

How to enrol – Kindergarten Programs

- 1- Click the link- <https://www.xap.rocks/waiting-list?organisationId=b5742bec-6d54-4fad-a8ac-436d664f190b>
- 2- The page will appear like the below, complete all the details and click create account. You will then need to check your emails and set up your account (check your junk folder as well)

organisationId=b5742bec-6d54-4fad-a8ac-436d664f190b

Kindergarten Fundi... Health Professional... Glenelg Shire Coun... UV Alert - SunSmar... KIM Sharepoint OneDrive

Glenelg Shire Council
PO Box 152, PORTLAND, VIC. 3305
05 5522 2211

Welcome to our Wait-list

If you would like to enrol your children at our centre(s), please complete our Wait List form below.

We will contact you as soon as a place becomes available.

Due to our limited number of spaces, and demand, we recommend that you tour our centre at your earliest convenience so that you can meet our team of Educators and start your journey on finding the perfect match for your early learning and childcare needs.

Let's create an account to get you started

Guardian First Name * Guardian Last Name *

Guardian Date of Birth *

Email Address *

Mobile Number *

Child First Name * Child Last Name *

Child's Date of Birth/Expected Date *

services
Please only select the service in which you would like to be on waitlist.

Service 1 *

Service 2

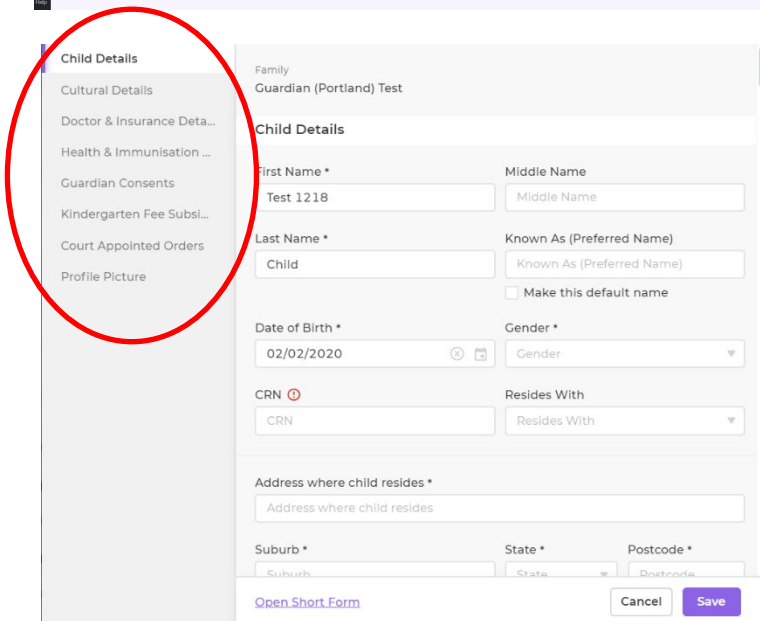
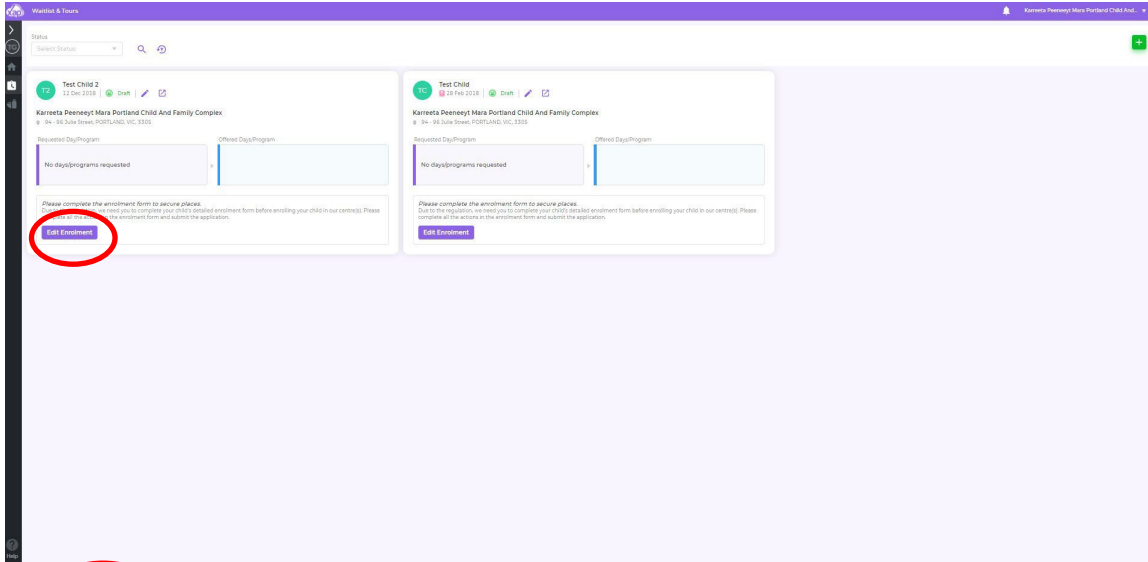
Service 3

Create Account

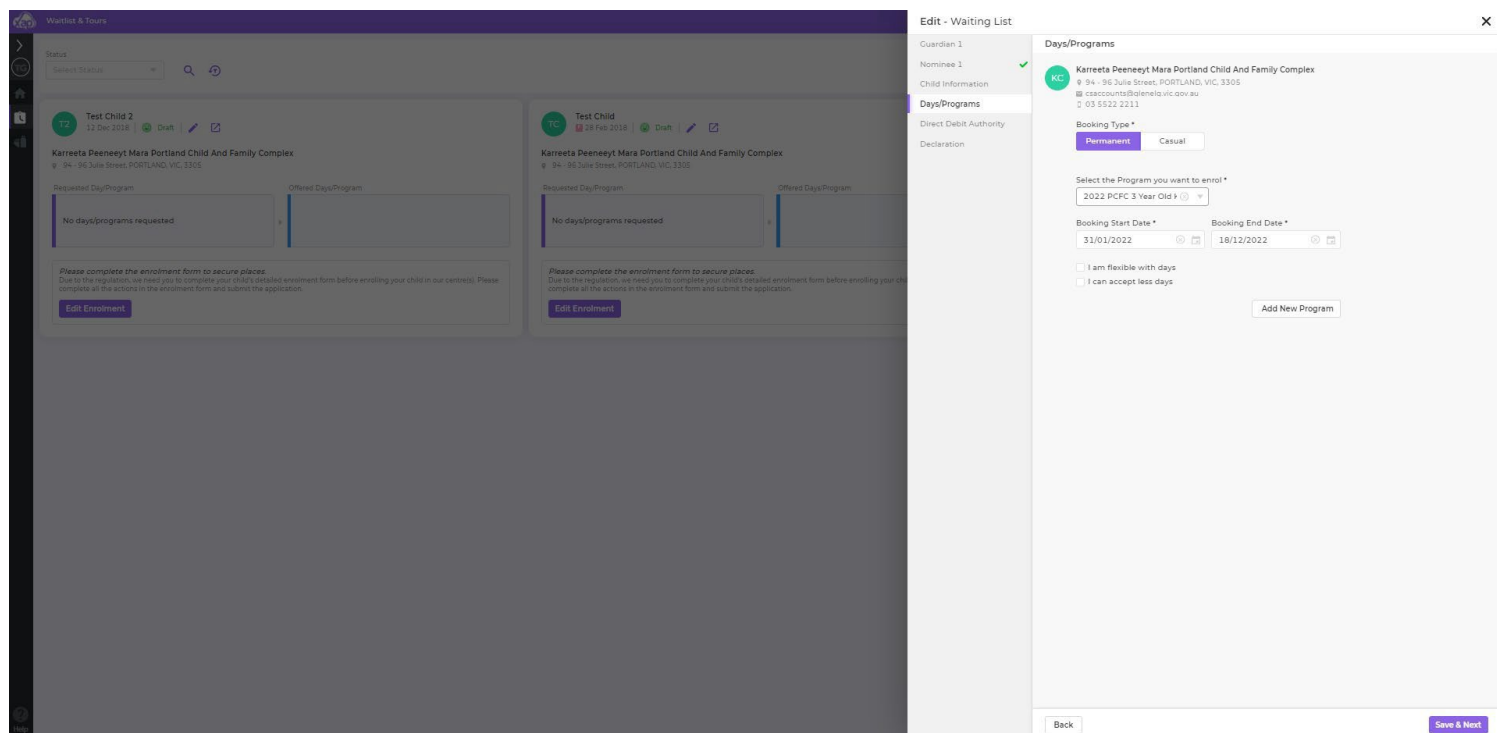
By clicking "Create Account" you agree to Xap [Terms & Conditions](#) and [Privacy Policy](#)

- 3- You will now need to log back into XAP. Use this link - <https://id.xap.rocks/Account/Login>

- 4- The below screen will appear. You must hit the waitlist button to complete your enrolment. Click edit enrolment and go through all the tabs and ensure they all have a green tick next to them (this means they are complete, and you can proceed). The enrolment will not be allocated unless all required information is completed and uploaded.



- 5- Ensure you select the program you would like to enrol in and put in the correct **start date being 30 January – end date 17 December 2023** as it wont put bookings in without this. Please refer to the Facebook post for days and times. Families who attend Kathleen Millikan Centre can put any day from Mon-Fri. All families need to ensure they click the correct Session/Program – 2023 3-Year-Old Kinder or 2023 4-Year-Old Kinder. Click save until you have completed all details.



Completing Forms – Once your enrolment is complete you will be required to complete the below forms. If these forms are not complete your enrolment will be incomplete.

ALL FAMILIES

- Parental Education & Occupation Form - <https://au.openforms.com/Form/9d91298c-af67-41ea-8da8-0db9ad26c9c8>
- Enrolment Declaration Form – <https://au.openforms.com/Form/21a4440f-96bf-4174-9728-67fddeba0742>
- Dental Consent Form – Emailed to families once enrolment has been submitted
- COVID-19 Agreement - Emailed to families once enrolment has been submitted
- Kindergarten Background Form –
- 3YO Families – <https://au.openforms.com/Form/f38cb030-f199-421a-91af-eafdad27e7fe>
- 4YO Families <https://au.openforms.com/Form/dc5a9460-3016-4f3e-9235-b6537ab0f7fc>

PORTLAND CHILD AND FAMILY COMPLEX FAMILIES ONLY

- Food & Allergies Form - <https://au.openforms.com/Form/984cc951-9170-4669-937f-d264e92498f1>

