

GLENELG SHIRE COUNCIL

Child and Family Services

2025/2026

Session Times and Fees for Child Care



Portland

Karreeta Peeneeyt Mara
Portland Child and Family Complex

Session	Times	Fee
Morning	7:30 am – 1:00 pm	\$77.00
Afternoon	1:00 pm – 6:00 pm	\$70.00
Daily	7:30 am – 6:00 pm	\$147.00
Before Kindergarten Care	7:30 am – 8:30 am	\$12.50 p/hr
After Kindergarten Care	4:00 pm – 6:00 pm	\$12.50 p/hr

Casterton

Kathleen Millikan Centre

Session	Times	Fee
Morning	7:45 am – 12:45 pm	\$62.50
Afternoon	12:45 pm – 5:45 pm	\$62.50
Daily	7:45 am – 5:45 pm	\$125.00
Before Kinder	7:45 am – 9:00 am	\$12.50 p/hr
After Kinder	2:00 pm – 5:45 pm	\$12.50 p/hr

Dartmoor

Dartmoor Children's Centre

Session	Time	Fee
Tues/Wed	9:00 am – 2:00 pm	\$62.50
Thursday Full Day	9:00 am – 5:00 pm	\$100.00
After Kinder Care (Thurs)	2:00 pm – 5:00 pm	\$37.50

Fees for LDC

Fees are reviewed annually, in accordance with Council Fees and Charges Policy. Fees are based on enrolment numbers and estimated operating expenses. Fees will apply from 7 July 2025 until 30 June 2026

Account or Fee Enquiries:

For any queries regarding fees or accounts contact the Children's Services Accounts Team

Phone: 1300 453 635

Email: csaccounts@glenelg.vic.gov.au



Child Care Subsidy:

Child Care Subsidy - Services Australia

Enrolment Fee: A non-refundable family enrolment fee of \$50 is charged at the time of confirming your enrolment.

Absences: When a child is absent from care, parents are asked to notify the service as soon as possible. All absences will be charged at full fee less any CCS to maintain the child's booking. CCS can only be claimed for the first 42 days absence for any reason. For additional absences, supporting documentation may be required to claim CCS.

Late Fee: \$1 per minute will be charged for children picked up after the program operating times or agreed booking time. Families are required to ring the service to inform of alternative arrangements for the collection of their child.

Withdrawal of Care: Families wishing to withdraw their child/children from care are required to provide notification in writing to the service two weeks prior to ceasing the booking. Families can receive CCS for absences up to 7 days before a child's first and after a child's last physical attendance at the service, where a session of care would normally be provided. No CCS will be paid by Centrelink for any absences after the 7 day period.

Payment Options: BPay or Direct Debit

Payment Charges: Payments will incur a small fee/charge additional to their care invoice as outlined below:

Fee for BPay - \$1.40 per transaction

Fee for Direct Debit from your nominated Bank Account - \$1 per transaction

Fee for Direct Debit from your nominated Debit/Credit Card - \$1 per transaction + 1.8% of the transaction value

Fee for Direct Debit from your nominated Amex Card - \$1 per transaction + 3.6% of the transaction value

Booking or Attendance Enquiries:

For any queries regarding bookings or attendances please contact the children's services administration team.

**Phone: 1300 GLENELG
(1300 453 635)**

Email:
childrenservicesenquiry@glenelg.vic.gov.au

Xap Smile Guardian App

Service users will be provided with a **Guardian Log-In** to our childcare management system and will be sent an email to their nominated address upon enrolment.

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iTunes App Store or Google Play