




# Application for a VicSmart Planning Permit


This application form is only for **VicSmart** applications (those listed under Clause 92 or the schedule to Clause 94). For all other planning permit applications, please request the correct form from Council.

If you need help to complete this form, read **MORE INFORMATION** at the end of this form.

 Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the *Planning and Environment Act 1987*. If you have any questions, please contact Council's planning department.

 **Questions marked with an asterisk (\*) must be completed.**

 **If the space provided on the form is insufficient, attach a separate sheet.**

 Click for further information.

Clear Form

## Application type

**Nominate the VicSmart permit triggers (may be more than one)**

State VicSmart triggers are listed in Clause 92

Select the VicSmart class(es)	Information requirements and decision guidelines can be found in
<input type="radio"/> Realign the common boundary between two lots	Clause 93.01
<input type="radio"/> Subdivision of buildings and car parking spaces	Clause 93.02
<input type="radio"/> Subdivide land into two lots (not in a rural zone)	Clause 93.02
<input type="radio"/> Front fence in a residential zone	Clause 93.03
<input type="radio"/> Buildings and works in a residential zone	Clause 93.04
<input type="radio"/> Buildings and works in commercial and industrial zones	Clause 93.04
<input type="radio"/> Buildings and works in special purpose zones	Clause 93.04
<input checked="" type="radio"/> Buildings and works in an overlay	Clause 93.05
<input type="radio"/> Remove, destroy or lop a tree	Clause 93.06
<input type="radio"/> Subdivision and buildings and works in a Heritage Overlay	Clause 93.07
<input type="radio"/> Subdivision and buildings and works in a Special Building Overlay	Clause 93.08
<input type="radio"/> Advertising sign	Clause 93.09
<input type="radio"/> Reducing the requirement for car parking	Clause 93.10
<input type="radio"/> Reducing the requirement for loading	Clause 93.11
<input type="radio"/> Two lot subdivision in a rural zone	Clause 93.12
<input type="radio"/> Buildings and works in a rural zone	Clause 93.13
<input type="radio"/> Extend one dwelling on a lot in a residential zone	Clause 93.14

Local VicSmart triggers are listed in the schedule to Clause 94. List if any apply.

## Pre-application meeting

**Has there been a pre-application meeting with a Council planning officer?**

☒ No

☐ Yes

If 'Yes', with whom?:

Date:

day / month / year



## The Land

Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

### Street Address \*

Unit No.:

St. No.: 490

St. Name: Dutton Way

Suburb/Locality: Bolworra

Postcode: 3305

### Formal Land Description \*

Complete either A or B.



This information can be found on the certificate of title.

If this application relates to more than one address, attach a separate sheet setting out any additional property details.

A

Lot No.:

☐ Lodged Plan

☐ Title Plan

☒ Plan of Subdivision

No.:

OR

B

Crown Allotment No.:

Section No.:

Parish/Township Name:

## The Proposal



You must give full details of your proposal and attach the information required to assess the application. Insufficient or unclear information will delay your application.



For what use, development or other matter do you require a permit? \*

Construct a 12 x 3.8m shed



Provide additional information about the proposal, including: plans and elevations; any information required by the planning scheme, requested by Council or outlined in a Council planning permit checklist; and if required, a description of the likely effect of the proposal.



Estimated cost of development for which the permit is required \*

Cost \$26,100



You may be required to verify this estimate. Insert '0' if no development is proposed.

## Existing Conditions

Describe how the land is used and developed now \*

For example, vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 80 seats, grazing.

Owner occuhide dwelling



Provide a plan of the existing conditions. Photos are also helpful.

## Title Information

### Encumbrances on title \*

Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?



Yes (If 'yes' contact Council for advice on how to proceed before continuing with this application.)



No



Not applicable (no such encumbrance applies).



Provide a full, current copy of the title for each individual parcel of land forming the subject site. The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', for example, restrictive covenants.



## Applicant and Owner Details

Provide details of the applicant and the owner of the land.

### Applicant \*

The person who wants the permit.

*Please provide at least one contact phone number \**

*Where the preferred contact person for the application is different from the applicant, provide the details of that person.*

### Owner \*

The person or organisation who owns the land

*Where the owner is different from the applicant, provide the details of that person or organisation.*

## Information requirements

Contact Council's planning department to discuss the specific requirements for this application and obtain a planning permit checklist. Insufficient or unclear information may delay your application.


Have you completed the VicSmart information checklist(s)?

☒ Yes

☐ No

## Declaration

This form must be signed by the applicant \*

 Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the permit application.

Signatur

Date: 26/06/2025

day / month / year