



Glenelg Shire Council

Minutes of the Ordinary Council Meeting held on

Tuesday 24 July 2018 at 7.00pm at

Portland Customer Service Centre

Cliff Street, Portland

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TIME:

7.00pm

PRESENT:

Cr Anita Rank (Mayor), Cr Robert Halliday, Cr Chrissy Hawker, Cr Alistair McDonald, Cr Karen Stephens, Cr Geoff White and Cr Gilbert Wilson.

Also in attendance were the Chief Executive Officer (Mr Greg Burgoyne), Director Community Services (Ms Edith Farrell), Director Assets (Mr Robert Alexander), Director Corporate Services (Mr David Hol), Senior Administration Officer Corporate Services (Ms Rachael Fellows) and Communications and Economic Development Manager (Ms Liz McKinnon).

OPENING PRAYER:

The Mayor opened the meeting with the Council Prayer.

ABORIGINAL ACKNOWLEDGEMENT:

The Mayor read the Aboriginal Acknowledgement.

RECEIPT OF APOLOGIES:CONFIRMATION OF MINUTES:Recommendation

That the minutes of the Ordinary Council Meeting held on Tuesday 26 June 2018 as circulated, be confirmed.

MOTION**MOVED Cr Stephens**

That the minutes of the Ordinary Council Meeting held on Tuesday 26 June 2018 as circulated, be confirmed.

SECONDED Cr Halliday**CARRIED**

DECLARATIONS OF CONFLICT OF INTEREST:

Chief Executive Officer, Mr Burgoyne declared a Conflict of Interest in F2. Glenelg Planning Scheme Amendment C89: Portland Heritage Gaps Study, F3. Glenelg Planning Scheme Amendment C92: Cape Bridgewater Structure Plan and G1. Reappointment Chief Executive Officer.

Director Corporate Services, Mr David Hol declared a Conflict of Interest in F10. Alexandra Park Community Sports Infrastructure Fund Submission and Preliminary Concept Plan - Alexandra Park Master Plan Design and Development.

QUESTION TIME:QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN IN WRITING OR PREVIOUSLY TAKEN ON NOTICE:

At the Ordinary Council Meeting Held on 26 June 2018, the Portland Observer asked the following question, which was taken on notice:

What progress has the Council and VicRoads made in relation to the proposed Browning Street extension to service future industry and the A2C timber mill?

The following response was provided:

Following signing of the funding agreement with Regional Development Victoria in April 2018 planning activities have commenced with the various authorities and approval agents to allow the Henty Employment Precinct Infrastructure Upgrade project to proceed. Landholders and proposed developers have been engaged with to ensure that the various design activities are being undertaken in a collaborative and coordinated manner.

Flora and Fauna assessments, Cultural Heritage assessments, project risk assessment and the development of an implementation plan has commenced and are nearing completion.

Tender specifications are now being prepared for the Design and Construction of the major drainage system which is the first stage of the project. It is expected that the construction of the major drainage system will be completed in the 2018/19 construction period.

QUESTIONS FROM THE GALLERY:

Nil.

A. NOTICES OF MOTION:

Nil.

B. DEPUTATIONS:

Nil.

C. PETITIONS:

Nil.

D. COMMITTEE REPORTS:**D1. APPOINTMENT OF COMMUNITY MEMBERS TO THE VOLUNTEERING AND WELLBEING ADVISORY COMMITTEE**

Director: Edith Farrell, Director Community Services

Executive Summary

This report seeks Council endorsement to appoint two community representatives to serve in a voluntary capacity on the Volunteering and Wellbeing Advisory Committee (AoC).

Recommendation

1. That Council approve the community representatives noted in the confidential attachments for members of the Volunteering and Wellbeing Advisory Committee.
2. That officers make contact with the nominees to advise that they have been successful in gaining a position on the Volunteering and Wellbeing Advisory Committee.

MOTION**MOVED Cr Hawker**

1. That Council approve the community representatives noted in the confidential attachments for members of the Volunteering and Wellbeing Advisory Committee.
2. That officers make contact with the nominees to advise that they have been successful in gaining a position on the Volunteering and Wellbeing Advisory Committee.

SECONDED Cr McDonald**CARRIED**Background/Key Information:

At the Ordinary Council Meeting held Tuesday 24 April 2018, Council adopted the Terms of Reference for the Glenelg Shire Council Volunteering and Wellbeing Advisory Committee. The Terms of Reference requires the Committee to seek a minimum of 8 and maximum of 20 community members with appropriate skills and/or interest in Volunteering, Health and Wellbeing within the Glenelg Shire.

D1. APPOINTMENT OF COMMUNITY MEMBERS TO THE VOLUNTEERING AND WELLBEING ADVISORY COMMITTEE

(continued)

a. Council Plan Linkage and Policy Context

Growing Glenelg – Sustaining and growing a diverse economy and social prosperity.

Connecting Glenelg – Connecting people, places and spaces.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

In accordance with Section 3 (1) of the Local Government Act 1989 (the Act) Advisory Committee means any Committee established by Council, other than a special committee, that provides advice to the Council, a special committee, or a member of staff whom has been delegated power, duty or function under section 98 (Delegations).

Unlike a special committee, an Advisory Committee does not have any delegated authority to act for, and on behalf of the Council, nor does it have any power to make decisions. Rather, an Advisory Committee provides advice and may make recommendations to the Council.

c. Consultation and/or communication processes implemented or proposed

Officers have acknowledged the receipt of the applications and will contact the nominees to advise on the outcome of the application.

d. Financial and Resource Implications and Opportunities

The Terms and Reference state that 'All advisory Committee representatives and substitute representatives will be responsible for their own costs incurred in attending meetings of the Advisory Committee, Councillors may claim for travel expenses incurred to attend a Council appointed Committee, in accordance with the Mayor and Councillor Entitlements Policy'.

D1. APPOINTMENT OF COMMUNITY MEMBERS TO THE VOLUNTEERING AND WELLBEING ADVISORY COMMITTEE

(continued)

Separate Circulation – Confidential

The separate circulation listed in the table below have been designated as confidential by the Chief Executive Officer under sections 77(2)(c) of the Local Government Act 1989 (the Act):

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>Relevant Grounds Under Section 89(2) of the Act</i>	<i>ECM</i>
1.	Expression of Interest as a Community Member on Council Advisory Committee (AoC) Applicant 1	Personnel matters – section 89 (2) (a) of the <i>Local Government Act 1989</i>	2445507
2.	Expression of Interest as a Community Member on Council Advisory Committee (AoC) Applicant 2	Personnel matters – section 89 (2) (a) of the <i>Local Government Act 1989</i>	2448730

E. ASSEMBLY OF COUNCILLOR RECORDS:**E1. ASSEMBLY OF COUNCILLORS RECORDS 14 JUNE 2018 – 12 JULY 2018 (INCLUSIVE)**

Director: David Hol, Director Corporate Services

Executive Summary

In accordance with the *Local Government Act 1989* Assembly of Councillors records (including records of those titled as committees) must be reported to the next 'practical' Ordinary Council meeting and recorded in the minutes of that meeting. The objective of submitting the Assembly of Councillors (including records of those titled as committees) records to Council meetings is to ensure public transparency in Council decision making processes.

Recommendation

That Council receives the report on Assembly of Councillors Records (including records of those titled as committees) for the period Thursday 14 June 2018 – Thursday 12 July 2018 (inclusive).

MOTION**MOVED Cr Wilson**

That Council receives the report on Assembly of Councillors Records (including records of those titled as committees) for the period Thursday 14 June 2018 – Thursday 12 July 2018 (inclusive).

SECONDED Cr White**CARRIED***Background/Key Information:*

The Chief Executive Officer must ensure that a written record is kept of every Assembly of Councillors records (including records of those titled as committees).

Circular L97 advises that Assembly of Councillors records "*only needs to be a simple document that record:*

- *the names of all Councillors and staff at the meeting;*
- *a list of the matters considered;*
- *any conflict of interest disclosed by a Councillor; and*
- *whether a Councillor who disclosed a conflict left the room.*

E1. ASSEMBLY OF COUNCILLORS RECORDS 14 JUNE 2018 – 12 JULY 2018 (INCLUSIVE)

(continued)

The circular also advises that: *“The record is not required to be in the form of minutes. The recommended approach is to record the “matters” discussed, by listing the headings of the matters. In some cases, meetings may be considering a single matter...”*

The circular further advises that: *“This does not mean that the record cannot be reported to the Council in the form of minutes. In Councils where it is established practice for minutes of advisory committees to be tabled at Council meetings, the minutes will be sufficient for the purpose if they include the required information, including disclosures.”*

The legislative requirement became effective from the 24 September 2010.

This report covers the period from Thursday 10 May 2018 – Thursday 14 June 2018 (inclusive). All Assembly of Councillors records (including records of those titled as committees) held during this period must be included.

The following assembly of Councillors records (including records of those titled as committees) held during the period specified above have been received from the relevant Departments/Units:

- Meeting Record of the Local Tourist Association Meeting held on Thursday 14 June 2018 (DocSetID: 2445377);
- Assembly of Councillors Meeting Record Acting CEO and Councillors Meeting 26 June 2018 (DocSetID: 2447770).
- Assembly of Councillors Meeting Record Councillors Briefing Session 26 June 2018 (DocSetID: 2445697);
- Assembly of Councillors - Deputation by Geological Survey of Victoria (DEDJTR) held on Tuesday 10 July 2018 (DocSetID: 2451534); and
- Assembly of Councillors Meeting Record Councillor Workshop Tuesday 10 July 2018 (DocSetID: 2451528).

a. Council Plan Linkage and Policy Context

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

E1. ASSEMBLY OF COUNCILLORS RECORDS 14 JUNE 2018 – 12 JULY 2018 (INCLUSIVE)

(continued)

c. Legislative, Legal and Risk Management Considerations

The purpose of this report is to ensure compliance with the *Local Government Act 1989*. References include:

- Section 3(1) – Definition of “Assembly of Councillors”;
- Section 80A – Requirements for an assembly of Councillors; and
- Section 3(1) – Definition of “advisory committee”.

c. Consultation and/or communication processes implemented or proposed

This report has considered the requirements of the Victorian Charter of Human Rights and Responsibilities.

e. Financial and Resource Implications and Opportunities

The cost of preparing the monthly reports on Assembly of Councillors records (including records of those titled as committees) is another compliance cost imposed by the state government and is an indirect cost within the corporate governance unit salaries and on cost budget.

Separate Circulation – Non Confidential

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	ECM
1.	Meeting Record of the Local Tourist Association Meeting held on Thursday 14 June 2018	2445377
2.	Assembly of Councillors Meeting Record Acting CEO and Councillors Meeting 26 June 2018	2447770
3.	Assembly of Councillors Meeting Record Councillors Briefing Session 26 June 2018	2445697
4.	Deputation by Geological Survey of Victoria (DEDJTR) held on Tuesday 10 July 2018	2451534
5.	Assembly of Councillors Meeting Record Councillor Workshop Tuesday 10 July 2018	2451528

MOTION**MOVED Cr Wilson**

In accordance with clause 4.5.3 of the Glenelg Shire Council Meeting Procedure adopted 17 December 2013 that item F10. Alexandra Park Community Sports Infrastructure Fund Submission and Preliminary Concept Plan - Alexandra Park Master Plan Design and Development to be included in the Ordinary Council Meeting Agenda, under section F. Management Reports for Council consideration.

SECONDED Cr Stephens**CARRIED****F. MANAGEMENT REPORTS:****F1. COUNCILLOR AND CHIEF EXECUTIVE OFFICER LEAVE OF ABSENCE REGISTER**

CEO: Chief Executive Officer, Greg Burgoyne

Executive Summary

The purpose of this report is to enable Council to consider the Councillor and Chief Executive Officer Leave of Absence Register.

Recommendation

That Council approve the Councillor and Chief Executive Officer Leave of Absence Register presented as a confidential circulation under Section 89(2) of the *Local Government Act 1989*.

MOTION**MOVED Cr Halliday**

That Council approve the Councillor and Chief Executive Officer Leave of Absence Register presented as a confidential circulation under Section 89(2) of the *Local Government Act 1989*.

SECONDED Cr McDonald**CARRIED**

F1. COUNCILLOR AND CHIEF EXECUTIVE OFFICER LEAVE OF ABSENCE REGISTER

(continued)

Background/Key Information:

In accordance with Section 66B of the *Local Government Act 1989* Councillors are entitled to take Leave of Absence.

Section 66B of the *Local Government Act 1989* states:

- (1) If a Councillor is required to take leave of absence under this Act, the Councillor:
 - a. may continue to be a Councillor but must not perform the duties of functions of a Councillor during the period of leave;
 - b. remains entitled to receive a Councillor allowance unless this Act otherwise provides;
 - c. is not entitled to be reimbursed for out-of-pocket expenses during the period of leave;
 - d. must return all Council equipment and materials to the Council for the period of leave if the Council requires.
- (2) If a Mayor is required to take a leave of absence under this Act, the Mayor is, for the duration of the leave, to be considered as incapable of acting under section 73(3) and subsection (1) applies to the Mayor as if the Mayor were a Councillor only.

a. Council Plan Linkage and Policy Context

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

d. Legislative, Legal and Risk Management Considerations

Nil.

c. Consultation and/or communication processes implemented or proposed

Councillors are required to submit Leave of Absence requests in writing to the Chief Executive Officer.

The Chief Executive Officer is required to submit his Leave of Absence requests in writing to Council through the Councillor and Chief Executive Officer Leave of Absence Register.

A register will be held by the Chief Executive Officer and reported monthly to Council.

F1. COUNCILLOR AND CHIEF EXECUTIVE OFFICER LEAVE OF ABSENCE REGISTER

(continued)

f. Financial and Resource Implications and Opportunities

Nil.

Separate Circulation – Confidential

The separate circulation listed in the table below have been designated as confidential by the Chief Executive Officer under sections 77(2)(c) of the Local Government Act 1989 (the Act):

No.	Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)	Relevant Grounds Under Section 89(2) of the Act	ECM DocsetID
1.	Councillor and Chief Executive Officer Leave of Absence Register	(Security of Councillor's Property) Any other matter which the council or special committee considers would prejudice the council or any person - section 89 (2) (h)	2450319

Chief Executive Officer, Mr Burgoyne re-declared a Conflict of Interest in Item F2. Glenelg Planning Scheme Amendment C89: Portland Heritage Gaps Study and left the meeting at 7.05 pm.

Edith Farrell assumed the chair as Acting Chief Executive Officer at 7.05pm.

F2. GLENELG PLANNING SCHEME AMENDMENT C89: PORTLAND HERITAGE GAPS STUDY

Director: David Hol, Director Corporate Services

Executive Summary

This report is to brief Council on the recommendations of a Planning Panel held to hear submissions to Planning Scheme Amendment C89. It provides an overview of the Panel findings and subsequent changes made to planning scheme documentation and heritage citations to support the approval of Amendment C89.

This report recommends that Council:

1. Adopt Amendment C89; and
2. Resolve to submit Amendment C89 to the Minister for Planning for final approval.

Recommendation

1. That Council adopts Amendment C89 (Attachment 3) to the Glenelg Planning Scheme pursuant to Section 29 of the *Planning and Environment Act 1987*.
2. That Council submits Amendment 89 as adopted, to the Minister for Planning for approval pursuant to Section 31 of the *Planning and Environment Act 1987*.

MOTION

MOVED Cr Wilson

1. **That Council adopts Amendment C89 (Attachment 3) to the Glenelg Planning Scheme pursuant to Section 29 of the *Planning and Environment Act 1987*.**
2. **That Council submits Amendment 89 as adopted, to the Minister for Planning for approval pursuant to Section 31 of the *Planning and Environment Act 1987*.**

SECONDED Cr Stephens

CARRIED

F2. GLENELG PLANNING SCHEME AMENDMENT C89: PORTLAND HERITAGE GAPS STUDY**Background/Key Information:**

Amendment C89 proposes to implement the recommendations of the *Portland Heritage Gaps Study* (2016). This includes updating the schedule to the Heritage Overlay to include 43 individual heritage places, one group of heritage places, six heritage precincts and to revise the Portland Heritage Precinct (HO165). It also proposes to introduce local heritage policy at Clause 22.02 (Heritage).

The *Portland Heritage Gaps Study* was adopted by Council on 23 August 2016.

The Panel hearing for Amendment C89 was held over two days on 20 March and 1 May 2018. The Panel considered all written submissions made in response to the exhibition of the Amendment, submissions, expert evidence and observations from site visits.

The Panel report was received by Council on 7 June 2018 and is included as Attachment 1.

The Panel recommended that Amendment C89 be adopted subject to changes. Recommended changes closely align with those proposed by Council as part of the 'post-exhibition' changes and adopted on 28 September 2017. These include:

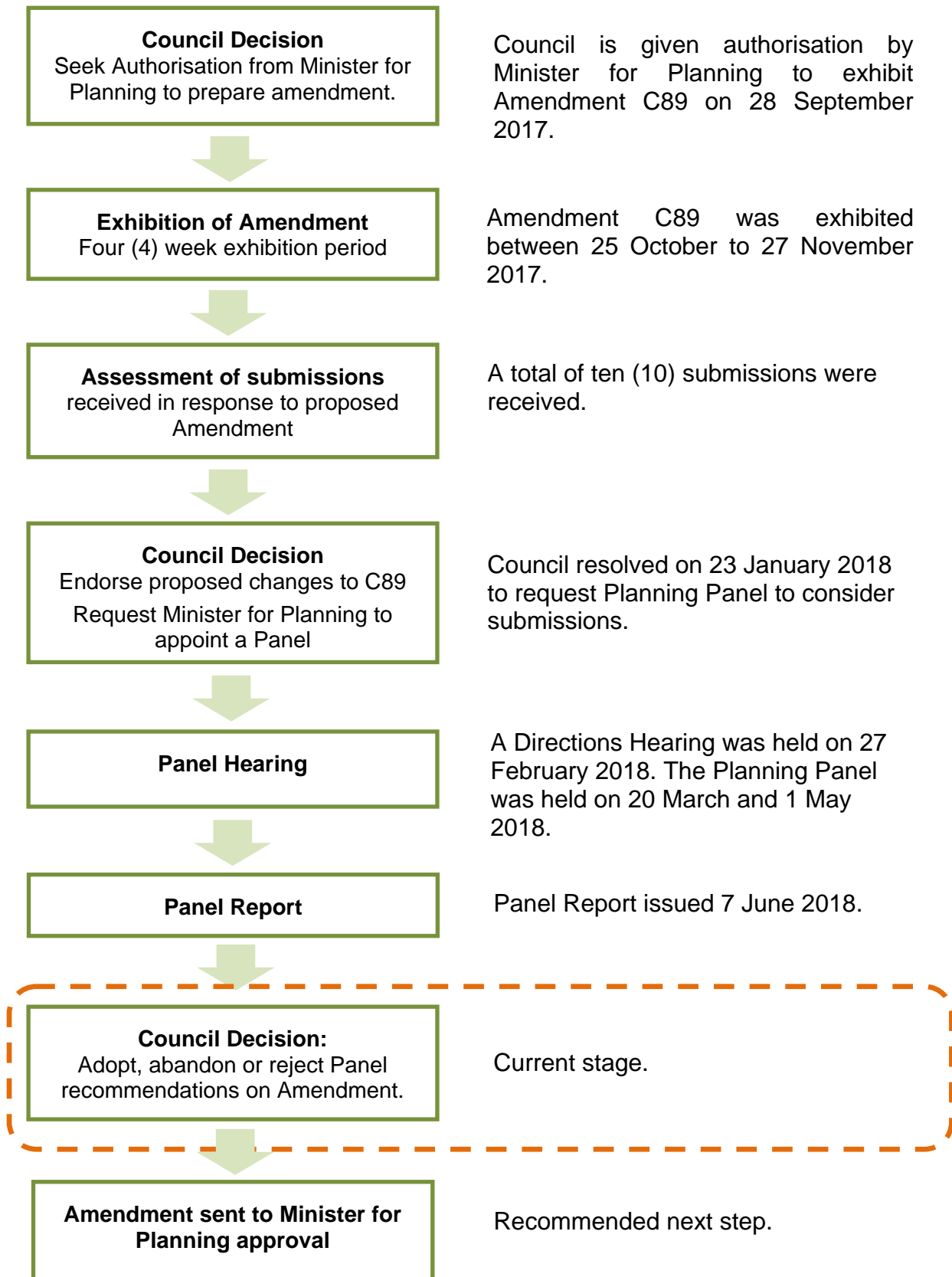
- Amending Clause 22.02;
- Deleting 26 Blair Street from the Portland Heritage Precinct (HO165);
- Deleting 37 (stone walls) from Bentinck Street, Portland, 22 and 24 Cameron Street, Portland from the list of Contributory Places in HO165;
- Deleting HO316 (Fisherman's Wharf, Barton Place, Portland);
- Amending the Heritage Overlay schedule and maps to reflect the deletion of properties; and
- Updating 17 heritage place citations.

F2. GLENELG PLANNING SCHEME AMENDMENT C89: PORTLAND HERITAGE GAPS STUDY

(continued)

The following table provides a chronology of the amendment process:

FIGURE 1. C89 PLANNING SCHEME AMENDMENT FLOWCHART



F2. GLENELG PLANNING SCHEME AMENDMENT C89: PORTLAND HERITAGE GAPS STUDY

(continued)

An overview of the Panel's recommended changes and Council's response are detailed in Attachment 2.

Council has made changes to the C89 planning scheme documentation and heritage citation reports, as recommended by the Panel. Refer to Attachment 3 for updated C89 documentation.

The Panel Report included a further informal recommendation encouraging Council to continue to identify, document and protect places of cultural heritage significance in the Shire. This includes the ongoing review of citations from the *Portland Urban Conservation Study* (1981) and *Portland Heritage Gaps Study* (2016). A review and 'ground truthing' of controls for places on the Heritage Overlay was also noted as a worthy future exercise.

This recommendation is consistent with the findings of the recent Glenelg Planning Scheme Review, which also identified the need for future heritage work.

a. Council Plan Linkage and Policy Context

Growing Glenelg – Sustaining and growing a diverse economy and social prosperity.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

b. Legislative, Legal and Risk Management Considerations

The Planning Panel appointed by the Minister for Planning has recommended that Amendment C89 be adopted subject to changes.

c. Consultation and/or communication processes implemented or proposed

Consultation has been undertaken through the amendment process. The Planning Panel has provided a recommendation on the final version of Amendment C89.

d. Financial and Resource Implications and Opportunities

Council has already spent \$150,000 on the Portland Heritage Gaps Study.

The cost for the two-day panel hearing was \$28,800 including expert witness representation. All statutory fees to undertake the Planning Scheme Amendment are covered by the Planning Unit's operational budget.

F2. GLENELG PLANNING SCHEME AMENDMENT C89: PORTLAND HERITAGE GAPS STUDY

(continued)

Separate Circulations – Non Confidential

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM</i>
1.	Attachment 1 – Panel Report C89, 7 June 2018, Planning Panels Victoria	2440655
2.	Attachment 2 - Council response to Panel Report	2445195
3.	Attachment 3 – Amendment C89 Planning Scheme Documentation	2448409

The following documents have not been distributed due to file size but are available on request:

1.	Revised Portland Heritage Gap Study Citations	N/A
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Chief Executive Officer, Mr Burgoyne re-declared a Conflict of Interest in Item F3. Glenelg Planning Scheme Amendment C92: Cape Bridgewater Structure Plan.

F3. GLENELG PLANNING SCHEME AMENDMENT C92: CAPE BRIDGEWATER STRUCTURE PLAN

Director: David Hol, Director Corporate Services

Executive Summary

This report is to brief Council on the recommendations of a Planning Panel held to hear submissions to Planning Scheme Amendment C92. It provides an overview of the Panel findings and subsequent changes made to planning scheme documentation and Cape Bridgewater Structure Plan to support the approval of Amendment C92.

This report recommends that Council:

1. Adopt Amendment C92; and
2. Resolve to submit Amendment C92 to the Minister for Planning for final approval.

Recommendation

That Council;

1. Adopts Amendment C92 (Attachment 3) to the Glenelg Planning Scheme pursuant to Section 29 of the *Planning and Environment Act 1987*;
2. Submits Amendment C92 as adopted, to the Minister for Planning for approval pursuant to Section 31 of the *Planning and Environment Act 1987*;
3. Updates the Cape Bridgewater Structure Plan 2017 (Attachment 4) in line with Panel recommendations and amendment documentation contained in Attachment 3; and
4. Undertake further investigation to establish whether heritage protection/recording is warranted for wall ruins located on land at 1636 Bridgewater Road, Cape Bridgewater.

F3. GLENELG PLANNING SCHEME AMENDMENT C92: CAPE BRIDGEWATER STRUCTURE PLAN

(continued)

MOTION

MOVED Cr Stephens

That Council;

- 1. Adopts Amendment C92 (Attachment 3) to the Glenelg Planning Scheme pursuant to Section 29 of the *Planning and Environment Act 1987*;**
- 2. Submits Amendment C92 as adopted, to the Minister for Planning for approval pursuant to Section 31 of the *Planning and Environment Act 1987*;**
- 3. Updates the Cape Bridgewater Structure Plan 2017 (Attachment 4) in line with Panel recommendations and amendment documentation contained in Attachment 3; and**
- 4. Undertake further investigation to establish whether heritage protection/recording is warranted for wall ruins located on land at 1636 Bridgewater Road, Cape Bridgewater.**

SECONDED Cr McDonald

CARRIED

Background/Key Information:

Amendment C92 proposes to rezone the defined settlement area of Cape Bridgewater from the Rural Conservation Zone 1 into the Rural Living and Rural Activity Zone. New local policy in Clause 21.02-122 is proposed to provide design guidelines for new development in this area.

The implementation of the structure plan also foreshadows potential area for a tourism accommodation proposal directly south of the settlement area. This is not included in the Amendment C92 rezoning as it would be subject to a detailed proposal that needs to meet pre-conditions set out in the structure plan.

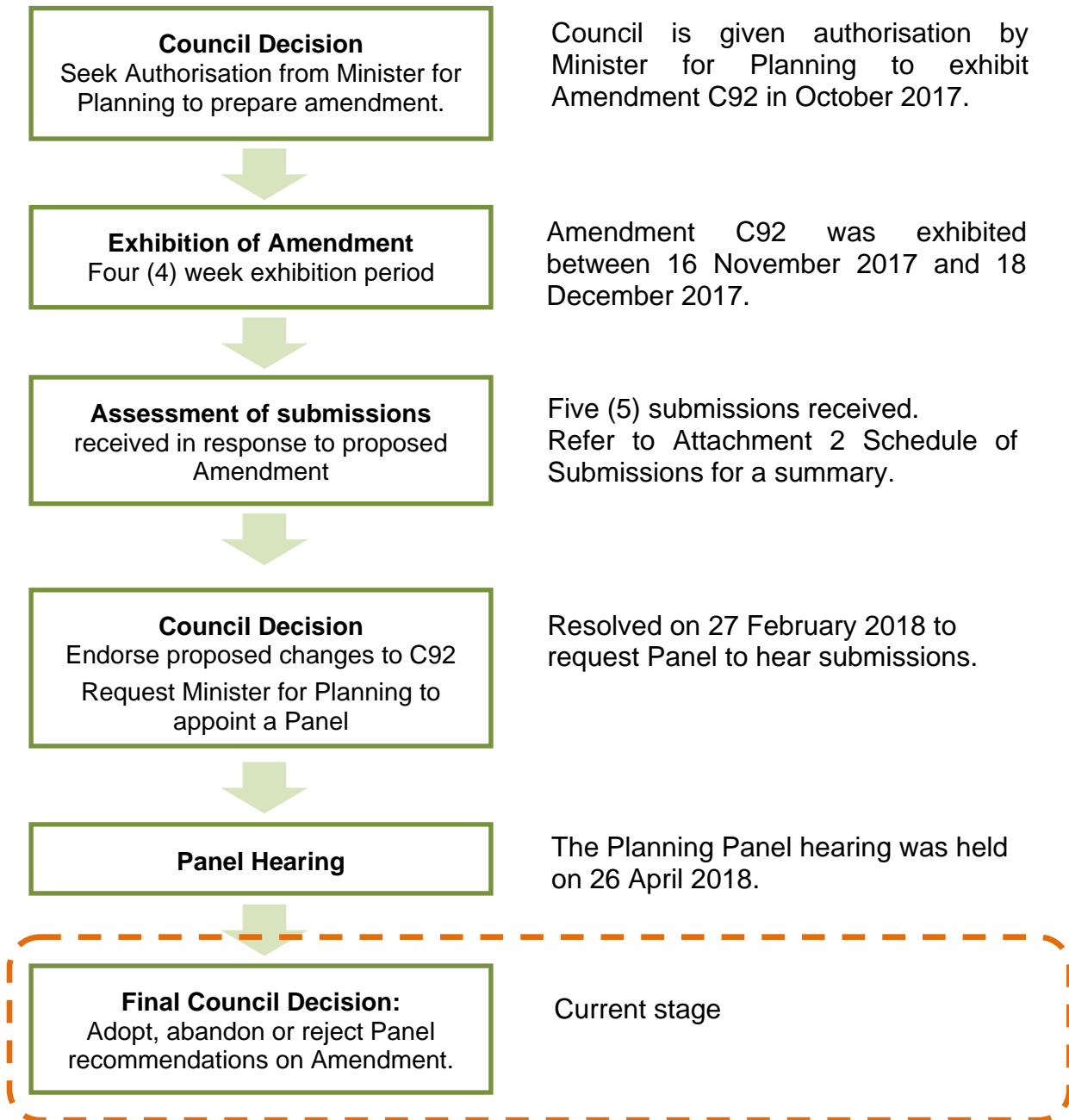
F3. GLENELG PLANNING SCHEME AMENDMENT C92: CAPE BRIDGEWATER STRUCTURE PLAN

(continued)

The *Cape Bridgewater Structure Plan* was adopted by Council on 27 June 2017.

Figure 1 below shows the Planning Scheme Amendment process to implement this proposal culminating in Council receiving the Planning Panel report on 12 June 2018 (refer to Attachment 1).

FIGURE 1. C92 PLANNING SCHEME AMENDMENT FLOWCHART



The Panel Report recommended that Amendment C92 be adopted subject to eight recommendations. Most of the recommendations relate to supporting post exhibition changes already proposed by Council in proceeding to Panel. Attachment 2 considers all recommendations in detail.

F3. GLENELG PLANNING SCHEME AMENDMENT C92: CAPE BRIDGEWATER STRUCTURE PLAN

(continued)

There are three main additional items that the Panel have recommended:

- Amend the following action in 21.02-122 under the heading 'Further Strategic Work' to read 'Investigate possible rezoning of the Blowholes Precinct subject to the preconditions identified in the Cape Bridgewater Structure Plan (2017).':
- Insert the following additional action in 21.02-122 under the heading 'Further Strategic Work': to read 'Investigate and assess the suitability and application of a Design and Development Overlay/s to be applied over the Accommodation, Panoramic Drive, Dunes, Gateway and Blowholes Precincts as described in the amended Cape Bridgewater Precincts Plan; and
- Council should consider undertaking investigations to establish whether heritage project/recording is warranted under the Scheme for wall ruins located on land at No. 1636 Bridgewater Road, Cape Bridgewater.

The Panel supports the Blowholes Precinct Investigation area. It notes that it would be the subject of future planning scheme amendment. Minor changes are proposed to add the word '*possible*' in front of the word '*rezoning*'. The intent is that so that Council is not locked into rezoning of the land if future investigation find it not tenable.

The second additional item recommends that Council investigate a Design and Development Overlay (DDO) as future strategic work for Cape Bridgewater. The Panel expressed concern that local policy and the Cape Bridgewater Structure Plan (CBSP) is insufficient to guide amenity impacts of development.

In response to this recommendation it was Council's intent to use local policy following adoption of the CBSP. Cape Bridgewater does not have reticulated services that would allow high density development which warrant sufficient value to use DDO's. Some of the amenity impacts expressed by Panel such as drainage, crossover location, storm water and waste water treatment for a DDO to manage are already governed by separate legislation. Applying a higher level of control by a DDO through a planning scheme would duplicate these and will not necessarily achieve a better design outcome.

In context it is considered that the Panel recommendation be broadly accepted but re-worded so that an investigation of DDO be done at the next Planning Scheme review. Planning schemes get reviewed every four years and consider the performance of the scheme. If the operation of the local policy is deemed to be not working well at the next review, then it would be appropriate to investigate a DDO at Cape Bridgewater. Documentation in Attachment 3 contains amended wording to achieve this.

In Attachment 4 the Cape Bridgewater Structure Plan has also been updated in line with these recommendations.

The last additional item relates to 1636 Bridgewater Road, Cape Bridgewater. At the hearing it was brought to Council's and Panel's attention that there were ruins on this property not covered by a heritage overlay.

F3. GLENELG PLANNING SCHEME AMENDMENT C92: CAPE BRIDGEWATER STRUCTURE PLAN

(continued)

The Panel recommendation that further investigation occur to determine whether this property warrants heritage overlay in future planning scheme amendment is supported and listed in resolution number 4.

a. Council Plan Linkage and Policy Context

Growing Glenelg – Sustaining and growing a diverse economy and social prosperity.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

b. Legislative, Legal and Risk Management Considerations

The planning panel appointed by the Minister for Planning has recommended that Amendment C92 be adopted subject to minor changes.

c. Consultation and/or communication processes implemented or proposed

Consultation has been undertaken through the Amendment process. The Panel has provided a recommendation on the final version of the Amendment.

d. Financial and Resource Implications and Opportunities

Council has already spent over \$120,000 on the Cape Bridgewater Structure Plan and associated work with Amendment C92.

The cost for the single day panel hearing was about \$22,000 including expert witness representation. All statutory fees to undertake the Planning Scheme Amendment are covered by the Planning Unit's operational budget.

Separate Circulations – Non Confidential

No.	Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)	ECM
1.	Attachment 1 – Panel Report C92, 12 June 2018, Planning Panels Victoria	2440520
2.	Attachment 2 – Council response to Panel recommendations	2447732
3.	Attachment 3 – Amendment C92 documentation	2447736
4.	Attachment 4 – Updated Cape Bridgewater Structure Plan	2447734

Chief Executive Officer, Mr Burgoyne returned to the meeting and resumed the position as Chief Executive Officer at 7.10pm.

F4. GLENELG SHIRE COUNCIL PLAN – FOURTH QUARTER PERFORMANCE REPORT 2017-18

Director: David Hol, Director Corporate Services

Executive Summary

The purpose of this report is to seek Council endorsement of the fourth quarter performance report for year one of the Council Plan, followed by its public release.

Recommendation

That Council endorse:

1. The Glenelg Shire Council Plan Fourth Quarter Report 2017/18.
2. That the Glenelg Shire Plan Fourth Quarter Report 2017/18 be released to the public on Council's website and made available at each of the Customer Service points.

MOTION**MOVED Cr Hawker**

1. **The Glenelg Shire Council Plan Fourth Quarter Report 2017/18.**
2. **That the Glenelg Shire Plan Fourth Quarter Report 2017/18 be released to the public on Council's website and made available at each of the Customer Service points.**

SECONDED Cr Stephens**CARRIED****Background/Key Information:**

During the development stage of the Council Plan 2017-21, it was identified as a priority for the ratepayers and general community of the Glenelg Shire, which they be kept informed on Council's performance and strategic alignment under the Council Plan.

From this public consultation, it was determined that Council would release a performance report each quarter outlining the progress or status on each of the measures, projects and plans identified within the four year Council Plan .

a. Council Plan Linkage and Policy Context

This report links to each of the themes identified in the Council Plan 2017-2021.

Growing Glenelg – Sustaining and growing a diverse economy and social prosperity.

F4. GLENELG SHIRE COUNCIL PLAN – FOURTH QUARTER PERFORMANCE REPORT 2017-18

Connecting Glenelg – Connecting people, places and spaces.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

Creative Glenelg – Creative, inspired, forward thinking and action orientated.

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

Nil.

c. Consultation and/or communication processes implemented or proposed

The priority of the release of this report was identified as a result of community consultation.

d. Financial and Resource Implications and Opportunities

The development of this report results in a financial implication, and the time taken to develop this report implicates the resources of staffing.

Separate Circulation – Non Confidential

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM</i>
1.	Glenelg Shire Council Plan Fourth Quarter Performance Report 2017-18	<i>Separate Circulation will be distributed prior to the meeting.</i>

F5. PLANNING PERMIT APPLICATION - P17135 – 12 MCPHERSON STREET, CASTERTON

Director: David Hol, Director Corporate Services

Executive Summary

The application is to facilitate a change of use to allow a restaurant, associated buildings and works, business identification signs, and a reduction of car parking requirement to provide two (2) onsite spaces. After detailed assessment of the merits of the proposal against the Glenelg Planning Scheme it is recommended that the application can be approved subject to conditions.

Recommendation

Approve a full waiver of parking requirements and Issue a Notice of Decision to grant a permit at 12 McPherson Street, Casterton in accordance with conditions contained in Attachment 4.

Alternative Recommendation

Require onsite parking with a partial waiver of parking requirements and Issue a Notice of Decision to grant a permit at 12 McPherson Street, Casterton in accordance with conditions contained in Attachment 5.

MOTION

MOVED Cr Stephens

That Council require onsite parking with a partial waiver of parking requirements and Issue a Notice of Decision to grant a permit at 12 McPherson Street, Casterton in accordance with conditions contained in Attachment 5.

SECONDED Cr Wilson

CARRIED

MOTION

MOVED Cr Hawker

That Council approve a full waiver of parking requirements and Issue a Notice of Decision to grant a permit at 12 McPherson Street, Casterton in accordance with conditions contained in Attachment 4.

SECONDED Cr Rank

The MOTION was lost.

The original MOTION was PUT and CARRIED.

F5. PLANNING PERMIT APPLICATION - P17135 – 12 MCPHERSON STREET, CASTERTON

(continued)

Background/Key Information:

A planning permit (P18065) was issued (18 May 2018) for buildings and works to allow new verandah on the subject land. The application form originally indicated 8 McPherson Street, but was clarified in further information to be 12 McPherson Street. Other site works and building works have also been ongoing on the subject land to facilitate the proposed restaurant use.

The planning permit application is required to facilitate a change of use to allow a restaurant, associated buildings and works, business identification signs, and a reduction of car parking requirement to provide two (2) onsite spaces (Refer to Attachment 1 - Planning Permit Application).

Notice of the application was given to owners and occupiers of nearby land and by placing a notice onsite. Council received a total of five (5) objections to the proposal, with one being withdrawn from consideration. The four (4) objections contained in Attachment 2 raise issues such as:

- Insufficient car parking onsite;
- Substantial use of street parking by school/parents for school;
- Safety, ie nearby school crossing – hazard to students with increase in vehicles;
- Noise;
- Hours of operation kept to reasonable hours; and
- Potential licences premises and future neighbouring residential unit development will also put a strain on street car parking.

It should be noted that a liquor licence has not been sought through this application. Dependant on the type of license sought a planning permit would be required for a liquor licence. Licencing in this regard is always required through the Victorian Commission for Gaming and Liquor Regulation (VCGLR) that typically request comments on applications from the planning unit. The planning unit is unaware of any application at this point in time.

The issues raised in the submissions can be addressed through appropriate conditions on any permit issued. A response to the issues raised in the submissions and the full assessment of the scheme provisions are outlined at length in the delegate report. The restaurant proposal is a discretionary use under the Glenelg Planning Scheme Refer to Attachment 3.

F5. PLANNING PERMIT APPLICATION - P17135 – 12 MCPHERSON STREET, CASTERTON

(continued)

Two Options are recommended that a Notice of decision be issued to grant a permit. The first option is as requested by the applicant which includes a full waiver of 22 parking spaces required. Refer to Attachment 4 for conditions.

A second more conservative option is provided to also approve the use but requires additional onsite parking for the restaurant use. This would require substantive changes to the landscaping plans to facilitate access and parking requirements or include the adjoining lot to cater for this. This would be appropriate to apply where Council considered that a full-waiver of parking would pose a detrimental impact to the area. Refer to Attachment 5 for conditions.

The final option would be refusal of the application with grounds of refusal contained in Attachment 6 if Council considered the use and its impacts inappropriate. Officers do not recommend this option given the strong policy support for low impact commercial use in this area of Casterton which has a number of mixed uses and on-street parking.

a. Council Plan Linkage and Policy Context

Growing Glenelg – Sustaining and growing a diverse economy and social prosperity.

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

Permit conditions are worded to require compliance prior to the use commencing on the subject land. As such the use cannot operate without complying with the permit conditions and the requirements contained therein.

An application to review the decision can be made to the Victorian Administrative Tribunal. This right to review is available to the applicant within 60 days of the notice of decision and to objectors within 28 days of notice of decision.

c. Consultation and/or communication processes implemented or proposed

Notice of the application was given to owners and occupiers of nearby land and by placing a notice onsite in accordance with Section 52 of the *Planning and Environment Act 1987*.

d. Financial and Resource Implications and Opportunities

Nil.

F5. PLANNING PERMIT APPLICATION - P17135 – 12 MCPHERSON STREET, CASTERTON

(continued)

Separate Circulations – Non Confidential

<i>No.</i>	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM</i>
1.	P17135 - Planning Permit Application	2450907
2.	P17135 - Submissions received	2450906
3.	P17135 - Delegate Report	2449391
4.	P17135 - Notice of Decision to approve Option 1	2450868
5.	P17135 - Notice of Decision to approve Option 2	2450869
6.	P17135 - Refusal Option	2450870

F6. PORTLAND DEVELOPMENT PLAN PROJECT – PILS IMPLEMENTATION

Director: David Hol, Director Corporate Services

Executive Summary

The purpose of the report is to brief Council on the public consultation of the draft development plans prepared for the North Portland Industrial Precinct, the Central Portland Employment Precinct and the Madeira-Packet Employment Precinct (Attachment 1). The report provides a way forward for Council to proceed with the recommendations of the Portland Industrial Land Strategy (PILS) whilst addressing many concerns identified from the submissions received.

Recommendation

1. That Council notes the identified changes to the draft Development Plans as recommended in the Schedule of Modifications (Attachment 4).
2. Council proceed with the preparation of Amendment C90 including the updated draft development plans.
3. That submitters be updated on the progress of the development plans.

MOTION**MOVED Cr Wilson**

1. **That Council notes the identified changes to the draft Development Plans as recommended in the Schedule of Modifications (Attachment 4).**
2. **Council proceed with the preparation of Amendment C90 including the updated draft development plans.**
3. **That submitters be updated on the progress of the development plans.**

SECONDED Cr White**CARRIED****Background/Key Information:**

The PILS was adopted by Council at 23 August 2016 Council meeting. The PILS recommended that a Development Plan Overlay (DPO) be inserted into the Glenelg Planning Scheme over three of the industrial precincts in Portland. The DPO requires that a development plan (DP) be prepared and adopted by Council prior to planning permits being issued in the overlay area.

The Victorian Planning Authority (VPA) has assisted Council with the preparation of the DPs. The extent of the DPO is to apply to the entire extent of the precincts except the central precinct due to existing development in part of the precinct (refer to Attachment 2).

F6. PORTLAND DEVELOPMENT PLAN PROJECT – PILS IMPLEMENTATION

(continued)

It was determined that a preliminary period of public consultation should be undertaken in November 2017. Consultation at this stage is not a requirement but was undertaken to consider the feedback of landowners/occupiers of land directly affected prior to the formal planning scheme amendment process being undertaken.

Letters were sent, on 28 November 2017, to owners/occupiers of land that would be affected by the future DPO. After queries from some adjoining neighbours the consultation period was expanded to a selection of adjacent residents and the consultation period extended until 5 January 2018. The consultation period was further extended until the 23 February 2018 with nearby residents.

Report

A total of 128 submissions (refer to confidential circulation 1) were received in the consultation period. Four (4) submissions were received that can be considered generally in support of the DPs, subject to conditions, and 124 submissions were received objecting to an aspect or perception of the DPs and/or the consultation process.

In addition to general corrections a summary of the issues raised include:

North Portland Industrial Precinct (7 submissions received):

- Request for land zoned Rural Conservation Zone (RCZ2) to be rezoned to industrial on Darts Road;
- Object to Industrial 2 (IN2Z) being rezoned to 'heavy industrial';
- The proximity of heavy industrial to existing residential uses;
- Concerns on pollution and emissions such as noise, light, dust and odours;
- The potential for environmental damage;
- Object to heavy industry at the town entrance where tourism should be promoted;
- Protection of the school site and support for light industrial around the school;
- Traffic concerns;
- Ensure adequate buffers to sensitive uses;
- Protection of Walook Swamp and the minimum setback to wetlands;
- Protection of native vegetation and vegetation pathways; and
- Landowners (DELWP) consent prior to any development.

F6. PORTLAND DEVELOPMENT PLAN PROJECT – PILS IMPLEMENTATION

(continued)

Central Portland Employment Precinct (121 submissions received, including 114 copies of a form letter)

- Land should be rezoned from industrial to residential consistent with the existing use;
- Object to industrial land adjacent to existing residential uses;
- Concerns on the extent of community consultation process with letters not distributed to the surrounding areas;
- Objections to B-double access into the area and the future 'connector streets' shown on the draft DP;
- Objections to the future development of a transfer station or container depot in the area;
- Object to heavy industry in the area;
- A request to keep the town and the approach into town beautiful to attract visitors and future residents;
- Support for 'light industry' in the area;
- Concerns on road safety and noise pollution;
- Request for land to be identified as Mixed Use Zone not General Residential;
- Request for a development contributions plan and the purchase of land identified as public open space;
- Relocation of identified public open space; and
- Concerns of contaminated land.

Madeira-Packet Employment Precinct (3 submissions received)

- Object to the existing area of Industrial 1 zoned land (IN1Z) that is classified by the DP as 'heavy industrial'. Request that the IN1Z area be retained for 'light' or 'general' industry;
- Objections to the Industrial 3 zone (IN3Z). Requests for this area to be residential considering the locality and existing development;
- Consideration for tourism development considering the scenic outlook and the nearby beach that should be developed as an ocean foreshore park and surf beach;
- Request for the nearby fertiliser plant to be relocated;

F6. PORTLAND DEVELOPMENT PLAN PROJECT – PILS IMPLEMENTATION

(continued)

- Regret the decision of the PILS not to rezone this land from industrial as was suggested during that process; and
- Consideration of the proximity of the land to the Great South West Walk for landscape buffers and path connections.

A summary of the individual submissions received, planning unit comments and recommendation is found at Attachment 3 (Schedule of Submissions). Changes to the draft DPs are recommended in order to address the relevant issues identified in the submissions, as detailed in the schedule of submissions (Attachment 3).

The central precinct area is referred to locally as 'Portland North' and has caused some confusion amongst local residents considering that there is also a North Portland precinct area. Furthermore the media announcements regarding the 'Henty Employment Precinct' may have also contributed to some speculation and confusion among residents. The Henty precinct is not identified in the PILS, but is an area within the North Portland Industrial Precinct. The names of the precincts are as defined in the PILS. Sub-precinct names have been used for economic development and marketing purposes.

Moving forward from consultation the major considerations include:

- The potential for B-double access into the central precinct;
- Industrial development near residential or other sensitive uses on the main routes into Portland; and
- Continuing with the industrial zoning in locations that are disputed by landowners.

As a result of the recent consultation period the following key changes are proposed:

- Amend the extent of the DPO in the central precinct and show the future connector road as within the rail reserve; and
- Corrections, including grammatical errors and the use of consistent language throughout the DP.

The change to zonings sought by submissions will be considered as part of preparation of Amendment C90. Meanwhile the draft DPs will inform the content and background detail to Amendment C90. In this manner the submissions to the draft DPs will be considered prior to moving onto the planning scheme amendment stage.

This will ensure that Council is satisfied with the content of the DPs prior to seeking authorisation and exhibition of Amendment C90. Council will be required to adopt the DPs when the amendment reaches the final stage of that process.

F6. PORTLAND DEVELOPMENT PLAN PROJECT – PILS IMPLEMENTATION

(continued)

The objective of Amendment C90 will be to implement the recommendations of the PILS including adding the DPOs (the DP's form detailed content to the DPO's), inserting necessary overlays, and make zoning changes. In the final stage of the amendment process Council will be expected to adopt the exhibited DPs.

Conclusion

The development plans have been prepared in response to the recommendations of the PILS. The consultation process on the draft development plans received a significant number of submissions in relation to the central precinct. Many of the issues raised can be addressed through minor changes to the draft development plans. The submissions have been addressed in the Schedule of Submissions (Attachment 3). The recommended changes on the draft development plans are considered necessary prior to proceeding further with the recommendations of the PILS via a planning scheme amendment. In summary this paper recommends that Council make changes to the Development plans in accordance with the Schedule of Modifications (Attachment 4).

a. Council Plan Linkage and Policy Context

Growing Glenelg – Sustaining and growing a diverse economy and social prosperity.

Connecting Glenelg – Connecting people, places and spaces.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

Section 4 of the Planning and Environment Act 1987 sets the following relevant objectives:

- 4(1)(a) to provide for the fair, orderly, economic and sustainable use, and development of land;
- 4(1)(c) to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;
- 4(1)(f) to facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e); and
- 4(1)(g) to balance the present and future interests of all Victorians.

F6. PORTLAND DEVELOPMENT PLAN PROJECT – PILS IMPLEMENTATION

(continued)

c. Consultation and/or communication processes implemented or proposed

The PILS undertook two rounds of consultation prior to adoption. As detailed above this is the initial round of consultation on the draft DPs. Further consultation will be undertaken as part of the planning scheme amendment exhibition process.

d. Financial and Resource Implications and Opportunities

The changes to the draft DPs can be made by the planning unit and the VPA. This is within the unit's operational budget.

Separate Circulations – Non Confidential

No.	Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)	ECM
1.	Draft Development Plans – consultation versions	2368785 2368783 2368784
2.	Proposed extent of DPO – Central Precinct	2405559
3.	Schedule of Submissions	2411793
4.	Schedule of Modifications	2411794

Separate Circulation – Confidential

The separate circulation listed in the table below have been designated as confidential by the Chief Executive Officer under sections 77(2)(c) of the Local Government Act 1989 (the Act):

No.	Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)	Relevant Grounds Under Section 89(2) of the Act	ECM
1.	PILS Implementation - received – combined PDF	Contains personal details - section 89 (2) (h)	2405553

F7. NATIONAL DISABILITY INSURANCE SCHEME UPDATE

Director: Edith Farrell, Director Community Services

Executive Summary

Subsequent to a previous report to Council on the National Disability Insurance scheme (NDIS) 27 August, 2017 this report updates Council on the changes and impacts associated with the introduction of the National Disability Insurance Scheme (NDIS) in the South West region.

Recommendation

1. That Council does not register as an NDIS provider.
2. Council continues to provide full support to those clients transitioning to the NDIS.
3. Council continues to support its ageing community through the provision of HACC PYP funding.

MOTION**MOVED Cr Wilson**

1. **That Council does not register as an NDIS provider.**
2. **Council continues to provide full support to those clients transitioning to the NDIS.**
3. **Council continues to support its ageing community through the provision of HACC PYP funding.**

SECONDED Cr McDonald**CARRIED****Background/Key Information:**

The Victorian Government currently funds the Home and Community Care Program for Younger People (HACC PYP). Services are available to people with a disability under the age of 65 years (under 50 years for Aboriginal and Torres Strait Islander people). Eligible clients are now being supported to transition to the NDIS.

The NDIS became operative in the South West region in October 2017 and is designed to change the way that support and care are provided to people with permanent and significant disability. The scheme seeks to create opportunities for people with disability to live 'an ordinary life'. The Victorian Government will continue funding HACC PYP services for the under 65 year olds who are not eligible for the NDIS.

F7. NATIONAL DISABILITY INSURANCE SCHEME UPDATE

(continued)

The NDIS scheme is administered by the National Disability Insurance Agency (NDIA). The NDIS will provide all eligible Australians access to supports needed to live via individual funding packages. The eligibility criterion includes being under aged 65 and having a permanent and significant disability.

The NDIS is expected to provide funding to around 475,000 Australians once it is rolled out across the nation at an estimated cost of \$22 billion annually. It is also estimated that an additional 70,000 disability support care workers (or around 1 in 5 of all new jobs created in Australia over the transition period) will be required. The NDIS is a major, complex national reform, the largest social reform since the introduction of Medicare. The implementation of the NDIS involves significant change in funding arrangements and business process.

Since the roll out of the NDIS in the Barwon South West region commenced in October 2017 there have been many local service providers such as Kyeema Support Services, Lyndoch Living, MPower and Karringal register with the NDIS to provide services.

A proportion of current HACC PYP clients will not be eligible for NDIS and post transition, service providers will continue to receive a portion of previous HACC PYP funding to continue delivery of service to these clients. HACC PYP funds received for assessment, volunteer programs and block grants will not be affected.

Final funding adjustments will be based on the hours of service provided to clients who transfer to the NDIS. The Victorian Government will continue to support the provision of HACC PYP services for people under 65 who are not eligible for the NDIS.

Upon roll out of the NDIS in the Barwon South West region, Glenelg Shire Council had 102 clients receiving HACC PYP funding and services. To date, 30 clients have had plans approved and will transition to the NDIS before October 2018. A total of 47 clients have been assessed as ineligible or have declined to transition to the NDIS scheme. The remaining clients are still having their eligibility tested with the NDIS.

Council's base funding for HACC PYP services as at 1 July 2017 was \$337,357. This funding is expected to be reduced to approximately \$142,160 from 30 September 2018, based on the hours of HACC PYP service provision no longer required. There will also be a loss of approximately 200 staffing hours per month which could result in potential job losses. Many of the Glenelg Shire Council Community Support workers are employed with multiple agencies and will be able to continue to provide care to their existing clients with other service providers.

F7. NATIONAL DISABILITY INSURANCE SCHEME UPDATE

(continued)

Service	Average hours of service per month	Av. service hrs per month after NDIS transition	Current HACC annual funding	Projected HACC annual funding
Home Care	143	87	\$ 87,387	\$47,690
Personal Care	115.5	15	\$60,698	\$8,222
Respite Care	56	18.5	\$45,242	\$10,141
PAG	30 sessions 150 hours	15 sessions 75 hours	\$32,305	\$18,769
Property Maintenance	45	38.75	\$25,166	\$22,031
Meals	78	55	\$3,767	\$2,172

Council will be required to make a decision on whether they intend to register to become an NDIS provider or not.

The NDIS policy platform is based on;

- A move from a charitable to a commercial response;
- A shift in service provision from Government/Non Profit to Private Providers;
- The replacement of Government managed regional catchment with a national market;
- A move from Government mandated service standards to consumer choice; and
- Creation of new functions and costs associated with marketing, individualising and coordination of services, and the restructure of the current not-for-profit provider system.

There are significant cost implications to consider if Council was to register as an NDIS Provider as detailed in the table below.

F7. NATIONAL DISABILITY INSURANCE SCHEME UPDATE

(continued)

NDIS Unit Cost for 1 hour of service

	Existing Government Funding	NDIS Guide Price	Council cost	Additional Council Subsidy
Domestic Assistance	\$ 45.68 plus Client's contribution \$6.10 = \$51.78	\$42.43	\$50.63	\$8.20 per hour of service
Personal Care	\$ 45.68 plus Client's contribution \$4.60 = \$50.28	\$44.72	\$60.89	\$16.26 per hour of service
Respite Care	\$ 45.68 plus Client's contribution \$3.00 = \$48.68	\$44.72	\$35.40	0
Property Maintenance	\$ 47.38 plus Client's contribution \$12.20 =\$ 59.58	\$43.94	\$45.93	\$1.99 per hour of service
Social Support (PAG) Core	1 staff -7 Clients \$ 13.60 plus Client's contribution \$13.80 = \$27.40	1 staff:3 Clients \$ 14.91	\$24.00	\$9.09 per session
Social Support (PAG) High	1 staff -5 Clients \$ 19.00 plus Client's contribution \$19.30 =\$38.30	1 staff :2 Clients \$ 22.35	Combined with Core \$24.00	\$1.65 per session
Meals on Wheels	\$ 3.29 plus Client's contribution \$9.30 =\$12.59	\$11.61	\$15.37	\$3.76 Per meal

F7. NATIONAL DISABILITY INSURANCE SCHEME UPDATE

(continued)

Higher rates of NDIS funding apply for out of hours and weekend service provision. Council's contribution includes travel, training, salary and on costs. Additional costs are also incurred by the Aged & Disability Unit for Administration, which is partially funded through State and Commonwealth funding but these additional on costs are not factored in the rates in the above table.

The other significant cost to Council is travel. The NDIS funding leaves around \$10.00 per hour to cover travel costs. The Aged & Disability Unit currently spends approximately \$3.80 per hour on travel allowances for Community Support Workers. Given the spread of our Shire this could become a significant cost factor.

A major consideration for Council is the provision of quality care to clients. Anecdotal evidence is indicating that whilst clients will have a choice of providers, many are indicating that they wish to remain with the Council service and officers find that the relationship between clients and carers is often quite strong.

a. Council Plan Linkage and Policy Context

Connecting Glenelg – Connecting people, places and spaces.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

b. Legislative, Legal and Risk Management Considerations

From 1 July 2016 until 2020 the Commonwealth Government has assumed full funding, policy and operational responsibility for HACC services for older people over 65 years. The Victorian Government will continue funding HACC PYP services for the under 65 year olds who are not eligible for the NDIS.

c. Consultation and/or communication processes implemented or proposed

Based on Council's decision about becoming an NDIS provider officers will undertake a communication process with relevant staff members and broader community on the future aged care service provision in relation to the NDIS.

d. Financial and Resource Implications and Opportunities

If Council was to register, the hourly cost on a NDIS package would not cover travel, training, salary and on costs, which would require an additional Council contribution to enable services to be implemented. Financial modelling, based on the provision of NDIS services to current Glenelg Shire Council clients with approved NDIS plans, indicates an increased annual cost of approximately \$28,291.00 overall to the aged and disability service provision.

Mayor Rank left the meeting at 7.30pm.

MOTION

MOVED Cr White

Cr Stephens be appointed as the temporary chairperson.

SECONDED Cr Halliday

CARRIED

F8. YARRAMAN PARK INDOOR RIDING ARENA GOVERNANCE OPTIONS

Director: Edith Farrell, Director Community Services

Executive Summary

In October 2017, Council engaged Capiche Consulting to review the current management and operational arrangements for the Yarraman Park Indoor Riding Arena (IDRA). The "Yarraman Park Indoor Riding Arena Governance Options Analysis January 2018" paper prepared for Council gives an overview of the risks associated with the IDRA's current mode of operation and presents options to enhance the safe use of the arena under the three different management models summarised in the document. The officer recommendation of this report is to implement Option One as contained in the "Yarraman Park Indoor Riding Arena Governance Options Analysis January 2018".

Recommendation

1. That Council endorse Option 1 of the confidential "Yarraman Park Indoor Riding Arena Governance Options Analysis January 2018" report for the management and operation of the Yarraman Park Indoor Riding Arena.
2. That Council Officers develop appropriate policies, procedures and licence documentation to support the implementation of Option 1.
3. As recommended in Option 1, the current casual hire arrangements for use of the Indoor Riding Arena cease and Council's 2018/19 Fees and Charges schedule be amended accordingly.
4. That affected stakeholders are informed of the changes to arena access arrangements, including options to access the arena as members of licenced user groups.
5. That Council Officers continue to work with user groups at Yarraman Park to identify improvements to the current governance model to better manage risk and resources.
6. That officers provide a further report to Council in 12 months to outline the state of operations related to the IDRA and status of improvements to the governance model that have been explored.

F8. YARRAMAN PARK INDOOR RIDING ARENA GOVERNANCE OPTIONS

(continued)

MOTION**MOVED Cr Halliday**

1. That Council endorse Option 1 of the confidential “Yarraman Park Indoor Riding Arena Governance Options Analysis January 2018” report for the management and operation of the Yarraman Park Indoor Riding Arena.
2. That Council Officers develop appropriate policies, procedures and licence documentation to support the implementation of Option 1.
3. As recommended in Option 1, the current casual hire arrangements for use of the Indoor Riding Arena cease 25 July 2018 and Council’s 2018/19 Fees and Charges schedule be amended accordingly.
4. That affected stakeholders are informed of the changes to arena access arrangements, including options to access the arena as members of licenced user groups.
5. That Council Officers continue to work with user groups at Yarraman Park to identify improvements to the current governance model to better manage risk and resources.
6. That officers provide a further report to Council in 12 months to outline the state of operations related to the IDRA and status of improvements to the governance model that have been explored.

SECONDED Cr Hawker**CARRIED****Background/Key Information:**

Yarraman Park IDRA is located within the Yarraman Park Crown Land Reserve at Madeira Packet Rd, Portland. The reserve is managed by Council as Committee of Management (CoM), pursuant to the Crown Land (Reserves) Act 1978.

Council currently provides access to the IDRA by way of licence agreements and casual hire. Arena use has increased following recent reductions in casual user fees and the establishment of new licence agreements with the Western District Barrel Racing Club and private riding instructor.

F8. YARRAMAN PARK INDOOR RIDING ARENA GOVERNANCE OPTIONS

(continued)

This increase in use has been accompanied by a need for more intensive servicing of the IDRA by Council, an increase in staff time spent administering arena use and concerns about rider safety under current access arrangements.

Council contracted Capiche Consulting to review the current management and operational arrangements for the IDRA, and to develop policies and procedures to address issues of risk and improve the way the facility is managed. Before these policies and procedures can be developed, it is necessary to determine the management model under which the facility will operate.

The Yarraman Park Indoor Riding Arena Governance Options Analysis presents three possible management arrangements for consideration by Council. One of the options proposed would result in Council retaining responsibility for managing the IDRA; the remaining two options would see responsibility for the IDRA transferred to external entities.

Under any management model, issues of risk and resourcing are interrelated; the resources needed to manage risk increase with higher levels of casual use, in the form of administration, supervision, arena preparation and maintenance. While some of these functions may be performed by licenced user groups in respect of their own members, Council must also be confident that tasks intended to address risks are being performed to an acceptable standard.

The three governance options are summarised below:

Option 1 – Council Managed Indoor Riding Arena

If Council continues to manage the IDRA, it is recommended that new licence agreements be developed, supported by policies and procedures to enhance the safe use of the arena. Licensees would be involved in arena management and safety in relation to their own members, who will be required to abide by indoor arena rules.

As the Council resources needed to ensure casual arena hire occurs in a safe manner are currently unavailable, it is recommended that casual hire of the arena by Council to the general public cease.

Option 2 – Arena Managed by a Representative Group

Council may confer responsibility for IDRA management to a newly formed group comprised of representatives from current licensee groups, such as a s86 Committee of Management (CoM) or incorporated association formed for this purpose. Council must consider the resources available to this group to manage the IDRA; it is likely that ongoing secretariat and other support from Council would be required. The ongoing availability of casual hire would be a matter for consideration by the managing entity, however, resource constraints would be likely to preclude this.

F8. YARRAMAN PARK INDOOR RIDING ARENA GOVERNANCE OPTIONS

(continued)

Option 3 – Arena Managed by Single Licensee or Lessee

Council may confer management responsibility for the IDRA upon a single user group by way of licence or lease. As with Option two, Council would need to be confident in the ability of the managing entity to operate the arena in a safe and efficient manner. While it would be a matter for the representative management group to determine whether casual hire could continue, resource constraints are likely to preclude this.

Preferred Option

As outlined within Option one, Council would continue to manage the IDRA, with new licence agreements, policies and procedures developed to improve arena safety. Licensed user groups would be responsible for ensuring their members use the arena in a safe manner and abide by IDRA rules. Officers are of the view that this model is the most realistic option to implement within a short time frame; will streamline current management practices; increase the involvement of licensee groups in matters related to IDRA management and safety; whilst also addressing risks associated with arena use.

Should Council support the implementation of Option one, this would need to occur alongside the development of new licence agreements and supporting policies and procedures for the safe use of the arena. Council may also wish to explore improvements to the current governance model that would further reduce risk and help ensure the efficient use of resources needed to operate the arena.

a. Council Plan Linkage and Policy Context

Connecting Glenelg – Connecting people, places and spaces.

The ongoing operation of the arena contributes to community connectedness by supporting the activities of equine clubs across Glenelg Shire.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

The arena contributes to community health outcomes by providing opportunities to participate in year-round recreational activities.

b. Legislative, Legal and Risk Management Considerations

These have been considered in the creation of this report. Leases and licences established for the indoor riding arena must comply with requirements established under the *Crown Land (Reserves) Act 1978*.

F8. YARRAMAN PARK INDOOR RIDING ARENA GOVERNANCE OPTIONS

(continued)

Risk associated with arena use is a primary consideration for Council. Key risks identified through a comprehensive risk assessment, user consultation and the application of equine industry standards include arena surface inconsistencies; variations in depth of the arena surface; improper moisture content in arena sand; inadequate separation of horses, vehicles and pedestrians; manual handling risks; failure to use required personal protective equipment including helmets, boots and appropriate tack; as well as unauthorised, uninsured and unsupervised use of the arena.

These risks are higher under management arrangements that see the direct provision of casual arena hire continuing. Under any of the management models presented, risk management will improve. While Council may require users to adopt some responsibility for risk management, it is Council's duty to ensure these functions are being performed to an acceptable standard. This obligation may be fulfilled through the development of robust licence conditions, policies and processes for the safe use of the facility; appropriate induction procedures; and ongoing supervision of licensee compliance with the conditions of their licence agreement.

An interim set of arena rules was developed and is being used to improve arena safety until the new management model is implemented. However, in the absence of robust oversight and enforcement by Council, the effectiveness of the rules as a means for managing risk is limited.

c. Consultation and/or communication processes implemented or proposed

Key user groups were consulted in the development of the "Yarraman Park Indoor Riding Arena Governance Options Analysis January 2018" paper, including each of the current indoor arena licensee groups; other Yarraman Park user groups; and casual users of the arena.

Further communication with key stakeholders will be undertaken following endorsement of a preferred management model. Casual users will be informed of changes to arena access arrangements and options for use of the facility through licensed user groups, if Council determines that casual hire of the arena should cease.

d. Financial and Resource Implications and Opportunities

A number of required capital improvements have been identified in the consultant's report that are aimed at mitigating risks. The three key items that need immediate attention are the installation of CCTV, an electronic key code system and safety signage. The cost of these items will be offset by a reduction in staff time spent managing the facility and funded within the operational budget.

It is proposed that the preferred option be implemented in the short term and current casual use arrangements cease immediately.

F8. YARRAMAN PARK INDOOR RIDING ARENA GOVERNANCE OPTIONS

(continued)

Separate Circulation – Non Confidential

<i>No.</i>	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM DocSetID</i>
1.	Yarraman Park Indoor Riding Arena Casual Hire Agreement	2447776

Separate Circulation – Confidential

The separate circulations listed in the table below have been designated as confidential by the Chief Executive Officer under sections 77(2)(c) of the Local Government Act 1989 (the Act):

<i>No.</i>	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>Relevant Grounds Under Section 89(2) of the Act</i>	<i>ECM</i>
1.	Capiche Yarraman Park Indoor Riding Arena Governance Options Analysis January 2018	Contractual matters – section 89 (2) (d) of the <i>Local Government Act 1989</i>	2391745

F9. LOCAL PORT OF PORTLAND BAY ADVISORY COMMITTEE TERMS OF REFERENCE REVIEW

Director: Robert Alexander, Director Assets

Executive Summary

The purpose of this report is to enable Council to consider a review that has been undertaken on the Local Port of Portland Bay Advisory Committee's Terms of Reference.

Recommendation

1. That Council approve the amendment to the Terms of Reference for the Local Port of Portland Bay Advisory Committee; and
2. That officers make contact with the Portland Coastguard to advise that they have been successful in gaining a membership on the Local Port of Portland Bay Advisory Committee.

MOTION**MOVED Cr White**

1. **That Council approve the amendment to the Terms of Reference for the Local Port of Portland Bay Advisory Committee; and**
2. **That officers make contact with the Portland Coastguard to advise that they have been successful in gaining a membership on the Local Port of Portland Bay Advisory Committee.**

SECONDED Cr McDonald**CARRIED****Background/Key Information:**

The Local Port of Portland Bay Advisory Committee is a representative group established to assist in the efficient operation of the Local Port of Portland Bay and the Portland Harbour.

The advisory committee members have significant knowledge and experience of recreational/ commercial boating in the Portland Harbour in relation to the operations of Ports.

F9. LOCAL PORT OF PORTLAND BAY ADVISORY COMMITTEE TERMS OF REFERENCE REVIEW

(continued)

The function of the advisory committee is to provide information and advice to Council on:

1. Policy relating to legislation surrounding operation of the Harbour;
2. Issues identified by Port users: and
3. Operational issues that may affect the Port of Portland and the Local Port of Portland Bay.

The current Terms of Reference requires:

Four (4) members of the Glenelg Shire Council (Councillors), one of whom will act in the Chairperson role. Two who are proxies.

Two (2) Port of Portland representatives being the Operations Manager and the Harbour Master.

Three (3) Community representatives.

The requested changes made to the Terms of Reference are;

Membership amended to include;

One (1) Portland Coast Guard representative:

A quorum for the Local Port of Portland Bay Advisory Committee will remain the same, which is half of the Advisory Committee members plus one.

a. Council Plan Linkage and Policy Context

Growing Glenelg – Sustaining and growing a diverse economy and social prosperity.

Connecting Glenelg – Connecting people, places and spaces.

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

Council has obligations as Port Manager of the Local Port under the Guidelines for Port and Environmental Management Plans (2009), Port Management Act 1995, Marine Safety Act 2010, and the Occupational Safety Act 2004.

F9. LOCAL PORT OF PORTLAND ADVISORY COMMITTEE TERMS OF REFERENCE REVIEW

(continued)

c. Consultation and/or communication processes implemented or proposed

The amendment to the Terms of Reference for the Local Port of Portland Bay Advisory Committee was an agenda item for the meeting that took place on the 21 May 2018.

d. Financial and Resource Implications and Opportunities

There are no financial implications; advisory committee members receive no remuneration.

Separate Circulation – Non Confidential

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM</i>
1.	Local Port of Portland Bay Advisory Committee (aoC) Terms of Reference	2197865
2.	Local Port of Portland Bay Advisory Committee Meeting Minutes- 21 May 2018	2442514

Director Corporate Services, Mr Hol re-declared a Conflict of Interest in Item F10. Alexandra Park Community Sports Infrastructure Fund Submission and Preliminary Concept Plan - Alexandra Park Master Plan Design and Development and left the meeting at 7.40 pm and did not return.

F10. ALEXANDRA PARK COMMUNITY SPORTS INFRASTRUCTURE FUND SUBMISSION AND PRELIMINARY CONCEPT PLAN - ALEXANDRA PARK MASTER PLAN DESIGN AND DEVELOPMENT

Director: Edith Farrell, Director Community Services

Executive Summary

This report seeks Council endorsement for a submission to the Community Infrastructure Fund (CSIF) - Female Friendly Facilities grant towards a female friendly change room facilities at Alexandra Park, on behalf of the Western Football / Netball Club at Alexandra Park. The funding would support the implementation of initiatives identified within the Preliminary Concept Plan - Alexandra Park Master Plan Design and Development. (Preliminary Concept Plan). In addition this report also seeks Council endorsement of the Preliminary Concept Plan - Alexandra Park Master Plan Design and Development for public consultation.

Recommendation

1. That Council auspice an application on behalf of the Alexandra Park Western Football Netball club to the Community Infrastructure Fund (CSIF) seeking \$447,000 from the Female Friendly Facilities grant round towards a female friendly change room facilities at Alexandra Park.
2. That Council allocate an amount of \$50,000 from the current budget towards the project.
3. That Council endorse the "Preliminary Concept Plan - Alexandra Park Master Plan Design and Development for public exhibition for a 4 week period from the 24 July 2018.
4. That following public consultation a further report be provided to Council to endorse the Alexandra Park Master Plan – design and development.

**F10. ALEXANDRA PARK COMMUNITY SPORTS INFRASTRUCTURE FUND
SUBMISSION AND PRELIMINARY CONCEPT PLAN - ALEXANDRA PARK
MASTER PLAN DESIGN AND DEVELOPMENT**

(continued)

MOTION

MOVED Cr White

1. That Council auspice an application on behalf of the Alexandra Park Western Football Netball club to the Community Infrastructure Fund (CSIF) seeking \$447,000 from the Female Friendly Facilities grant round towards a female friendly change room facilities at Alexandra Park.
2. That Council allocate an amount of \$50,000 from the current budget towards the project.
3. That Council endorse the “Preliminary Concept Plan - Alexandra Park Master Plan Design and Development for public exhibition for a 4 week period from the 25 July 2018.
4. That following public consultation a further report be provided to Council to endorse the Alexandra Park Master Plan – design and development.

SECONDED Cr Halliday

CARRIED

Background/Key Information:

Alexandra Park is situated in Portland and is home to Westerns Football Netball Club Inc (WFNC), West Portland Junior Football Club Inc, Gorae Portland Cricket Club Inc, Portland BMX Club Inc and Portland Greyhound Club Inc. It is also the current Council preferred site for visiting circuses.

At the January 2016 Ordinary Council Meeting Council endorsed to submit an application to Sport Recreation Victoria (SRV) Country Football Netball grant scheme seeking \$100,000 for the redevelopment of the Alexandra Park Netball courts with a pre-commitment of \$250,000 in the capital works 2016/17 budget. This was not successful. Subsequent to that outcome Council determined to allocate a portion of the funds set aside to undertake the development of a Master Plan for Alexandra Park based on advice from SRV. The draft Master Plan is now completed.

The club have also recently submitted an application to the state government “Pick my Project” scheme to undertake netball redevelopment works. Grants for this scheme closed on 8 July 2018. Grant recipients are expected to be confirmed in September 2018.

The current female change facilities for players and umpires are below the standard required, currently located in a demountable site hut that also acts as storage for equipment and resources.

**F10. ALEXANDRA PARK COMMUNITY SPORTS INFRASTRUCTURE FUND
SUBMISSION AND PRELIMINARY CONCEPT PLAN - ALEXANDRA PARK
MASTER PLAN DESIGN AND DEVELOPMENT**

(continued)

A meeting recently held with the Westerns Football Netball Club (WFNC) and the AFL Western District regarding the future of Alexandra Park highlighted that significant funds are required for the redevelopment of various components of the reserve and the immediate need to consider current funding opportunities whilst they are currently available. Potential funding avenues for female friendly facilities and clubroom redevelopment were identified.

The WFNC has submitted an application for \$75,000 to the AFL Key Community Facilities Fund scheme and were successful in their application. The Female Friendly Facilities Fund (FFFF) offered through SRV was also identified as a funding opportunity to seek \$447,000 to build new change rooms and to prioritise female participation.

The proposed capital works projects for Alexandra Park by the WFNC are in alignment with the Preliminary Concept Plan - Alexandra Park Master Plan Design and Development, which has been informed by the draft work undertaken in the development of the Open Space Strategy, which is anticipated will be presented in draft to Council later this year.

a. Council Plan Linkage and Policy Context

Connecting Glenelg – Connecting people, places and spaces.

The Preliminary Concept Plan for the Alexandra Park Master Plan contributes to community connectedness by supporting the activities of the various clubs operating from this recreation reserve and also across Glenelg Shire.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

The redevelopment projects proposed would contribute to community health outcomes by providing opportunities to participate in year-round recreational activities, particularly by aiming to increase female participation.

e. Legislative, Legal and Risk Management Considerations

These projects must comply with requirements established under the *Crown Land (Reserves) Act 1978*.

The Preliminary Concept Plan will assist with addressing the current risks associated with the reserves current facilities, along with lifting the profile and encourage female participation in both netball and football.

**F10. ALEXANDRA PARK COMMUNITY SPORTS INFRASTRUCTURE FUND
SUBMISSION AND PRELIMINARY CONCEPT PLAN - ALEXANDRA PARK
MASTER PLAN DESIGN AND DEVELOPMENT**

(continued)

c. Consultation and/or communication processes implemented or proposed

Key user groups were consulted in the development of Preliminary Concept Plan - Alexandra Park Master Plan Design and Development. In addition to this WFNC have consulted with the key user groups on the proposed redevelopment projects, for which they have sought support from these groups.

Further consultation with key stakeholders will be undertaken following endorsement the Preliminary Concept Plan.

g. Financial and Resource Implications and Opportunities

FFFF provides a \$2 SRV to \$1 local contribution for all applications, with a minimum of twenty five percent of the total project cost required to comprise of non-state government funding sources.

The estimated project cost for the change facilities is \$795,500. Officers would seek \$447,000 from the SRV funding scheme, in addition to the \$75,000 from the AFL. In addition to an allocation of \$50,000 Council contribution and the balance will comprise of local / club in-kind contribution of \$223,500.

Separate Circulation – Non Confidential

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM DocSetID</i>
1.	Preliminary Concept Plan – Alexandra Park Master Plan Design and Development, June 2018, Tredwell Consulting	2448718

ANY OTHER PROCEDURAL MATTER:URGENT BUSINESS:RECEIPT OF ITEMS SUBMITTED FOR INFORMATION:INDEX – SEPARATE CIRCULATIONS TO REPORTS:*Separate Circulation to Councillors, CEO, Director and available to the Public*

- E1. (1) Meeting Record of the Local Tourist Association Meeting held on Thursday 14 June 2018
- E1. (2) Assembly of Councillors Meeting Record Acting CEO and Councillors Meeting 26 June 2018
- E1. (3) Assembly of Councillors Meeting Record Councillors Briefing Session 26 June 2018
- E1. (4) Deputation by Geological Survey of Victoria (DEDJTR) held on Tuesday 10 July 2018
- E1. (5) Assembly of Councillors Meeting Record Councillor Workshop Tuesday 10 July 2018
- F2. (1) Attachment 1 – Panel Report C89, 7 June 2018, Planning Panels Victoria
- F2. (2) Attachment 2 - Council response to Panel Report
- F2. (3) Attachment 3 – Amendment C89 Planning Scheme Documentation
- F3. (1) Attachment 1 – Panel Report C92, 12 June 2018, Planning Panels Victoria
- F3. (2) Attachment 2 – Council response to Panel recommendations
- F3. (3) Attachment 3 – Amendment C92 documentation
- F3. (4) Attachment 4 – Updated Cape Bridgewater Structure Plan
- F4. (1) Glenelg Shire Council Plan Fourth Quarter Performance Report 2017-18
- F5. (1) P17135 - Planning Permit Application
- F5. (2) P17135 - Submissions received
- F5. (3) P17135 - Delegate Report
- F5. (4) P17135 - Notice of Decision to approve Option 1
- F5. (5) P17135 - Notice of Decision to approve Option 2
- F5. (6) P17135 - Refusal Option

Separate Circulation to Councillors, CEO, Director and available to the Public
(continued)

- F6. (1) Draft Development Plans – Consultation versions
- F6. (2) Proposed extent of DPO – Central Precinct
- F6. (3) PILS Implementation - Schedule of Submissions
- F6. (4) PILS Implementation - Schedule of Modifications
- F8. (1) Yarraman Park Indoor Riding Arena Casual Hire Agreement
- F9. (1) Local Port of Portland Bay Advisory Committee (AoC) Terms of Reference
- F9. (2) Local Port of Portland Bay Advisory Committee Meeting Minutes - 21 May 2018

Separate Circulation to Councillors, CEO and Directors

- D1. (1) Expression of Interest as a Community Member on Council Advisory Committee (AoC) Applicant 1
- D1. (2) Expression of Interest as a Community Member on Council Advisory Committee (AoC) Applicant 2
- F1. (1) Councillor and Chief Executive Officer Leave of Absence Register
- F6. (1) PILS Implementation - Submissions received – Combined PDF
- F8. (1) Capiche Yarraman Park Indoor Riding Arena Governance Options Analysis January 2018

Recommendation

The documents separately circulated to Councillors, CEO, Directors and to the Public, as listed above, be received.

MOTION

MOVED Cr Wilson

The documents separately circulated to Councillors, CEO, Directors and to the Public, as listed above, be received.

SECONDED Cr McDonald

CARRIED

CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC:Recommendation

That the Council Meeting be closed to members of the public pursuant to Section 89 2 (a) of the *Local Government Act 1989*, excluding the Director Corporate Services, Director Community Services, Director Assets and Senior Administration Corporate Services to consider the following reports:

G1. Reappointment Chief Executive Officer

MOTION

MOVED Cr Wilson

That the Council Meeting be closed to members of the public pursuant to Section 89 2 (a) of the *Local Government Act 1989*, excluding the Director Community Services to consider the following reports:

G1. Reappointment Chief Executive Officer

SECONDED Cr Hawker

CARRIED

Director Assets Mr Rob Alexander and Senior Administration Corporate Services, Ms Rachael Fellows left the meeting 7.44pm and did not return to the meeting.

OPENING OF COUNCIL MEETING TO MEMBERS OF THE PUBLIC:Recommendation

That the Council Meeting be opened to members of the public.

MOTION

MOVED Cr Stephens

That the Council Meeting be opened to members of the public.

SECONDED Cr Wilson

CARRIED

CLOSURE OF COUNCIL MEETING

THERE BEING NO FURTHER BUSINESS, THE MAYOR DECLARED THE MEETING CLOSED AT 7.53pm.

I HEREBY CERTIFY THAT PAGES 1 TO 61 INCLUDING 58 TO 60 ARE CONFIRMED AND ARE A TRUE AND CORRECT RECORD.

CR ANITA RANK

MAYOR

TUESDAY 28 AUGUST 2018

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