c)	Power to vary a registration	MBH,	
119441	A*	Public Health and Wellbeing Act 2008	s 76(1)(d)	Power to cancel a registration	MBH,	
119442	A*	Public Health and Wellbeing Act 2008	s 76(1)(e)	Power to suspend a registration	MBH,	
119443	A*	Public Health and Wellbeing Act 2008	s 76(1)(f)	Power to refuse to transfer a registration	MBH,	Decision of delegate only valid where Council later ratifies the refusal

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119444	A*	Public Health and Wellbeing Act 2008	s 76(1)(g)	Power to transfer a registration subject to a condition imposed on the registration by the Council under s 73(2)	MBH,	Subject to s 74
119445	A*	Public Health and Wellbeing Act 2008	s 76(1)(h)	Power to refuse to renew a registration	MBH,	Decision of delegate only valid where Council later ratifies the refusal
119446	A*	Public Health and Wellbeing Act 2008	s 76(1)(i)	Power to renew a registration subject to a condition imposed on the registration by the Council under s 73(2)	MBH,	Subject to s 74
119447	A*	Public Health and Wellbeing Act 2008	s 76(3)	Duty to notify applicant or registration holder of decision under s 76 and ground(s) on which it was based	MBH,	
119448	A*	Public Health and Wellbeing Act 2008	s 78	Power to issue a replacement certificate of registration	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
482447	A*	Public Health and Wellbeing Act 2008	s 78A(1)	Power to accept applications for the issue, transfer or renewal of registration in the online portal if accommodation or premises in located in the municipal district	MBH, , EHO	
482448	A*	Public Health and Wellbeing Act 2008	s 78A(2)	Duty to pay the charge for use of the online portal	MBH	
119450	A*	Public Health and Wellbeing Act 2008	s 181(1)	Power to take any step in paragraphs (a)-(d) with respect to items seized by an authorised officer appointed by Council	MBH, EHO	
119451	A*	Public Health and Wellbeing Act 2008	s 181(2)	Duty to notify owner of item forfeited under s 181(1)(c), setting out how to seek review of the decision	MBH, , EHO	
119452	A*	Public Health and Wellbeing Act 2008	s 182	Power to destroy or otherwise dispose of forfeited item	MBH, EHO	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119453	A*	Public Health and Wellbeing Act 2008	s 185(1)	Function of receiving complaints about authorised officers appointed by the Council	MBH, DRCS	Complaint must be in writing or other form approved by Council Complaint must be in writing or other form approved by Council. MEH to action any complaints in regards to GEHO
119454	A*	Public Health and Wellbeing Act 2008	s 185(2)	Power to approve form in which complaint is made	MBH, DRCS	
119455	A*	Public Health and Wellbeing Act 2008	s185(4)(a)	Duty to investigate any written complaint provided under s 185(2)	MBH, DRCS	
119456	A*	Public Health and Wellbeing Act 2008	s185(4)(b)	Duty to provide written report to the complainant on the results of the investigation under s 185(4)(a)	MBH, DRCS	
119457	A*	Public Health and Wellbeing Act 2008	s 194(2)(a)	Power to issue an improvement notice	MBH, EHO	In accordance with s 194(3)
119458	A*	Public Health and Wellbeing Act 2008	s194(2)(b)	Power to issue a prohibition notice	MBH, EHO	In accordance with s 194(3)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119459	A*	Public Health and Wellbeing Act 2008	s 196(1)	Power to apply to Magistrates' Court for an injunction (compelling a person to comply or restraining a person from contravening an improvement notice or prohibition notice)	MBH,	
119460	A*	Public Health and Wellbeing Act 2008	s 197(2)	Power to cause a complaint to be made to the Magistrates' Court (where prohibition notice or improvement notice issued and person does not comply or nuisance likely to recur)	MBH,	
119461	A*	Public Health and Wellbeing Act 2008	s 197(5)(a)	Power, where order issued under s 197(4), to enter land and abate nuisance and do whatever is necessary to execute the order	MBH, , EHO	
119462	A*	Public Health and Wellbeing Act 2008	s 197(5)(b)	Power to recover costs and expenses incurred	MBH, DRCS	
119463	A*	Public Health and Wellbeing Act 2008	s 197(6)	Power to recover costs and expenses in court	MBH, DRCS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119464	A*	Public Health and Wellbeing Act 2008	s 205(2)	Function of receiving applications for review of Council decisions	MBH, DRCS	
119465	A*	Public Health and Wellbeing Act 2008	s 205(3)	Duty to review decision where application received under s 205(2)	MBH, DRCS	The level at which a review is carried out will depend on which level the decision was made.
119466	A*	Public Health and Wellbeing Act 2008	s 205(5)	Power to agree a period greater than 28 days for review of a decision with the applicant	MBH, DRCS	The level at which a review is carried out will depend on which level the decision was made.
119467	A*	Public Health and Wellbeing Act 2008	s 205(6)(a)	Power to make a decision affirming, varying or revoking a decision	MBH, DRCS	The level at which a review is carried out will depend on which level the decision was made.
119468	A*	Public Health and Wellbeing Act 2008	s 205(6)(b)	Power to make any other decision where original decision is revoked	MBH, DRCS	Where decision is to refuse an application, decision of delegate only valid where Council later ratifies the refusal

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119469	A*	Public Health and Wellbeing Act 2008	s 205(7)	Duty to give applicant for review a written statement of the decision and reasons	MBH, DRCS	
119470	A*	Public Health and Wellbeing Act 2008	s 205(8)	Duty to inform applicant for review of right to apply to VCAT for a review under s207	MBH, DRCS	
119471	A*	Public Health and Wellbeing Act 2008	s 209(2)	Power to serve infringement notice	MBH, EHO	
119472	A*	Public Health and Wellbeing Act 2008	s 219(2)(a)	Power to bring proceedings for offence against Part 6, 9 or 10 (or any regulations under Part 6, 9 or 10)	MBH,	
119473	A*	Public Health and Wellbeing Act 2008	s 219(2)(b)	Power to bring proceedings for offence relating to an improvement notice or a prohibition notice	MBH,	
119474	A*	Public Health and Wellbeing Act 2008	s 228(1)	Power to seek reimbursement of costs incurred where person is found guilty of an offence	MBH, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119475	A*	Public Health and Wellbeing Act 2008	s 228(2)	Power to seek payment for cost of work conducted by Council where awarded legal costs	MBH, DRCS	'work' is defined in s 228(3)
119476	A*	Public Health and Wellbeing Act 2008	s 229(3)	Power to take the actions necessary to ensure compliance with the direction, requirement, improvement notice or prohibition notice	MBH, EHO	Where Council is so authorised by Chief Health Officer under s 229(2)
119477	A*	Public Health and Wellbeing Act 2008	s 230(2)(b)	Power to recover, in court, costs incurred under s 229	MBH, DRCS	
119478	A*	Public Records Act 1973	s 8A	Duty to cause records to be transferred to custody of Public Records Office	IDCO, IDMO, DRCS, CIO	
592722	A*	Residential Tenancies Act 1997	s 91ZU(1)	Power to give a renter a notice to vacate rented premises	Not Delegated	Where Council is a public statutory authority engaged in the provision of housing
592723	A*	Residential Tenancies Act 1997	s 91ZZC(1)	Power to give a renter a notice to vacate rented premises	Not Delegated	Where Council is a public statutory authority authorised

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						to acquire land compulsorily for its purposes
592724	A*	Residential Tenancies Act 1997	s 91ZZE(1)	Power to give a renter a notice to vacate rented premises	Not Delegated	Where Council is a public statutory authority engaged in the provision of housing
592725	A*	Residential Tenancies Act 1997	s 91ZZE(3)	Power to publish Council's criteria for eligibility for the provision of housing	Not Delegated	Where Council is a public statutory authority engaged in the provision of housing
592726	A*	Residential Tenancies Act 1997	s 142D	Function of receiving notice regarding an unregistered rooming house	MBH, EHO	
592727	A*	Residential Tenancies Act 1997	s 142G(1)	Duty to enter required information in Rooming House Register for each rooming house in municipal district	MBH, EHO	
592728	A*	Residential Tenancies Act 1997	s 142G(2)	Power to enter certain information in the Rooming House Register	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
592729	A*	Residential Tenancies Act 1997	s 142I(2)	Power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry	MBH, EHO	
592730	A*	Residential Tenancies Act 1997	s 206AZA(2)	Function of receiving written notification	MBH, EHO	
592731	A*	Residential Tenancies Act 1997	s 207ZE(2)	Function of receiving written notification	MBH, EHO	
119479	A*	Road Management Act 2004	s 14(7)	Power to appeal to the Minister regarding decision of the Head, Transport for Victoria	IDE, DRI, MRIM, MPE, TLDA	
119480	A*	Road Management Act 2004	s 48M	Function of consulting with the relevant authority in relation to the development of guidelines for bus stopping points and bus stop infrastructure	IDE, DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119481	A*	Road Management Act 2004	s 48N	Duty to notify relevant authority within 28 days of installation, removal or relocation of a bus shelter, seat or hardstand located at, or in the immediate vicinity of, a bus stopping point	IDE, DRI, MRIM, MPE, TLDA	
331370	A*	Road Management Act 2004	s 72(1)	Duty to issue an identity card to each authorised officer the entity appoints	DRI, MRIM, MPE	Where Council is an appointing entity
331371	A*	Road Management Act 2004	s 86	Duty to keep a register containing the particulars of all matters reported to Council under s 85	DRI	Where Council is the appointing entity
331372	A*	Road Management Act 2004	s 87(1)	Function of receiving complaints about the exercise of a power by an authorised officer under the Road Management Act 2004 (Vic)	DRI, MRIM, MPE	Where Council is the appointing entity
331373	A*	Road Management Act 2004	s 87(2)(a)	Power to investigate complaint	DRI, MRIM, MPE	Where Council is the appointing entity

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331374	A*	Road Management Act 2004	s 87(2)(b)	Power to provide written report	DRI, MRIM, MPE	Where Council is the appointing entity
331375	A*	Road Management Act 2004	s 88(2)	Function of receiving a document or information from a person who provides a document or information in response to a requirement of an authorised officer under the Road Management Act 2004 (Vic)	DRI, MRIM, MPE	Where Council is the appointing entity
331376	A*	Road Management Act 2004	s 89(2)	Power to provide written authority to an authorised officer to give any information acquired by the authorised officer in carrying out those functions to any other person, whether directly or indirectly	DRI, MRIM, MPE	Where Council is the appointing entity
119482	A*	Road Management Act 2004	sch 2 cl 4	Power to make submissions on the Head, Transport for Victoria's proposal to act under s 42 and cl 3	IDE, DRI, MRIM, MPE, TLDA	
119483	A*	Road Management Act 2004	sch 5A cl 15(3)	Duty to provide a certificate under cl 15(2)(b)(ii) of sch 5A on the written	DRI	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				request of the Head, Transport for Victoria		
119484	A*	Road Management Act 2004	sch 5A cl 26	Duty to surrender land to the Crown following an order of the Governor in Council	DRI	
119485	A*	Road Management Act 2004	sch 5A cl 27	Duty to surrender Council's interest in any Crown land to the Crown following an order of the Governor in Council	Not Delegated	
119486	A*	Road Management Act 2004	sch 5A cl 51	Power to claim from the Head, Transport for Victoria an amount for loss or expense incurred as a result of an order under Division 2 Part 5 of the Act	IDE, LLCO, DRI, DRCS, MRIM, MPE, TLDA, MLL	Council must have sustained pecuniary loss or incurred an expense
119487	A*	Road Safety Act 1986	s 59(1)(a) and (d)	Power to authorise officer or other person to request or signal driver or person in charge of motor vehicle to do certain things, such as stop the motor vehicle	Not Delegated	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119488	A*	Road Safety Act 1986	s 77(2)(b)	Power to prosecute and authorise staff member to prosecute	DRCS, MLL	
592734	A*	Road Safety Act 1986	s 77(4)	Power to authorise officer to take proceedings for any offence which relates to the parking or leaving standing of a vehicle if the offence occurs on land or premises which are vested in, or under the control of, Council	DRCS, MLL	
119489	A*	Road Safety Act 1986	s 84BE(1)	Function of receiving a statement under this section	LLCO, DRCS, LLO, MLL	Where Council is the enforcement official
119490	A*	Road Safety Act 1986	s 84BE(4), (5) and (5A)	Power to decide to accept statements as effective statements for the purposes of this Part	LLCO, DRCS, LLO, MLL	Where Council is the enforcement official
119491	A*	Road Safety Act 1986	s 84BE(6)	Duty to cause notice to be served on the statement-giver stating whether the enforcement official accepted the statement as an effective statement	LLCO, DRCS, LLO, MLL	Where Council is the enforcement official

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119492	A*	Road Safety Act 1986	s 84BF	Power to cancel acceptance of a statement	LLCO, DRCS, LLO, MLL	Where Council is the enforcement official
119493	A*	Road Safety Act 1986	s 87(1)	Power to serve, or cause to be served, a parking infringement notice	LLCO, DRCS, LLO, MLL	
119494	A*	Road Safety Act 1986	s 87(1D)	Duty to issue an identity card to authorised person Council appoints	DRCS, MLL	
119495	A*	Road Safety Act 1986	s 87(1E)	Power to authorise a member of staff to sign identity card	DRCS	
119496	A*	Road Safety Act 1986	s 87(8)	Power to authorise person for purpose of serving parking infringement notices in accordance with s 87(1C)	LLCO, DRCS, MLL	
119497	A*	Road Safety Act 1986	s 90D(1)	Power to enter into an agreement with the owner or occupier of land for the provision of parking services	DRI, DRCS, MLL	
331377	A*	Road Safety Act 1986	s 90I	Power to issue parking permits to enable vehicles displaying a parking	LLCO, DRCS, LLO, MLL	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				permit for people with disabilities to be parked in accordance with the Road Safety Road Rules 2017 (Vic)		
119498	A*	Road Safety Act 1986	s 98(1)	Power to request Minister to extend application of Act	DRI, DRCS, MLL	
119499	A*	Road Safety Act 1986	s 99A(4)	Power to establish requirements for traffic management plan	IDE, LLCO, DRI, DRCS, MRIM, MPE, TLDA, MLL	Where Council is the coordinating road authority under the Road Management Act 2004
119500	A*	Road Safety Act 1986	s 99B(1)	Power to issue permit to conduct non-road activity (including on conditions specified in s 99B(3))	IDE, LLCO, DRI, DRCS, MRIM, MPE, TLDA, MLL	Where Council is the coordinating road authority under the Road Management Act 2004
119501	A*	Road Safety Act 1986	s 99B(2)	Power to authorise closure of highway to traffic	IDE, LLCO, DRI, DRCS, MRIM, MPE, TLDA, MLL	Where Council is the coordinating road authority under the Road Management Act 2004

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120237	A*	Rooming House Operators Act 2016	s 49(3)	Duty to comply with request under s 49(1) to answer any questions	MBH, DRCS	
119502	A*	Second Hand Dealers and Pawnbrokers Act 1989	s 26F	Duty to comply with Director's or inspector's request to answer questions or provide information regarding endorsed pawnbroker's business as pawnbroker	DRCS	
235068	A*	Service Victoria Act 2018	s 7(1)	Function of receiving a previously transferred customer service function	Not Delegated	
235069	A*	Service Victoria Act 2018	s 7(5)	Power to perform a customer service function in accordance with the enactment that confers the function on the service agency	Not Delegated	
235071	A*	Service Victoria Act 2018	s 12	Function of receiving a previously transferred identity verification function	Not Delegated	
235072	A*	Service Victoria Act 2018	s 12(5)	Power to perform an identity verification function in accordance with	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				the enactment that confers the function on the service agency		
235074	A*	Service Victoria Act 2018	s 35(3)	Function of receiving a notification from the Service Victoria CEO if the electronic identity credential, which has been issued to an individual, is cancelled under s 38	Not Delegated	
628285	A*	Service Victoria Act 2018	s 47E	Power to make changes to information in database	Not Delegated	
628286	A*	Service Victoria Act 2018	s 54A(2)	Power to disclose regulated information in certain circumstances in (a) – (g)	Not Delegated	
235075	A*	Service Victoria Act 2018	s 58(3)	Power to provide agreement to Minister	Not Delegated	
119513	A*	Sheriff Act 2009	s 54(1)	Duty to comply with request for information made under s 53(1)	Not Delegated	Unless s 54(1)(a) and (b) apply

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119514	A*	Sport and Recreation Act 1972	s 6(3)	Power to enter into agreement with Minister and to agree to conditions for Minister to carry out works or undertakings or provide services	DRCS,DRC	
119515	A*	Sport and Recreation Act 1972	s 14(3)	Function of receiving funds for works for provision of sport and recreation	MCW, DRI, DRC	
119516	A*	Subdivision Act 1988	s 3(5)	Power to require variation of easement or restriction in compliance with planning scheme or permit	MPD, DRC, SP, StP	
119517	A*	Subdivision Act 1988	s 5(3)(c)	Function of receiving application for certification	MPD, DRC, PlanAO, SP, StP	
119518	A*	Subdivision Act 1988	s 5(3)(d)	Power to provide statement of compliance	MPD, DRC, SP, StP	
119519	A*	Subdivision Act 1988	s 5(4)	Power to accept and consider plans	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119520	A*	Subdivision Act 1988	s 5(4A)	Power to consider and certify plans before Transfer of Land Act 1958 application determined	MPD, DRC	
119521	A*	Subdivision Act 1988	s 6(1)	Duty to certify plan within prescribed time in specified circumstances	MPD, DRC, SP, StP	
119522	A*	Subdivision Act 1988	s 6(2)	Duty to refuse to certify plan where conditions in s 6(1) not met and give reasons in writing	MPD, DRC, SP, StP	
376946	A*	Subdivision Act 1988	s 7A(2)	Duty to, within 7 days after certifying the plan, give the Secretary to the Department of Environment, Land, Water and Planning written notice of that certification, a copy of the application for certification and the certified plan	MPD, DRC, SP, StP	
119523	A*	Subdivision Act 1988	s 8(1)	Duty to refer plans to referral authority in certain circumstances	MPD, DRC, PlanAO, SP, StP	Unless sub s 8(2)-(5) apply

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						Form of referral per r 13 and 14 of the Subdivision (Procedures) Regulations 2021
119524	A*	Subdivision Act 1988	s 8(6)	Duty to give referral authority copy of certified plan where not referred to referral authority	MPD, DRC, SP, StP, PlanAo	
119525	A*	Subdivision Act 1988	s 10(1)	Power to require applicant to alter plan	MPD, DRC, SP, StP	
119526	A*	Subdivision Act 1988	s 10(2)	Power to agree to an alteration at request of applicant	MPD, DRC, SP, StP	
119527	A*	Subdivision Act 1988	s 10(5)	Duty to send altered plan to referral authority	MPD, DRC, PlanAO, SP, StP	Must send notice in prescribed Form 7 in Schedule 1 outlining revised times, r 19 of the Subdivision (Procedures) Regulations 2021
119528	A*	Subdivision Act 1988	s 10(7)	Duty to notify surveyor of alteration required by Council	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119529	A*	Subdivision Act 1988	s 11(1)	Function of receiving application to amend certified plan	MPD, DRC, PlanAO, SP, StP	
119530	A*	Subdivision Act 1988	s 11(2)	Duty to refer application under s 11(1) to referral authority	MPD, DRC, PlanAO, SP, StP	
119531	A*	Subdivision Act 1988	s 11(2A)	Power to amend without referral if minor amendment	MPD, DRC, SP, StP	
119532	A*	Subdivision Act 1988	s 11(7)	Duty to re-certify plan or advise of refusal in writing with reasons	MPD, DRC	
119533	A*	Subdivision Act 1988	s 11(10)	Duty to notify surveyor of an amendment by acquiring authority where plan prepared by surveyor	MPD, DRC, SP, StP	
119534	A*	Subdivision Act 1988	s 11(11)	Duty to give copy of re-certified plans to referral authority	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119535	A*	Subdivision Act 1988	s 11A(1)	Power to require more information	MPD, DRC, SP, StP	
119536	A*	Subdivision Act 1988	s 15(1)	Power to require engineering plan	MPD, IDE, DRI, DRC, MPE, SP, StP, TLDA	Does not apply where s 14 applies
119537	A*	Subdivision Act 1988	s 15(2)	Duty to approve/refuse approval/require alterations of engineering plan	MPD, IDE, DRI, DRC, MPE, SP, StP, TLDA	Does not apply where s 14 applies
119538	A*	Subdivision Act 1988	s 15(6)	Power to charge for engineering plans prepared by it	MPD, IDE, DRI, DRC, MPE, SP, StP, TLDA	Does not apply where s 14 applies
119539	A*	Subdivision Act 1988	s 17(2)(a)	Power to appoint supervisor of works	MPD, IDE, DRI, DRC, MPE, SP, StP, TLDA	Does not apply where s 14 applies

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119540	A*	Subdivision Act 1988	s 17(2)(b)	Power to charge for supervision	MPD, IDE, DRI, DRC, MPE, SP, StP, TLDA	Does not apply where s 14 applies
119541	A*	Subdivision Act 1988	s 17(2)(c)	Power to enter into agreement with owner or applicant in anticipation of applicant becoming owner	MPD, IDE, DRI, DRC, MPE, SP, StP, TLDA	Does not apply where s 14 applies
119542	A*	Subdivision Act 1988	s 17(2A)	Power to request Minister to nominate authority to consider what works are required	MPD, IDE, DRI, DRC, MPE, SP, StP, TLDA	Does not apply where s 14 applies
119543	A*	Subdivision Act 1988	s 17(2D)	Power to transfer works/interest in land relating to the works by agreement from Council to a relevant authority	MPD, IDE, DRI, DRC, MPE, SP, StP, TLDA	Does not apply where s 14 applies
119544	A*	Subdivision Act 1988	s 18(1)	Power to require applicant to set aside land for public open space and/or pay a percentage	MPD, DRC, SP, StP	Does not apply where ss 14 and 18(8) apply. Must have regard to matters in s 18(1A)-2

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119545	A*	Subdivision Act 1988	s 18(1B)	Power to vary time of payment by agreement with applicant	MPD, DRC	
119546	A*	Subdivision Act 1988	s 18(4)	Power to agree with applicant to set aside/pay different percentage	MPD, DRC	Does not apply where s 14 applies
119547	A*	Subdivision Act 1988	s 18(7)	Power to refund amount paid under s 18(1) where no longer intend to subdivide	MPD, DRC	Does not apply where s 14 applies
376947	A*	Subdivision Act 1988	s 18(8)	Power to consider it unlikely that each lot will be further subdivided.	MPD, DRC, SP, StP	
120052	A*	Subdivision Act 1988	s 18A(6)	Power to decide to refund the amount paid to it, if satisfied that it is no longer intended to subdivide the land	MPD, DRC	
119548	A*	Subdivision Act 1988	s 19(1)	Power to obtain valuation where value is not agreed	MPD, DRC, SP, StP	Does not apply where s 14 applies

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119549	A*	Subdivision Act 1988	s 19(3)	Duty to give applicant copy of valuation	DRC,MPD PlanAO, SP, StP	Does not apply where s 14 applies
119550	A*	Subdivision Act 1988	s 19(5)	Power to obtain revaluation on each anniversary of the making of the public open space requirement and vary the requirement accordingly, where the public open space requirement has not been complied with	MPD, DRC, SP, StP	Does not apply where s 14 applies
119551	A*	Subdivision Act 1988	s 21(1)	Duty to issue statement of compliance, subject to s 21(2C) and (2CA)	MPD, DRC, SP, StP	Does not apply where s 14 applies Time limits apply (s 21(1)-(2))
119552	A*	Subdivision Act 1988	s 21(2A)(a)&(b)	Duty to, in writing, notify Development Victoria of request within 7 days of receiving a request for issue of statement of compliance, and to provide Authority with a copy of planning permit	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
200263	A*	Subdivision Act 1988	s 21(2CA)	Duty not to issue a statement of compliance in relation to a plan relating to land, in respect of which an infrastructure contribution is imposed under an approved infrastructure contributions plan, unless the applicant has satisfied the Council of the criteria set out in s 21(2CA)(a) and (2CA)(b)	MPD, DRC, SP, StP	
119553	A*	Subdivision Act 1988	s 21(4)	Power to provide in the statement of compliance that agreement pursuant to Planning and Environment Act 1987 no longer applies in certain circumstances	MPD, DRC, SP, StP	Does not apply where s 14 applies
119554	A*	Subdivision Act 1988	s 21(9)	Duty to give a notice to the Commissioner of State Revenue that a statement of compliance has been issued	MPD, DRC, SP, StP	
376948	A*	Subdivision Act 1988	s 21(10)(a)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				(within the meaning of the Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning written notice that the statement has been issued		
376949	A*	Subdivision Act 1988	s 21(10)(b)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the Melbourne Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning a copy of the statement	Not Delegated	
376950	A*	Subdivision Act 1988	s 21(10)(c)	Duty to, within 7 days after issuing a statement of compliance for a plan of subdivision relating to land in respect of which there is a levy recording (within the meaning of the Melbourne	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				Strategic Assessment (Environment Mitigation Levy) Act 2020 (Vic)), give the Secretary to the Department of Environment, Land, Water and Planning a copy of the plan of subdivision		
119555	A*	Subdivision Act 1988	s 24A(1)	Duty to do any of the things listed in the table in this s 24A where so required by planning scheme with respect to reserves, etc	MPD, DRC	
119556	A*	Subdivision Act 1988	s 24A(2)	Power to certify a plan prepared under s 24A(1) where applicant certifies land no longer reserved	MPD, DRC, SP, StP	
119557	A*	Subdivision Act 1988	s 25(1)	Function of being notified by Registrar of registration of plan and duty to notify any public authority for which easement has been created/reserve has vested.	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119558	A*	Subdivision Act 1988	s 25(2)	Function of being notified by Registrar if plan is withdrawn or refused registration	MPD, DRC	
119559	A*	Subdivision Act 1988	s 25(3)	Duty to notify referral authority affected by withdrawal/refusal	MPD, DRC, PlanAO, SP, StP	
119560	A*	Subdivision Act 1988	s 34E	Power to apply to VCAT for order compelling an owners corporation to carry out a requirement or perform a duty	MPD, DRC	
119561	A*	Subdivision Act 1988	s 34H(5)	Function of receiving notice from Registrar of amendment or cancellation of plan on winding up	MPD, DRC	
119562	A*	Subdivision Act 1988	s 35(1)	Duty of acquiring authority to submit plan for certification and registration where land subdivided	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119563	A*	Subdivision Act 1988	s 35(2)	Power to require acquiring authority to submit certification new/amended plan	MPD, DRC	s 35(3)-(5) apply
119564	A*	Subdivision Act 1988	s 35(6)	Duty of an acquiring authority to advise Registrar of vesting date	MPD, DRC	
119565	A*	Subdivision Act 1988	s 35(8)	Power of acquiring authority to submit for certification and registration of any land vested/registered in its own name	MPD, DRC	s 35(9) applies
678906	A*	Subdivision Act 1988	s 35(11)	Duty to give notice to the Commissioner of State Revenue that the plan has been certified	MPD, DRC, StP, SP	Provision commences the day after the day on which the State Taxation Acts Amendment Act 2023 receives Royal Assent
119566	A*	Subdivision Act 1988	s 36(1)	Function of stating in writing that it considers that subdivision requires removal/acquisition of easement	MPD, DRC	s 35(1AA) applies
181579	A*	Subdivision Act 1988	s 38	Power to provide written consent	MPD, DRC	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
181580	A*	Subdivision Act 1988	s 38A(1)	Power to provide written consent	MPD, DRC	
181581	A*	Subdivision Act 1988	s 38B	Power to provide written consent	MPD, DRC	
181582	A*	Subdivision Act 1988	s 38C	Power to provide written consent	MPD, DRC	
119567	A*	Subdivision Act 1988	s 39(1)	Power to refer disputes to VCAT	MPD, DRC	Unless s 39(2) applies
119568	A*	Subdivision Act 1988	s 39(3)	Power to apply to the County Court to order registration of plan be stopped in certain circumstances	MPD, DRC	
119574	A*	Subdivision Act 1988	sch 2 cl 11(1)	Power to apply to a court for an order regarding scheme of development	MPD, DRC	
119575	A*	Summary Offences Act 1966	s 4	Power to give permission or consent to certain things	Not Delegated	
181583	A*	Summary Offences Act 1966	s 6A(1)	Duty to consult with Victoria Police before granting an application for a permit for the use of Council land, a road closure or anything else that the	DRCS, MLL	Subject to s 6A(2)(b)

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				Council believes will facilitate a public protest being held by the applicant		
119576	A*	Summary Offences Act 1966	s 50A(3)(a)	Power to apply to Governor in Council for declaration that municipal district be a 'district' for purposes of s 50A offences	Not Delegated	
119577	A*	Summary Offences Act 1966	s 50A(3)(b)	Power to apply to Governor in Council for revocation/variation of declaration under s 50A(3)(a)	Not Delegated	
592736	A*	Suburban Rail Loop Act 2021	s 12(2)(o)	Function of receiving advice from the Authority	Not Delegated	
592737	A*	Suburban Rail Loop Act 2021	s 63	Power to enter into an agreement or arrangement with the Authority concerning the matters outlined at s 63(1) and (2)	Not Delegated	Council as public authority and reciprocal entity
592738	A*	Suburban Rail Loop Act 2021	s 71(1)	Function of receiving a copy of Suburban Rail Loop planning area	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				declaration and statement containing prescribed information		
592739	A*	Suburban Rail Loop Act 2021	s 90(3)	Duty to comply with requirement under subsection (1)	Not Delegated	
129931	A*	Taxation Administration Act 1997	s 92(1)(e)(vfa)	Function of receiving information from a tax officer under or in relation to the administration of a taxation law	CFO, DRCS	
755628	A*	Taxation Administration Act 1997	s 92(1)(h)	Function of receiving information from a tax officer under or in relation to the administration of a taxation law, being in relation to the Short Stay Levy Act 2024	DRCS	
181584	A*	Transfer of Land Act 1958	s 26X(1)	Function of receiving enquiries, from the Registrar, for personal information that identifies ratepayers and mortgagors of land, for the purpose of comparing that information with information retained by the Registrar	RVC, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				or the Registrar-General in relation to land that is to be brought under the Act		
181585	A*	Transfer of Land Act 1958	s 26X(2)	Function of disclosing personal information that identifies who is a ratepayer or mortgagor of the land	RVC, DRCS	
120053	A*	Transfer of Land Act 1958	s 45(1)	Power to sign a transfer of land in respect of which a decision to acquire or dispose of land has been made under the Local Government Act 2020	DRI, DRCS	Where Council is the landowner Note: Where Council receives a request for consent to the creation or surrender of an easement (right of carriageway) in a s 45 transfer of land that Council is not a party to, see s 73B
119579	A*	Transfer of Land Act 1958	s 54	Power to make application to be registered proprietor	Not Delegated	Applies only where the Council is an 'acquiring authority' as defined in s 53

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119580	A*	Transfer of Land Act 1958	s 55(3)	Duty to take possession of any certificate of title, or other document produced to Council on any claim for compensation and to lodge them immediately with the registrar	Not Delegated	Applies only where the Council is an 'acquiring authority' as defined in s 53
119581	A*	Transfer of Land Act 1958	s 57(1)	Duty to lodge notification with the Registrar upon service of notice of intention	Not Delegated	Applies only where the Council is an 'acquiring authority' as defined in s 53
119582	A*	Transfer of Land Act 1958	s 57(2)	Power to withdraw notice of intention to acquire	Not Delegated	Applies only where the Council is an 'acquiring authority' as defined in s 53
119583	A*	Transfer of Land Act 1958	s 62(4)	Function of receiving notice from Registrar of where land is located	Not Delegated	
181586	A*	Transfer of Land Act 1958	s 73B	Power to consent to the creation or surrender of the right of carriageway	DRI, DRCS	Where land is located in Council's municipal district
181587	A*	Transfer of Land Act 1958	s 88(1B)	Power to consent to the varying or releasing of a restrictive covenant	DRCS	Where land is located in Council's municipal district

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119584	A*	Transfer of Land Act 1958	s 88(2)	Power to lodge with the Registrar a notification of the acquisition of an easement or any other right over or affecting land	Not Delegated	Applies only where the Council is an 'acquiring authority' as defined in s 53
119585	A*	Transfer of Land Act 1958	s 106(1)(b)	Power to consent to the registration of a dealing or plan	Not Delegated	
119586	A*	Transport Integration Act 2010	s 25(1)	Duty to have regard to the transport system objectives when exercising powers and performing functions under interface legislation which are likely to have a significant impact on the transport system	DRI, MRIM, MPE, TLDA	
119587	A*	Transport Integration Act 2010	s 25(2)	Duty to have regard to the decision making principles in making decisions under interface legislation* which are likely to have a significant impact on the transport system.	DRI, MRIM, MPE, TLDA	
119588	A*	Transport Integration Act 2010	s 25(3)	Duty to have regard to applicable specified policy principles	DRI, MRIM, MPE, TLDA	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119589	A*	Transport Integration Act 2010	s 25(4)	Duty to have regard to applicable specified policy principles	DRI, MRIM, MPE, TLDA	
119590	A*	Transport Integration Act 2010	s 26	Power to determine the weight to give to each transport system objective under ss 24 and 25	DRI, MRIM, MPE, TLDA	
119591	A*	Transport Integration Act 2010	s 27	Power to determine the weight to give to each decision making principle under ss 24 and 25	DRI, MRIM, MPE, TLDA	
119592	A*	Transport Integration Act 2010	s 115F(3)	Function of collaborating with the Commercial Passenger Vehicle Commission	DRI, MRIM, MPE, TLDA	
119593	A*	Transport Integration Act 2010	s 197B(2)	Function of receiving notice from regulated bodies	DRI, MRIM, MPE, TLDA	Where Council is the responsible authority and s 197 applies
119594	A*	Transport Integration Act 2010	s 197B(3)	Duty to meet with representatives from Director of Transport Safety	DRI, MRIM, MPE, TLDA	Where Council is the responsible authority and s 197 applies

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119595	A*	Transport Integration Act 2010	s 197D	Duty to comply with guidelines issued under Act and directions of Secretary or Minister	DRI, MRIM, MPE, TLDA	
119599	A*	Valuation of Land Act 1960	s 6(1)	Duty to give notice of the valuation to be each rating authority interested in the valuation of land in the area for which the valuation is being made	RVC, CFO, DRCS, RUSO	Where Council is the valuation authority
119600	A*	Valuation of Land Act 1960	s 6(2)	Power to require the general valuation prepared by the valuation authority to show items in paragraphs (a) - (c)	RVC, DRCS, RUSO	Where Council is a rating authority
200264	A*	Valuation of Land Act 1960	s 6(3)	Duty to give notice to valuer-general	Not Delegated	Where Council is the rating authority
119601	A*	Valuation of Land Act 1960	s 6(4)	Duty to ensure the valuer-general's request is given effect to	CFO, DRCS	Where the Council is the valuation authority
119602	C	Valuation of Land Act 1960	s 7AB(2)	Power to adjust the rate or emergency services and volunteers funding levy	RVC, CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				payable retrospectively for any period it considers just		
119603	A*	Valuation of Land Act 1960	s 7A(1)	Power to pay valuer subject to the requirements of this section	RVC, CFO, DRCS	
120056	A*	Valuation of Land Act 1960	s 7AE(2)	Duty to comply with an Order in Council requiring the making of a new valuation	RVC, CFO, DRCS	
200265	A*	Valuation of Land Act 1960	s 7A(2)	Power to make a payment, irrespective of s 7A(1), if Council satisfies paragraphs (a) and (b)	Not Delegated	
119605	A*	Valuation of Land Act 1960	s 7B(1)	Duty to provide valuation to valuer-general within 2 months of date on which the valuation was returned to Council	RVC, CFO, DRCS	
119607	A*	Valuation of Land Act 1960	s 8AA(1B)	Duty to pay the valuer-general in accordance with section where Council has requested a supplementary valuation	RVC, CFO, DRCS, RUSO	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119608	A*	Valuation of Land Act 1960	s 8AA(2)(a)	Power to agree the fees in respect of servicing of a valuation	CFO, DRCS	In consultation with RVC
119609	A*	Valuation of Land Act 1960	s 10(1)	Power to make a nomination to have the power to cause a valuation of all land in its municipal district for a specified year	Not Delegated	
119610	A*	Valuation of Land Act 1960	s 10(6)	Power to revoke nomination made under s 10(1)	Not Delegated	
119611	A*	Valuation of Land Act 1960	s 11	Duty to cause a general valuation	RVC, CFO, DRCS	Where Council is the valuation authority
119612	A*	Valuation of Land Act 1960	s 12	Function of causing a valuation of rateable land at the direction of the Minister	RVC, CFO, DRCS, RUSO	Where Council is the valuation authority
119613	A*	Valuation of Land Act 1960	s 13DA(1)	Power to appoint people to carry out valuations	DRCS	Where Council is the valuation authority The person(s) to be appointed must hold the qualifications or

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						experience specified by Minister
119615	A*	Valuation of Land Act 1960	s 13DC(2)	Power to use in force valuations in certain circumstances	RVC, CFO, DRCS, RUSO	
119618	C	Valuation of Land Act 1960	s 13DF(3A)	Power to use supplementary valuation before it is certified to levy or adjust municipal rate or emergency services and volunteers funding levy	RVC, CFO, DRCS, RUSO	
119619	C	Valuation of Land Act 1960	s 13DF(5)	Power to adjust rate or emergency services and volunteers funding levy payable retrospectively where supplementary valuation made in circumstance referred to in s 13DF(2)(o)	RVC, CFO, DRCS, RUSO	
119620	A*	Valuation of Land Act 1960	s 13DFA(2)	Function of receiving written certification of supplementary valuation from valuer-general	RVC, CFO, DRCS, RUSO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119621	A*	Valuation of Land Act 1960	s 13DFB(1)	Power to request valuer-general to carry out a supplementary valuation	RVC, CFO, DRCS, RUSO	
200266	A*	Valuation of Land Act 1960	s 13DFB(3)	Function of receiving the supplementary valuation within 10 business days after the supplementary valuation is returned to the valuer-general	CFO, DRCS,	
119622	A*	Valuation of Land Act 1960	s 13DG(3)	Duty to make a valuation of all rateable land where Council has had annexed to its municipal district any area which is not part of a former municipal district.	RVC, CFO, DRCS	Where Council is the valuation authority
120057	A*	Valuation of Land Act 1960	s 13G(1)	Power to make a nomination to have the Power to cause a valuation of land specified in s 13G(2) for a specified year	RVC, CFO, DRCS	Where Council is the collection agency
120058	A*	Valuation of Land Act 1960	s 13G(7)	Power to revoke nomination made under s 13G(1)	RVC, CFO, DRCS	Where Council is the collection agency

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120059	A*	Valuation of Land Act 1960	s 13H	Duty to cause a general valuation of non-rateable leviable land to be made, returned to it and provided to the relevant collection agency	RVC, CFO, DRCS	Where Council is the valuation authority
120060	A*	Valuation of Land Act 1960	s 13I	Duty to comply with a Ministerial Direction given under s 13I	RVC, CFO, DRCS	Where Council is the collection agency and also the valuation authority
120061	C	Valuation of Land Act 1960	s 13J	Power to appoint people to carry out valuation	RVC, CFO, DRCS	<p>The person(s) to be appointed must hold qualifications or experience specified by Minister</p> <p>Applies when Council is making a valuation for the purposes of the Emergency Services and Volunteer Fund Act 2012</p>

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120062	A*	Valuation of Land Act 1960	s 13L(4)	Power to use a supplementary valuation before it is certified by the valuer-general	RVC, CFO, DRCS, RUSO	Where Council is the collection agency
120063	C	Valuation of Land Act 1960	s 13L(6)	Power to adjust the emergency services and volunteers funding levy payable retrospectively for any period considered just	RVC, CFO, DRCS, RUSO	Where Council is the collection agency
120064	A*	Valuation of Land Act 1960	s 13M(2)	Function of receiving certification in writing that the valuer-general is satisfied that the supplementary valuation is correct	RVC, CFO, DRCS, RUSO	Where Council is the collection agency
120065	A*	Valuation of Land Act 1960	s 13N(1)	Power to request the Valuer-General to make a supplementary valuation	RVC, CFO, DRCS, RUSO	Where Council is the collection agency
119623	A*	Valuation of Land Act 1960	s 13N(3)	Function of receiving the supplementary valuation within 10 business days after the supplementary valuation is returned to the valuer-general	RVC, CFO, DRCS, RUSO	Where Council is the collection agency

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
651685	C	Valuation of Land Act 1960	13Q(4)	Power to adjust a rate or emergency services and volunteers funding levy	DRCS	
119624	A*	Valuation of Land Act 1960	s 15(3)	Duty to give notices in paragraphs (a) and (b) if information is received from a valuation authority under s 15(1)(b) as to a general valuation	RVC, CFO, DRCS, RUSO	Where Council is the rating authority
119625	A*	Valuation of Land Act 1960	s 20(3)	Function of receiving objection and written submission where objection is because the value is too low or too high, and the value is not less than the prescribed amount	RVC, CFO, DRCS, RUSO	Where Council is the valuation authority
119626	A*	Valuation of Land Act 1960	s 21(2)	Duty to refer an objection received to the valuation authority	RVC, CFO, DRCS, RUSO	Where Council is not the valuation authority which made the valuation
119627	A*	Valuation of Land Act 1960	s 21(2A)	Duty to refer objection to valuer	RVC, CFO, DRCS, RUSO	Where Council is the valuation authority

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119628	A*	Valuation of Land Act 1960	s 21(5)	Function of receiving written notice from the valuer-general of recommendation	RVC, CFO, DRCS, RUSO	Where Council is the rating authority
119629	A*	Valuation of Land Act 1960	s 21(6)	Duty to give effect to the decision of the valuer-general	RVC, CFO, DRCS, RUSO	Where Council is the rating authority
119630	A*	Valuation of Land Act 1960	s 22(5)	Function of receiving copy of application to VCAT for review of valuation decision	RVC, CFO, DRCS, RUSO	Where Council is the valuation authority
119631	A*	Valuation of Land Act 1960	s 22(6)	Duty to forward to principal registrar of VCAT notice of objection and copies of any notices given under s 21 and any information given or submissions lodged under s 20, in relation to objection, within 1 month after being served with copy of objector's application for review under s 22(5)	RVC, CFO, DRCS, RUSO	Where Council is the valuation authority
129932	A*	Victorian Environmental	s 26D(1)	Function of conferring with the Victorian Environmental Assessment Council	Not Delegated	If affected by the provision of an assessment or advice requested under s 26B

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Assessment Council Act 2001				
129933	A*	Victorian Environmental Assessment Council Act 2001	s 26D(2)	Duty to give practicable assistance to the Victorian Environmental Assessment Council in preparing an assessment or advice	Not Delegated	
119632	A*	Victorian Local Government Grants Commission Act 1976	s 10	Duty to supply prescribed information to the commission by certain time	CFO, DRCS	DRCS when CFO is on leave
119635	A*	Victoria State Emergency Service Act 2005	s 34(1)	Power to apply for registration of a group of persons as a unit of the Service	Not Delegated	
119636	A*	Victoria State Emergency Service Act 2005	s 35(2)	Power to consult with the Chief Officer of Operations regarding removal of controller of a registered unit from office	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
181588	A*	Victorian Data Sharing Act 2017	s 10(a)	Power to provide some, or all, of the specified data to the Chief Data Officer	DRCS	If the Chief Data Officer gives a notice under s 8
181589	A*	Victorian Data Sharing Act 2017	s 10(b)	Power not to respond to the request	DRCS	If the Chief Data Officer gives a notice under s 8
181590	A*	Victorian Data Sharing Act 2017	s 13(a)	Power to provide some, or all, of the specified data to the Chief Data Officer	DRCS	If the Chief Data Officer gives a notice under s 11
181591	A*	Victorian Data Sharing Act 2017	s 13(b)	Power not to respond to the request	DRCS	If the Chief Data Officer gives a notice under s 11
181592	A*	Victorian Data Sharing Act 2017	s 24(3)(c)	Function of being informed by the Chief Data Officer, or data analytics body, if the Victorian Data Sharing Act 2017, Privacy and Data Protection Act 2014 or Health Records Act 2001 has been, or is likely to have been, breached in relation to data handled under the Victorian Data Sharing Act while in the control of the Chief Data Officer, or of the data analytics body	Not Delegated	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
181593	A*	Victorian Data Sharing Act 2017	s 33(4)	Duty to have regard to policies or guidelines issued under s 33(1)	DRCS	
119637	A*	Victorian Inspectorate Act 2011	s 28(2)	Power to enter into agreements or arrangements for use of services with the Victorian Inspectorate	DRCS	Subject to prior consultation with the Council's Chief Executive Officer
166057	A*	Victorian Planning Authority Act 2017	s 33(2)	Duty to comply with request by Authority under s 33(1) for information or assistance	MPD, DRC, StP	
166058	A*	Victorian Planning Authority Act 2017	s 34(1)	Function of consulting with Authority where exercising its Powers likely to affect Council's functions	MPD, DRC, StP	
119638	A*	Water Act 1989	s12(1)(a)	Duty to make any authorisation or permission that may affect the drainage system subject to any conditions required to ensure the conservation of waterways, wetlands and aquifers	DRI	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119639	A*	Water Act 1989	s12(1)(b)	Power to withhold authorisation or permission until such works are carried out that are required to avoid or lessen any possible adverse effect	DRI	
119640	A*	Water Act 1989	s27(4)(a)(ii)	Function of receiving notice of a proposed declaration by the Minister that an area will be a water supply protection area	DRI, MRIM, MPE	
119641	A*	Water Act 1989	s 32H	Duty to keep copy of approved management plan available for inspection	DRI	
119642	A*	Water Act 1989	s.36(3)(c)	Function of receiving a copy of an application for the grant of a bulk entitlement if Minister considers the Council is directly affected	DRI, MRIM, MPE	
119643	A*	Water Act 1989	s67A	Function of receiving a copy of an application under s 67 in respect of a dam	DRI, MRIM, MPE	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119644	A*	Water Act 1989	s 67B	Duty to advise the Minister of response to application	DRI	
119646	A*	Water Act 1989	s 122ZA(2)	Function of consenting to Minister's determination under s 122ZA(1)(b)	DRI	
119647	A*	Water Act 1989	s.122ZC	Power to contribute money to environmental or recreational area for improving or maintaining the area	DRI	
119648	A*	Water Act 1989	s144(2)(c)	Function of receiving a declaration by an Authority that land will be a serviced property for the purposes of the Act, if likely to be affected	DRI, MRIM, MPE	
119649	A*	Water Act 1989	s152	Function of receiving notice of intention to affect works	DRI, MRIM, MPE	
119650	A*	Water Act 1989	s153	Function of receiving notice to alter or remove works	DRI, MRIM, MPE	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119651	A*	Water Act 1989	s.165(1)	Power to require an Authority to fix fire plugs to works	DRI, MRIM	
119652	A*	Water Act 1989	s165(2)	Duty to meet costs of providing, installing, marking and maintaining all fire plugs that the Council requires	DRI, MRIM	
119653	A*	Water Act 1989	s.171D(1)	Power to require Melbourne Water Corporation to fix fire plugs to works	DRI	
119654	A*	Water Act 1989	s.171D(2)	Duty to meet costs of providing, installing, marking and maintaining fire plug, where plug is in Council's municipal district	DRI, MRIM	
119656	A*	Water Act 1989	s.180(1)	Duty to forward copy application for septic tank permit to Authority	MBH, DRCS, EHO	
119657	A*	Water Act 1989	s180(3)	Function of receiving any notification of the location of the nearest sewer, the availability of works to service the land and any requirements	MBH, DRCS, EHO	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119658	A*	Water Act 1989	s180(4)	Duty to comply with any requirement of the Authority in regard to the application	MBH, DRCS, EHO	
119659	A*	Water Act 1989	s180(5)	Duty to not make a decision within 21 days after the copy is forwarded to the Authority	MBH, DRCS, EHO	
119660	A*	Water Act 1989	s188(3)	Function of receiving notice of proposed declaration of a waterway if the Council may have an interest in the waterway	DRI, MRIM, MPE	
119662	A*	Water Act 1989	s205(3)	Function of receiving notice of proposed declaration that an area of land will be liable to flooding or be a floodway area	DRI, DRCS, MRIM, MPE	
119663	A*	Water Act 1989	s206(1)(b)	Function of receiving notice that an Order has been published in the Government Gazette	DRI, MRIM, MPE	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119664	A*	Water Act 1989	s206(3)	Duty to prevent land uses that are inconsistent with any identified flood hazards	DRI, DRCS, MRIM, MPE	
119665	A*	Water Act 1989	s 208(2)	Duty to notify Authority of intention to undertake or erect any regulated works or structure before undertaking or erecting the works or structure	DRI	
119666	A*	Water Act 1989	s214(2)(b)	Duty to be represented on a committee to carry out investigations in relation to water management if the Council is affected	DRI	
119667	A*	Water Act 1989	s.217	Power to apply for an order for removal or modification of works	DRI, MRIM, MPE	
119668	A*	Water Act 1989	s218(2)(b)(ii)	Function of receiving notice of proposed declaration that an area of land will be a drainage course	DRI, MRIM, MPE	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119669	A*	Water Act 1989	s218(7)	Duty to act in accordance with a management plan approved by the Minister, if the Council has management and control of a drainage course	DRI, MRIM, MPE	
119670	A*	Water Act 1989	s218(8)	Power to require an owner, occupier or other public statutory body to remove any interferences, carry out any works and maintain any structures, if the Council has the management and control of a drainage course	DRI, MRIM, MPE	Subject to the limitations set out in 218
119671	A*	Water Act 1989	s218(10)	Duty to comply with any request by another public statutory body within 1 month	DRI	
119672	A*	Water Act 1989	s218(14)	Power to enter into and remain on the drainage course for the purpose of doing anything that an owner or occupier failed to do	DRI	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119673	A*	Water Act 1989	s244(7)	Function of receiving a copy of a community agreement, if land in the area is affected	DRI	
119674	A*	Water Act 1989	s244(8)(b)	Power to consent to community agreement where it involves the construction of a drain across a road reserve	DRI, MRIM, MPE	
119675	A*	Water Act 1989	s246	Power to exercise the powers and perform the Functions of the committee if requested by the committee, where land is affected by a community drainage or salinity mitigation or community water supply scheme	DRI	
119676	A*	Water Act 1989	s263(2)	Function of receiving a request to arrange for a supplementary valuation to be made	RVC, CFO	
119677	A*	Water Act 1989	s 281A(1)	Power to enter into agreement with Melbourne Water Corporation to	Not Delegated	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				collect money owing to Melbourne Water Corporation under the Act		
119678	A*	Water Act 1989	s 281A(3)	Duty to collect money owing to Melbourne Water Corporation under the Act, that relates to Council's municipal district	Not Delegated	On the terms and conditions agreed with Melbourne Water Corporation or, in default of agreement, determined by the Essential Services Commission
119679	A*	Water Act 1989	s286(1)(a)	Duty to contribute to the revenue of the Authority if requested	DRI	Conditions set out in s285 and s286
119680	A*	Water Act 1989	s287(1)(a)	Duty to make a special contribution to the revenue of the Authority if requested	DRI	Conditions set out in s285 and s287
192472	A*	Building Regulations 2018	r 5(2)	Power to designate an area liable to flooding	Not Delegated	Where Council is the relevant council
192473	A*	Building Regulations 2018	r 44	Function of receiving documents	Build AO, BI, BS. MBH	Where Council is the relevant council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192474	A*	Building Regulations 2018	r 49	Duty to keep documents in any manner specified by the Keeper of Public Records until the building is demolished or removed from the allotment	Build AO, BI, BS, MBH	Where Council is the relevant council
192475	A*	Building Regulations 2018	r 50	Duty to make documents available on request	Build AO, BI, BS, MBH	Where Council is the relevant council
192476	A*	Building Regulations 2018	r 51	Function of providing information	Build AO, BI, BS, MBH	Where Council is the relevant council
192477	A*	Building Regulations 2018	r 73(2)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192478	A*	Building Regulations 2018	r 74(4)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192479	A*	Building Regulations 2018	r 75(4)	Power of providing report and consent	BS, MBH	Where Council is the relevant council

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192480	A*	Building Regulations 2018	r 76(4)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192481	A*	Building Regulations 2018	r 77(3)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192482	A*	Building Regulations 2018	r 78(6)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192483	A*	Building Regulations 2018	r 79(6)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192484	A*	Building Regulations 2018	r 80(6)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192485	A*	Building Regulations 2018	r 81(6)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192486	A*	Building Regulations 2018	r 82(5)	Power of providing report and consent	BS, MBH	Where Council is the relevant council

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192487	A*	Building Regulations 2018	r 83(3)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192488	A*	Building Regulations 2018	r 84(9)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192489	A*	Building Regulations 2018	r 85(3)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192490	A*	Building Regulations 2018	r 86(3)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192491	A*	Building Regulations 2018	r 87(2)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192492	A*	Building Regulations 2018	r 89(3)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192493	A*	Building Regulations 2018	r 90(2)	Power of providing report and consent	BS, MBH	Where Council is the relevant council

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192494	A*	Building Regulations 2018	r 91(5)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192495	A*	Building Regulations 2018	r 92(2)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192496	A*	Building Regulations 2018	r 94(6)	Power of providing report and consent	BS, MBH	Where Council is the relevant Council
192497	A*	Building Regulations 2018	r 95(3)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192498	A*	Building Regulations 2018	r 96(3)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192499	A*	Building Regulations 2018	r 97(2)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192500	A*	Building Regulations 2018	r 109(1)	Power of providing report and consent	BS, MBH	Where Council is the relevant council

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192501	A*	Building Regulations 2018	r 109(2)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192502	A*	Building Regulations 2018	r 109(3)	Power to give consent under rr 109(1) or 109(2)	BS, MBH	Where Council is the relevant council if it considers that the projection of the part of the building beyond the street alignment will not be detrimental to the safety of the public
192503	A*	Building Regulations 2018	r 116(4)	Power of providing report and consent	BS, MBH	Where Council is the relevant council
192504	A*	Building Regulations 2018	r 130(1)	Power of providing report and consent	BS, MBH	Where Council is the relevant service authority
192505	A*	Building Regulations 2018	r 132(1)	Power of providing report and consent	MBH, BS, EHO	Where Council is the relevant council

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192506	A*	Building Regulations 2018	r 133(2)	Power of providing report	MPD, BS, MBH	Where Council is the relevant council
192507	A*	Building Regulations 2018	r 134(2)	Power of providing report and consent	BS	Where Council is the relevant council
331378	A*	Building Regulations 2018	r 147L(2)	Function of receiving an application for registration	Build AO, BI, BS	Where Council is the relevant council
331379	A*	Building Regulations 2018	r 147M(2)	Function of receiving an application for registration	Build AO, BI, BS	Where Council is the relevant council
331380	A*	Building Regulations 2018	r 147N(2)	Function of receiving an application for registration	Build AO, BI, BS	Where Council is the relevant council
331381	A*	Building Regulations 2018	r 147O(1)	Power to give notice	BS	Where Council is the relevant council
331382	A*	Building Regulations 2018	r 147Q	Duty to enter information relating to a swimming pool or spa into Council's register	Build AO, BI, BS	Where Council is the relevant council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331383	A*	Building Regulations 2018	r 147R(1)	Duty to give notice of the matters in r 147R(1)(a) – (g)	BS	Where Council is the relevant council
331384	A*	Building Regulations 2018	r 147R(4)	Duty to specify a date for the purposes of r 147R(1)(g)	BS	Where Council is the relevant council
331385	A*	Building Regulations 2018	r 147R(5)	Power to specify date	BS	Where Council is the relevant council
331386	A*	Building Regulations 2018	r 147S(1)	Duty to remove from the register the information about the swimming pool or spa set out in r 147J, as soon as practicable, where satisfied that a registered swimming pool or registered spa no longer exists or is no longer capable of containing water to a depth of greater than 300 mm	Build AO, BI, BS	Where Council is the relevant council
331387	A*	Building Regulations 2018	r 147S(2)	Duty to give a notice in writing after removing the information about the swimming pool or spa from the register	Build AO, BI, BS	Where Council is the relevant council

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331388	A*	Building Regulations 2018	r 147T(1)	Duty to determine the date of construction	BS	Where Council is the relevant council
331389	A*	Building Regulations 2018	r 147U(1)	Duty to determine the date of construction	BS	Where Council is the relevant council
331390	A*	Building Regulations 2018	r 147V(1)	Duty of receiving a certificate of compliance	BS	Where Council is the relevant council
331391	A*	Building Regulations 2018	r 147V(4)	Duty to give notice in writing following lodgement of a certificate of pool and spa barrier compliance by the owner	BS	Where Council is the relevant council
331392	A*	Building Regulations 2018	r 147W(1)	Power to exempt an owner from the requirement under r 147V(1) to lodge a certificate of pool and spa barrier compliance	BS	Where Council is the relevant council
331393	A*	Building Regulations 2018	r 147W(2)	Duty to give a notice in writing if an owner is exempted under r 147V(1)	BS	Where Council is the relevant council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331394	A*	Building Regulations 2018	r 147Z(1)	Power to extend the period for lodgement of a certificate of pool and spa barrier compliance if satisfied of the criteria in r 147Z(1)(a) – (e)	BS	Where Council is the relevant council
331395	A*	Building Regulations 2018	r 147Z(3)	Duty to give a notice, in writing, to the owner of the land specifying a new due date for the lodgement of a certificate of pool and spa barrier compliance as soon as practicable after that decision is made	BS	Where Council is the relevant council
331396	A*	Building Regulations 2018	r 147ZD	Duty to update the applicable barrier standard on the register to include the applicable barrier standard referred to in the certificate	BS	Where Council is the relevant council
331397	A*	Building Regulations 2018	r 147ZE	Duty to give a notice, in writing, to the owner as soon as practicable following lodgement of a certificate of pool and spa barrier compliance under r 147ZC	BS	Where Council is the relevant council

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331398	A*	Building Regulations 2018	r 147ZJ(3)	Duty to give a notice, in writing, to the owner of the land on which the swimming pool or spa relating to the barrier is located	BS	Where Council is the relevant council
331399	A*	Building Regulations 2018	r 147ZL(1)	Duty to update the register with details of the name of the new owner of the land as soon as practicable	Build AO, BI, BS	Where Council is the relevant council
331400	A*	Building Regulations 2018	r 147ZL(2)	Duty to give a notice, in writing, to the new owner of the land	Build AO, BI, BS	Where Council is the relevant council
331401	A*	Building Regulations 2018	r 147ZM	Duty to submit the requested information to the Authority in the form approved by the Authority	Build AO, BI, BS	Where Council is the relevant council
192508	A*	Building Regulations 2018	r 148	Duty to prepare maps	BS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192509	A*	Building Regulations 2018	r 149(1)	Duty to amend or prepare map for the existing or new designated special area	BS	Where Council is the relevant council
192510	A*	Building Regulations 2018	r 149(2)	Duty to advise the Authority if a designated special area is altered or created	Not Delegated	
192511	A*	Building Regulations 2018	r 149(3)	Duty to lodge copies of designated special area maps with the Authority	Not Delegated	Where Council is the relevant council
192512	A*	Building Regulations 2018	r 149(4)	Duty to make an up-to-date copy of each designated special area map, applicable to council's municipal district, available to the public for inspection	Not Delegated	
192513	A*	Building Regulations 2018	r 150	Power to designate areas within council's municipal district in which buildings are likely to be subject to attack by termites.	BS	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192514	A*	Building Regulations 2018	r 152(1)	Power to designate areas in council's municipal district that are likely to be subject to significant snowfalls	BS	For the purposes of the BCA
192515	A*	Building Regulations 2018	r 153(2)	Power of providing report and consent	MPD, BS, MBH	Where Council is the relevant council
192516	A*	Building Regulations 2018	r 153(4)	Duty not to give consent under r 153(2) if there is likely to be a danger to the life, health or safety of the occupants of the building due to flooding of the site	Not Delegated	Where Council is the relevant council
192517	A*	Building Regulations 2018	r 153(5)	Power to specify, council's report, a level for the surface of the lowest floor of a building on the site	BS	Where Council is the relevant council
192518	A*	Building Regulations 2018	r 153(6)	Duty to consult with the floodplain management authority for the site and specify a level in line with r 153(6)(b) requirements	BS	Where Council is the relevant council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192519	A*	Building Regulations 2018	r 153(7)	Duty to, without delay, advise the floodplain management authority and sewerage authority for the site of the floor level (if any) specified under r 153(5)	BS	Where Council is the relevant council
192520	A*	Building Regulations 2018	r 154(1)	Power of providing report and consent	MPD, BS, MBH	Where Council is the relevant council
192521	A*	Building Regulations 2018	r 154(2)	Power to include, in the report and consent Council provides, recommendations controlling the location and construction of retaining walls and fences in relation to designated land or designated work	BS	Where Council is the relevant council
192522	A*	Building Regulations 2018	r 154(3)	Duty to consult with the waterway management authority for the designated land or designated works before giving consent under r 154(1)	BS	
482449	A*	Building Regulations 2018	r 166B(c)(ii)	Power to approve floor area size greater than 60m ²	BS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
482450	A*	Building Regulations 2018	r 166C(1)(a)	Function of receiving notification from building owner of intention to commence occupying the building as the owner's principal place of residence	Build AO, BI, BS	
482451	A*	Building Regulations 2018	r 166C(1)(b)	Function of receiving notification from building owner of the proposed commencement date of that occupation	Build AO, BI, BS	
482452	A*	Building Regulations 2018	r 166C(2)	Function of receiving notification from building owner of proposed commencement date of occupation	Build AO, BI, BS	
192525	A*	Building Regulations 2018	r 187(2)	Power of providing report and consent	Build AO, BI, MBH, BS	Where Council is the relevant council Subject to r 187(3)
192526	A*	Building Regulations 2018	r 202(1)	Duty to keep the documents relating to occupancy permits in any manner	Build AO, BI, BS	For the purposes of s 75 of the Building Act 1993

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				specified by the Keeper of Public Records		
192527	A*	Building Regulations 2018	r 202(2)	Duty to keep documents relating to a temporary approval for 3 years after the earlier of the two periods set out in rr 202(2)(a) and 202(2)(b)	Build AO, BI, BS	For the purposes of s 75 of the Building Act 1993
192528	A*	Building Regulations 2018	r 203	Function of receiving documents	Build AO, BI, BS	
192529	A*	Building Regulations 2018	r 205	Function of receiving information	Build AO, BI, BS	Where Council is the relevant council
192530	A*	Building Regulations 2018	r 215(3)(c)	Function of receiving a determination and report under s 120(2)(a) of the Building Act 1993	Build AO, BI, BS	Where Council is the relevant council If the essential safety measure is required under an emergency order or a building order under Part 8 of the Building Act 1993

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
192531	A*	Building Regulations 2018	r 280(1)	Power to exempt a Class 10 building that is to be constructed on farm land and used for farming purposes, from all or any of the requirements of these Regulations	BS	Where Council is the relevant council
119740	C*	Country Fire Authority Regulations 2014	r 105(3)	Duty to notify the executive officer of the regional fire prevention committee of the name of the nominee nominated in accordance with r 105(2)	EMC, DRCS, MLL	Regulations expire on 1 August 2025 in accordance with regulation 3 of the Subordinate Legislation (Country Fire Authority Regulations 2024) Extension Regulations 2024
166059	C*	Country Fire Authority Regulations 2014	r 105(8)	Duty to give written notice to Authority of names and addresses of persons elected as representatives of Council	LLCO, EMC, DRCS	Regulations expire on 1 August 2025 in accordance with regulation 3 of the Subordinate Legislation (Country Fire Authority Regulations 2024) Extension Regulations 2024
543344	A*	Dangerous Goods (Explosives) Regulations 2022	r 147(3)	Function of receiving written notice of intention to discharge firework,	DRCS, MLL	Does not apply if local law requires a person to give

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				Chinese firecrackers or theatrical fireworks		Council greater notice of an intention to discharge fireworks
543345	A*	Dangerous Goods (Explosives) Regulations 2022	r 147(6)	Function of receiving written notice of intention to discharge fireworks or firecrackers in or near port waters	DRI, DRCS, LPOM, MLL	Where Council administers the relevant area of water
119743	A*	Drugs, Poisons and Controlled Substances Regulations 2017	r 7(1)	Power to have possession of 'Schedule 4 poisons' that are necessary for immunisation programs coordinated by Council in accordance with the Public Health and Wellbeing Act 2008	MBH, DRC, DRCS, MCS, EHO	
376951	C	Electricity Safety (Electric Line Clearance) Interim Regulations 2025	sch 1 cl 16(3)(b)	Function of receiving notice before cutting or removing certain trees	MRIM	
376952	C	Electricity Safety (Electric Line Clearance) Interim Regulations 2025	sch 1 cl 19(2)(b)	Function of receiving notice after completion of cutting or removal of the trees	MRIM	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
376953	C	Electricity Safety (Electric Line Clearance) Interim Regulations 2025	sch 1 cl 20(1)	Power to consult relating to safety of cutting or removal of trees close to an electric line	MRIM	
376954	A*	Electricity Safety (Electric Line Clearance) Interim Regulations 2025	sch 1 cl 21(1)	Power to consult relating to assisting to determine an additional distance that allows for conductor sag and sway	MRIM	
376955	A*	Electricity Safety (Electric Line Clearance) Interim Regulations 2025	sch 1 cl 21(3)	Duty to keep record of the additional distance for at least 5 years	MRIM	
120238	A*	Infringements Regulations 2016	r 8	Duty to report listed information to Attorney-General	LLCO, DRCS, LLO, MLL	
119746	A*	Land Acquisition and Compensation Regulations 2021	r 11	Function of providing certain information as set out in (a)-(h) as requested by an Authority	Not Delegated	

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ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119747	A*	Land Acquisition and Compensation Regulations 2021	r 12	Function of providing certain information as set out in (a) - (d) as requested by an Authority	DRI, MRIM	Where Council is responsible authority
119748	A*	Local Government (General) Regulations 2015	r 10	Duty to include in the notice of rates and charges the information prescribed	RVC, CFO, DRCS	
543356	A*	Local Government (Long Service Leave) Regulations 2021	r 7(2)	Function of receiving request from member to grant pay instead of long service leave	CFO, DRI, DRC, DRCS, CIO, EMPC	
543357	A*	Local Government (Long Service Leave) Regulations 2021	r 7(3)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	CFO, DRI, DRC, DRCS, CIO	
543358	A*	Local Government (Long Service Leave) Regulations 2021	r 7(5)(a)	Duty to transfer long service leave entitlement to the other Council with the payment to be transferred under r 19(3)	CFO, DRI, DRC, DRCS, CIO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543359	A*	Local Government (Long Service Leave) Regulations 2021	r 7(5)(b)	Duty to pay the public body or special body (as the case requires) an amount equal to one-fortieth of one month's ordinary pay for each completed month of recognised of the member calculated in accordance with these Regulations	CFO, DRI, DRC, DRCS, CIO	
543360	A*	Local Government (Long Service Leave) Regulations 2021	r 7(6)(b)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	CFO, DRI, DRC, DRCS, CIO	If, before the member's termination becomes effective, the member has not taken the whole of the long service leave to which the member is entitled or pay instead of that leave, or deferred the taking of the long service leave entitlement under subregulation (4)
543361	A*	Local Government (Long Service Leave) Regulations 2021	r 8(2)	Power to receive notice in writing from member who ceases employment in any of the circumstances set out under subregulation (1) to elect to take pay instead of all or any part of the long	CFO, DRI, DRC, DRCS, CIO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				service leave to which the member is entitled		
543362	A*	Local Government (Long Service Leave) Regulations 2021	r 8(3)	Duty to pay the member one-tenth of 3 months ordinary pay for each year of completed recognised service	CFO, DRI, DRC, DRCS, CIO	
543363	A*	Local Government (Long Service Leave) Regulations 2021	r 8(4)(b)	Duty to pay member one-tenth of 3 months ordinary pay for each year of completed recognised service	CFO, DRI, DRC, DRCS, CIO	If a member who ceases employment in any of the circumstances set out under subregulation (1) has not taken the whole of the long service leave to which the member is entitled or pay instead of that leave before their termination or retirement becomes effective
543364	A*	Local Government (Long Service Leave) Regulations 2021	r 8(6)	Duty to pay the member referred to in subregulation (5) one-tenth of 3 months ordinary pay for each year of completed recognised service	CFO, DRI, DRC, DRCS, CIO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543365	A*	Local Government (Long Service Leave) Regulations 2021	r 8(7)(b)(i)	Function of approving medical practitioner	CFO, DRI, DRC, DRCS, CIO	
543366	A*	Local Government (Long Service Leave) Regulations 2021	r 9(2)	Duty to pay the legal personal representative of the member referred to in subregulation (1) (as the case requires) (a) the pay which the member elected to take; and (b) pay instead of any long service leave to which the member was entitled and which the member had not taken, or for which the member has not paid	CFO, DRI, DRC, DRCS, CIO	
543367	A*	Local Government (Long Service Leave) Regulations 2021	r 13(6)	Power to include, to the extent determined in each particular case by first Council, the whole or any portion of a period of service when the member was absent from duty with the prior or subsequent approval	CFO, DRI, DRC, DRCS, CIO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543368	A*	Local Government (Long Service Leave) Regulations 2021	r 14(1)(b)	Duty to grant the member a day off instead of a public holiday	CFO, DRI, DRC, DRCS, CIO	
543369	A*	Local Government (Long Service Leave) Regulations 2021	r 14(2)	Power to agree on a mutually convenient time with the member	CFO, DRI, DRC, DRCS, EMPC, CIO	
543370	A*	Local Government (Long Service Leave) Regulations 2021	r 15	Power to agree on a mutually convenient time with the member to take all or part of long service leave entitlement	CFO, DRI, DRC, DRCS, EMPC, CIO	
543371	A*	Local Government (Long Service Leave) Regulations 2021	r 16	Power to approve long serve leave entitlement at half the salary for twice the period	CFO, DRI, DRC, DRCS, EMPC, CIO	
543372	A*	Local Government (Long Service Leave) Regulations 2021	r 17	Power to approve a member to engage in any employment for hire or reward while the member is on long service leave	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543373	A*	Local Government (Long Service Leave) Regulations 2021	r 18	Duty to provide another Council with any information in its possession which may be required by that other Council for the purposes of these Regulations	CFO, DRI, DRC, DRCS, EMPC, CIO	
543374	A*	Local Government (Long Service Leave) Regulations 2021	r 19(2)	Duty to, within 2 months of being informed of the employment, pay to the Council an amount equal to one-fortieth of one month's pay for each completed month of service of the member with Council	CFO, DRI, DRC, DRCS, CIO	Where Council is the member's former employer
543377	A*	Local Government (Long Service Leave) Regulations 2021	r 19(3)	Duty to, within 2 months of being informed of the employment, pay to the Council an amount equal to one-fortieth of one month's pay for each completed month of service of the member with Council	CFO, DRI, DRC, DRCS, CIO	Where Council is the member's former employer
543375	A*	Local Government (Long Service Leave) Regulations 2021	r 19(4)	Duty to refund a payment made to it under subregulation (3)	CFO, DRI, DRC, DRCS, CIO	Where Council is the member's new employer

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
543376	A*	Local Government (Long Service Leave) Regulations 2021	r 20	Power to enter into an agreement with an authority, person responsible for an office or Authority referred to in regulation 13(4) regarding transfer of entitlements	CFO, DRI, DRC, DRCS, CIO	
482454	A*	Local Government (Planning and Reporting) Regulations 2020	r 5(1)	Duty to include statements describing the financial resources are in the prescribed form	CFO, DRCS	
482455	A*	Local Government (Planning and Reporting) Regulations 2020	r 5(2)	Duty to include a statement of capital works in the Financial Plan	CFO, DRCS	
482456	A*	Local Government (Planning and Reporting) Regulations 2020	r 6	Duty to include prescribed information in the Financial Plan	CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
482457	A*	Local Government (Planning and Reporting) Regulations 2020	r 7	Duty to include the prescribed information in the financial statements included in the budget	CFO, DRCS	
482458	A*	Local Government (Planning and Reporting) Regulations 2020	r 8	Duty to include other prescribed information in the budget or revised budget	CFO, DRCS	
482459	A*	Local Government (Planning and Reporting) Regulations 2020	r 9(2)	Duty to include the prescribed information in the report of operations	CPO, MCW, DRC, DRCS	
482460	A*	Local Government (Planning and Reporting) Regulations 2020	r 10	Duty to include in the report of operations a description of the operations of Council	DRC, DRCS	
482461	A*	Local Government (Planning and	r 11	Duty to include prescribed information relating to performance results in the performance statements	CFO, MCW, DRC, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Reporting) Regulations 2020				
482462	A*	Local Government (Planning and Reporting) Regulations 2020	r 14	Duty to include the prescribed information in financial statements contained in the annual report	CFO, MCW, DRC, DRCS	
119752	A*	Occupational Health and Safety Regulations 2017	r 375(3)(c)(ii)	Function to assist in the preparation of an emergency management plan for a major hazard facility	Not Delegated	
166060	A*	Occupational Health and Safety Regulations 2017	r 376(c)	Function to receive a copy of the parts of the emergency plan relating to the off-site consequences of a major incident occurring	EMC, DRCS	
119753	A*	Occupational Health and Safety Regulations 2017	r 379(4)(b)	Function to review and, if necessary, revise the emergency management plan in relation to the off-site consequences of a major incident occurring	Not Delegated	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119754	A*	Occupational Health and Safety Regulations 2017	r 394(1)	Function to receive information about the safety of a major hazard facility	Not Delegated	
166061	A*	Occupational Health and Safety Regulations 2017	r 396	Function to be consulted on all matters that could affect the health and safety of members of the local community in the event of a major incident occurring	EMC, DRCS	
166062	A*	Occupational Health and Safety Regulations 2017	r 433(2)(b)(ii)	Function of assisting in the preparation of an emergency management plan for a prescribed mine	EMC, DRCS	
166063	A*	Occupational Health and Safety Regulations 2017	r 434(b)(ii)	Function to receive a copy of the emergency plan relating to the off-site consequences of a major incident occurring	EMC, DRCS	
331411	A*	Public Health and Wellbeing Regulations 2019	r 19(6)	Function of receiving a copy of a disease vector control notice	MBH, EHO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331412	A*	Public Health and Wellbeing Regulations 2019	r 59(4)	Function of being notified of test results	MBH, EHO	
331413	A*	Public Health and Wellbeing Regulations 2019	r 59(7)	Function of receiving written notice	MBH, EHO	
331414	A*	Public Health and Wellbeing Regulations 2019	r 98	Function of being notified by the Secretary	MBH, EHO	
331415	A*	Public Health and Wellbeing Regulations 2019	r 112(1)	Power to request information	MBH, EHO	
120085	A*	Public Health and Wellbeing (Prescribed Accommodation) Regulations 2020	r 12(2)	Power to determine a building to be of cultural heritage significance if one of the circumstances in (2)(a) - (d) exist	DRCS, MPD, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
166064	A*	Road Safety Road Rules 2017	r 200(2)	Power to permit drivers of heavy and long vehicles to stop on roads in a built-up area for longer than 1 hour	LLCO, DRCS, LLO, MPE, MLL, TLDA, MRIM, DRI	
166065	A*	Road Safety Road Rules 2017	r 244C	Function of consulting with the Head, Transport for Victoria regarding specification of a route or area under r 244C(1)	DRI	
166066	A*	Road Safety Road Rules 2017	r 289(1)(d)	Power to prohibit drivers riding bicycles or animals on the nature strip	LLCO, DRCS, LLO, MLL	
119758	A*	Road Safety (General) Regulations 2019	79(1)(b)	Power to authorise staff member to file a charge	LLCO, DRCS, MLL	
592740	A*	Road Safety (Traffic Management) Regulations 2019	r 5	Power to appoint school crossing supervisor	LLCO, DRCS, MLL	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331416	A*	Road Safety (Traffic Management) Regulations 2019	r 10(1)	Function of receiving notice, in writing, from the Head, Transport for Victoria if the Head, Transport for Victoria proposes to erect, display, place, remove or alter a traffic control device of a kind referred to in r 9(4)(a) to (f) (a proposal) on a road or road related area that is within the municipal district of the Council	DRI, DRCS, MRIM	Unless the road or road related area forms part of a freeway or arterial road
331417	A*	Road Safety (Traffic Management) Regulations 2019	r 10(2)	Power to disagree, in writing, with the proposal	DRI, DRCS, MRIM	
331418	A*	Road Safety (Traffic Management) Regulations 2019	r 11(1)	Power to erect, display, place, remove or alter traffic control devices on roads or road related areas	DRI, DRCS, MRIM	Where Council is a responsible entity
331419	A*	Road Safety (Traffic Management) Regulations 2019	r 11(2)(a)	Power to erect, display, place, remove or alter a minor traffic control device that is for the control of stopping or parking of vehicles in accordance with	DRI, DRCS, MRIM	On a road or road related area forming part of an arterial road within Council's municipal district

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				Part 12 of the Road Safety Road Rules 2017 (Vic)		
331420	A*	Road Safety (Traffic Management) Regulations 2019	r 11(2)(b)	Power to erect, display, place, remove or alter a traffic control device that is associated with a children's crossing	DRI, DRCS, MRIM	
331421	A*	Road Safety (Traffic Management) Regulations 2019	r 11(2)(c)	Power to erect, display, place, remove or alter a traffic control device installed in accordance with r 15	DRI, DRCS, MRIM	
331422	A*	Road Safety (Traffic Management) Regulations 2019	r 11(2)(d)	Power to erect, display, place, remove or alter any other minor traffic control device or a major traffic control device	DRI, DRCS, MRIM	With the authorisation of the Head, Transport for Victoria Subject to r 11(3)
331423	A*	Road Safety (Traffic Management) Regulations 2019	r 11(4)	Duty to alter the minor traffic control device to remove the inconsistency or remove the minor traffic control device	DRI, DRCS, MRIM	If a minor traffic control device referred to in r 11(2)(a) is inconsistent with a major traffic control device located on the same length of road

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331424	A*	Road Safety (Traffic Management) Regulations 2019	r 12(1)(d)	Power to authorise an authorised works manager, or a person acting on behalf of an authorised works manager, to erect, display, place, remove or alter any other minor traffic control device	DRI, DRCS, MRIM	Where Council is the coordinating road authority for that road or road related area Note: see r 23(b)
331425	A*	Road Safety (Traffic Management) Regulations 2019	r 13(1)(f)	Power to authorise a person, to whom a coordinating road authority has issued a permit under section 99B of the Road Safety Act 1986 (Vic) to conduct a nonroad activity, to erect, display, place, remove or alter any other minor traffic control device	DRI, DRCS, MRIM	Where Council is the coordinating road authority for that road or road related area Note: see r 23(b)
331426	A*	Road Safety (Traffic Management) Regulations 2019	r 18(1)(b)	Power to authorise a person to erect, display, place, remove or alter traffic control devices	DRI, DRCS, MRIM	Where Council is the coordinating road authority Note: see r 23(b)
331427	A*	Road Safety (Traffic Management) Regulations 2019	r 27	Power to permit, in writing, a person to drive a vehicle on a road in an organised procession (other than a funeral procession) or a parade	DRI, DRCS, MRIM	Where Council is the coordinating road authority for that road

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
331428	A*	Road Safety (Traffic Management) Regulations 2019	r 30(4)	Power to approve, in writing, a police-controlled rolling road closure	DRI, DRCS, MRIM	Where Council is the coordinating road authority
331429	A*	Road Safety (Traffic Management) Regulations 2019	r 32(2)(d)(ii)	Power to approve a highway collection being conducted	DRI, DRCS, MRIM	
331430	A*	Road Safety (Traffic Management) Regulations 2019	r 34(1)	Function of receiving an application for a permit under s 99B of the Road Safety Act 1986 (Vic) from a person intending to conduct a non-road activity on a highway	DRI, DRCS, MRIM	Where Council is the coordinating road authority
331431	A*	Road Safety (Traffic Management) Regulations 2019	r 34(4)	Power to reduce, waive or refund the fee for a permit	DRI, DRCS, MRIM	Where Council is a coordinating road authority If there are special circumstances that justify the reduction, waiver or refund of the fee

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
592741	A*	Road Safety (Vehicles) Regulations 2021	r 122(3)	Power to enter into an agreement with Secretary to provide extracts for fees	DRI, DRCS, MRIM	
120087	A*	Subdivision (Fees) Regulations 2016	r 9	Power to fix a fee for considering an engineering plan submitted under s 15 of the Subdivision Act 1988	MPD, DRC	
120088	A*	Subdivision (Fees) Regulations 2016	r 12	Power to waive or rebate the payment of a fee payable under the Subdivision Act 1988	MPD, DRC	
129935	A*	Subdivision (Fees) Regulations 2016	r 13	Duty to record reasons for waiving or rebating payment of a fee under r 12 in writing	MPD, DRC, PlanAO, SP, StP	
592742	A*	Subdivision (Procedures) Regulations 2021	r 11	Duty to give the applicant the street address and lot location of each plot on the plan	MPD, DRC, PlanAO, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
592743	A*	Subdivision (Procedures) Regulations 2021	r 14(a)	Duty to provide the referral authority with a copy of the application and certain details	MPD, DRC, PlanAO, SP, StP	
592744	A*	Subdivision (Procedures) Regulations 2021	r 14(b)	Duty to provide the applicant with a copy of the application and certain details	MPD, DRC, PlanAO, SP, StP	
592745	A*	Subdivision (Procedures) Regulations 2021	r 19(1)	Duty to send the referral authority notice of revised time for consideration of the plan, when sending a copy of altered plan under s 10(5) of Subdivision Act 1988	MPD, DRC, PlanAO, SP, StP	
592746	A*	Subdivision (Procedures) Regulations 2021	r 19(3)	Duty to send the applicant notice of revised time for consideration of the plan when altered plan is sent to a referral authority under s 10(5) of Subdivision Act 1988	MPD, DRC, PlanAO, SP, StP	
119780	A*	Subdivision (Procedures) Regulations 2021	r 20	Function of being advised by Registrar of any amendments made to any	DRC, MPD, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				certified plan under s 22(2)(a) of Subdivision Act 1988		
592747	A*	Subdivision (Procedures) Regulations 2021	r 23(a)	Duty to provide the referral authority with a copy of the plan and certain details, when referring an application to amend a certified plan under s 11(2) of Subdivision Act 1988	MPD, DRC, PlanAO, SP, StP	
592748	A*	Subdivision (Procedures) Regulations 2021	r 23(b)	Duty to provide the applicant with a copy of the application and certain details, when referring an application to amend a certified plan under s 11(2) of Subdivision Act 1988	MPD, DRC, PlanAO, SP, StP	
592749	A*	Subdivision (Procedures) Regulations 2021	r 29	Duty to provide the applicant with the amended street address and lot location of each lot on amended plan or new plan	MPD, DRC, PlanAO, SP, StP	In circumstances described in r 29

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
592750	A*	Subdivision (Procedures) Regulations 2021	r 33(1)	Duty to maintain a register of applications	MPD, DRC, PlanAO, SP, StP	May be kept in conjunction with register of permit applications kept under s 49(1) of the Planning and Environment Act 1987
592751	A*	Subdivision (Procedures) Regulations 2021	r 33(4)	Duty to make the register available for inspection	MPD, DRC, PlanAO, SP, StP	
592752	A*	Subdivision (Procedures) Regulations 2021	r 36(4)	Duty to send notice of refusal where Council refuses to issue a statement of compliance under s 21 of Subdivision Act 1988	MPD, DRC, SP, StP	
119780	A*	Subdivision (Registrar's Requirements) Regulations 2011	r 20	Function of being advised by Registrar of any amendments made to any certified plan under s 22(2)(a) of Subdivision Act 1988	DRC, MPD SP, StP	
119781	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to sign and issue Council order forms for purchase of goods, services and works and to enter into contracts		

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				for provision of goods, services and works to the Council		Power to authorise requisitions and purchase orders is set out in Procurement Policy.
119782	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise payment of wages, salaries, related payments.	FCo, CFO, SA, DRCS	Subject to dual signatories
120186	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise payment of Councillor and Mayoral allowances	FCo, CFO, SA, DRCS	<p>Subject to dual signatories</p> <p>Within the amount of allowance as determined by Council the Victorian Independent Remuneration Tribunal in accordance with s 7439 of the Local Government Act 1989 2020</p> <p>In accordance with s 39(6) of the Local Government Act 2020, s 74 of the Local Government Act 1989 continues to apply in respect of</p>

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						allowances payable to Mayors, Deputy Mayors and Councillors until the first Determination made by the Victorian Independent Remuneration Tribunal in accordance with s 39(6) of the Local Government Act 2020
120187	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to open bank accounts in Council's name	CFO, DRCS	
119783	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to approve invoices and accounts for payment. Budget items - e.g. super.		Refer Procurement Policy
119784	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise enforcement of overdue debts	RVC, CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119785	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to appoint collection agency	RVC, CFO, DRCS	
119786	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to approve contract variations	DRI, DRC, DRCS, CIO, EMPC	Authorised to approve contract variations (additions and deductions) up to delegated limit in procurement policy
120188	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to amend or vary agreements	DRI, DRC, DRCS, CIO, EMPC	
120099	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to sign cheques	FCo, CFO, SA, DRI, DRC, DRCS, CIO	Subject to dual signatories
119787	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise Petty Cash	DRI, DRC, DRCS, EMPC, CIO, CFO, SA	Subject to dual signatories

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120089	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to issue credit cards to staff	DRCS	
119788	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise calling of invitations for expressions of interest or tenders for works, services and equipment.	DRI, DRC, DRCS, EMPC, CIO	Refer Procurement Policy
119789	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise to sign contracts of sale and vendor statements for land approved for sale.	DRCS	
119790	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to sign contracts of sale for the approved acquisition of Real Estate (see 2A).	DRCS	
120100	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise the order, release, refund, or return of securities, bank guarantees and bonds, .	DRI, DRC, DRCS	Subject to the property transaction being within the Director's functional responsibility

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119791	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise progress payments.		As per Procurement Policy
119792	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise payment of contract variations.		Authorised to endorse accumulative contract variations up to the Officers financial delegation as per Procurement Policy.
119793	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to determine fees and charges.	DRI, DRC, DRCS, CIO	
119794	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to authorise the sale or disposal of assets other than land.	DRI, DRC, DRCS, CIO	
119795	A*	Miscellaneous and Administrative Powers	Section A - Finance Issues	Power to write off bad debts	CFO, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
235076	A*	Miscellaneous and Administrative Powers	Section A – Finance Issues	Power to approve electronic payments and transfers	FCo, CFO, SA, DRCS	Subject to dual signatories
119796	A*	Miscellaneous and Administrative Powers	Section B - Building Issues	Power to determine fees required under cl 1(c)(i) of sch 2, ss 18, 42 and 54 of the Building Act 1993 for building permit, application for an occupancy permit (building work), application for an occupancy permit (places of public entertainment) and under rr 147P(3), 147X and 147ZJ of the Building Regulations 2018 in relation to swimming pool or spa barriers.	DRCS	
119797	A*	Miscellaneous and Administrative Powers	Section B - Building Issues	Power to determine fees payable, person responsible for payment of fees and method of payment and recovery of fees for any application, approval, permit, consent, referral, request, information, inspection, consultation, advice, report, the keeping of documents and records or other function, service or work	DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				performed or provided under the Building Act 1993, Building Regulations 2018 or for the purposes of any other building control or related function of the Council by the Council or its delegate or any member of staff of the Council.		
119798	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to appoint agent, and enter into agency agreement, for the purposes of s108 of the Local Government Act 2020	CFO, DRI, DRCS	
119799	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to obtain legal opinions and instruct external legal providers		As per Procurement Policy
119800	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to approve legal costs		Subject to procurement policy limitations.

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119801	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make "ex gratia" settlement of insurance claims.	DRCS, IRO, RiskSM, WRIO	
119802	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to manage processing of insurance claims.	IRO, RiskSM, WRIO	
119803	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to execute funding and service agreements with other levels of government.	DRI, DRC, DRCS, CIO, EMPC	<hr/> Subject to: The claims, acquittal and service agreements are in accordance with the applications for the government funding or a variation approved by the Council or CEO and prior to the DRCS signing any claim, acquittal or services agreements the approval of the relevant manager must be obtained

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119804	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to execute applications for government grants.	DRI, DRC, DRCS, CIO, EMPC	Subject to approval from the Executive Leadership Team
119805	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to determine suitability and value of "in kind" local contributions toward \$ for \$ capital works.	DRI, DRC, DRCS, CIO	
119806	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to assess and determine applications for HACC services.	DRC	
119807	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to grant approval for storage or sale of liquor on Council premises.	DRI, DRC, DRCS, CIO	
119808	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make seasonal and casual allocation of sporting grounds.	MCW, DRC	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119809	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to enter into agreements for voluntary or not-for-profit organisation to use Council facilities	DRI, DRC, DRCS, CIO, EMPC	
119810	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make statements to the press	Not Delegated	Subject to compliance with Council's media policy
119815	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make a decision relating to the conduct of a proceeding before the Victorian Civil and Administrative Tribunal, including a decision to settle the proceeding	DRI, DRC, DRCS, RiskSM	Where Council is a party to a proceeding at the Victorian Civil and Administrative Tribunal
678907	A*	Miscellaneous and Administrative Powers	Section C – Miscellaneous Issues	Power to enter into or vary a lease or licence of vehicles	DRI, DRCS	As per Glenelg Shire Council's Procurement Policy
678908	A*	Miscellaneous and Administrative Powers	Section C – Miscellaneous Issues	Power to enter into or vary a lease or licence of equipment	CFO, DRCS, CIO	As per Glenelg Shire Council's Procurement Policy

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119811	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to give authority to make statements to the press	Not Delegated	Subject to compliance with Council's media policy
119812	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise the issue of media releases	Not Delegated	
119813	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise access to Council files and documents	DRI, DRC, DRCS, CIO	
119814	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to sign correspondence	AIIPo, DRI, DRC, DRCS, CIO	
592753	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to enter into a licence for the occupation or use of property	DRI, DRC, DRCS, CIO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119816	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make a decision relating to the conduct of a proceeding before Court, including a decision to settle the proceeding	DRI, DRC, DRCS, RiskSM, CIO	
119817	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to approve litigation settlement amounts	DRI, DRC, DRCS, IRO, RiskSM	Directors up to approved budget allocation as per Procurement Policy IRO for matters involved in Insurance Claims subject to prior consultation with DRCS.
120090	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to appeal a decision of the Victorian Civil and Administrative Tribunal or Court	Not Delegated	
120181	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Duty to administer a competition and consumer protection compliance program	DRI, DRC, DRCS, CIO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120091	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Duty to administer a privacy compliance program	CGC, EMG, DRCS	
119818	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise entertainment expenses	DRI, DRC, DRCS, CIO, EMPC	As per Procurement Policy
119819	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise publication on the internet	All Managers	
119820	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise publication on the Intranet	All Managers	
119821	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to make or authorise the making of submissions to external bodies	DRI, DRC, DRCS, CIO	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
119822	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to approve arrangements having important public relations aspect (e.g. opening ceremony for new facilities)	DRI, DRC, DRCS, CIO	
119823	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise expenditure on advertising and media	All budget responsible officers	As per Procurement Policy
119824	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to give permission to publish any document or publication	All Managers	
119825	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise allocation or changeover of garbage bins	DRI, MEF	
120092	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to serve statements under the Land Acquisition and Compensation Act 1986	DRI, DRCS	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
120093	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to sign transfer-related documentation under the Duties Act 2000	DRI, DRCS	
120094	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to authorise the release of deposit moneys under the Sale of Land Act 1962	DRI, DRCS	
120095	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to serve statutory notices in relation to land owned or managed by Council	DRI, DRCS	
120096	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to request a Minister or Secretary to appoint a Council officer to be an authorised officer or authorised for a particular purpose under an Act	Not Delegated	
120189	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Function of lodging claims for Natural Disaster Financial Assistance and liaising with the Department of Treasury and Finance regarding claims	DRI,	

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
678909	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to acquire or dispose of an interest in land other than the fee simple	DRCS	As per Glenelg Shire Council's Procurement Policy
678910	C	Miscellaneous and Administrative Powers	Section C – Miscellaneous Issues	Power to enter into or vary a lease or licence where Council is the lessor or licensor	DRI, DRC, DRCS, CIO	
678911	C	Miscellaneous and Administrative Powers	Section C – Miscellaneous Issues	Power to review and determine rents under rent review provisions of leases and licences	DRCS	
678912	A*	Miscellaneous and Administrative Powers	Section C – Miscellaneous Issues	Power to approve urgent repairs to buildings and equipment owned by Council (including replacement of equipment)	DRI, DRC, DRCS, CIO, BMC, BO, SRA	As per Glenelg Shire Council's Procurement Policy
678913	A*	Miscellaneous and Administrative Powers	Section C – Miscellaneous Issues	Power to purchase or dispose of equipment and other fixed assets	DRCS, DRI, DRC	As per Glenelg Shire Council's Asset Policy

Glenelg Shire Council

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
678914	A*	Miscellaneous and Administrative Powers	Section C – Miscellaneous Issues	Power to approve the purchase or hire of vehicles		As per Procurement Policy
678915	A*	Miscellaneous and Administrative Powers	Section C – Miscellaneous Issues	Power to use credit cards	AllPo	As per Council's Credit Card Policy (DocSetID: 2061353)
678916	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to approve sponsorships and charitable donations	AllPo	As per Glenelg Shire Council's Procurement Policy
678917	A*	Miscellaneous and Administrative Powers	Section C - Miscellaneous Issues	Power to verify identity for the purposes of property and land use matters	DRCS	



GLENELG SHIRE COUNCIL

INSTRUMENT OF DELEGATION

S14 INSTRUMENT OF DELEGATION –
BY CEO FOR VICSMART APPLICATIONS AND FUTURE
HOMES APPLICATIONS UNDER THE PLANNING AND
ENVIRONMENT ACT 1987

25 NOVEMBER 2025

Instrument of Sub-Delegation

In exercise of the power conferred by s 47(2) of the *Local Government Act 2020* and s 188 of the *Planning and Environment Act 1987*, I, as Chief Executive Officer of Glenelg Shire Council -

1. delegate each duty and/or function and/or power respectively described in the Schedule to the member of Council staff holding, acting in or performing the duties of the office or position nominated;
2. record that references in the Schedule are as follows

Abbreviation	Position
DRC	Director Community Services
MPD	Manager Planning and Development
PlanAO	Planning Support Officer
StP	Statutory Planner
SP	Strategic Planner

3. declare that this Instrument of Delegation -
 - 3.1 comes into force immediately upon its execution;
 - 3.2 remains in force until varied or revoked; and
 - 3.3 is subject to any conditions and limitations set out in paragraph 4, and in the Schedule;
 - 3.4 must be read in accordance with any guidelines or policies which Council from time to time adopts; and
4. declare that the delegate must not determine the issue, take the action or do the act or thing if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 188 *Planning and Environment Act 1987* or otherwise.

EXECUTED for and on behalf of **GLENELG SHIRE COUNCIL** by **Helen Havercroft, CHIEF EXECUTIVE OFFICER**, in accordance with the authority delegated to me in the instrument **S5 Instrument of Delegation to the CEO dated 28 January 2025**.

..... Date:
 Helen Havercroft
 CHIEF EXECUTIVE OFFICER

SCHEDULE

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118611	A*	Planning and Environment Act 1987	s 50(4)	Duty to amend application	MPD, DRC,SP, StP	
118612	A*	Planning and Environment Act 1987	s 50(5)	Power to refuse to amend application	MPD, DRC,SP, StP	
118613	A*	Planning and Environment Act 1987	s 50(6)	Duty to make note of amendment to application in register	MPD, DRC,SP, StP	
118614	A*	Planning and Environment Act 1987	s 50A(1)	Power to make amendment to application	MPD, DRC, PlanAO, SP, StP	
118615	A*	Planning and Environment Act 1987	s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	MPD, DRC,SP, StP	
118616	A*	Planning and Environment Act	s 50A(4)	Duty to note amendment to application in	MPD, DRC, SP,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		1987		register	StP	
118617	A*	Planning and Environment Act 1987	s 51	Duty to make a copy of every application and the prescribed information supplied in respect of the application available in accordance with the public availability requirements	MPD, DRC, SP, StP	
703262	A*	Planning and Environment Act 1987	s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	MPD, DRC, SP, Stp	Applicable for Future Homes Applications only Note: VicSmart Applications are exempt from the notice requirements under s 52(1)(a), (b), (c) and (d).
703263	A*	Planning and Environment Act 1987	s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	MPD, DRC, SP, StP	Applicable for Future Homes Applications only Note: VicSmart Applications are exempt from the notice requirements under s 52(1)(a), (b), (c) and (d).

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
703264	A*	Planning and Environment Act 1987	s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	MPD, DRC, SP, StP	Applicable for Future Homes Applications only Note: VicSmart Applications are exempt from the notice requirements under s 52(1)(a), (b), (c) and (d).
118618	A*	Planning and Environment Act 1987	s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	MPD, DRC, SP, StP	
118619	A*	Planning and Environment Act 1987	s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	MPD, DRC, SP, StP	
703265	A*	Planning and Environment Act 1987	s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	MPD, DRC, SP, StP	Applicable for Future Homes Applications only Note: VicSmart Applications are exempt

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
						from the notice requirements under s 52(1)(a), (b), (c) and (d).
118621	A*	Planning and Environment Act 1987	s 52(3)	Power to give any further notice of an application where appropriate	MPD, DRC, SP, StP	
118622	A*	Planning and Environment Act 1987	s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	MPD, DRC, SP, StP	
118623	A*	Planning and Environment Act 1987	s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	MPD, DRC, SP, StP	
118624	C	Planning and Environment Act 1987	s 54(1)	Power to require the applicant to provide more information	MPD, DRC, SP, StP	Note: for VicSmart applications, clause 71.06 of the planning scheme provides that delegates cannot require an applicant to provide more information than what is listed in clauses 59.01 – 59.16 of the planning scheme, which ever clause is relevant to the application
118625	C	Planning and Environment Act	s 54(1A)	Duty to give notice in writing of information required under s 54(1)	MPD, DRC, SP,	Note: for VicSmart applications, clause 71.06 of the planning scheme provides that delegates cannot require an applicant to

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		1987			StP	provide more information than what is listed in clauses 59.01 – 59.16 of the planning scheme, which ever clause is relevant to the application
118626	A*	Planning and Environment Act 1987	s 54(1B)	Duty to specify the lapse date for an application	MPD, DRC, SP, StP	
118627	A*	Planning and Environment Act 1987	s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	MPD, DRC	
118628	A*	Planning and Environment Act 1987	s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	MPD, DRC, SP, StP	
703266	A*	Planning and Environment Act 1987	s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	MPD, DRC, PlanAO, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118629	A*	Planning and Environment Act 1987	s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	MPD, DRC	
118630	A*	Planning and Environment Act 1987	s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	MPD, DRC, PlanAO, SP, StP	
118631	A*	Planning and Environment Act 1987	s 57(5)	Duty to make a copy of every objection available in accordance with the public availability requirements	MPD, DRC, PlanAO, SP, StP	
118632	A*	Planning and Environment Act 1987	s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	MPD, DRC, SP, StP	
118633	A*	Planning and Environment Act 1987	s 57A(5)	Power to refuse to amend application	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118634	A*	Planning and Environment Act 1987	s 57A(6)	Duty to note amendments to application in register	MPD, DRC, PlanAO, SP, StP	
118635	A*	Planning and Environment Act 1987	s 57B(1)	Duty to determine whether and to whom notice should be given	MPD, DRC, SP, StP	
118636	A*	Planning and Environment Act 1987	s 57B(2)	Duty to consider certain matters in determining whether notice should be given	MPD, DRC, SP, StP	
118637	A*	Planning and Environment Act 1987	s 57C(1)	Duty to give copy of amended application to referral authority	MPD, DRC, PlanAO, SP, StP	
118638	A*	Planning and Environment Act 1987	s 58	Duty to consider every application for a permit	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118639	A*	Planning and Environment Act 1987	s 58A	Power to request advice from the Planning Application Committee	MPD, DRC, SP, StP	
118640	A*	Planning and Environment Act 1987	s 59(1)	Power to decide an application without delay	MPD, DRC, SP, StP	
703267	N	Planning and Environment Act 1987	s 60	Duty to consider certain matters	MPD, DRC, SP, StP	Note: VicSmart applications are exempt from the requirements of s 60(1)(b), (c), (e) and (f).
549320	A*	Planning and Environment Act 1987	s 60(1)(a)	Duty to consider the relevant planning scheme	MPD, SP, StP	Note: VicSmart applications are exempt from the requirements of s 60(1)(b), (c), (e) and (f).
118642	A*	Planning and Environment Act 1987	s 60(1)(d)	Duty to consider any decision and comments of a referral authority which has been received	MPD, DRC, SP, StP	Note: VicSmart applications are exempt from the requirements of s 60(1)(b), (c), (e) and (f).
118644	A*	Planning and	s	Power to consider any agreement made	MPD,	Note: VicSmart applications are exempt

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987	60(1A)(i)	pursuant to s 173	DRC, SP, StP	from the requirements of s 60(1A)(b) - (h) and (j).
118698	A*	Planning and Environment Act 1987	s 60(1B)	Duty to consider the number of objectors in considering whether use or development may have significant social effect	MPD, DRC, SP, StP	
118645	A*	Planning and Environment Act 1987	s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	MPD, DRC, SP, StP	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006
118646	A*	Planning and Environment Act 1987	s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	MPD, DRC, SP, StP	
118647	A*	Planning and Environment Act 1987	s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	MPD, DRC, SP, StP	
118648	A*	Planning and	s 61(3)(a)	Duty not to decide to grant a permit to	MPD,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		use coastal Crown land without Minister's consent	DRC	
118649	A*	Planning and Environment Act 1987	s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	MPD, DRC	
118650	A*	Planning and Environment Act 1987	s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	MPD, DRC, SP, StP	
118651	A*	Planning and Environment Act 1987	s 62(1)	Duty to include certain conditions in deciding to grant a permit	MPD, DRC, SP, StP	
118652	A*	Planning and Environment Act 1987	s 62(2)	Power to include other conditions	MPD, DRC, SP, StP	
118653	A*	Planning and Environment Act 1987	s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118654	A*	Planning and Environment Act 1987	s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	MPD, DRC	
118655	A*	Planning and Environment Act 1987	s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	MPD, DRC	
118656	A*	Planning and Environment Act 1987	s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	MPD, DRC	
118657	A*	Planning and Environment Act 1987	s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s 46N(1), 46GV(7) or 62(5)	MPD, DRC	
118658	A*	Planning and Environment Act 1987	s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				included as referred to in s 62(1)(a)		
118659	A*	Planning and Environment Act 1987	s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	MPD, DRC, SP, StP	
118660	A*	Planning and Environment Act 1987	s 64(5)	Duty to give each objector a copy of an exempt decision	MPD, DRC, PlanAO, SP, StP	Note: VicSmart and Future Home applications are exempt from requirements of s 64(1), (2) and (3) This provision applies also to a decision to grant an amendment to a permit - see s 75
118661	A*	Planning and Environment Act 1987	s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	MPD, DRC, SP, StP	This provision applies also to a decision to grant an amendment to a permit - see s 75A

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118662	A*	Planning and Environment Act 1987	s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	MPD, DRC, SP, StP	
118663	A*	Planning and Environment Act 1987	s 66(1)	Duty to give notice under ss 64 or 65 and copy permit to relevant determining referral authorities	MPD, DRC, PlanAO, SP, StP	
118664	A*	Planning and Environment Act 1987	s 66(2) & (3)	Duty to give a recommending referral authority notice of its decision to grant a permit in the specified circumstances, and include any conditions to which the permit will be subject	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
118665	A*	Planning and Environment Act 1987	s 66(4) & (5)	Duty to give a recommending referral authority notice of its decision to refuse to grant a permit in the circumstances specified, and include the information required under s 66(5)	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
118666	A*	Planning and	s 66(6)	Duty to give a recommending referral	MPD,	If the recommending referral authority did

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment Act 1987		authority a copy of any permit which Council decides to grant and a copy of any notice given under ss 64 or 65	DRC, PlanAO, StP	not object to the grant of the permit or the recommending referral authority did not recommend that a condition be included on the permit
118667	A*	Planning and Environment Act 1987	s 69(1)	Function of receiving application for extension of time of permit	MPD, DRC, PlanAO, SP, StP	
118668	A*	Planning and Environment Act 1987	s 69(1A)	Function of receiving application for extension of time to complete development	MPD, DRC, PlanAO, SP, StP	
118669	A*	Planning and Environment Act 1987	s 69(2)	Power to extend time	MPD, DRC	
118670	A*	Planning and Environment Act 1987	s 70	Duty to make a copy of every permit that it issues available in accordance with the public availability requirements	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118671	A*	Planning and Environment Act 1987	s 71(1)	Power to correct certain mistakes	MPD, DRC, SP, StP	
118672	A*	Planning and Environment Act 1987	s 71(2)	Duty to note corrections in register	MPD, DRC, PlanAO, SP, StP	
118673	A*	Planning and Environment Act 1987	s 73	Power to decide to grant amendment subject to conditions	MPD, DRC, SP, StP	
118674	A*	Planning and Environment Act 1987	s 74	Duty to issue amended permit to applicant if no objectors	MPD, DRC, SP, StP	
118675	A*	Planning and Environment Act 1987	s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	MPD, DRC, PlanAO, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118676	A*	Planning and Environment Act 1987	s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	MPD, DRC, PlanAO, SP, StP	
118677	A*	Planning and Environment Act 1987	s 76A(2) & (3)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit in the circumstances specified, and include any conditions to which the permit will be subject	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
118678	A*	Planning and Environment Act 1987	s 76A(4) & (5)	Duty to give a recommending referral authority notice of its decision to refuse to grant an amendment to a permit in the circumstances specified, and include the information required under s 76A(5)	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
118679	A*	Planning and Environment Act 1987	s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under ss 64 or 76	MPD, DRC, PlanAO, SP, StP	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118680	A*	Planning and Environment Act 1987	s 76D	Duty to comply with direction of Minister to issue amended permit	MPD, DRC	
118681	A*	Planning and Environment Act 1987	s 83	Function of being respondent to an appeal	MPD, DRC, SP, StP	
118682	A*	Planning and Environment Act 1987	s 83B	Duty to give or publish notice of application for review	MPD, DRC, PlanAO, SP, StP	
118683	A*	Planning and Environment Act 1987	s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	MPD, DRC	
118684	A*	Planning and Environment Act 1987	s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	MPD, DRC	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
118685	A*	Planning and Environment Act 1987	s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	MPD, DRC, SP, StP	
118686	A*	Planning and Environment Act 1987	s 84(6)	Duty to issue permit on receipt of advice	MPD, DRC, SP, StP	
118687	A*	Planning and Environment Act 1987	s 84AB	Power to agree to confining a review by the Tribunal	MPD, DRC	
118688	A*	Planning and Environment Act 1987	s 86	Duty to issue a permit at order of Tribunal	MPD, DRC, SP, StP	
118689	A*	Planning and Environment Act 1987	s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	MPD, DRC	
118690	A*	Planning and Environment Act	s 90(1)	Function of being heard at hearing of request for cancellation or amendment of	MPD, DRC, SP,	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
		1987		a permit	StP	
118691	A*	Planning and Environment Act 1987	s 91(2)	Duty to comply with the directions of VCAT	MPD, DRC, SP, StP	
118692	A*	Planning and Environment Act 1987	s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	MPD, DRC, SP, StP	
118693	A*	Planning and Environment Act 1987	s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	MPD, DRC, SP, StP	
118694	A*	Planning and Environment Act 1987	s 93(2)	Duty to give notice of VCAT order to stop development	MPD, DRC, SP, StP	
118695	A*	Planning and Environment Regulations 2015	r 21	Power of responsible authority to require a permit applicant to verify information in an application for a permit or to amend a permit or any information provided under	MPD, DRC, SP, StP	

ID	Status Code	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
				s 54 of the Act		
703268	A*	Planning and Environment Regulations 2015	r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	MPD, DRC, SP, StP	Applicable for Future Homes Applications only
118696	A*	Planning and Environment (Fees) Regulations 2016	r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	MPD, DRC	
118697	A*	Planning and Environment (Fees) Regulations 2016	r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under rr 19 or 20	MPD, DRC Stp, SP, PlanA O	



GLENELG SHIRE COUNCIL

INSTRUMENT OF DELEGATION

S16 INSTRUMENT OF DELEGATION FOR BUSHFIRE RECONSTRUCTION APPLICATIONS UNDER THE PLANNING AND ENVIRONMENT ACT 1987

25 NOVEMBER 2025

Instrument of Sub-Delegation

In exercise of the power conferred by s 47(2) of the *Local Government Act 2020* and s 188 of the *Planning and Environment Act 1987*, I, as Chief Executive Officer of Glenelg Shire Council and responsible authority for considering and determining planning permit applications to which cl 52.10 of the Glenelg Planning Scheme applies, by this Instrument of Delegation -

1. delegate each duty and/or function and/or power respectively described in the Schedule to the member of Council staff holding, acting in or performing the duties of the office or position nominated;
2. record that a reference in the Schedule to

Abbreviation	Position
DRC	Director Community Services
MPD	Manager Planning and Development
PlanAO	Planning Support Officer
StP	Statutory Planner
SP	Strategic Planner

3. declare that this Instrument of Delegation -
 - 3.1 comes into force immediately upon its execution;
 - 3.2 remains in force until varied or revoked; and
 - 3.3 is subject to any conditions and limitations set out in paragraph 4, and in the Schedule;
4. declare that the delegate must not determine the issue, take the action or do the act or thing if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 188 of the *Planning and Environment Act 1987* or otherwise.

EXECUTED for and on behalf of **GLENELG SHIRE COUNCIL** by **Helen Havercroft, CHIEF EXECUTIVE OFFICER**, in accordance with the authority delegated to me in the instrument **S5 Instrument of Delegation to the CEO dated 28 January 2025**.

..... Date:
 Helen Havercroft
 CHIEF EXECUTIVE OFFICER

Delegation Sources

- Planning and Environment Act 1987
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016

S16 Instrument of Delegation for Bushfire Reconstruction Applications under the Planning and Environment Act 1987

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 50(4)	Duty to amend application	MPD, DRC	
s 50(5)	Power to refuse to amend application	MPD, DRC, StP	
s 50(6)	Duty to make note of amendment to application in register	MPD, DRC	
s 50A(1)	Power to make amendment to application	DRC MPD, SP, StP	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	DRC, MPD, SP, StP	
s 50A(4)	Duty to note amendment to application in register	DRC,MPD, SP, StP	

Planning and Environment Act 1987

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 51	Duty to make a copy of every application and the prescribed information supplied in respect of the application available for inspection	DRC, MPD, PlanAO, SP, StP	
s 52(1)(c)	Duty to give notice of the application to any person to whom the planning scheme requires it to give notice	MPD, DRC, SP, StP	Note: Notice requirements under s 52(1)(a), (b) and (d) are exempt Other notice requirements apply
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	MPD, DRC, SP, StP	Note: Notice requirements under s 52(1)(a), (b) and (d) are exempt Other notice requirements apply
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	MPD, DRC, SP, StP	Note: Notice requirements under s 52(1)(a), (b) and (d) are exempt Other notice requirements apply

Planning and Environment Act 1987

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	MPD, DRC, SP, StP	Note: Notice requirements under s 52(1)(a), (b) and (d) are exempt Other notice requirements apply
s 52(1A)	Power to refuse an application	MPD, DRC	
s 52(3)	Power to give any further notice of an application where appropriate	MPD, DRC, SP, StP	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	MPD, DRC, StP, SP	Note: Notice requirements under s 52(1)(a), (b) and (d) are exempt Other notice requirements apply
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	MPD, DRC, StP, SP	Note: Notice requirements under s 52(1)(a), (b) and (d) are exempt

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			Other notice requirements apply
s 54(1)	Power to require the applicant to provide more information	MPD, DRC, StP, SP	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	MPD, DRC, StP, SP	
s 54(1B)	Duty to specify the lapse date for an application	MPD, DRC, StP, SP	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	MPD, DRC, StP, SP	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	MPD, DRC, StP, SP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 55(1)	Duty to give a copy of an application to referral authority	MPD, DRC, PlanAO, StP,SP	
s 57(2)	Function to receive an objection	MPD, DRC, PlanAO, StP, SP	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	MPD, DRC	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	MPD, DRC, PlanAO, StP, SP	
s 57(5)	Duty to make available for inspection copy of all objections	MPD, DRC, PlanAO, StP, SP	
s 57A(4)	Duty to amend application in accordance with applicant's request,	MPD,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	subject to s 57A(5)	DRC, StP, SP	
s 57A(5)	Power to refuse to amend application	MPD, DRC	
s 57A(6)	Duty to note amendments to application in register	MPD, DRC, StP, SP	
s 57B(1)	Duty to determine whether and to whom notice should be given	MPD, DRC, SP, StP	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	MPD, DRC, SP, StP	
s 57C(1)	Duty to give copy of amended application to referral authority	MPD, DRC, StP, SP	
s 58	Duty to consider every application for a permit	MPD, DRC, SP,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		StP	
s 58A	Power to request advice from the Planning Application Committee	MPD, DRC, StP, SP	
s 59(1)	Power to decide an application without delay	MPD, DRC	
s 59(2)	Power to decide an application as soon as it gets the last of the replies from referral authorities	MPD, DRC	
s 60(1)(a)	Duty to consider the relevant planning scheme	MPD, DRC, SP, StP	
s 60(1)(b)	Duty to consider the objectives of planning in Victoria	MPD, DRC, SP, StP	
s 60(1)(d)	Duty to consider any decision and comments of a referral authority which has been received	MPD, DRC, SP,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		StP	
s 60(1)(e)	Duty to consider any significant effects which it considers the use or development may have on the environment or which it considers the environment may have on the use or development	MPD, DRC, SP, StP	
s 60(1)(f)	Duty to consider any significant social effects and economic effects which it considers the use or development may have	MPD, DRC, SP, StP	
s 60(1A)	Power to consider relevant matters	MPD, DRC, SP, StP	
s 60(1B)	Duty to consider the number of objectors in considering whether use or development may have significant social effect	MPD, DRC, SP, StP	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a	MPD, DRC, SP,	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	permit application	StP	
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	MPD, DRC	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	MPD, DRC	
s 61(3)(a)	Duty not to decide to grant a permit to use or develop marine and coastal Crown land without Minister's consent	MPD, DRC	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	MPD, DRC	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	MPD, DRC, SP, StP	
s 61A	Duty to delegate a power, duty or function to another council officer if there is a conflict of interest	MPD, DRC	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(1)	Duty to include certain conditions in deciding to grant a permit	MPD, DRC, SP, StP	
s 62(2)	Power to include other conditions	MPD, DRC, SP, StP	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	MPD, DRC, SP, StP	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	MPD, DRC, SP, StP	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	MPD, DRC, SP, StP	
s 62(5)(c)	Power to include a permit condition that specified works be provided	MPD, DRC, SP, StP	

Planning and Environment Act 1987

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	or paid for by the applicant		
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with s 46N(1), 46GV(7) or 62(5)	MPD, DRC, SP, StP	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	MPD, DRC, SP, StP	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	MPD, DRC, SP, StP	
s 64(5)	Duty to give each objector a copy of an exempt decision	MPD, DRC, SP, StP, PlanAO	<p>Note: Bushire reconstructions applications are exempt from requirements of s 64(1), (2) and (3)</p> <p>This provision applies also to a decision to grant an amendment to a permit - see s 75</p>

Planning and Environment Act 1987

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	MPD, DRC, SP, StP	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	MPD, DRC, SP, StP, PlanAO	
s 66(1)	Duty to give notice under ss 64 or 65 and copy permit to relevant determining referral authorities	MPD, DRC, SP, StP, PlanAO	
s 66(2) & (3)	Duty to give a recommending referral authority notice of its decision to grant a permit in the specified circumstances, and include any conditions to which the permit will be subject	MPD, DRC, SP, StP, PlanAO	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4) & (5)	Duty to give a recommending referral authority notice of its decision to refuse to grant a permit in the circumstances specified, and	MPD, DRC, SP,	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the

Planning and Environment Act 1987

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	include the information required under s 66(5)	StP, PlanAO	permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under ss 64 or 65	MPD, DRC, SP, StP, PlanAO	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend that a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	MPD, DRC, SP, StP, PlanAO	
s 69(1A)	Function of receiving application for extension of time to complete development	MPD, DRC, SP, StP, PlanAO	
s 69(2)	Power to extend time	MPD, DRC	
s 70	Duty to make copy permit available for inspection	MPD, DRC, PlanAO, SP, StP	

Planning and Environment Act 1987

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 71(1)	Power to correct certain mistakes	MPD, DRC, SP, StP	
s 71(2)	Duty to note corrections in register	MPD, DRC, SP, StP	
s 73	Power to decide to grant amendment subject to conditions	MPD, DRC	
s 74	Duty to issue amended permit to applicant if no objectors	MPD, DRC, SP, StP	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	MPD, DRC, SP, StP, PlanAO	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	MPD, DRC, SP,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		StP, PlanAO	
s 76A(2) & (3)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit in the circumstances specified, and include any conditions to which the permit will be subject	MPD, DRC, SP, StP, PlanAO	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4) & (5)	Duty to give a recommending referral authority notice of its decision to refuse to grant an amendment to a permit in the circumstances specified, and include the information required under s 76A(5)	MPD, DRC, SP, StP, PlanAO	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under ss 64 or 76	MPD, DRC, SP, StP, PlanAO	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	MPD, DRC	
s 83	Function of being respondent to an appeal	MPD, DRC, SP,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		StP	
s 83B	Duty to give or publish notice of application for review	MPD, DRC, SP, StP	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	MPD, DRC	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	MPD, DRC	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	MPD, DRC	
s 84(6)	Duty to issue permit on receipt of advice from presidential member of the Tribunal	MPD, DRC, SP, StP	
s 84AB	Power to agree to confining a review by the Tribunal	MPD, DRC	

Planning and Environment Act 1987

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 86	Duty to issue a permit at order of Tribunal	MPD, DRC, SP, StP	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	MPD, DRC	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	MPD, DRC, SP, StP	
s 91(2)	Duty to comply with the directions of VCAT	MPD, DRC, SP, StP	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	MPD, DRC, SP, StP	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to	MPD,	

Planning and Environment Act 1987

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	persons entitled to be heard under s 90	DRC, SP, StP	
s 93(2)	Duty to give notice of VCAT order to stop development	MPD, DRC, StP	

Planning and Environment Regulations 2015

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 21	Power of responsible authority to require a permit applicant to verify information in an application for a permit or to amend a permit or any information provided under s 54 of the Act	MPD, DRC, SP, StP	

Planning and Environment (Fees) Regulations 2016

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	MPD, DRC	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under rr 19 or 20	MPD, DRC, SP, StP	

COUNCIL POLICY



TITLE:	COUNCIL PROPERTY LEASING AND LICENSING POLICY
ID NUMBER:	CPO-CORPS-CP-002 (DocSetID 1392702)
DEPARTMENT:	Corporate Services
UNIT:	Contract & Procurement
RESPONSIBLE OFFICER:	Contract and Procurement Coordinator

ADOPTED DATE AND BY WHOM:	TBA by Council Last adopted 28 November 2017
EXPIRY DATE:	Not Applicable
REVIEW DATE:	4 years following adoption <i>This policy will be reviewed every four years or as required by any legislative or council changes.</i>

AVAILABILITY:	<div>Organisation wide Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></div> <div>Public Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></div> <div>Internet Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></div>
ADVISE AVAILABILITY:	<div>Media Release Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></div> <div>Sou Wester (Responsible Officer to prepare article)</div> <div>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></div>

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1. References

- Local Government Act 2020
- Residential Tenancies Act 1997
- Retail Leases Act 2003
- Crown Land (Reserves Act) 1978
- Occupational Health & Safety Act 2004
- Planning and Environment Act 1978
- DEECA Leasing Policy for Crown Land in Victoria 2023
- DEECA Crown Land Leasing Legislation Guidelines 2023
- Governor in Council Certification under section 17(1) of the Crown Land (Reserves) Act 1978. (ECM Doc Set Id 2457163)
- Retail Leases Regulations 2023
- Glenelg Shire Council, Procurement Policy CPO-CORPS-CP-001
- Glenelg Shire Council, Community Engagement CPO-COM-CW-002
- Glenelg Shire Council, Records Management Policy OPO-GF-ID-001

2. Purpose

Council manages land on behalf, and for the benefit, of the community. This land includes property owned by Council, Crown Land where Council is the appointed Committee of Management (CoM) and land leased or licensed by Council for specific purposes.

The purpose of this Policy is to ensure:

- Tenures for land and properties owned or controlled by council, are undertaken in accordance with applicable legislation and conform with council delegations and powers, in a manner that secures appropriate and equitable consideration of tenures and risk management for council;
- Transparency and consistency regarding occupancy arrangements;
- Benefit of Council's facilities to community groups;
- Commercial return to Council of its commercial assets as appropriate, dependant on individual circumstances; and
- The Legal use of Council managed land or buildings.

3. Objectives

The objective of this policy is to provide a framework for:

- A consistent approach when entering into agreements for Tenants and Licensees to occupy Council owned or managed land or buildings;
- Ensuring that Council assets are maintained, developed and occupied reasonably, having regard to the interests of the local community;

- Ensuring tenants and licensees pay fair and reasonable rentals and licence fees based on market determination with consideration to the community benefit where appropriate; and
- Ensuring that Council's risk is mitigated from the use of Council owned or managed premises by other parties.

4. Scope

This policy is applicable to all Council owned and occupied land and buildings and where Council acts as Committee of Management on Crown land. This policy does not apply to premises that are exclusively occupied by Council operated services such as pre-schools, libraries and maternal child health services.

This policy applies to leases and licences developed for use of Council owned or managed land or buildings, excluding user agreements for sport and recreation facilities located on public open space which are managed by the Recreation Unit.

5. Definitions

In this Policy, the following definitions apply:

Act means the *Local Government Act 2020 (Vic)* as amended from time to time.

Council owned or managed premises means land or buildings which are owned by Council or land or buildings which are on Crown Land and Council is the appointed Committee of Management.

DEECA means the Department of Energy, Environment and Climate Action (Victoria) and its successors and assigns.

Goods and Services Tax (GST) All tenants and licensees must pay GST, if applicable. GST is payable in addition to the rent or licence fee calculated.

Lease is a contract by which the landlord (owner) grants exclusive use and possession of land to an occupant (lessee), in consideration for a payment (rent) for a specified term and purpose.

Licence is an agreement that generally allows the non-exclusive use of land for a fixed term to an occupant.

Lessor/tenant means a person or incorporated body that has entered or is proposing to enter into a lease with Council for the use of Council owned or managed premises.

Licensee means a person or incorporated body that has entered or is proposing to enter into a licence with Council for the use of Council owned or managed premises.

Market rental means the rental amount set by an independent valuer based on the current market.

Outgoings refer to costs payable relating to the premises or a multi-occupancy property, examples of outgoings include water rates, electricity costs and council rates.

Peppercorn rental means the minimum rental rate set for Council properties that are used by community groups where the tenant is a registered charity, not-for-profit or public body delivering:

- a) community services aligned with Council's goals and priorities;
- b) significant community benefit to the Glenelg Shire; and
- c) have limited capacity to generate income.

Annual rent is \$1 per annum inclusive of GST, upon demand.

Premises means land within a recognisable and clearly defined area (normally the land description found on the certificate of title) AND in most cases the permanent buildings constructed upon the land.

RLA means the *Retail Leases Act 2003 (Vic)* as amended from time to time.

6. Principles

- a) All residential, commercial and community occupiers of Council owned or managed land or buildings will, as a condition of that occupancy, be required to enter into a formal and legally binding lease or licence with Council.
- b) Council will maintain two separate rental or licence fee strategies for leases and licences that recognise the difference between commercial and community occupiers.
- c) Council has a preference to enter into licence agreements rather than leases, as a licence ensures that Council's facilities are used to their greatest and maximises access to and use of community facilities.
- d) The occupant must not transfer the lease or sublet the premises without the written consent of Council.
- e) Maintenance and outgoings - A maintenance schedule is included in all Agreements to clarify the obligations and responsibilities of each party for maintenance.
- f) Council may terminate a lease (or licence) when a lessee (or licensee) does not:
 - Pay the specified rent (or licence fee) within the agreed time frames;
 - Perform or observe any of the covenants under the lease (or licence); and
 - Keep current appropriate insurance cover.

7. Legislative Framework

Several laws affect Council leases and licences. Of relevance are the following Victorian Acts and Regulations:

- *Local Government Act 2020 Section 115*: Outlines the requirements in relation to leasing land, which includes restrictions on the maximum length of leases (50 years maximum) and requires leases to be publicly advertised where specific criteria is met.
- *Residential Tenancies Act 1997*: This Act applies to residential property leases at market rates.
- *Retail Leases Act 2003*: Controls leases of premises that are used wholly or predominantly for retail provision of goods or services (including by not-for-profit organisations).
- *Crown Land (Reserves) Act 1978*: Sections 17B, 17BAA, 17C, 17CA, 17D 17(2)(a) enables leases and licences of Crown land in certain circumstances.
- *Occupational Health and Safety Act 2004*
- *Planning and Environment Act 1987*: Identifies permitted use of land through Council's planning scheme.

NB. This legislation may be amended from time to time.

8. Council Policy

8.1 Category Type

Council has set the following categories for tenants and licensees:

- Group 1 – Residential Occupier

This tenant is a person or household who has the legal right to occupy a residential premises, such as a house or apartment, under a tenancy or rental agreement with the landlord.

- Group 2 – Commercial Occupier

Tenants include any occupier who operates a business or commercial enterprise that is other than a sporting or recreational or community group. This includes organisations that hire or retail goods or services. An organisation commercial in nature or operated for the primary purpose of returning a commercial benefit, monetary gain or profit or Government organisations.

Examples of these Tenants are commercial organisations which have a commercial (business oriented) profit.

- Group 3 – Community Groups

Tenants include community groups that service the community and are readily available to residents. These tenants include member based fee-paying clubs, groups that charge for services and organisations that have the capacity to generate revenue from use of the Council Property or other

activities consistent with the organisational purpose (but do not operate to make a commercial profit). Some examples include Clubs and Non-Government Organisations

- Group 4 – Not-for-Profit Community Groups

Tenants include incorporated community groups that service the community and are not categorised as a Group One, Group Two or Group Three Tenants. These Tenants include community groups that serve the community, or an underprivileged or disadvantaged group and these Tenants do not have the capacity to generate a significant amount of income and operate on a not-for-profit basis. A Peppercorn lease/licence will be determined using the criteria listed in the definition. Examples may include, Senior Citizen Groups, Community youth groups.

Where a proposed Tenant may be classified in more than one Group, Council will determine the appropriate classification.

Lease/Licence Negotiations

Council staff may negotiate the terms and conditions of the lease or licence with the successful tenant or licensee, having regard to DEECA guidelines if the lease or licence is on Crown land or to the RLA guidelines the lease is a retail lease.

These negotiations may result in reduced or staggered terms where exceptional circumstances exist. Examples include where organisations contribute to the cost of maintaining the asset or in circumstances where the asset is utilised for substantial community or social benefit supporting the objectives in the Council Plan.

8.2 Rental Fees and Charges

8.2.1 Rental Levels

- Group 1 - Residential

Residential tenants will pay a market rent. This may be determined by a market rental or licence fee assessment conducted by a valuer, or as the result of an expression of interest or similar process.

A reduction from the market rate may apply for a short period where it has been determined to offer new employees of Council access to temporary housing to assist their relocation.

- Group 2 – Commercial

Commercial tenants or licensees will pay a rent or licence fee and this may be determined by a market rental or licence fee assessment conducted by a valuer, or as the result of an expression of interest process or similar process.

- Group 3 – Community Groups

Community tenants or licensees will pay a market rent or licence fee with a reduction from this rate to be negotiated at the time of the lease or licence, with consideration to the pricing strategy in clause 8.2.3

- Group 4 – Not-for-Profit Community Groups

Not-for-Profit Community tenants or licensees will pay a fee to market rent or licence fee with a reduction from this rate to be negotiated at the time of the lease or licence. Consideration of a peppercorn licence/lease, in accordance with the pricing strategy in clause 8.2.3.

Some buildings have the potential to be used in multiple categories for example Community Group use and Commercial/residential use. The intended use of the premises must be advised to Council so the appropriate classification can be applied.

8.2.2 Rent Increases

Rents and licence fees for the Groups 1 and 2 – Residential/Commercial category will be subject to:

- Annual indexation using the Consumer Price Index (CPI);
- A fixed annual percentage increase;
- Market rental review undertaken on the exercise of an option and/or every three or five years of the term and /or by agreement; or
- For Crown Land, fees will be in accordance with DEECA Leasing policy for Victorian Crown land 2023 - Crown land lease rent categorisation.

Rents and licence fees for the Groups 3 and 4 – Community categories (except peppercorn rents), will be subject to:

- annual indexation using the Consumer Price Index (CPI); or
- For Crown Land, fees will be in accordance with DEECA Leasing policy for Victorian Crown land 2023 - Crown land lease rent categorisation.

8.2.3 Pricing Strategy

The underlying principle of this policy is to recognise that there is an overall social benefit for the community to enable the use of Council-owned and managed land and buildings by organisations which provide recreation opportunities or play other community development roles.

A peppercorn licence/lease (annual rent is \$1 per annum inclusive of GST, upon demand), which is the minimum rental rate set for Council properties,

will be considered for community groups that are a registered charity, not-for-profit or public body delivering:

- a) community services aligned with Council's goals and priorities;
- b) significant community benefit to the Glenelg Shire; and
- c) have limited capacity to generate income.

The policy also recognises that the existence of a range of leisure and recreation facilities and services enhances the quality of life and wellbeing of our community in accordance with Council's objectives as indicated in the Council Plan.

The policy also gives due recognition to organisations which have contributed to the capital costs of constructing the asset.

Crown Land, fees are charged in accordance with DEECA Leasing policy for Victorian Crown land 2023 - Crown land lease rent categorisation. DEECA leases and licences currently have a minimum community rental of \$104.00pa excl. GST.

8.2.4 Legal Costs

Council will pay legal costs associated with the establishment of all new lease and licence agreements. Any independent legal advice and assistance sought by the tenant is at their own cost.

9. Length of Tenure

The length of each lease or licence will be negotiated taking into account the particular circumstances of the property and tenant. As a general rule the term offered will not exceed nine (9) years however each case will be guided by principles, including but not limited to:

- The tenant or licensee
- Substantial contributions to capital/structural works by the tenant or licensee;
- The suitability of the premises.
- The ongoing need for the premises or the provided use; and
- The stability of the tenant or licensee
- Potential for Asset consolidation, public need or sale

Council will generally not grant leases that are longer than nine years, including options. However, terms longer than nine years may be offered where a tenant substantially invests in a fixed asset (e.g. building, playing surface) and fully maintains the asset, or after public community consultation process has been undertaken.

10. Human Rights and Responsibilities Charter Compatibility Statement

This policy has been reviewed against section 13 of the Charter of Human Rights and Responsibilities Act 2006. Importantly, transparency is a human right under the Charter of Human Rights and Responsibilities Act 2006, namely, "the right to have the opportunity, without discrimination, to participate in the conduct of public affairs, directly or through freely chosen representatives. Additionally, this policy also

provides for the protection of an individual's right not to have their privacy unlawfully or arbitrarily interfered with. It is considered that this policy does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006.

11. Gender Impact Assessment

In accordance with the *Gender Equality Act 2020* (Vic), Council is committed to ensuring a gender lens is applied to all new policies, programs and services that directly and significantly impact the public and ensure that a gender impact assessment (GIA) is conducted as needed. Records of GIA conducted must be saved in the records management system with the relevant procurement in accordance with the GIA Policy.

12. Records Management

All Council records created and managed as a result of implementing this policy will be managed in accordance with the Council's Records Management Policy.

The Records Management Policy assigns responsibilities for records management to employees, supervisors, volunteers and other specific positions.

No Council records are to be destroyed without consideration of the requirements of the Act(s) that govern the functions relevant to this policy. Prior to destruction, advice must be sought from the Information and Data Unit, with consideration to the requirements of the appropriate Retention and Disposal Authority (RDA).

Lease No	Lease Licence	Description of Property	Lessee / Licensee	Lessor	Current Group Classification	Rent p/a
B02	Lease	19-21 Julia St Portland	Julia St Creative Space Inc	Glenelg Shire Council	Peppercorn Not-for-Profit Community Groups	\$1.00
B04	Licence	75 Cliff St Portland – History House	Portland Family History Group	Glenelg Shire Council	Peppercorn Not-for-Profit Community Groups	\$1.00
B07	Lease	1661 Bridgewater Rd, Cape Bridgewater. (Bridgewater Kiosk)	SL & DA Pty Ltd	Glenelg Shire Council (CofM)	Commercial	\$21,651.46 incl GST to 30 June 2026
B08	Lease	184 Bentinck St Portland – Caravan Park (Portland Holiday Park)	NRMA Parks and Resorts (Acquired ATPM)	Glenelg Shire Council (CofM)	Commercial	\$148,968.52 incl GST to 31 December 25
B10	Lease	85 Cliff St Portland	Good Night Paris Pty Ltd	Glenelg Shire Council	Commercial	\$18,546.32 incl GST to 17 June 26
B11	Licence	4A Glenelg St Portland Portland Arts Centre	Portland CEMA Inc	Glenelg Shire Council	Community Group	\$3,288.50 (up to 30 June 2026)
B15	Residential Tenancy Agreement	Botanic Gardens House, 1 Glenelg St Portland	Shifaali Sukanya	Glenelg Shire Council (CofM)	Residential	\$250 per week
B16	Lease	23 Glenelg St Portland - Old power house museum	Portland Powerhouse Car Club Inc (Former Name: Portland Vintage Car Club)	Glenelg Shire Council	Community Group	\$1,940.64 pa to 30/6/2025 Currently monthly overholding
B18	Lease	4 Glenelg St Portland	Victoria State Emergency Service - Portland Unit	Glenelg Shire Council	Peppercorn Not-for-Profit Community Groups	\$1.00
B19	Licence	Portland Foreshore, Lee Breakwater Rd, Portland	Portland Sport & Game Fishing Club Incorporated	Glenelg Shire Council (CofM)	Community Group	\$500 inc GST
B21	Licence	14 Leake St Nelson - Nelson Visitor Information Centre	Glenelg Shire Council	Nelson Public Reserve Committee Inc		\$6,500 to 30 Jun 26 + 3% increase pa
B22	Lease	1260 Bridgewater Lakes Rd Cashmore NSC Hangar & adjoining quarters	Aircraft Maintenance Engineering Solutions Pty Ltd	Glenelg Shire Council	Commercial	\$12,861.84 up to 31/12/25
B24	Lease	56 Ascot St Dartmoor	Victoria State Emergency Service - Dartmoor Unit	Glenelg Shire Council	Peppercorn Not-for-Profit Community Groups	\$1.00
B26	Lease	Café, 98 Lee Breakwater Rd Portland	Kelly Maree Edwards	Glenelg Shire Council (CofM)	Commercial	\$8,030.00 incl GST to 30 June 2026
B29a	Lease	Ground Floor Radio Station, Ruth Martin Memorial Building, 34 Julia St Portland	3RPC	Glenelg Shire Council	Community Group	\$1,659.52 (up to 30/07/25)

B31	Licence	2 Wade St Portland	Portland World War II War Memorial Lookout Tower Committee Inc	Glenelg Shire Council (CofM)	Community Group Fee set by DEECA	\$114.40
B33	Licence	1 Glenelg St, Portland - Botanic Gardens Bluestone Curator's Cottage	Portland Historical Society Inc.	Glenelg Shire Council (CofM)	Community Group Fee set by DEECA	114.00 inc GST pa
B34	Lease	3 Racecourse Rd, Casterton 3311	Casterton & District Historical Society Inc	Glenelg Shire Council	Community Group Fee set by DEECA	\$114 inc GST pa
B37	Lease	185 Darts Road, Portland 3305	Glenelg Shire Council	The Royal Society for the Prevention of Cruelty to Animals - Victoria (RSPCA Victoria)		\$58,273.47 inc GST pa to 14/1/26
B39	Lease	21 Percy Street, Portland 3305	Portland RSL Sub Branch	Glenelg Shire Council	Peppercorn Not-for-Profit Community Groups	\$1.00 inc GST pa
B40	Licence	Island Park- Band Centre Building	Casterton Band Inc.	Glenelg Shire Council (as CoM)	Community Group	\$185 inc GST pa
B41	Licence	Cable Tram Depot, Tracks & Stops	Portland Cable Trams Inc.	Glenelg Shire Council (as CoM)	Community Group	\$227.50 inc GST pa
B42	Lease	Fawthrop Community Centre - Hood Street, Portland	Portland District Health (PDH)	Glenelg Shire Council	Commercial	\$37,812.50 incl GST
B43	Licence	9 Hunter St, Heywood - Riverwood	Heywood Rural Heath (HRH)	Glenelg Shire Council (as CoM)	Commercial	\$13,100.00 incl GST to 30 June 2026
B44	Licence	Fawthrop Community Centre - Hood Street, Portland	Portland Senior Citizens Club Inc	Glenelg Shire Council	Community Group	\$207.63 plus annual CPI increase
B45	Licence	Casterton Senior Citizens Building 14-24 Clarke St, Casterton	Casterton & District Senior Citizens Inc	Glenelg Shire Council	Community Group	\$207.63 incl GST pa plus annual CPI increase