



Heritage Grant Scheme Guidelines

What is it all about?

The Glenelg Shire Council is committed to preserving our heritage for present and future generations by encouraging owners of State, Local and Contributory Heritage Places to maintain, conserve or restore heritage places.

The heritage grant scheme provides funds for works that promote the conservation of recognised heritage buildings, sites or objects of heritage value in the Glenelg Shire.

How does the program work?

- Funding is offered all year round.

How much can I apply for?

- Grants are available on a minimum dollar for dollar basis by the applicant.
- Individually listed heritage property – \$5000 maximum
- Heritage property in heritage precinct or place defined by Heritage Advisor - \$3000 maximum

Am I eligible to apply?

Applications under this scheme will only be considered if they meet the following criteria:

- Must be the owner or occupier of the asset; and/or
- Have the consent of the owner if the applicant is not the owner.
- Where required, a planning permit or building permit must be obtained.
- Works must not have commenced or been completed prior to submitting an application.
- Must not have previously been granted/received \$5,000 in the current financial year.



The project involves carrying out work on either:

- A heritage asset, object or place listed in the Glenelg Planning Scheme's Heritage Overlay;
- A heritage asset, object or place proposed for inclusion in the Heritage Overlay; or
- A heritage asset, object or place as defined by the Glenelg Shire Heritage Advisor.

What type of work is eligible?

- Urgent work that is necessary to ensure the survival of the building or structure (eg. Roof repairs, damp protection, restumping or stabilisation works).
- Reconstruction work (for joinery or masonry detail, verandah or fence) for contributory and individually listed places of heritage significance which will enhance the function and/or appearance of the place. This work must be based on clear evidence of the original feature or element, such as remaining physical evidence, original photographs or documentation.
- Conservation works on contributory or individually listed places of heritage significance.

What type of work is ineligible?

- Labour provided by the applicant.
- New works which do not contribute to the conservation, restoration or reconstruction of the original heritage features.
- Routine maintenance works considered as general upkeep.
- Projects which involve undertaking research, recording and documentation of cultural heritage places.
- Rear and side fencing behind the building not addressing a street frontage.



Funding Conditions

- Individuals may apply for funding for multiple projects but the maximum amount granted will be \$10,000 per year.
- A lesser amount may be approved after consideration has been given to the application.
- Council reserves the right to withdraw the grant approval if the works do not meet appropriate standards and/or differs from the work that was proposed in the grant application
- An applicant meeting the key selection criteria is not guaranteed funding.
- A successful applicant is not guaranteed funding to the level requested.
- A minimum of one invoice and/or quote should be supplied.
- Projects must be completed within two years of the Letter of Offer.
- On completion of works, a grant acquittal request including a copy of invoice/s and receipt/s is to be provided. Works must be completed to the satisfaction of Council's Heritage Advisor prior to grant funds being paid.
- Recipients will allow Council to photograph the completed project for promotional material if required.



Assessment Process

All applications are assessed for eligibility by Council's Heritage Advisor. A recommendation from Council's officers will be presented to a Council Meeting for approval.

Applicants will be advised of the final decision.

Selection Criteria

- The relationship of the project to approved conservation principles (eg. the Burra Charter);
- The importance of the restoration project to the heritage value of the town or place;
- The urgency of the works;
- The proposed work to be publicly visible or in publicly accessible parts of the building, structure or place;
- The adherence to the reconstruction of original features only and the proposal's support from credible evidence; and
- The proposed works have not received funding from any other Council grant program.

How to Apply

- Prior to submitting an application, an appointment with Council's Heritage Advisor is required to confirm works/project eligibility.
- Application form to be completed online at : <https://glenelg.smartygrants.com.au/>
- Upload supporting information with application:
 - Current and full copy of Title for the property
 - Invoice/quote (minimum of one) from an appropriately experienced professional
 - Photographs and sketches, plans or diagrams (if applicable)

Contact Us

To make an appointment with Council's Heritage Advisor and to discuss application eligibility contact the Planning Unit on 03 5522 2187 or email planning@glenelg.vic.gov.au