



Glenelg Shire Council
Minutes of the Ordinary Council Meeting held on
Tuesday 27 November 2018 at 7.00pm at
Portland Customer Service Centre
Cliff Street, Portland

<u>Contents</u>	<u>Page</u>
<u>Present:</u>	4
<u>Opening Prayer:</u>	4
<u>Aboriginal Acknowledgement:</u>	4
<u>Receipt of Apologies:</u>	4
<u>Confirmation of Minutes:</u>	4
<u>Conflict of Interest:</u>	5
<u>Question Time:</u>	5
<u>Questions of which due notice has been given in writing or previously taken on notice:</u>	5
<u>Questions from the Gallery:</u>	5
<u>A. Notices of Motion:</u>	5
<u>B. Deputations:</u>	5
<u>C. Petitions:</u>	5
<u>D. Committee Reports:</u>	5
<u>E. Assembly of Councillor Records:</u>	6
E1. Assembly of Councillors Records 11 October 2018 - 15 November 2018 (Inclusive)	6-9
<u>F. Management Reports:</u>	10
F1. Councillor and Chief Executive Officer Leave of Absence Register	10-11
F2. Planning Permit Application - P18131 – Derril Road, Portland	12-14
F3. Lease Agreement with Portland Pistol Club Inc.	15-16
F4. Glenelg Shire Municipal Public Health and Wellbeing Plan 2017 – 21 – Year Two Action Plan	17-18
F5. Yarraman Park Indoor Riding Arena Access Policy	19-21
F6. Glenelg Shire Draft Open Space Strategy	22-25
F7. Final Draft Alexandra Park Master Plan Design and Development	26-28
<u>Any Other Procedural Matter:</u>	29
<u>Urgent Business:</u>	29
<u>Receipt of Items Submitted for Information:</u>	29
<u>Index – Separate Circulations to Reports:</u>	29

<u>Closure of Meeting to Members of the Public:</u>	30
<u>G. In Camera Reports:</u>	31
G1. Recommendations from the Australia Day Advisory Committee Meeting 13 November 2018	31-38
<u>Opening of Council Meeting to Members of the Public:</u>	39
<u>Closure of Council Meeting:</u>	39

TIME:

7.00pm

PRESENT:

Cr Anita Rank (Mayor), Cr Robert Halliday, Cr Chrissy Hawker, Cr Alistair McDonald, Cr Karen Stephens, Cr Geoff White and Cr Gilbert Wilson.

Also in attendance were the Acting Chief Executive Officer (Ms Edith Farrell), Director Assets (Mr Rob Alexander), Director Corporate Services (Mr David Hol), Senior Administration Officer Corporate Services (Ms Rachael Fellows) and Media and Communications Officer (Ms Courtney Hoggan).

OPENING PRAYER:

The Mayor opened the meeting with the Council Prayer.

ABORIGINAL ACKNOWLEDGEMENT:

The Mayor read the Aboriginal Acknowledgement.

RECEIPT OF APOLOGIES:

Chief Executive Officer Mr Greg Burgoyne.

CONFIRMATION OF MINUTES:Recommendation

That the minutes of the Ordinary Council Meeting held on Tuesday 23 October 2018 and Statutory Council Meeting held on Wednesday 7 November 2018, as circulated, be confirmed.

MOTION**MOVED Cr Stephens**

That the minutes of the Ordinary Council Meeting held on Tuesday 23 October 2018 and Statutory Council Meeting held on Wednesday 7 November 2018, as circulated, be confirmed.

SECONDED Cr Halliday**CARRIED**

DECLARATIONS OF CONFLICT OF INTEREST:**CONFLICT OF INTEREST**

'The Local Government Act contains mandatory requirements for both direct and indirect conflict of interest. The objective of the provisions is to enhance good governance in Victorian local government and to improve public confidence in the probity of decision making at Victoria's 79 Councils. Councillors are responsible for ensuring that they comply with the relevant provisions contained in Part 4 – Division 1A of the Act.

An online copy of the Local Government Act is available at www.localgovernment.vic.gov.au select – legislation. Alternatively, a printed copy is available for Councillors upon request'.

Cr Halliday declared an Indirect Conflict of Interest in item F7. Final Draft Alexandra Park Master Plan Design and Development.

Cr Halliday has advised the Chief Executive Officer in writing prior to the meeting and classified the type of interest that has given rise to the conflict. Did he?

QUESTION TIME:

Nil.

QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN IN WRITING OR PREVIOUSLY TAKEN ON NOTICE:

Nil.

QUESTIONS FROM THE GALLERY:

Nil.

A. NOTICES OF MOTION:

Nil.

B. DEPUTATIONS:

Nil.

C. PETITIONS:

Nil.

D. COMMITTEE REPORTS:

Nil.

E. ASSEMBLY OF COUNCILLOR RECORDS:**E1. ASSEMBLY OF COUNCILLORS RECORDS 11 OCTOBER 2018 - 15 NOVEMBER 2018 (INCLUSIVE)**

Director: David Hol, Director Corporate Services

Executive Summary

In accordance with the *Local Government Act 1989* Assembly of Councillors records (including records of those titled as committees) must be reported to the next 'practical' Ordinary Council meeting and recorded in the minutes of that meeting. The objective of submitting the Assembly of Councillors (including records of those titled as committees) records to Council meetings is to ensure public transparency in Council decision making processes.

Recommendation

That Council receives the report on Assembly of Councillors Records (including records of those titled as committees) for the period Thursday 11 October 2018 – Thursday 15 November 2018 (inclusive).

MOTION**MOVED Cr Hawker**

That Council receives the report on Assembly of Councillors Records (including records of those titled as committees) for the period Thursday 11 October 2018 – Thursday 15 November 2018 (inclusive).

SECONDED Cr McDonald**CARRIED***Background/Key Information:*

The Chief Executive Officer must ensure that a written record is kept of every Assembly of Councillors records (including records of those titled as committees).

Circular L97 advises that Assembly of Councillors records "*only needs to be a simple document that records:*

- *the names of all Councillors and staff at the meeting;*
- *a list of the matters considered;*
- *any conflict of interest disclosed by a Councillor; and*
- *whether a Councillor who disclosed a conflict left the room.*

E1. ASSEMBLY OF COUNCILLORS RECORDS 11 OCTOBER 2018 - 15 NOVEMBER 2018 (INCLUSIVE)

(continued)

The circular also advises that: *“The record is not required to be in the form of minutes. The recommended approach is to record the “matters” discussed, by listing the headings of the matters. In some cases, meetings may be considering a single matter...”*

The circular further advises that: *“This does not mean that the record cannot be reported to the Council in the form of minutes. In Councils where it is established practice for minutes of advisory committees to be tabled at Council meetings, the minutes will be sufficient for the purpose if they include the required information, including disclosures.”*

The legislative requirement became effective from the 24 September 2010.

This report covers the period from Thursday 11 October 2018 – Thursday 15 November 2018 (inclusive). All Assembly of Councillors records (including records of those titled as committees) held during this period must be included.

The following assembly of Councillors records (including records of those titled as committees) held during the period specified above have been received from the relevant Departments/Units:

- Meeting Record of the Tourism Advisory Committee held on Tuesday 23 October 2018 (DocSetID: 2489963);
- Assembly of Councillors – Councillor and CEO Briefing held on 23 October 2018 (DocSetID: 2491970);
- Assembly of Councillors – Councillors Briefing meeting held 23 October 2018; (DocSetID: 2488166);
- Assembly of Councillors - Councillor Workshop meeting held on 13 November 2018 (DocSetID: 2496249);
- Confidential Meeting Record of the Australia Day Advisory Committee Meeting held on 13 November 2018(DocSetID: 2495958); and
- Assembly of Councillors Freight Victoria meeting held on 14 November 2018 (DocSetID: 2496856).

a. Council Plan Linkage and Policy Context

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

E1. ASSEMBLY OF COUNCILLORS RECORDS 11 OCTOBER 2018 - 15 NOVEMBER 2018 (INCLUSIVE)

(continued)

b. Legislative, Legal and Risk Management Considerations

The purpose of this report is to ensure compliance with the *Local Government Act 1989*. References include:

- Section 3(1) – Definition of “Assembly of Councillors”;
- Section 80A – Requirements for an assembly of Councillors; and
- Section 3(1) – Definition of “advisory committee”.

c. Consultation and/or communication processes implemented or proposed

This report has considered the requirements of the Victorian Charter of Human Rights and Responsibilities.

d. Financial and Resource Implications and Opportunities

The cost of preparing the monthly reports on Assembly of Councillors records (including records of those titled as committees) is another compliance cost imposed by the state government and is an indirect cost within the corporate governance unit salaries and on cost budget.

Separate Circulations – Non Confidential

<i>No.</i>	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM</i>
1.	Meeting Record of the Tourism Advisory Committee held on Tuesday 23 October 2018	2489963
2.	Assembly of Councillors – Councillor and CEO Briefing held on 23 October 2018	2491970
3.	Assembly of Councillors – Councillors Briefing meeting held on 23 October 2018	2488166
4.	Assembly of Councillors - Councillor Workshop meeting held on 13 November 2018	2496249
5.	Assembly of Councillors Freight Victoria meeting held on 14 November 2018	2496856

E1. ASSEMBLY OF COUNCILLORS RECORDS 11 OCTOBER 2018 - 15 NOVEMBER 2018 (INCLUSIVE)

(continued)

Separate Circulation – Confidential

The separate circulation listed in the table below have been designated as confidential by the Chief Executive Officer under sections 77(2)(c) of the Local Government Act 1989 (the Act):

<i>No.</i>	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>Relevant Grounds Under Section 89(2) of the Act</i>	<i>ECM DocSetID</i>
1.	Meeting Record of the Australia Day Advisory Committee meeting held on Tuesday 13 November 2018	Any other matter which the Council or Special Committee considers would Prejudice the Council or any person – Section 82(2)(h)	2495958

F. MANAGEMENT REPORTS:**F1. COUNCILLOR AND CHIEF EXECUTIVE OFFICER LEAVE OF ABSENCE REGISTER**

CEO: Greg Burgoyne, Chief Executive Officer

Executive Summary

The purpose of this report is to enable Council to consider the Councillor and Chief Executive Officer Leave of Absence Register.

Recommendation

That Council approve the Councillor and Chief Executive Officer Leave of Absence Register presented as a confidential circulation under Section 89(2) of the *Local Government Act 1989*.

MOTION**MOVED Cr Wilson**

That Council approve the Councillor and Chief Executive Officer Leave of Absence Register presented as a confidential circulation under Section 89(2) of the *Local Government Act 1989*.

SECONDED Cr McDonald**CARRIED**Background/Key Information:

In accordance with Section 66B of the *Local Government Act 1989* Councillors are entitled to take Leave of Absence.

Section 66B of the *Local Government Act 1989* states:

- (1) If a Councillor is required to take leave of absence under this Act, the Councillor:
 - a. may continue to be a Councillor but must not perform the duties of functions of a Councillor during the period of leave;
 - b. remains entitled to receive a Councillor allowance unless this Act otherwise provides;
 - c. is not entitled to be reimbursed for out-of-pocket expenses during the period of leave;
 - d. must return all Council equipment and materials to the Council for the period of leave if the Council requires.

F1. COUNCILLOR AND CHIEF EXECUTIVE OFFICER LEAVE OF ABSENCE REGISTER

(continued)

- (2) If a Mayor is required to take a leave of absence under this Act, the Mayor is, for the duration of the leave, to be considered as incapable of acting under section 73(3) and subsection (1) applies to the Mayor as if the Mayor were a Councillor only.

a. Council Plan Linkage and Policy Context

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

Nil.

c. Consultation and/or communication processes implemented or proposed

Councillors are required to submit Leave of Absence requests in writing to the Chief Executive Officer.

The Chief Executive Officer is required to submit his Leave of Absence requests in writing to Council through the Councillor and Chief Executive Officer Leave of Absence Register.

A register will be held by the Chief Executive Officer and reported monthly to Council.

d. Financial and Resource Implications and Opportunities

Nil.

Separate Circulation – Confidential

The separate circulation listed in the table below have been designated as confidential by the Chief Executive Officer under sections 77(2)(c) of the Local Government Act 1989 (the Act):

No.	Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)	Relevant Grounds Under Section 89(2) of the Act	ECM DocSetID
1.	Councillor and Chief Executive Officer Leave of Absence Register	(Security of Councillor's Property) Any other matter which the council or special committee considers would prejudice the council or any person - section 89 (2) (h)	2495513

F2. PLANNING PERMIT APPLICATION - P18131 – DERRIL ROAD, PORTLAND

Director: David Hol, Director Corporate Services

Executive Summary

This paper is to brief the Councillors on an application to allow use and development of a residential village. After detailed assessment of the merits of the proposal against the Glenelg Planning Scheme it is recommended that the application can be approved subject to conditions.

Recommendation

That Council approve use and development of a Residential Village and issue a permit at Derril Road, Portland in accordance with conditions contained in Attachment 3.

MOTION**MOVED Cr Hawker**

That Council approve use and development of a Residential Village and issue a permit at Derril Road, Portland in accordance with conditions contained in Attachment 3.

SECONDED Cr McDonald**CARRIED****Background/Key Information:**

A planning permit is required to allow use and development of the subject site for a residential village under the zone and overlays affecting the land.

Notice of the application was not required to be given as the application was exempt from notice under Clause 43.04-3 of the Development Plan Overlay.

A decision cannot be determined under delegation as the development will exceed \$5 million.

The application includes the staged construction of 117 units to form part of a residential village aimed at residents over 55 years of age. The development will include:

- Community centre including gym, pool, lawn bowls and men's shed;
- Community garden;
- Caravan and boat storage along the northern boundary, internal access available, and gated access from Vidic Drive;
- Drainage basins; and

F2. PLANNING PERMIT APPLICATION - P18131 – DERRIL ROAD, PORTLAND

(continued)

- Internal roads with a main entrance on Derril Road, and secondary/emergency access from Cini Street.

The first stage of development would include the construction of the community facilities, drainage basins, some of the caravan and boat storage, and 30 residential sites. The residential housing sites range from 200m² to 270m² and are mostly rectangular in shape.

No subdivision is proposed as part of the development. Each site is to be leased separately with dwellings being purchased privately by the residents.

The site is located within the General Residential Zone, and is affected by the Development Plan Overlay – Schedule 1, and the Bushfire Management Overlay.

The proposal responds positively to the objectives of the GRZ1, which encourages diversity of housing types, and growth in appropriate locations.

There is an approved Development Plan in place in South Portland that includes the subject site, and the proposed development is considered to be generally in accordance with this plan.

The application was referred to the Country Fire Authority in accordance with the provisions of the Glenelg Planning Scheme. The CFA have provided no objections to the development, and conditions have been applied to the proposed permit as per the referral response.

An assessment of the application against the standards and objectives of Clause 55 of the Planning Scheme has been undertaken, and it is considered that the proposal is generally able to comply with the relevant standards.

It is recommended that a planning permit be issued.

a. Council Plan Linkage and Policy Context

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

Permit conditions are worded to require compliance prior to the use commencing on the subject land. As such the use cannot operate without complying with the permit conditions and the requirements contained therein.

An application to review the decision can be made to the Victorian Administrative Tribunal. This right to review is available to the applicant within 60 days of the notice of decision.

F2. PLANNING PERMIT APPLICATION - P18131 – DERRIL ROAD, PORTLAND

(continued)

c. Consultation and/or communication processes implemented or proposed

Notice of the application was not required to be given under the *Planning and Environment Act* as the application was exempt from notice under Clause 43.04-3 of the Development Plan Overlay.

d. Financial and Resource Implications and Opportunities

Nil.

Separate Circulations – Non Confidential

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM</i>
1.	P18131 Planning Permit Application	2496017
2.	P18131 Delegate Report	2486208
3.	P18131 Planning Permit	2495336

F3. LEASE AGREEMENT WITH PORTLAND PISTOL CLUB INC

Director: David Hol, Director Corporate Services

Executive Summary

This paper seeks Council's endorsement to enter into a new lease with the Portland Pistol Club Inc for the land the Club occupies on part of the Portland Airport located at 1260 Bridgewater Lakes Road, Cashmore.

Recommendation

That Council:

1. Approves a three (3) year lease with the Portland Pistol Club Inc with two (2) options for extension of three (3) years each, exercisable by the Glenelg Shire Council, for the use of part of 1260 Bridgewater Lakes Road, Cashmore as a firearms shooting range.
2. Sets the rent at \$113 (inc GST) per annum with the rent to be adjusted by the CPI All Groups – Melbourne annually thereafter.
3. Authorises the Director Corporate Services to finalise and execute the new lease documents.

MOTION

MOVED Cr Halliday

That Council:

1. **Approves a three (3) year lease with the Portland Pistol Club Inc with two (2) options for extension of three (3) years each, exercisable by the Glenelg Shire Council, for the use of part of 1260 Bridgewater Lakes Road, Cashmore as a firearms shooting range.**
2. **Sets the rent at \$113 (inc GST) per annum with the rent to be adjusted by the CPI All Groups – Melbourne annually thereafter.**
3. **Authorises the Director Corporate Services to finalise and execute the new lease documents.**

SECONDED Cr McDonald

CARRIED

Background/Key Information:

The Portland Pistol Club Inc (the Club) has occupied the current site used as a firearms shooting range located at the Portland Airport since 1985. Their lease has expired and the Club is currently operating on a monthly over holding lease arrangement.

F3. LEASE AGREEMENT WITH PORTLAND PISTOL CLUB INC

(continued)

As the Club are not located on the airside secure area of the Portland Airport they do not need to comply with the *Aviation Transport Security Act* 2004. However to ensure the long term operational requirements of the Portland Airport are protected an in principle agreement has been reach with the Club for a new three (3) year lease with two (2) options for extension of three (3) years each, exercisable by Council.

A condition of the lease will require the firearms shooting range must be approved by the Licensing and Regulations Division (Victoria Police).

The tenant currently pays \$113.00 (inc GST) per annum and with the rent increased by 5% each year. It is proposed that the rent be adjusted by the CPI All Groups – Melbourne on the first anniversary and annually thereafter.

All buildings are owned and maintained by the Club. Council does not pay any outgoings that can be specifically identified to the leased area.

a. Council Plan Linkage and Policy Context

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

Section 190 of the *Local Government Act* 1989 restricts Council's power to lease land in specific circumstances. The proposed lease complies with s.190.

Ensuring a formal lease is executed provides Council with a legally binding agreement relating to the tenant's occupancy.

c. Consultation and/or communication processes implemented or proposed

Consultation with the Portland Pistol Club Inc and the Airport Manager has occurred.

d. Financial and Resource Implications and Opportunities

The income received from the lease is included within the current budget provisions.

F4. GLENELG SHIRE MUNICIPAL PUBLIC HEALTH AND WELLBEING PLAN 2017 – 21 – YEAR TWO ACTION PLAN

Director: Edith Farrell, Director Community Services

Executive Summary

This report is to update Council on the development of Year Two Action Plan relating to the Glenelg Shire Municipal Public Health and Wellbeing Plan (2017 – 2021) adopted at OCM October 2017.

Recommendation

That Council endorse the Municipal Public Health and Wellbeing 2017 – 2021, the Year Two Action Plan, subject to amendments as discussed

MOTION

MOVED Cr Stephens

That Council endorse the Municipal Public Health and Wellbeing 2017 – 2021, the Year Two Action Plan, subject to amendments as discussed.

SECONDED Cr Hawker

CARRIED

Background/Key Information:

The purpose of the Glenelg Shire Municipal Public Health and Wellbeing Plan (2017 – 2021) is to provide clear local priorities, goals and strategies to drive the direction of health and wellbeing for the Shire over the next four years. A revised action plan is developed annually to support the overall delivery of the Municipal Public Health and Wellbeing Plan 2017 – 2021.

The Year Two Action Plan details a range of actions to be achieved between the period of November 2018 and October 2019. Priority actions have been identified in line with the top four priority areas of the Municipal Public Health and Wellbeing Plan 2017 – 2021. The Year Two Action Plan recognises the work of our partners in Health and Wellbeing, policy changes and data relating to current and emerging trends.

This Action Plan outlines Glenelg Shire Council's commitment to delivering, supporting and advocating for health focused initiatives, by working in close collaboration with community and partner organisations to continue to grow better health and wellbeing outcomes for the Glenelg Shire.

F4. GLENELG SHIRE MUNICIPAL PUBLIC HEALTH AND WELLBEING PLAN 2017 – 21 – YEAR TWO ACTION PLAN

(continued)

a. Council Plan Linkage and Policy Context

Connecting Glenelg – Connecting people, places and spaces.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

Nil.

c. Consultation and/or communication processes implemented or proposed

All partners both internal and external and lead organisations were consulted in the Year Two Action development process.

d. Financial and Resource Implications and Opportunities

The roll out of activities where Council is the lead for the Year Two Municipal Health and Wellbeing Action Plan is supported within current resources.

Separate Circulation – Non Confidential

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM</i>
1.	Glenelg Shire Health and Wellbeing Plan 2017-2021 Year Two Action Plan	2487146

F5. YARRAMAN PARK INDOOR RIDING ARENA ACCESS POLICY

Director: Edith Farrell, Director Community Services

Executive Summary

This paper is to seek Council endorsement for the Yarraman Park Indoor Riding Arena Access Policy (the Policy).

Recommendation

That Council endorses the Yarraman Park Indoor Riding Arena Access Policy.

MOTION

MOVED Cr Halliday

That Council endorses the Yarraman Park Indoor Riding Arena Access Policy.

SECONDED Cr Hawker

CARRIED

Background/Key Information:

At the Ordinary Council Meeting held on 23 October 2018, Council endorsed the public exhibition of the draft Yarraman Park Indoor Riding Arena Access Policy for a period of two weeks. Current licence holders and past casual users of the arena were notified of the commencement of the exhibition period and invited to comment on the draft Policy via Your Say Glenelg. Current local licence holders were also briefed on the intended operation and application of the draft Policy.

During the exhibition period, one person provided feedback via Your Say Glenelg.

The following feedback was provided:

Feedback	Response
<i>It should be able to be used by anyone as long as they can show proof of insurance. The council will receive more income if this rule applies.</i>	Under the draft Policy, the arena can be used by anyone who is a member of a licenced user group. As noted in the Yarraman Park Indoor Riding Arena Governance Options Analysis report, the management of risks associated with direct provision of casual arena hire by Council requires a significant subsidy; casual arena hire does not produce income. The need to manage risks associated with the direct provision of casual arena hire is not displaced by requiring riders to hold insurance.

F5. YARRAMAN PARK INDOOR RIDING ARENA ACCESS POLICY

(continued)

a. Council Plan Linkage and Policy Context

Connecting Glenelg – Connecting people, places and spaces.

The ongoing operation of the arena contributes to community connectedness by supporting the activities of equine clubs across the Glenelg Shire.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

The Arena contributes to community health outcomes by providing opportunities to participate in year-round recreational activities.

Creative Glenelg – Creative, inspired, forward thinking and action orientated.

Leading Glenelg – Create shared visions within the community ensuring agreed outcomes.

b. Legislative, Legal and Risk Management Considerations

These have been considered in the creation of this report. Leases and Licences established for the Arena must comply with requirements established under the Crown Land (Reserves) Act 1978.

Risk associated with Arena use is a primary consideration for Council. Key risks at the Arena have been identified through a comprehensive risk assessment, user consultation and the application of equine industry standards.

The development of:

- The draft Policy;
- New Licence Agreements and accompanying Special Conditions of Use;
- Arena safety rules; and
- Licensee induction procedures.

Council will also take a more active approach to monitoring and ensuring licensee compliance with their obligations under the new access arrangements.

c. Consultation and/or communication processes implemented or proposed

Key stakeholders were consulted during the development of the Policy. Consultation activities included an online survey of previous casual users of the Arena; individual consultation sessions; meetings with licensee groups and their representatives; and follow-up by email and telephone.

F5. YARRAMAN PARK INDOOR RIDING ARENA ACCESS POLICY

(continued)

During the exhibition period, local licence holders were briefed on the intended operation and application of the draft Policy.

Relevant stakeholders were invited to provide comment on the draft Policy via Your Say Glenelg. During the two-week exhibition period, one person provided feedback on the draft policy as outlined in this report.

d. Financial and Resource Implications and Opportunities

The costs associated with the development of the Policy fall within the Recreation operational budget.

Separate Circulation – Non Confidential

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>ECM</i>
1.	Yarraman Park Indoor Riding Arena Access Policy	2476499

F6. GLENELG SHIRE DRAFT OPEN SPACE STRATEGY

Director: Edith Farrell, Director Community Services

Executive Summary

The Glenelg Shire Council engaged Tredwell Management Services to develop the Glenelg Shire Open Space Strategy. The strategy will provide strategic direction for the future planning, provision, design and management of open spaces across the Shire over the next 20 years. Tredwell Management Services presented the Issues and Options Paper to Council on 9 October 2018. The draft Open Space Strategy has now been completed. This report seeks Council's endorsement for the Draft Open Space Strategy for public exhibition in January 2019 for a period of three weeks. The timing proposed is in consideration of the Christmas holiday period so as to ensure optimal opportunity for community feedback.

Recommendation:

That Council approves the public exhibition of the draft Open Space Strategy (2019 – 2029) for a period of three weeks commencing 23 January 2019.

MOTION

MOVED Cr Stephens

That Council approves the public exhibition of the draft Open Space Strategy (2019 – 2029) for a period of three weeks commencing 23 January 2019.

SECONDED Cr Wilson

CARRIED

Background/Key Information:

Council last developed a Recreation and Open Space Strategy (ROSS) in 2007. The ROSS formed the basis of Council's working plan that has directed the provision of open space and recreation priorities for the municipality. A number of other gaps have also been identified in the ROSS, due to the limited project scope and resources available to complete the original plan.

The 2019 Glenelg Shire Open Space Strategy provides clear direction for the provision of open space to respond to the current and future needs of our population over the next 20 years. The strategy will enable identification of the most important projects which will deliver the best outcomes for the community and guide future investment in open space.

The definition of open space for the purposes of this Strategy, includes not only the main parks, gardens and sports reserves (e.g. foreshore area, Fawthrop Lagoon and Henty Park), but also conservation reserves (e.g. Walook Swamp), unused road reserves, rail corridors and open spaces supporting the footpath network.

F6. GLENELG SHIRE DRAFT OPEN SPACE STRATEGY

(continued)

The development of the plan included the following stages and outputs:

Stage	Key Outputs
Project initiation	Initial Briefing Project Plan Stakeholder Engagement Strategy
Background Report & Context Analysis	Background Report Context Analysis Township & Precinct Assessments Engagement Findings
Strategic Issues and Options Report	Strategic Issues and Options Report
Open Space Strategy	Draft Glenelg Shire Open Space Strategy (GSOSS) Implementation & Action Plan Public Review Period Community & Stakeholder Consultation & Summary Report Final Glenelg Shire Open Space Strategy (GSOSS)
Implementation Materials	Open Space Design Guidelines Open Space Contributions Program Planning Scheme Amendment

Contents and structure of the Glenelg Shire Open Space Strategy:

1. Introduction;
2. Open Space Benefits and Trends;
3. Strategic Context;
4. Demographics;
5. Consultation;
6. Audit & Mapping;
7. Finding Overview;
8. Vision and Principles;
9. Action plan;
10. Precinct Maps;
11. Open Space Database Matrix; and
12. Open Space Development Standards.

F6. GLENELG SHIRE DRAFT OPEN SPACE STRATEGY

(continued)

The Open Space Strategy's action plan identifies a number of strategies and actions that will support the Vision of the strategy:

"Glenelg Shire will have a unique and diverse network of quality open spaces that continue to meet the unique and diverse needs of the Shire's unique and diverse community and Visitors."

Six key outcomes have been identified based on the challenges and opportunities identified during the development of the Strategy. These are supported by a number of strategies and actions. The action plan includes level of strategic priority, timeframes, identified partners and indicative budgeting.

The six key directions are as follows;

- Planning Framework: an open space network that is planned for in a sustainable manner and supported by Council's current and future strategic planning;
- Provision: an open space network that is equitable, diverse and include that meets the needs of all members of the community and visitors. This will include redistribution, rationalisation, re-purposing and upgrade of some current assets;
- Connections: an open space network that is easy to navigate and well connected across the Shire;
- Protection: An open space network that protects, enhances, promotes and celebrates the Shire's environmental and cultural heritage values;
- Design: An open space network that is well designed, responsive and inclusive of all members of the community and encourages active, healthy and fulfilling lifestyles; and
- Management: An open space network that is well managed, sustainable, adaptable and efficient.

a. Council Plan Linkage and Policy Context

The project is in accordance with the Council Plan 2017 - 2020 themes

- Growing Glenelg – sustaining and growing a diverse economy and social prosperity;
- Connecting Glenelg – connecting people, places and spaces; and
- Liveable Glenelg – embracing inclusive, health, sustainable and diverse cultures.

F6. GLENELG SHIRE DRAFT OPEN SPACE STRATEGY

(continued)

b. Legislative and Legal Considerations

The Glenelg Shire Open Space Strategy identifies land ownership and considers planning scheme amendments and land use zones.

c. Consultation and/or communication processes implemented or proposed

Extensive community and key targeted stakeholder consultation has been undertaken to inform the development of the Open Space Strategy.

Community consultation was undertaken between November and December 2017.

d. Budget Implication

The development of the Open Space Strategy is provided for within the current financial year's budget.

Separate Circulation – Confidential

The separate circulation listed in the table below have been designated as confidential by the Chief Executive Officer under sections 77(2)(c) of the Local Government Act 1989 (the Act):

No.	<i>Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)</i>	<i>Relevant Grounds Under Section 89(2) of the Act</i>	<i>ECM</i>
1.	Glenelg Shire Open Space Strategy Draft October 2018	<i>Proposed Developments – Section 89 (2) (e) of the Local Government Act 1989</i>	2481733

Cr Halliday re-declared an Indirect Conflict of Interest in item F7. Final Draft Alexandra Park Master Plan Design and Development and left the meeting at 7.16pm.

F7. FINAL DRAFT ALEXANDRA PARK MASTER PLAN DESIGN AND DEVELOPMENT

Director: Edith Farrell, Director Community Services

Executive Summary

This paper is to seek Council endorsement of the Final Draft Alexandra Park Master Plan Design and Development for targeted consultation with key User Groups.

Recommendation

1. That Council endorse the Final Draft Alexandra Park Master Plan Design and Development for targeted user group consultation.
2. That following the targeted consultation a further report is provided to Council to endorse the Alexandra Park Master Plan.

MOTION

MOVED Cr White

1. That Council endorse the Final Draft Alexandra Park Master Plan Design and Development for targeted user group consultation.
2. That following the targeted consultation a further report is provided to Council to endorse the Alexandra Park Master Plan.

SECONDED Cr Hawker

CARRIED

Background/Key Information:

At the July 2018 Ordinary Council Meeting Council endorsed the Preliminary Concept Plan- Alexandra Park Master Plan Design and Development (the Plan) to go out for public exhibition for a four week period from the 24 July 2018.

The key contacts from each User Group at Alexandra Park were notified via email of the public exhibition of the Plan along with the details to access the Your Say Glenelg consultation survey. Consultation details were also provided to the wider community in a media release and on the Active Your Way Glenelg Facebook Page.

The consultation period was extended based on a lack of community feedback on the Plan. Following this extension the final draft of the Plan (refer attachment) has been completed to include a staged development approach and management options for the Reserve.

F7. FINAL DRAFT ALEXANDRA PARK MASTER PLAN DESIGN AND DEVELOPMENT

(continued)

Of particular note within the final draft Plan is the recommendation for the cessation of the Greyhound training activities at Alexandra Park. As outlined in the Plan, the current training practices pose a significant safety risk to both the club members and the users of Alexandra Park. This recommendation is further reinforced by Greyhound Racing Victoria (GRV) which outlined that:

- The current training methods are not considered to be best practice;
- The perimeter of the Greyhound Trial Track must be fenced in such a manner so as to prevent the escape of any greyhound; and
- No person or body of persons shall conduct any training of greyhounds on a greyhound track unless the track is registered in accordance with the rules.

Clause LR18 of the GRV Consolidated Rulebook establishes that it is an offence for any person who permits a greyhound to be trained at a trial track that is not registered; as well as for the manager or proprietor of the facility. Therefore both council and the greyhound trainers using the current training track may be liable for penalties.

Given the additions discussed above, it is proposed that a final round of targeted consultation be undertaken with key user groups. Following this the final Plan will be presented to Council for endorsement.

a. Council Plan Linkage and Policy Context

Connecting Glenelg – Connecting people, places and spaces.

The final draft Plan for the Alexandra Park reserve contributes to community connectedness by supporting the activities of the various clubs operating from this recreation reserve and also across Glenelg Shire.

Liveable Glenelg – Embracing inclusive, health, sustainable and diverse cultures.

The redevelopment projects comprised would contribute to community health outcomes by providing opportunities to participate in year-round recreational activities, particularly by aiming to increase female participation.

b. Legislative, Legal and Risk Management Considerations

The Plan will assist to address the risks associated with the current facilities and activities. Particularly with the cessation of the Greyhound training activities whose practices pose a significant risk at Alexandra Park

c. Consultation and/or communication processes implemented or proposed

Key user groups have been consulted through the development of the Plan and targeted consultation will be undertaken for two weeks following Council endorsement of the Plan.

F7. FINAL DRAFT ALEXANDRA PARK MASTER PLAN DESIGN AND DEVELOPMENT

(continued)

d. Financial and Resource Implications and Opportunities

The development of the Plan is within the existing Council budget.

Sports and Recreation Victoria (SRV) encouraged Council to develop the Plan as to attract future funding and provide a framework for future developments at Alexandra Park.

Separate Circulation – Non Confidential

No.	Separate Circulation Title, Date and Author as detailed on the separate circulation (where applicable)	ECM
1.	Alexandra Park Master Plan Design and Development	2487634

Cr Halliday returned to the meeting at 7.22pm.

ANY OTHER PROCEDURAL MATTER:URGENT BUSINESS:RECEIPT OF ITEMS SUBMITTED FOR INFORMATION:INDEX – SEPARATE CIRCULATIONS TO REPORTS*Separate Circulation to Councillors, CEO, Director and available to the Public*

- E1. (1) Meeting Record of the Tourism Advisory Committee held on Tuesday 23 October 2018
- E1. (2) Assembly of Councillors – Councillor and CEO Briefing held on 23 October 2018
- E1. (3) Assembly of Councillors – Councillors Briefing meeting held on 23 October 2018
- E1. (4) Assembly of Councillors - Councillor Workshop meeting held on 13 November 2018
- E1. (5) Assembly of Councillors Freight Victoria meeting held on 14 November 2018
- F2. (1) P18131 Planning Permit Application
- F2. (2) P18131 Delegate Report
- F2. (3) P18131 Planning Permit
- F4. (1) Glenelg Shire Health and Wellbeing Plan 2017-2021 Year Two Action Plan
- F5. (1) Yarraman Park Indoor Riding Arena Access Policy
- F7. (1) Alexandra Park Master Plan Design and Development

Separate Circulation to Councillors, CEO and Directors

- F1 (1) Councillor and Chief Executive Officer Leave of Absence Register
- F6. (1) Glenelg Shire Open Space Strategy Draft October 2018
- E1. (5) Signed Meeting Record Australia Day Advisory Committee Meeting 13 November 2018

'IN CAMERA' Separate Circulation to Councillors and Directors

- G1. (1) Signed Meeting Record Australia Day Advisory Committee Meeting 13 November 2018
- G2. (2) Email Nelson Tennis Club 17 October 2018 Application for funding for the 2019 Australia Day Breakfast

IN CAMERA' Separate Circulation to Councillors and Directors
(continued)

G3. (3) Email from Merino Digby Lions Club 27 October 2018 Application for funding for the 2019 Australia Day Breakfast
Recommendation

The documents separately circulated to Councillors, CEO, Directors and to the Public, as listed above, be received.

MOTION

MOVED Cr Wilson

The documents separately circulated to Councillors, CEO, Directors and to the Public, as listed above, be received.

SECONDED Cr Stephens

CARRIED

CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC:

Recommendation

That the Council Meeting be closed to members of the public pursuant to Section 89 (2) (h) of the Local Government Act 1989, excluding the Acting Chief Executive Officer, Director Corporate Services, Director Assets and Senior Administration Corporate Services to consider the following reports:

G1. Recommendations from the Australia Day Advisory Committee Meeting 13 November 2018

MOTION

MOVED Cr Wilson

That the Council Meeting be closed to members of the public pursuant to Section 89 (2) (h) of the *Local Government Act 1989*, excluding the Acting Chief Executive Officer, Director Corporate Services, Director Assets and Senior Administration Corporate Services to consider the following reports:

G1. Recommendations from the Australia Day Advisory Committee Meeting 13 November 2018

SECONDED Cr Stephens

CARRIED

OPENING OF COUNCIL MEETING TO MEMBERS OF THE PUBLIC:**Recommendation****MOVED Cr Stephens****That the Council Meeting be opened to members of the public.****SECONDED Cr Wilson****CARRIED****CLOSURE OF COUNCIL MEETING**

THERE BEING NO FURTHER BUSINESS, THE MAYOR DECLARED THE MEETING CLOSED AT 7.28 pm.

I HEREBY CERTIFY THAT PAGES 1 TO 30 INCLUDING PAGES 31 TO 39 (IN CAMERA) ARE CONFIRMED AND ARE A TRUE AND CORRECT RECORD.

CR ANITA RANK
MAYOR

11 DECEMBER 2018

Victorian State Legislation Copyright Acknowledgement

Extracts from legislation of the Parliament of the State of Victoria, Australia, are reproduced with the permission of the Crown in right of the State of Victoria, Australia. The State of Victoria accepts no responsibility for the accuracy and completeness of any legislation contained in this publication.

© State of Victoria, Australia. Copyright of legislation referenced in this publication is owned by the Crown in right of the State of Victoria, Australia.