



## **Glenelg Shire Council**

### **Notice of Meeting and Agenda**

#### **Council Meeting Tuesday 22 August 2023**

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Notice is hereby given that a Council Meeting will be held in the Council Chamber, Glenelg Shire Offices, 71 Cliff Street, Portland commencing at **7:00 pm** on the above date for the purpose of transacting the business on the attached Agenda, together with such other business as the Chairperson may permit.

A handwritten signature in black ink, appearing to read 'Paul Phelan', is positioned above the printed name.

**PAUL PHELAN**

Chief Executive Officer

Date of Issue: Thursday 17 August 2023

Invited: Mayor, Councillor Scott Martin  
Deputy Mayor, Councillor Jayden Smith  
Councillor Michael Carr  
Councillor Chrissy Hawker  
Councillor Karen Stephens  
Councillor Gilbert Wilson  
Chief Executive Officer, Mr Paul Phelan  
Acting Director Corporate Services, Lauren Easson  
Director Assets, Mr Stuart Husband  
Acting Chief Information Officer, Ms Abby Clark  
Director Community Services, Ms Jayne Miller

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**1. PRESENT****2. OPENING PRAYER**

Lord, we ask you for your blessing upon Council, direct and prosper its deliberations to the advantage of Thy Glory, and the true welfare of the people whom we serve.

**3. ACKNOWLEDGEMENT OF COUNTRY**

On behalf of this Glenelg Shire Council, I respectfully acknowledge the traditional lands and waters of the Gunditjmara, Jardwadjali and Boandik people and their respective culture heritages. I acknowledge the elders past and present here at today's gathering and through them, to all Aboriginal people.

Aboriginal and Torres Strait Islander People provide an important contribution to Australia's cultural heritage and identity. We respectfully acknowledge the Aboriginal and Torres Strait community living throughout the Glenelg Shire and the contribution they make to the Glenelg Shire's prosperity and wellbeing.

**4. RECORDING OF MEETINGS**

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published. Council meetings maybe livestreamed and the Chief Executive Officer will enable a copy of the recording to the public.

**5. RECEIPT OF APOLOGIES**

Mr David Hol and Ms Ann Kirkham.

**6. QUESTION TIME****6.1. QUESTIONS TAKEN ON NOTICE AT PREVIOUS MEETING**

Mr Gary Humm of Portland asked the following question:

- c. *Would the Mayor explain and justify why Glenelg Shire has approved a Budget that is out of step with the social and financial expectations of comparative neighboring Councils, Moyne take 5.7 million less from their ratepayers than Glenelg Shire Council, please explain?*

The following response was provided by Mayor Scott Martin to Mr Humm, I dispute the premise of your question that the budget is out of step with social and financial expectations of neighbouring Councils. Glenelg Shire applied a 3.5% rate cap as did neighbouring Councils. The average rates per assessment in Glenelg Shire is consistent with neighbouring Shires and a wide variety of services are provided by the Glenelg Shire as provided in neighbouring shires.

You have specifically referenced Moyne Shire and the difference in rating income between the Shires. Councils vary in many ways and a comparison of one simple factor such as rating income is inappropriate. For an accurate measurement you would need to establish comparison between the services provided between Shires such as number playgrounds, libraries, swimming pools, childcare centres and other income and expenditure aspects.

For example, at a high level a review of the Moyne Shire budget document identifies several own source revenue variances when compared to Glenelg that should be considered including the Municipal Charges, User fees and kerbside collection just to name a few. From a rating perspective you may notice that the value of land in Moyne Shire is significantly different as is the differential rating structure.

As you can see these are only a few of the differences between the two Shires which highlights that it is more appropriate to consider all such factors when comparing Councils rather than isolating one aspect such as rating income.

## 6.2. QUESTIONS FROM THE GALLERY

## **7. DECLARATIONS OF CONFLICT OF INTEREST**

### *Conflict of Interest*

*In accordance with Section 130 (1-8) of the Local Government Act 2020, there is an obligation for Councillors and Officers to declare a conflict of interest in a matter that could come before Council.*

### *Disclosure of Conflict of Interest*

*A Councillor or Officer must make full disclosure of a conflict of interest by advising the class and nature of the interest immediately before the matter is considered at the meeting. While the matter is being considered or any vote taken, the Councillor with the conflict of interest must leave the room and notify the Chairperson that he or she is doing so.*

**8. CONFIRMATION OF MINUTES**

**Recommendation**

That the minutes of the Council Meeting held on Tuesday 25 July 2023, as circulated, be confirmed.

**9. PRESENTATIONS**

**10. DEPUTATIONS**

Nil.

**11. NOTICES OF MOTION****11.1. NOTICE OF MOTION 1-2023-2024 - PROTECTION OF RECREATIONAL FISHING WITHIN PORTLAND BAY**

CEO: Paul Phelan, Chief Executive Officer

In accordance with the Council's Governance rules Section 2.8.1, I give notice of my intention to move the following motion at the Council meeting to be held on Tuesday 22 August 2023.

1. That Council writes to The Hon. Sonya Kilkenny MP, the Minister for Outdoor Recreation, advocating on behalf of our community their concerns with the use of commercial netting gear by commercial ocean access fishery license holders in the Portland Bay area.
2. That Council requests the Minister to:
  - a. Intervene and cause the Victorian Fisheries Authority to immediately issue a Fisheries Notice under the Fisheries Act, that extends the Regulation 144 temporal prohibition on commercial netting in Portland Bay to 365 days a year.
  - b. Amend the Fisheries Regulations 2019 to prohibit all forms of commercial netting in Portland Bay in State Waters (inside 3NM) along the coast from Lawrence Rocks to the Fitzroy River mouth.

Signed: Cr Michael Carr  
10 August 2023

**Attachment List**

1. Signed Notice of motion - Protection of Recreational Fishing within Portland Bay  
Cr Carr 10 August 2023 [11.1.1 - 1 page]

10/08/2023

Mr Paul Phelan  
Chief Executive Officer  
Glenelg Shire Council  
PO Box 152  
Portland, Vic 3305

Dear Paul

Re: Notice of Motion –Protection of Recreational Fishing within Portland Bay

In accordance with the Council's Governance rules adopted on 27 September 2022, Section 2.8.1.1. I hereby give notice of my intention to move the following motion at the Council meeting to be held on Tuesday, 22 August 2023.

1. That Council writes to The Hon. Sonya Kilkenny MP, the Minister for Outdoor Recreation, advocating on behalf of our community their concerns with the use of commercial netting gear by commercial ocean access fishery license holders in the Portland Bay area.
2. That Council requests the Minister to:
  - a. Intervene and cause the Victorian Fisheries Authority to immediately issue a Fisheries Notice under the Fisheries Act, that extends the Regulation 144 temporal prohibition on commercial netting in Portland Bay to 365 days a year.
  - b. Amend the Fisheries Regulations 2019 to prohibit all forms of commercial netting in Portland Bay in State Waters (inside 3NM) along the coast from Lawrence Rocks to the Fitzroy River mouth.

Yours Sincerely

*Michael J Carr*

**CR Michael Carr**

**12. PETITIONS**

Nil.

**13. COMMITTEE REPORTS**

Nil.

## **14. MANAGEMENT REPORTS**

### **14.1. COUNCILLOR AND CHIEF EXECUTIVE OFFICER LEAVE OF ABSENCE REGISTER**

Director: Paul Phelan, Chief Executive Officer

#### **Executive Summary**

The purpose of this report is to enable Council to consider the Councillor and Chief Executive Officer Leave of Absence Register.

#### **Recommendation**

**That Council approve the Councillor and Chief Executive Officer Leave of Absence Register presented as a confidential circulation under Section 35 (1) (e) (4) (6) of the *Local Government Act 2020*.**

#### **Background/Key Information:**

In accordance with Section 35 (1) (e), (4), and (6) of the *Local Government Act 2020* Councillors are entitled to take Leave of Absence.

Section 35 (1) (e), (4) and (6) of the *Local Government Act 2020* states:

#### **35 Councillor ceasing to hold office**

- (1) A Councillor ceases to hold the office of Councillor and the office of the Councillor becomes vacant if the Councillor:
- (e) subject to this section, is absent from Council meetings for a period of 4 consecutive months without leave obtained from the Council.
- (4) The Council must grant any reasonable request for leave for the purposes of subsection (1)(e).
- (6) A Councillor is not to be taken to be absent from Council meetings during the period of 6 months after the Councillor or their spouse or domestic partner:
- (a) becomes the natural parent of a child; or
  - (b) adopts a child under the age of 16 years
- and the Councillor has responsibilities for the care of the child during that period.

a. Council Plan and Policy Linkage

Our Voice and Action - A highly engaged and capable local government, leading Glenelg to ensure the needs and aspirations of our community are realised.

b. Legislative, Legal and Risk Management Considerations

Section 35 of the *Local Government Act 2020*.

c. Consultation and/or communication processes implemented or proposed

Councillors are required to submit Leave of Absence requests in writing to the Chief Executive Officer.

The Chief Executive Officer is required to submit his Leave of Absence requests in writing to Council through the Councillor and Chief Executive Officer Leave of Absence Register.

A register will be held by the Chief Executive Officer and reported monthly to Council.

d. Financial Implications and Collaboration

Nil.

e. Governance Principles

The transparency of Council decisions, actions and information is to be ensured.

**Attachment List**

*Separately circulated as Confidential attachment.*

## 14.2. GLENELG SHIRE COUNCIL SUBMISSION - OFFSHORE RENEWABLE ENERGY INFRASTRUCTURE AREA PROPOSAL: SOUTHERN OCEAN REGION OFF VICTORIA AND SOUTH AUSTRALIA

Director: Paul Phelan, Chief Executive Officer

### Executive Summary

The purpose of this report is to seek Council endorsement of the submission to Department of Climate Change, Energy, the Environment and Water.

On 28 June 2023, The Hon Chris Bowen MP, Minister for Climate Change and Energy, attended in Portland, Victoria to announce the commencement of public consultation for the proposed offshore wind region in the Southern Ocean off the Victorian and South Australian Coast.

Feedback on the proposed area is open via the Department of Climate Change, Energy, the Environment and Water 'Have your say portal'. Submissions close on Thursday 31 August 2023 at 11:59pm.

### Recommendation

**That Council endorses the submission to the Australian Government Offshore Renewable Energy Infrastructure area proposal: Southern Ocean region off Victoria and South Australia.**

### Background/Key Information:

The recent announcement by The Hon Chris Bowen MP, Minister for Climate Change and Energy, in relation to the commencement of public consultation for the proposed offshore wind region in the Southern Ocean, has generated significant community interest.

A large percentage of the proposed area is in offshore waters adjacent to the Glenelg Shire, extending from the South Australian border to Tyrendarra East. Expansive coastlines connect the townships of Nelson, Cape Bridgewater, Portland, Bolwarra, Narrawong and Tyrendarra East.

Glenelg Shire is renowned for its iconic pristine coastline, attracting significant annual visitor numbers and economic benefits to the Shire. Discovery Bay Coastal Park, Discovery Bay Marine National Park, Great South West Walk, and the nearby Deen Maar, are just a few of the many natural and culturally significant sites, which are in the immediate vicinity of the proposed area.

Council acknowledges the Australian Governments zero emission targets and the proposed benefits of offshore renewable energy projects, including but not limited to, increased investment, economic growth, expansion of local industries and creation of new jobs.

Glenelg Shire Council strongly supports the need to transition to renewable energy sources and provides 'In Principle' support to offshore renewable energy projects, it is critical that the voices of our local communities are considered as part of the community consultation process, and that any proposed renewable energy projects do not have unintended consequences on our natural environment.

a. Council Plan and Policy Linkage

Our Natural Environment – Striving towards a carbon neutral future to protect and enhance the natural environment for future generations.

Our Voice and Action - A highly engaged and capable local government, leading Glenelg to ensure the needs and aspirations of our community are realised.

The Glenelg Shire 2040 Our Future Together Community Plan and Vision - Reduce local carbon footprint and work towards 100% renewable energy usage.

b. Legislative, Legal and Risk Management Considerations

Section 9 (2)(c) *Local Government Act 2020* - the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

c. Consultation and/or communication processes implemented or proposed

Stakeholder and community feedback submissions are being undertaken by the Department of Climate Change, Energy, the Environment and Water, Australian Government.

d. Financial Implications and Collaboration

Nil.

e. Governance Principles

Local, Regional, state and national plans and policies are to be taken into account in strategic planning and decision making.

The transparency of Council decisions, actions and information is to be ensured.

Priority is to be given to achieving the best outcomes for the municipal community, including future generations.

The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

## **Attachment List**

1. Submission to the Australian Government Offshore Renewable Energy Infrastructure Area Proposal [14.2.1 - 2 pages]

XX August 2023

Department of Climate Change, Energy,  
the Environment and Water  
Australian Government

<https://consult.dcceew.gov.au/oei-southern-ocean>

**SUBMISSION TO THE AUSTRALIAN GOVERNMENT OFFSHORE RENEWABLE ENERGY INFRASTRUCTURE AREA PROPOSAL: SOUTHERN OCEAN REGION OFF VICTORIA AND SOUTH AUSTRALIA**

Glenelg Shire Council welcomes the opportunity to make a submission in relation to the proposal to declare an offshore renewable energy infrastructure area in the Southern Ocean off the Southwest coast of Victoria.

The recent announcement by The Hon Chris Bowen MP, Minister for Climate Change and Energy, in relation to the commencement of public consultation for the proposed offshore wind region in the Southern Ocean<sup>1</sup>, has generated significant community interest.

A significant percentage of the proposed area is in offshore waters adjacent to the Glenelg Shire, extending from the South Australian border to Tyrendarra East. Expansive coastlines connect the townships of Nelson, Cape Bridgewater, Portland, Bolwarra, Narrawong and Tyrendarra East.

Glenelg Shire is renowned for its iconic pristine coastline, attracting significant annual visitor numbers and economic benefits to the shire. Discovery Bay Coastal Park, Discovery Bay Marine National Park, Great South West Walk, and the nearby Deen Maar, are just a few of the many natural and culturally significant sites, which are in the immediate vicinity of the proposed area.

The Glenelg Shire Council Plan 2021-25 identifies one of our strategic priorities as;

*Our Natural Environment: Striving towards a carbon neutral future to protect and enhance the natural environment for future generations<sup>2</sup>.*

The Glenelg Shire 2040 *Our Future Together* Community Plan and Vision lists one of its community actions as;

*Reduce local carbon footprint and work towards 100% renewable energy usage<sup>3</sup>*

Council acknowledges the Australian Governments zero emission targets and the proposed benefits of offshore renewable energy projects, including but not limited to,

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<sup>1</sup> Offshore renewable energy infrastructure area proposal: Southern Ocean Region off VIC and SA  
Department of Climate Change, Energy, the Environment and Water

<sup>2</sup> Glenelg Shire Council Plan 2021-25

<sup>3</sup> The Glenelg Shire 2040 *Our Future Together* Community Plan and Vision

increased investment, economic growth, expansion of local industries and creation of new jobs.

Although Glenelg Shire Council provides 'In Principle' support to offshore renewable energy projects, it is critical that the voices of our local communities are considered as part of the community consultation process, and that any proposed renewable energy projects do not have unintended consequences on our natural environment.

Glenelg Shire Council notes that any developer successfully issued a feasibility license will need to further consult on location, placement of turbines, and appropriate assessment of environmental impacts under the Environment Protection and Biodiversity Conservation Act 1999<sup>4</sup> (EPBD Act). Section 3(d) of the EPBD Act states one of the objects of the act as follows.

*To promote a co-operative approach to the protection and management of the environment involving governments, the community, land-holders and indigenous peoples.*

Glenelg Shire Council strongly supports the need to transition to renewable energy sources, and trusts that the concerns raised by our community, especially regarding environmental protection matters, are duly considered in the assessment of the overall community consultation.

We look forward to working alongside our local community with Federal and State Governments, developers, industries and business to achieve zero emission targets for the benefit of future generations.

XXXXXXXXXX

Cr Scott Martin  
Mayor, Glenelg Shire Council

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<sup>4</sup> Environment Protection and Biodiversity Conservation Act 1999

### 14.3. COUNCIL REPRESENTATION ON EXTERNAL PEAK BODIES

Director: Paul Phelan, Chief Executive Officer

#### Executive Summary

The purpose of this report is to enable Council to consider Councillor representation to the listed external industry peak bodies following the resignation of Councillor Anita Rank on Friday the 30 June 2023.

#### Recommendation

**That Council appoint Cr \_\_\_\_\_ to the Alliance of Councils for Rail Freight Development for the Council term ending 2024:**

#### Background/Key Information:

At the December 2020 Council meeting, Council appointed various Councillors as representatives on a number of external peak bodies for the Council Term 2020-2024.

A copy of the appointments is provided in the attachment.

Following the resignation of Councillor Anita Rank on the 30 June 2023, a vacancy exists for the Alliance of Councils for Rail Freight Development. At the time of the resolution Councillor Rank was the Chair of the committee.

Participation by Glenelg Shire Council Councillors in peak industry bodies has been warranted due to significant community, economic or advocacy aspects.

This report provides for Council to appoint a new Councillor representative to the Alliance of Councils for Rail Freight Development for the remaining duration of the current Council term.

a. Council Plan and Policy Linkage

Our Voice and Action - A highly engaged and capable local government, leading Glenelg to ensure the needs and aspirations of our community are realised.

b. Legislative, Legal and Risk Management Considerations

There are no legislative or legal concerns.

c. Consultation and/or communication processes implemented or proposed

Appointment of Councillors to peak bodies is undertaken through discussion with Councillors

d. Financial Implications and Collaboration

Costs associated with appointments to committees are included in the operational budget.

e. Governance Principles

Local, Regional, state and national plans and policies are to be taken into account in strategic planning and decision making.

**Attachment List**

1. 15 December 2020 Council Meeting Resolution Item 13.5 [**14.3.1** - 1 page]

**MOVED Cr Hawker**

That Council appoint the following members to the listed committees and external peak bodies in accordance with the following table, for the Council term 2020-2024:

<b>Committee</b>	<b>Councillors Membership</b>	<b>Comment</b>
<b>Glenelg Mara Quorin Aboriginal Advisory Committee</b>	To be confirmed	Terms of reference to be developed early 2021
<b>External Peak Bodies</b>	<b>Councillors Membership</b>	<b>Comment</b>
<b>Alliance of Councils for Rail Freight Development</b>	Cr Rank  Note: Cr Rank is currently chair	Economic significance to the region
<b>Barwon South West Waste and Resource Recovery Group</b>	Cr Wilson  Proxy Cr: Smith	Economic and legislative impacts. Currently under reform.
<b>Committee for Portland</b>	Mayor and CEO	Advocacy, Economic and Tourism significance.
<b>Green Triangle Freight Action Plan</b>	Mayor and Cr Stephens	Economic significance to the region.
<b>Great South Coast Group</b>	Mayor and CEO	Advocacy, Economic and Tourism significance.
<b>Municipal Association of Victoria</b>	Mayor Proxy: Cr: Wilson	Advocacy
<b>Timber Towns Victoria</b>	Cr Stephens	Advocacy and Economic significance
<b>National Timber Councils Taskforce Inc.</b>	Cr Stephens	Advocacy and Economic significance
<b>Rural Councils Victoria</b>	Cr Wilson	Advocacy
<b>GORRT Great Ocean Road Tourism</b>	Mayor and CEO	Advocacy, Economic and Tourism significance

**SECONDED Cr Smith**

**CARRIED**

#### 14.4. HERITAGE GRANT SCHEME POLICY REVIEW

Director: David Hol, Director Corporate Services

##### Executive Summary

This report identifies that the current Heritage Grant Policy does not appear to be meeting the expectations of Councillors and the community and seeks a Council resolution for a moratorium on the scheme until such time as the policy is reviewed.

##### Recommendation

**That Council apply a moratorium on the awarding of Heritage Grants until a formal review of the policy has been undertaken.**

##### Background/Key Information:

The Heritage Restoration Fund was established in 1984 with funding by the State Government. A Heritage Committee was then established to administer the fund which ceased operation following the introduction of the *Local Government Act 2020*.

In 2014, the policy was amended to encourage more applications following a lack of take up over the past decade. The revised policy resulted in 12 projects being approved in the next 2 years.

The policy was again reviewed in 2019 following only one application being received between 2018 and 2019. At this time the balance of the fund was \$128k with Council contributing \$10k per annum to the fund. The approved revised policy in 2019 resulted in 20 grants being awarded up until the period of August 2022.

The current policy was adopted by Council in October 2022 and remains current until October 2023. The Council Governance Rules outline the implications for amending a Council policy within 12 months of adoption.

The program was originally designed to fund urgent works to ensure the survival of historical buildings or structures. Recent community and Councillor input has indicated that the policy does not appear to be meeting the proposed expectations.

Subsequently it is recommended that Council apply a moratorium on the awarding of any further community grants until the current policy has been reviewed and the future direction of any Heritage Grant Policy is determined. At the time of writing there are no grant applications listed for Council consideration.

##### a. Council Plan and Policy Linkage

Our Lifestyle, Neighbourhood and Culture - Creating enriched and vibrant lives through experiences, safe and well planned neighbourhoods.

Our Voice and Action - A highly engaged and capable local government, leading Glenelg to ensure the needs and aspirations of our community are realised.

b. Legislative, Legal and Risk Management Considerations

The Heritage Grants policy is not a legislated policy. Review of Council policies is referred to in section 10.5 of the Council Governance Rules.

c. Consultation and/or communication processes implemented or proposed

The moratorium is based on feedback from the public already received on the Heritage Grants program and through discussions with Councillors.

d. Financial Implications and Collaboration

Council currently allocates \$10k per annum to the scheme. The current balance of the fund is approximately \$6,500.

e. Governance Principles

Priority is to be given to achieving the best outcomes for the municipal community, including future generations.

The municipal community is to be engaged in strategic planning and strategic decision making.

The ongoing financial viability of the Council is to be ensured.

**Attachment List**

1. COUNCIL POLICY - Heritage Grant Scheme CP O- CORP S- P L-003 [14.4.1 - 6 pages]

**COUNCIL POLICY**

<b>TITLE:</b>	HERITAGE SUPPORT incorporating waiver of Planning permit fee and grants scheme
<b>ID NUMBER:</b>	CPO-CORPS-PL-003 (DocSetID: 448432)
<b>DEPARTMENT:</b>	Corporate Services
<b>UNIT:</b>	Planning
<b>RESPONSIBLE OFFICER:</b>	Director Corporate Services

<b>ADOPTED DATE AND BY WHOM:</b>	25 October 2022 Council
<b>EXPIRY DATE:</b>	25 October 2024
<b>REVIEW DATE:</b>	<i>July 2024</i> <i>This policy will be reviewed every four years or as required by any legislative or council changes.</i>

<b>AVAILABILITY:</b>	Organisation wide      Yes <input type="checkbox"/> Public                      Yes <input type="checkbox"/> Internet                    Yes <input type="checkbox"/>
<b>ADVISE AVAILABILITY:</b>	Media Release

(This document is uncontrolled when printed)

## 1. References

- Heritage Grant Scheme Department Procedure CPO-CORPS-PL-002 (DocSet ID:2656713)
- Accounts Receivable and Debt Collection Policy OPO-CORPS-FI-002 (DocSet ID: 1422390 )
- Glenelg Shire Council, Records Management Policy OPO-CORPS-RECM-001 (DocSetID: 1933907)
- Appendix One: Smartygrants Application Guidelines Heritage Grant Scheme

## 2. Purpose

The Glenelg Shire has many historic buildings and places that demonstrate the rich heritage of the past. As part of preserving this heritage, planning permits are required to manage external change to these places. This policy provides an option to exempt prescribed fees for certain types of permit applications under the Heritage Overlay.

Both the *Planning and Environment Act 1987* and Glenelg Planning Scheme provide strong support to conserve and enhance heritage places.

This policy also provides for a heritage grant scheme which will provide funds for eligible works that promote the conservation of recognised heritage buildings, sites or objects of heritage value in the Glenelg Shire.

## 3. Scope

The policy applies to planning permit application fees where the only permit requirement (trigger) in the Glenelg Planning Scheme is the Heritage Overlay.

It also applies to all applicants applying for a heritage grant, and Council's Heritage Advisor.

## 4. Council Policy

### 4.1 Waiver of Planning Permit Fee

Applying for a planning permit which incurs fees sometimes discourages applicants from applying and conserving, enhancing and maintaining their heritage assets in an appropriate manner. In some instances works are undertaken without the necessary permits. Such works can lead to irreparable harm to heritage places. The waiving of fees is a means where Council can support landowners in maintaining heritage places by removing a monetary barrier from applying for a planning permit.

Under the *Planning and Environment (Fees) Regulations 2016* there are provisions for Council and the responsible authority to waive prescribed fees.

Section 16 (e) (ii) states that *“A responsible authority or the Minister may wholly or in part waive or rebate the payment of a fee that the authority or the Minister has received or is entitled to receive in connection with matters other than an amendment to a planning scheme, if in the opinion of the responsible authority or the Minister the application or determination assists the preservation of buildings or places in the State, region or municipal district that are of historical or environmental interest.”*

In summary this statement allows Councils to consider fee waivers for planning permit applications under the heritage overlay. This policy defines when the waiver is to be applied.

It is policy that the planning permit application fee is waived for:

- New signs under any Heritage Overlay; and
- Any new buildings, demolition, works, or painting under any Heritage Overlay.

The fee waiver will not be applied where a permit application is sought retrospectively for works done without a permit.

If there are any other additional permit triggers under the Glenelg Planning Scheme then the fee waiver will not apply.

#### **4.2 Grant Scheme**

The heritage grant scheme provides funds for eligible works that promote the conservation of recognised heritage buildings, sites or objects of heritage value in the Glenelg Shire.

Grants are available up to a maximum of \$5,000 for individually listed heritage places and \$3,000 for all other places. Grants are co-contribution and must be matched on a minimum dollar for dollar basis by the applicant.

A lesser amount may be approved after consideration has been given to the application. Council also reserves the right to withdraw the grant approval if the works do not meet appropriate standards and/or differs from the work that was proposed in the grant application.

Individuals may apply for funding for multiple projects but the maximum amount granted will be \$5,000 per financial year.

Applications are open all year via the SmartyGrants link on Council's website.

Recipients will allow Council to photograph the completed project for records purposes and promotional material if required.

#### **4.2.1 Terms of the Grant**

All approved works specified in the Letter of Offer must be completed within two years of approval and to the satisfaction of Council's Heritage Advisor prior to grant funds being paid. Invoices and receipts must be provided. Part payment will not be considered for unfinished works.

#### **4.3 Eligibility Criteria**

Applications for a grant under this scheme will only be considered if they meet the following criteria:

- Works have not commenced or been completed prior to applying.
- Where required, a planning permit and/or building permit must be obtained.
- Must not have previously been granted/received \$5,000 in the current financial year.

The project involves carrying out work on any of the following:

- A heritage asset, object or place listed in the Glenelg Planning Scheme's Heritage Overlay;
- A heritage asset, object or place proposed for inclusion in the Heritage Overlay;
- A heritage asset, object or place as defined by Council's Heritage Advisor.

##### **4.3.1 Type of Work Eligible**

- Urgent work that is necessary to ensure the survival of the building or structure (eg. Roof repairs, damp protection, restumping or stabilisation works).
- Reconstruction work (for joinery or masonry detail, verandah or fence) for contributory and individually listed places of heritage significance which will enhance the function and/or appearance of the place. This work must be based on clear evidence of the original feature or element, such as remaining physical evidence, original photographs or documentation.
- Conservation works on contributory or individually listed places of heritage significance.

**4.3.2 Type of Work Ineligible**

- Labour provided by the applicant/owner.
- New works which do not contribute to the conservation, restoration or reconstruction of the original heritage features.
- Routine maintenance works considered as general upkeep including painting.
- Projects which involve undertaking research, recording and documentation of cultural heritage places.
- Rear and side fencing that is not a listed heritage feature behind buildings and not addressing a street frontage.

**4.3.3 Assessment criteria**

- The relationship of the project to approved conservation principles (eg. the Burra Charter);
- The importance of the restoration project to the heritage value of the town or place;
- The urgency/need for the works to preserve the heritage place;
- Whether the proposed work is publicly visible or in publicly accessible parts of the building, structure or place;
- Adherence to original features and credible evidence of the proposed reconstruction; and
- Whether the proposed works have received funding from any other Council grant program.

**4.3.4 Applicant Eligibility**

- Must be owner or occupier of the asset; or
- Have the consent of the owner if the applicant is not the owner.

## 5. Records Management

All Council records created and managed as a result of implementing this policy will be managed in accordance with the Council's Records Management Policy.

The Records Management Policy assigns responsibilities for records management to employees, supervisors, volunteers and other specific positions.

No Council records are to be destroyed without consideration of the requirements of the Act(s) that govern the functions relevant to this policy. Prior to destruction, advice must be sought from the Records Management Unit, with consideration to the requirements of the appropriate Retention and Disposal Authority (RDA).

## 6. Victorian State Legislation Copyright Acknowledgement

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## 7. Appendix

Appendix One – Smartygrants Application Guidelines Heritage Grant Scheme

#### 14.5. LEASE AGREEMENT BETWEEN GLENELG SHIRE COUNCIL AND PORTLAND DISTRICT HEALTH (PDH)

Director: Lauren Easson, Acting Director Corporate Services

##### Executive Summary

This report is to seek Council's approval for a new twelve (12) month lease agreement for the Fawthrop Community Centre, Hood Street Portland between Glenelg Shire Council and Portland District Health (PDH).

##### Recommendation

###### **That Council:**

- 1. Approves a new twelve (12) month lease with Portland District Health (PDH), for the Fawthrop Community Centre, Hood Street Portland.**
- 2. Sets the rental figure at \$9,453.00 (incl. GST) for six (6) months, from 1 October 2023 to 31 March 2024 and \$14,180.00 (incl. GST) for the following six (6) months, from 1 April 2024 to 30 September 2024.**
- 3. Authorises the Director Corporate Services to finalise and sign all documents relating to the proposed lease in part 1 of this resolution.**

##### Background/Key Information:

At the Council Meeting held on 28 February 2023, Council adopted to transition out of direct service delivery roles in all funded Commonwealth Home Support Program services, all Victorian Home & Community Care for Young People Program funded services and all Regional Assessment funded services from 30 September 2023.

In July 2023, the Commonwealth Government announced the successful providers, Portland District Health (PDH) being one of them to continue with Commonwealth Home Support Programme (CHSP) and specialist services across the Glenelg Shire.

As a part of the transition process, Portland District Health (PDH) have made a request to enter into a short-term lease agreement for the usage of the Fawthrop Community Centre to ensure continuity of care to the community.



Fawthrop Community Centre Building layout – highlighted areas indicate Portland District Health (PDH) Exclusive Use Areas.

Discussions were held regarding a short-term tenure. The outcome was an in-principle agreement to execute a twelve (12) month lease with a rental figure of \$9,453.00 (incl. GST) for six (6) months, from 1 October 2023 – 31 March 2024 and \$14,180.00 (incl. GST) for the following six (6) months, from 1 April 2024 30 September 2024.

a. Council Plan and Policy Linkage

Our Access, Transport and Technology - Making it easier for people to connect in and around the Glenelg Shire.

b. Legislative, Legal and Risk Management Considerations

Section 115 of the *Local Government Act 2020* restricts Council’s power to lease land in specific circumstances. The proposed lease complies with s.115. Ensuring a formal lease is executed provides Council with a legally binding agreement relating to the tenant’s occupancy.

c. Consultation and/or communication processes implemented or proposed

Consultation with Community and Social Support Coordinator and the Tenant relating to the new lease has occurred.

d. Financial Implications and Collaboration

The financial obligations of the lease will be included within budget provisions.

e. Governance Principles

Council decisions are to be made and actions taken in accordance with the relevant law.

The transparency of Council decisions, actions and information is to be ensured.

**Attachment List**

Nil

#### 14.6. GLENELG SHIRE COUNCIL PLAN FOURTH QUARTER PERFORMANCE REPORT 2022-2023

Director: Jayne Miller, Director Community Services

##### Executive Summary

The purpose of this report is to present to Council the fourth quarter Performance Report for year two of the Glenelg Shire Council Plan 2021-2025.

##### Recommendation

**That Council endorse the Glenelg Shire Council Plan fourth quarter Performance Report 2022-2023 and approves the document for publication.**

##### Background/Key Information:

During the development stage of the Council Plan 2021-2025, it was identified as a priority for the ratepayers and general community of the Glenelg Shire, that they be kept informed on Council's performance and strategic alignment in accordance with the Council Plan.

From this public consultation, it was determined that Council would release a performance report each quarter outlining the progress or status on each of the measures, projects and plans identified within the four-year Council Plan.

a. Council Plan and Policy Linkage

Our Natural Environment – Striving towards a carbon neutral future to protect and enhance the natural environment for future generations.

Our Education, Employment and Industry - Adapting and growing a diverse economy to embrace employment of the future and educational opportunities.

Our Lifestyle, Neighbourhood and Culture - Creating enriched and vibrant lives through experiences, safe and well planned neighbourhoods.

Our Access, Transport and Technology - Making it easier for people to connect in and around the Glenelg Shire.

Our Health and Wellbeing - Supporting the Glenelg community to thrive by being healthy, inclusive and well.

Our Voice and Action - A highly engaged and capable local government, leading Glenelg to ensure the needs and aspirations of our community are realised.

b. Legislative, Legal and Risk Management Considerations

Nil.

c. Consultation and/or communication processes implemented or proposed

The Performance Report will be made available for the community and published on the Glenelg Shire Council website.

d. Financial Implications and Collaboration

There are no budget implications as a result of quarterly performance reporting. All resources such as staffing, are delivered within budget.

e. Governance Principles

Local, Regional, state and national plans and policies are to be taken into account in strategic planning and decision making.

The transparency of Council decisions, actions and information is to be ensured.

The municipal community is to be engaged in strategic planning and strategic decision making.

**Attachment List**

1. Glenelg Shire Council Plan Fourth Quarter Performance Report 2022 - 2023  
[14.6.1 - 39 pages]

# ***GLENELG SHIRE***

## ***COUNCIL PLAN 2021 - 2025***

**QUARTER 4 REPORT  
2022/23**



## **ACKNOWLEDGEMENT TO COUNTRY**

### **TRADITIONAL OWNERS**

**Glenelg Shire Council respectfully acknowledges the traditional lands and waters of the Gunditjmara people, Boandik people, Jardwadjali people and their respective cultural heritages.**

**Aboriginal and Torres Strait Islander People provide an important contribution to Australia's cultural heritage and identity.**

**We respectfully acknowledge the Aboriginal and Torres Strait community living throughout the Glenelg Shire and the contribution they make to the Glenelg Shire's prosperity and wellbeing.**

## OVERVIEW OF REPORT

THE ICONS BELOW ARE USED THROUGHOUT THIS REPORT AS A KEY TO REPRESENT THE PROGRESSION STAGES OF EACH TASK, PROJECT OR OBJECTIVE IDENTIFIED BY THE GLENELG SHIRE COUNCIL.



**Achieved**

The Achieved icon will be used when a project/plan has been successfully completed.



**Delayed**

The Delayed icon will be present in this report when a project/plan has been identified as postponed, not on track or redefined.



**In Preparation**

The In Preparation icon will be used in this report when a project/plan is in its planning stage and the details are being prepared.



**On Track**

The On Track icon will be used when a project/plan is progressing, and is likely to achieve what is required within the time identified in the scheduling plan.



**Ahead of Schedule**

The Ahead of Schedule icon will be used when a project/plan is likely to be completed earlier than planned.

**MAJOR PROJECTS**

The below table provides an update on major projects as identified in the Council Plan 2021-2025

PROJECT	UPDATE	STATUS
Portland Foreshore	<p>Bollard Installation is complete. Procurement for the lighting, poles and controls is underway. Council is currently undergoing the Marine and Coastal Act Consent Approvals (MACA) for the works prior to procuring the installation services.</p> <p>Ceremonial Dance Space Consultation with Traditional Owners and Indigenous Dance Group is complete and awaiting final design approval on concept designs. Council is currently undertaking the Marine and Coastal Act consent process for the works prior to procuring the installation services.</p>	
Cape Bridgewater Infrastructure	<p>The Cape Bridgewater Stage 2 designs are complete, and Marine and Coastal Act Consent is approved. Construction implementation works are due to commence in July 2023.</p>	
Portland Employment Precinct	<p>Roads and drainage infrastructure for strategic access to Henty Highway Ring Road and Browning Streets achieved, including drainage and stormwater handling. Industrial / commercial subdivision has planning permit.</p>	

Multi-purpose Facility –  
Portland Foreshore

Project progression is in line with the required achievement milestones within the Grant Agreement.

The Multipurpose Building consultation process and detailed design is complete. The Marine and Coastal Act Consent Approvals are currently with Department of Environment, Energy and Climate Action (DEECA). The tender for construction anticipated to be released later in 2023/24 financial year.



Alexandra Park Upgrade

Project progression is in line with the required achievement milestones within the Grant Agreement.

Construction continues to progress and is nearing completion with an anticipated delivery date of August 2023.



Achieved



Delayed



In Preparation



On Track



Ahead of Schedule

**PRIORITY PROJECTS**

The below table provides an update on priority projects as identified in the Council Plan 2021-2025

PROJECT	UPDATE	STATUS
Multi-Purpose Sporting facility	A funding application was submitted via the Building Better Regions Fund (BBRF) for assessment. The Federal Government decision to withdraw the BBRF funding stream from its portfolio resulted in all applications being unsuccessful. Council is currently awaiting an announcement of a new funding stream.	
Aquatic Strategy Implementation	The Portland Leisure and Aquatic Centre Redevelopment Scoping document has been completed. Appropriate funding opportunities will be sought.	
Arts & Culture Strategy Implementation	The Arts & Culture Action Plan for 2023/2024 financial year has been completed, which responds to the Arts & Culture Strategy 2022-2026.  An Action Plan for the Cultural Collection is underway.	
Portland Renewable Energy Project – Civic Precinct Construct	Documents for the request for tender process for the installation of District Heating Loop Upgrade continue to be developed.	

Tracks & Trails Construct
Local Freight Roads Project-Precinct

The 2022/23 action of finalising the current stage of the Portland North pathways is complete.

Roads and drainage infrastructure for strategic access to Henty Highway Ring Road and Browning Streets achieved, including drainage and stormwater handling. Industrial / commercial subdivision has planning permit.






Achieved



Delayed



In Preparation



On Track



Ahead of Schedule

**STRATEGIC PRIORITY**

COUNCIL HAS IDENTIFIED THE FOLLOWING STRATEGIC PRIORITIES THAT ALIGN TO THE SIX GLENELG 2040 COMMUNITY PLAN THEMES. THE BELOW TABLES PROVIDE UPDATES ON EACH OF THE PRIORITIES.



**OUR NATURAL ENVIRONMENT**

Striving towards a carbon neutral future to protect and enhance the natural environment for future generations.



**OUR EDUCATION, EMPLOYMENT AND INDUSTRY**

Adapting and growing a diverse economy to embrace employment of the future and educational opportunities.



**OUR HEALTH AND WELLBEING**

Supporting the Glenelg community to thrive by being healthy, inclusive and well.



**OUR LIFESTYLE, NEIGHBOURHOOD AND CULTURE**

Creating enriched and vibrant lives through experiences, safe and well planned neighbourhoods.



**OUR ACCESS, TRANSPORT AND TECHNOLOGY**

Making it easier for people to connect in and around the Glenelg Shire.



**OUR VOICE AND ACTION**

A highly engaged and capable local government, leading Glenelg to ensure the needs and aspirations of our community are realised.



INITIATIVE	ACTION	UPDATE	STATUS
<b>Protect Our Natural Environment</b>			
Review planning scheme to ensure wetlands, rivers and streams areas are clearly outlined.	Planning scheme review to be finalised and mapping updated as required.	The Planning Scheme Review was adopted by Council on 23 May 2023.	
Support programs to identify, protect and celebrate natural waterways, wetlands, estuaries, and cultural heritage sites.	Continue to support other agencies where applicable.	Council participated in the DEECA Good Neighbour funding assessment panel and attended the Glenelg Ark working group. Council are scheduled to meet with DEECA in the coming months to discuss assistance in targeting roadside noxious weed spraying in priority areas and will also have discussions with Glenelg Hopkins CMA regarding weed management in the Walook Swamp.	
Review and improve the use of planning scheme tools to protect biodiversity on Shire owned or managed land.	Planning Scheme review to be finalised and controls updated as required.	The Planning Scheme Review was adopted by Council on 23 May 2023.	
Work with the Glenelg Hopkins Catchment Management Authority to investigate the extent of flooding and inundation to guide the appropriateness of future development.	Implement Amendment C108 to introduce Fitzroy and Darlot River flood controls.  Fitzroy River study to commence.	Amendment C108 completed.	

<p>Explore funding opportunities for weed and vermin eradication.</p>	<p>Roadside weed and pest control program implemented subject to State funding continuing.</p>	<p>2022/2023 funding has been expended and the acquittal report is being completed. Future funding opportunities are being reviewed by the State Government about a new funding agreement.</p>	
<p>Review Council's planning and policy controls to ensure they protect and green Glenelg.</p>	<p>Planning Scheme review to be finalised and controls updated as required.</p>	<p>The Planning Scheme Review was adopted by Council on 23 May 2023.</p>	
<p>Work with partners to ensure natural corridors are spatially mapped and habitat connectivity improved.</p>	<p>Support agencies and advocate where applicable.</p>	<p>A funding application was sought to partner with DEECA for LIDAR mapping to assist improve spatial mapping. The application was unsuccessful despite the advocacy for this.</p>	
<p>Review and implement the Domestic Animal Management Plan to ensure responsible pet ownership and control measures.</p>	<p>Implementation plan is underway for identified 2022-2023 actions.</p>	<p>Council continues to promote animal management and welfare via various means social media, radio, open days etc. This last quarter saw more than 5500 Domestic Animal Registration renewals.</p> <p>Strong stakeholder relationships are maintained with local vet groups, RSPCA and other animal suppliers to ensure animals are in good health and rehomed where practicable.</p> <p>Local Laws Officers monitor welfare, registration, wondering, lost animals Shire wide and worked with owners to ensure registrations and animal welfare.</p>	

<b>Prepare Glenelg Shire’s response to Victoria’s Circular Economy</b>			
Increase energy efficiency of Council buildings, reducing costs and Council’s carbon footprint.	Continue to explore cost and energy efficiency as opportunities arise.	Council has provided input into opportunities as they have arisen with new projects and upgrading of existing spaces including the Multipurpose Facility, Alexandra Park, Cliff Street Office and installation of new heating loop to reduce heat loss to reduce ongoing costs.	
Seek funding to establish a Bioenergy Plant to offset gas for heating public buildings.	Continue to monitor funding opportunities.	Council continues to review opportunities and seek funding opportunities.	
Continue to use natural and recycled products for infrastructure projects and ongoing commitment to the Planet Ark Wood Encouragement Policy.	Update Environmental Sustainability Strategy to incorporate the Circular Economy Policy.	Engagement with local users groups has taken place to help review the Environmental Sustainability Strategy. A review of all strategies, policies, frameworks and legislative requirements is being undertaken to embed into the Environmental Strategy including the Circular Economy Policy.	
Transition fleet to environmentally friendly vehicles and seek renewable alternatives for fuel.	Review Light Fleet Guideline with a view to incorporate environmentally friendly vehicles.	Review of Light Fleet Guideline is complete.  Infrastructure is not currently in place to support Electrical Vehicle light fleet,  Council has purchased Electric Zero Turn Mower for the Parks and Gardens team unit.	
Explore installation of electric vehicle charging stations at Council facilities.	Opportunities to be investigated.	Ongoing investigations and opportunities for funding continue to be monitored.	

<p>Implement the Resource Recovery, Waste Minimisation and Management Strategy to:</p> <ul style="list-style-type: none"> <li>• Plan for the introduction of the Victorian Governments "A New Economy (Recycling Victoria)" policy.</li> <li>• Work regionally on kerbside aggregation reforms including Food and Organics Waste Service (FOGO) and glass.</li> <li>• Prepare for soft plastic reform introduction in 2023.</li> <li>• Advocate for the State Government transition planning, education and change grants.</li> <li>• Provide education and incentives for residents to compost green waste at home/work.</li> <li>• Continue the rehabilitation and monitoring of landfill sites, whilst maintaining separation distances.</li> <li>• Provide Container Deposit sites.</li> </ul>	<p>Plan for the introduction of the Victorian Governments "A New Economy (Recycling Victoria)" policy.</p> <p>Develop and implement Kerbside Collection and Processing Contracts for Waste Services.</p> <p>Work regionally on kerbside aggregation reforms including Food and Organics Waste Service (FOGO) and glass.</p> <p>Advocate for the State Government transition planning, education and change grants.</p> <p>Continue the rehabilitation and monitoring of landfill sites.</p>	<p>The tender has been developed for Kerbside and Public Place collection including all elements under the Victorian Governments "A New Economy" policy and to plan for transition under the waste reforms for services.</p> <p>The Waste Education Strategy has been developed and is currently being reviewed prior to being put out for community consultation.</p>	
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Achieved



Delayed



In Preparation



On Track



Ahead of Schedule

**OUR EDUCATION, EMPLOYMENT AND INDUSTRY**

INITIATIVE	ACTION	UPDATE	STATUS
<b>Increase the Economic value of regional food fibre production within the Shire</b>			
Support Southern Rural Water, Wannon Water and Glenelg Hopkins Catchment Management Authority to advocate for increased ground water usage.	Support relevant regional bodies in their advocacy for increased groundwater usage, exploration of the potential of the Dilwyn Aquifer, and fit for purpose groundwater trading laws.	Council continues to support relevant bodies to increase groundwater usage. Wannon Water has also secured funding from the Commonwealth Government to support improving water quality for Portland and Heywood, which will benefit residential communities.	
Create a Glenelg Shire Council Food and Fibre Strategy to realise the potential of the food and fibre industry in Glenelg.	Strategy Developed - Action recommendations.	The draft Food and Fibre strategy has been reviewed and is set to be officially endorsed by Council in the first quarter of the 2023 / 2024.	
Partner with Great South Coast Food and Fibre Council to grow and support the region’s primary producers.	Continue to support the work of Food & Fibre Great South Coast.	Council continues to support the work of Food & Fibre Great South Coast.	

<p>Continue to support the Great South Coast Designated Area Migration Agreement to attract skilled workers to the region.</p>	<p>Partner with Warrnambool City Council and actively promote the Designated Area Migration Agreement (DAMA) program to eligible businesses in the Glenelg Shire. Advocate for additional occupations to be added to the GSC DAMA.</p>	<p>The current DAMA Agreement is due to expire in March 2024. Council is currently working in partnership with other LGAs in the Great South Coast to put together a regional business case for additional occupations to be added in the next agreement. This process involves directly engaging with key local businesses to seek their feedback to include in this business case.</p>	
<p>Work with Agriculture Victoria, sector peak bodies and associations to support accessibility of training in agricultural best practice.</p>	<p>Communicate and encourage training and upskilling opportunities for Food &amp; Fibre producers and the wider workforce.</p>	<p>Council has assisted with the promotion of the AgFutures initiative, sharing directly with industry groups and wider circulation across print and social media.</p>	
<p>Explore funding opportunities to ensure saleyards infrastructure is fit for purpose and enhance online sales and connectivity.</p>	<p>Seek funding and/or grant opportunities to maintain accreditation.</p>	<p>Council continues to assess State and Federal funding/grants regularly for applicable opportunities.</p>	

**Build on Glenelg Shire’s tourism to create culturally appropriate and high value experiences with tourism industry participants and community organisations**

<p>Create regional tourism campaigns to encourage visitation across the townships.</p>	<p>Reinvigorate the GlenelgVIC marketing campaign focusing on local tourism/hospitality/activity providers across the Shire.</p>	<p>Council is upskilling Visitor Information Centre staff in the use of digital technology to enable campaign development within the VisitGlenelg App to promote unique offerings of each township to reach new demographics.</p>	
<p>Continue to improve and invest in the delivery of the Tracks and Trails Strategy.</p>	<p>Seek funding and/or grant opportunities for implementation of Tracks and Trails Strategy.</p>	<p>Council continues to investigate funding opportunities.</p>	
<p>Support the Gunditj Mirring Traditional Owners Corporation, Gunditjmara People, and local Aboriginal Community in their work to preserve and promote the Budj Bim Cultural Landscape and to share the history and significance of their ancestral lands through the review and implementation of the Shire’s Aboriginal Partnership Agreement.</p>	<p>Work with the Aboriginal Partnership to deliver initiatives that align to the agreed actions of the Partnership Agreement 2023 - 2028.</p>	<p>The Aboriginal Partnership meetings continue monthly and quarterly as scheduled. Design concepts for the Ceremonial and Dance Ground are finalised. Events for National Reconciliation Week were delivered in collaboration with the Partnership. An On Country Cultural Awareness Day was also delivered to Glenelg Shire Councillors as an activity under the Partnership.</p>	

<p>Work with Federal and State Government to progress the rail trail projects.</p>	<p>Seek funding and/or grant opportunities for implementation of Tracks and Trails Strategy.</p>	<p>Council continues to investigate funding opportunities.</p>	
<p>Collaborate with Great Ocean Road Regional Tourism (GORRT) and Limestone Coast Tourism to increase marketing of the Shire.</p>	<p>Continue to provide support to Great Ocean Road Regional Tourism (GORRT) to develop Destination Action Plans (DAP) and marketing campaigns.  Partner / collaborate with Limestone Coast on the Mixed Dozen Wine Trail.</p>	<p>Collaboration with GORRT is ongoing with several initiatives underway, including the rollout of the Greatopia Winter campaign and winter whale spotting campaigns that include a new look Whale Trail map.</p>	
<p>Recognising land owned by Traditional Owners through the planning scheme to enable these sites to be managed in a culturally sensitive way.</p>	<p>Support Department of Environment Land Water and Planning in undertaking Amendment C103 to pursue relevant rezoning of land.</p>	<p>Ongoing support has been provided to the Department of Transport and Planning to facilitate Amendment GC213.  Ongoing regulation consultation continues to be undertaken with Traditional Owners.</p>	
<p><b>Support educational pathways that promote lifelong learning</b></p>			
<p>Deliver quality childcare and kindergarten services to meet the needs of the community across the Shire.</p>	<p>Continue to implement identified areas for improvement from the National Quality Standard Assessment and Rating Reports.</p>	<p>Notification by the Quality Assessment and Regulation Division that rating and assessment process will be undertaken at Jaycee Kindergarten and Portland Child and Family Complex will be undertaken in July 2023.</p>	

<p>Continue to work with education and health partners to increase engagement in playgroups and three-year-old kinder programs.</p>	<p>Continue to promote the benefits of 3-year-old kindergarten to families.</p> <p>Continue to promote kindergarten using social media platforms.</p> <p>Continue to support Portland District Health with the promotion of Supported Playgroups to targeted families.</p>	<p>The 3 year old programs are at capacity across all eligible Shire services.</p> <p>The Supported playgroup had attendances of 42 children and 31 adults.</p>	
<p>Undertake a feasibility study into the expansion of the Portland Child and Family complex to meet the demand for service and improve the financial viability through places offered.</p>	<p>Seek funding and/or grant opportunities for future demand.</p>	<p>Funding was received for Workforce planning to assist in the development of a five-year workforce plan to support the supply of the workforce required to delivery both Pre-Prep Reform and 3 year old kinder.</p>	
<p>Support families and agencies to access programs and continue to enhance the Central Enrolment Process for Children’s Services.</p>	<p>Continue to develop the online enrolment system.</p> <p>Implement streamlined referral process for agencies and services to support enrolment of vulnerable children.</p>	<p>The 2022 / 2023 action is complete.</p>	

<p>Provide leadership support to Beyond the Bell, Stepping Stones to School Program and other initiatives to encourage educational attainment across the Shire at all key transition points.</p>	<p>Continue to partner with Beyond the Bell and Stepping Stones to School Program.</p>	<p>Council has continued to support Stepping Stones and Beyond the Bell programs throughout the year.</p>	
<p>Expand library outreach services to extend the reach across the Shire and continue to deliver contemporary library resources and programs.</p>	<p>Commence planning for extended library outreach services across the Shire.</p>	<p>The Glenelg Libraries Outreach van travelled to the Casterton Kelpie Festival on the long weekend in June, offering a second hand book sale and information on library services to the community and surrounds attending.</p>	
<p>Support groups and community organisations that encourage lifelong learning.</p>	<p>Partner and support with organisations and community groups to conduct programs and events across all age groups at Glenelg Libraries and Aged &amp; Disability Services.</p>	<p>Various programs and events continue to take place across the Shire for all age groups. These have been held in partnership with a range of organisations and community groups, including United Way Glenelg, Council Youth Services, Portland District Health, U3A, Portland Community Rockers, Portland Irish Group and many others and feature activities in all different interest areas of early literacy, adult literacy, arts, music, health, and wellbeing.</p>	
<p>Expand the traineeship and apprenticeship program within Glenelg Shire Council.</p>	<p>Continue to explore opportunities to broaden scope of trainee and apprenticeship programs across the organisation in line with the Glenelg Shire Workforce Plan.</p>	<p>The 2022 – 2023 action is complete.</p>	

<p>Provide Aboriginal educational scholarships.</p>	<p>Work with Aboriginal Partnership to determine suitable methods of vocational support for Aboriginal students.</p>	<p>The 2022 – 2023 action is complete.</p>	
<p>Continue to support the Future Leaders of Industry Program.</p>	<p>Provide annual financial support and professional development opportunities to the program via Glenelg and Southern Grampians, Local Learning and Employment Network.</p>	<p>The 2022 – 2023 action is complete. A program is underway with a full intake of students. Council will support the delivery of the program with an internal industry tour of the Glenelg Shire Council and remaining an active member on the Future Leaders Reference Group.</p>	
<p>Work with educational providers to harness the demand for construction, early childhood educators, independent living, agriculture, and manufacturing sectors in line with skills commission report.</p>	<p>Continue to develop an online enrolment system. Implement streamlined the referral process for agencies and services to support enrolments of vulnerable children. Partner with Southwest TAFE, West Vic and The Glenelg Southern Grampians Local Learning and Employment Network to promote the early childhood sector. Explore opportunities to upskill early childhood educators.</p>	<p>Online Enrolment system has been developed. Council continues to support three Trainees in Childrens Services and support students to undertake placements. 18 students have been supported. Council continues to support local RTOs with student placement opportunities across the year</p>	

**Support businesses within the Glenelg Shire**

<p>Implement a system to offer targeted support, training, and relevant information to local businesses.</p>	<p>Continue to communicate targeted training, support, funding, and other relevant information to local businesses through the recently adopted Monitor Customer Relations Management System.</p>	<p>The 2022 – 2023 action is complete.  The implemented Monitor Customer Relations Management System (CRMS) continues to enable the Economic Development Unit to communicate relevant, targeted information to local businesses.</p>	
<p>Support the development of digital hubs/shared workspaces through the region.</p>	<p>Seek funding and/or grant opportunities to support digital hubs.</p>	<p>Council continues to review opportunities and seek funding.</p>	
<p>Provide minor financial grants to support small business (e.g., facade upgrades, business planning and development).</p>	<p>Explore additional relevant funding programs to assist local businesses.</p>	<p>Council continues to explore initiatives for business innovation and support. Currently Council is working in partnership with Regional Development Victoria, Department of Jobs, Skills, Industry and Regions, Business Victoria, and the Rural Financial Counselling Service to support businesses where possible.</p>	
<p>Explore opportunities to activate vacant or empty shop fronts throughout Glenelg.</p>	<p>Seek funding and/or grant opportunities to incentivise businesses. Partner with key business sector stakeholders /progress associations across the Shire to support initiatives.</p>	<p>Fluctuations in businesses has seen an irregular ebb and flow of available vacant shopfronts, a reflection of the current economic environment. Council will continue to assess suitability and availability of vacant shopfronts.</p>	



Achieved



Delayed



In Preparation



On Track



Ahead of Schedule



**OUR HEALTH AND WELLBEING**

INITIATIVE	ACTION	UPDATE	STATUS
<b>Plan and monitor municipal public health</b>			
Develop and deliver an Annual Action Plan and Report for the Municipal Public Health and Wellbeing Plan.	Work with partners and stakeholders to report on the Year One Action Plan and develop the Year Two Action Plan.	Year Two Action Plan delivery is underway, with the 40 plus stakeholders to the plan working on the delivery of their stated actions.	
Implement a biennial survey during years 2 and 4 to measure progress initiatives of the Municipal Public Health and Wellbeing Plan.	Develop and distribute a Health and Wellbeing survey across the Glenelg Shire community to help determine a base line for understanding the impact of health and wellbeing initiatives. This will be replicated in Year 4 of the Municipal Public Health and Wellbeing Plan.	The survey has been piloted with several health and wellbeing partners and is scheduled for public release towards the end of 2023.	
Develop a framework to support our ageing population across the Shire.	Initiative complete.	Initiative complete.	

<p>Conduct an annual satisfaction survey with families to understand the level of satisfaction with Maternal and Child Health Services and identify areas for improvement.</p>	<p>Continue to conduct annual satisfactions surveys with all children’s services users across the Shire.</p> <p>Monitor Portland District Health feedback from service users.</p> <p>Implement identified areas of improvement.</p>	<p>Survey actions reviewed and improvement initiatives continue to be considered.</p>	
<p>Monitor delivery of the Maternal and Child Health and Early Years Immunisation Programs against the contract management requirements.</p>	<p>Continue to conduct annual satisfactions surveys with all children’s services users across the Shire.</p> <p>Monitor Portland District Health feedback from service users.</p> <p>Implement identified areas of improvement.</p>	<p>All contract management requirements have been met, LGPRF reporting on track.</p>	
<p>Continue to provide First Time Parent Groups (FTPG’s), appropriate childcare and high-quality kindergarten services to 0–5-year-olds across the Shire.</p>	<p>Continue to conduct annual satisfactions surveys with all children’s services users across the Shire.</p> <p>Monitor Portland District Health feedback from service users.</p> <p>Implement identified areas of improvement.</p>	<p>Council continues to meet with PDH as per contract requirements (monthly) and promotion continues through newsletters and communication channels.</p>	

**Enhance physical health and emotional wellbeing**

<p>Work with existing clubs and community organisations to deliver other social recreation opportunities.</p>	<p>Develop and implement an incentives policy to support sustainability of local clubs and to encourage recreation and engagement in sport of population groups like All Abilities, Women in Sport, and Active Ageing.</p>	<p>Incentivisation Procedure has been drafted. Prior to implementation of the procedure, reviews of both the Recreational Reserves and Recreational Facilities Access Policy and Pricing Policy, including an Impact Assessment on both policies, have been undertaken and submitted for Council's consideration at the July 2023 Council Meeting. Following endorsement of the updated Access Policy and Pricing Policy, the draft Incentivisation Procedure will be finalised by August 2023 for endorsement and implementation.</p>	
<p>Incentivise events to provide healthy food options reflective of funding criteria.</p>	<p>Communicate the new Event Guidelines and give consideration of weighting in community grants applications for events that can demonstrate inclusive practices for healthy eating.</p>	<p>Event Management Guidelines are on track to be rolled out next quarter, which will provide training sessions for community groups and event organisers on all aspects of event management including healthy catering. Council continues to lead by example, with healthy food options available at all Council-led events.</p>	
<p>Work with sports clubs to provide healthy food options at training and game days.</p>	<p>Partner with "Good sports", Local community initiatives Sea Change and hands up Casterton to work with clubs on implementation.</p>	<p>The fee incentivisation policy to entice clubs to meet healthy and inclusive targets, which will encourage clubs to take up initiatives such as the Good Sports program is finalised and currently awaiting endorsement and implementation.</p>	
<p>Support increased food security by providing additional access points and frequency of food share distribution initiatives across the Shire.</p>	<p>Work with Food Share Organisations to increase access points and knowledge of free and low-cost food options across the Shire.</p>	<p>Council continues to support partnerships to improve access to low cost and healthy food options thorough improved health literacy amongst marginalised groups.</p>	

<p>Advocate for additional mental and allied health services across the Shire.</p>	<p>Employ a Partnership Officer to develop corporate and business relationships to support the ongoing sustainability of the Live 4 Life program and community mental health training and messaging, including the development of evaluation material and evidence to support advocacy for increased mental health service provision within the Shire.</p>	<p>The Partnership Officer is finalising a community mental health forum, continuing community engagement into youth mental health initiatives and the ongoing promotion and marketing of the Live4Life Program and youth mental health information and awareness across the Shire.</p>	
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**Supporting safe, engaged, and inclusive communities**

<p>Carry out Gender Impact Assessments across the delivery of services, assets, policy development and projects that Council delivers.</p>	<p>Run internal training to upskill staff across the business in undertaking Gender Impact Assessments. Set up internal business process for enacting Gender Impact Assessments and monitoring the outcome implementation for reporting back to the Commission for Gender Equality.</p>	<p>The internal automated business process is being tested and revised before being finalised for organisational wide promotion and uptake. Currently awaiting advice from the Commission on reporting requirements for early 2024.</p>	
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<p>Deliver programs that support gender equality and the prevention of family violence.</p>	<p>Deliver annual 16 Days of Action events and programs. Implement recommendations from Gender Impact Assessments where viable.</p>	<p>An annual 16 Days of Activism Event will be delivered in the second half of 2023.</p> <p>Impact Assessments have been undertaken on several Council policies with the Recreation unit, resulting in minor changes to increase accessibility within the relevant service.</p>	
<p>Explore the use of oval lighting to create safer places to walk/run when ovals are not being used for formal sporting activities.</p>	<p>Develop after-hours availability and/or programs for the public to utilise recent lighting upgrades at ovals for informal exercise and social recreation opportunities.</p>	<p>Lighting upgrades at both Alexandra Park and Heywood Recreation Reserve have been installed and will be operational beginning in July 2023.</p>	
<p>Support community led projects and events to increase social connection within neighbourhoods.</p>	<p>Continue to activate community led initiatives in Heywood through the Vic Health Program. Support Young people to deliver events and programs for their peers across the Shire and work with various community groups to offer programs and activities that address needs within neighbourhoods and townships.</p>	<p>Recruitment for the Vic Health funded role within Heywood is complete. The Heywood Community Garden, a Healthy Rewards program and creative outlets are the focus areas of the position for the next 18 months in the Heywood community.</p>	
<p>Recognise and support volunteer organisations.</p>	<p>Support Annual Volunteer week to recognise individuals and organisations.</p> <p>Explore opportunities to further support volunteers.</p>	<p>National Volunteer Week events were held across Nelson, Portland, Casterton, and Heywood in May to recognise our local volunteers. These events were highly successful, with many in attendance, and featured speeches from local leaders Jack Matthews and Konnor Haines.</p>	

<p>Explore funding opportunities to improve community safety within the Shire.</p>	<p>Respond to community concerns as they arise around Safety issues, seeking funding where required to address.</p>	<p>Work to automate the entrance door to the All Abilities Change Room at the Portland Leisure and Aquatic Centre has been delayed due to contractor availability. Work is scheduled to be undertaken at the earliest opportunity.</p>	
<p>Support placement opportunities for young people within various volunteer organisations, Council events and programs.</p>	<p>Engage with young people shire wide through volunteer opportunities such as Live4Life and FreeZa programs.</p>	<p>15 youth (12 - 25 years) events have been delivered across the Shire between April and June 2023. These included YACVIC Workshop collaboration, IDAHOBIT event, Movie afternoons, FReeZA Music On the Decks and advocacy of youth programming and upskilling.</p>	



Achieved



Delayed



In Preparation



On Track



Ahead of Schedule



**OUR LIFESTYLE, NEIGHBOURHOOD AND CULTURE**

INITIATIVE	ACTION	UPDATE	STATUS
<b>Prepare and plan for the changing housing needs for Glenelg’s population</b>			
Prepare structure plans for Dartmoor, Heywood, Narrawong and Nelson to review existing land uses and provide direction for future use.	Implement C108 to introduce floodplain controls in Heywood. Seek funding for Heywood Structure Plan.	Amendment C108 completed.	
Prepare guidelines to assist residents/developers to understand the requirements of building and investing in Glenelg.	Finalise Heritage Design Guidelines.	Heritage Design Guidelines were endorsed by Council on 23 May 2023.	
Adopt the draft Portland Strategic Framework Plan and draft Rural Land Strategy to provide a coordinated approach to the use and development of urban and rural land.	Initiative complete/framework to be implemented and monitored for effectiveness.	Achieved with Amendment C106 completed.	
Prepare a housing strategy to encourage and increase housing choice, diversity, and affordability to meet population forecasts and objectives.	Participate in the Barwon South West "Key Worker Housing" Project to deliver housing strategy.	Ongoing participation in the project with the Department of Jobs, Skills Industry and Regions.	

**Deliver Fit for Purpose Multi-Use Facilities**

<p>Continue to replace, renew, and consolidate council owned assets to ensure facilities are financially viable, fit for purpose and multiuse.</p>	<p>Continued refinement and development of Asset Management Documentation.</p>	<p>Audit recommendations have been noted and action plans with timeframes to be refined and implemented.</p>	
<p>Develop and implement a Library Strategy to ensure Library facilities are contemporary, fit for purpose and multiuse.</p>	<p>Begin implementation of the Glenelg Libraries Strategic Plan 2021-205, including identifying funding opportunities for key projects, and enhancing collaborative partnerships with community groups and agencies.</p>	<p>Implementation of the 2022/2023 Glenelg Libraries Action Plan continues.</p>	

**Enhance Council’s ongoing relationships with the Traditional Owners of the region**

<p>Prepare and implement a framework for project managers to consider opportunities for cultural representation in projects.</p>	<p>Continued development of the Asset Project Management Framework.</p>	<p>Revision and completion of Stage One and Stage Two of the Project Management Framework are complete. The review determined that templates and implementation of further processes were required to complete the final stages.</p>	
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<p>Codesign and implement an Aboriginal Partnership Plan with Aboriginal partners.</p>	<p>Work collaboratively with the Aboriginal Partnership to consult, design and deliver on actions that align with the new Partnership Agreement.</p>	<p>The design element for the external wrap of the audio signage at the Pulambeet Playspace is delayed due to low uptake of expression of interest opportunity. New avenues are now being explored to secure a design and audio content for the signage to ensure alignment with the purpose and themes of the play space.</p> <p>Township signage design approval is still sitting with Gunditj Mirring Traditional Owners Corporation. Installation will proceed once approved.</p>	
<p><b>Deliver experiences to enrich community life</b></p>			
<p>Consider opportunities for nature-based play, outdoor fitness and informal recreation through playgrounds and skate parks across the Glenelg Shire.</p>	<p>Finalise the Playground Management Plan and begin implementation of the Open Space Strategy.</p> <p>Develop and host opportunities for the community to engage in informal recreation in a variety of space across the Shire.</p>	<p>The Playground Management Plan was endorsed on 21 March 2023. Installation of All-Abilities Sensory Equipment, and access path at the Island Park Playground commenced in June. Consideration of further Open Space Strategy recommendations will be undertaken in the next financial year, as well as the introduction of an ongoing Playground Renewal Program as part of the existing Playground Management Plan.</p>	
<p>Develop a Creative Strategy, linked to the Great South Coast Creative Industries Strategy to inform artistic and cultural projects, programming and activities across the Shire.</p>	<p>Develop Year 1 Action plan for Arts Glenelg Arts and Culture Strategy 2022 to 2026.</p> <p>Develop Year 1 Action Plan for Cultural Collection.</p> <p>Continue to seek funding and grant opportunities to advance Collection.</p>	<p>Council continues to be a significant contributor to South West Creative Industries Strategy (2020-2024) outcomes, shared with Glenelg, Coorangamite, Warrnambool, Southern Grampians and Moyne councils.</p>	

<p>Embed the Public Art Masterplan into the planning, design and procurement of infrastructure projects and public spaces.</p>	<p>Support finalisation of Project Management Framework. Respond to opportunities for developing creative infrastructure in Glenelg Shire.</p>	<p>A Public Art Action Plan is currently in development. Assessment of public art needs and opportunities for developing creative infrastructure are ongoing.</p>	
<p>Review and deliver key elements of the Civic Precinct Masterplan.</p>	<p>Review Civic Precinct Masterplan and seek funding and/or grant opportunities.</p>	<p>Materials for stage one of Thermal Loop have been purchased with construction scheduled to take commence in the second quarter of the 2023 - 2024 financial year.</p>	
<p>Explore funding opportunities to support access to recreational and commercial fishing within the Local Port of Portland Bay and other waterways within the Shire.</p>	<p>Seek funding and/or grant opportunities.</p>	<p>Aligned with potential funding, a concept design has been developed for a Portland Bay fuelling facility to support smaller commercial, recreational, and visiting vessels.</p>	



Achieved



Delayed



In Preparation



On Track



Ahead of Schedule

 **OUR ACCESS, TRANSPORT AND TECHNOLOGY**

INITIATIVE	ACTION	UPDATE	STATUS
<b>Increase access, transport availability and transport options</b>			
Continue to investigate improvement to public transport connections into and within Glenelg.	Review active transport solutions and advocate for funding.	Council continues ongoing investigations and advocacy. Recent reductions to V/Line passenger fees have helped to alleviate some of the cost issues local residents face when accessing public transport.	
Advocate for the reintroduction of a regular passenger service to and from Portland Airport.	Continue to explore opportunities and advocate for a regular air passenger service.	Council continues ongoing investigations and advocacy.	
Support a passenger services feasibility study (i.e., local bus network, regional services, including express, to and between Adelaide, Geelong, Melbourne).	Continue to explore opportunities and advocate for enhanced connectivity in passenger transport links.	Council continues ongoing investigations and advocacy. Recent reductions to V/Line passenger fees have helped to alleviate some of the cost issues local residents face when accessing public transport.	
Support a feasibility study for connectivity to rail services from Warrnambool in response to the Grampians and Barwon Southwest Region Passenger Services Cost Feasibility Study (2017).	Continue to explore opportunities and advocate for enhanced connectivity in passenger transport links.	Council continues ongoing investigations and advocacy. Recent reductions to V/Line passenger fees has helped to alleviate some of the cost issues local residents face when accessing public transport.	

**Increase digital connectivity**

Increased digital connectivity and infill of mobile blackspots throughout the Shire.	Seek funding and/or grant opportunities for improved connectivity both directly and through Great South Coast Regional Partnerships and the South West Victoria Alliance.	Council continues to review opportunities and seek funding.	
Continue to deliver the Digital Glenelg Implementation Plan and Program Roadmap.	Complete phase 2 and commence phase 3 of Implementation Plan and Program Roadmap.	Phase 2 of the Digital Glenelg Implementation Plan and Program Roadmap is complete, commencement of phase 3 underway.	

**Improve the efficiency and safety of moving freight**

Continue to support the Rail Freight Alliance to improve rail upgrades (including Maroona to Portland line).	Continue to advocate for improvements to the rail network via the Rail Freight Alliance.	The Maroona to Portland rail line was not listed in the 2023/2024 Federal Government much to the region's dismay, with the Port of Portland leading media on this disappointing outcome. Council will continue to advocate with key stakeholders for this important upgrade.	
Support Glenelg Shire initiatives contained within the State Government - Victorian Freight Plan.	Continue to implement Glenelg Shire initiatives within the Victorian Freight Plan.	Council has ongoing representation on the Green Triangle Freight Action Plan committee which is assisting in implementing the Victorian Freight Action Plan.	
Identify and investigate improvements to the Henty Highway to improve the ability of oversized freight to be transported to and from the Port of Portland.	Continue to advocate for improvements via the Green Triangle Action Plan Monitoring Group, Regional Roads Victoria, and Department of Transport.	This action is still being advocated through Council and the Green Triangle Freight Action Plan at every opportunity.	

<p>Work with all key stakeholders to repair and upgrade key freight routes as detailed in the Green Triangle Freight Action Plan, Roads of Strategic Importance, and the Victorian Freight Plan.</p>	<p>Continue to advocate for repair and upgrades to key freight routes.</p>	<p>Collaboration, strategy, and advocacy ongoing through the Green Triangle Freight Action Committee, with a recent Council-led presentation delivered to industry and government stakeholders on the success of collaboration.</p>	
<p>Explore funding opportunities for safer roads, i.e., Blackspot funding, Safe Travel in Local Streets (STiLS).</p>	<p>Seek funding and/or grant opportunities and continue to advocate for safer roads.</p>	<p>Reasons for TAC 2022 Community Road Safety Program Round 2 submission rejection have been sought to help tailor Council's future submissions. New applications will be made when the 2023 grants are available.</p>	
<p>Work with key stakeholders to increase road safety and improve driver behaviour within the Shire.</p>	<p>Continue to engage driver mentors and learner drivers into the Glenelg L2P program.</p>	<p>A total of 26 active learners and 15 mentors were engaged in the L2P program during April to June 2023, with 3 learners gaining their probationary license.</p> <p>There is currently 18 young people on the driving wait list. Discussions have been held with various Job and Service providers regarding learners needs and to encourage eligible participants to consider volunteering as mentors. Investigating the option of Case Workers coming on board as mentors to work with their clients. Mentor recruitment is ongoing, with different avenues to recruit and retain these valuable volunteers being explored.</p>	

**Increase active transport use**

<p>Review and develop Active Transport Plans to identify opportunities for active transport use and connectivity.</p>	<p>Deliver yearly Walk to School programming.</p> <p>Work with health and wellbeing agencies to promote and educate community on active transport opportunities across the Shire.</p>	<p>Implementation of the Walk 2 School Program to commence during Term 4 of the 2023 School year.</p>	
<p>Investigate lighting for leisure tracks and trails in urban areas to increase use.</p>	<p>Seek funding and/or grant opportunities.</p>	<p>The 2022/2023 action is complete.</p> <p>Project is underway with Procurement for the lighting, poles and controls is complete. Council is currently undergoing the Marine and Coastal Act Consent Approvals (MACA) for the works prior to procuring the installation services</p>	
<p>Seek funding to implement local trails as identified in the Glenelg Tracks and Trails strategy.</p>	<p>Seek funding and/or grant opportunities to further develop guidelines to support local trails development.</p>	<p>Council continues ongoing investigations and advocacy</p>	
<p>Expand the pedestrian footpath and crossing network.</p>	<p>Seek funding opportunities in line with relevant strategies.</p>	<p>Council continues to review opportunities and seek funding for pathways and crossings in line with the programs, plans and strategies relating to this.</p>	

**Enhance the use of technology to improve services, infrastructure and facilities provided**

<p>Prioritise services, infrastructure, and assets for the investment in smart city technology.</p>	<p>Continue delivery of Smart City technology framework and delivery of projects that enhance the use of technology and improve services and new facilities including the foreshore and multi-purpose building.</p>	<p>Release of public IOT datasets (weather) has been completed other planned initiatives are on track. Internal engagement with Assets department has identified multiple opportunities which will be explored in year 3.</p>	
<p>Explore options to record visitation data along the Great South West Walk (GSWW) to understand investment required.</p>	<p>Continue to explore possible data collection methods including Internet of Things.</p>	<p>Rollout of recent SmartCities software has provided options to capture weather patterns and movements at Council facilities. This software will be reviewed, and may be considered as an option for Friends of the Great South West Walk to explore pending funding opportunities.</p>	
<p>Invest in Internet of Things infrastructure.</p>	<p>Advocate the utilisation of smart technologies and identify opportunities for the inclusion in projects and infrastructure in collaboration with Assets department.</p>	<p>Advocacy continues, opportunities have not been fully realised to date.</p>	



Achieved



Delayed



In Preparation



On Track



Ahead of Schedule



INITIATIVE	ACTION	UPDATE	STATUS
<b>Apply good governance and leadership to strategic decision-making</b>			
Implement and monitor the Community Engagement Policy and Framework.	Increase awareness of projects being undertaken to notify and inform community through the Your Say Glenelg platform.	Council continues to ensure that all community engagement taking place is in alignment with the Community Engagement Policy and Framework. All projects listed on Your Say Glenelg are developed in accordance with the policy and framework.	
Within budget and funding constraints, implement initiatives identified within the 2040 Community Plan and Vision.	Alignment of yearly Council Plan actions to 2040 initiatives.	2040 initiatives embedded into Year 2 Council Action Plan.	
Implement deliberative engagement programs in line with Council's legislative requirements.	Promote and undertake deliberative engagement across the Shire on projects and initiatives of significant importance or impact on the community.	Council's engagement officer continues to be consulted in alignment with Council's Community Engagement Policy to ensure Council will meet its statutory obligations of ensuring the community has an opportunity to participate in deliberative engagement practices as guided by the IAP2 spectrum.	
Explore live streaming and recording functionality of Council Meetings.	Explore live streaming options.	Live streaming has taken place for the three Council meetings in the quarter.	

<p>Create a Data Hub to catalogue, use and reuse data collected through research and consultation programs.</p>	<p>Implementation of data management policies and framework, improve reporting capabilities utilising PowerBI.</p>	<p>Data management policies and framework initiatives continue to be delivered across Council.</p>	
<p><b>Strengthen our regional reach and understanding of townships</b></p>			
<p>Continue to work in partnership with peak bodies across the region.</p>	<p>Continue to communicate with other Great South Coast councils and relevant bodies as well as local community engagement.</p>	<p>Continued cross-border collaboration with the Limestone Coast region through the Mixed Dozen Wine Trials, offering another source of cross-border tourism promotion.</p>	
<p>Continue to hold Council Meetings across the Shire where possible.</p>	<p>Continue to hold 2 meetings per year in locations outside of Portland.</p>	<p>The action for 2022/2023 is complete. Two Council meetings were held in Casterton and Dartmoor respectively in the 2022/2023 year.</p>	
<p>Hold Listening Posts across the Shire.</p>	<p>Host 2-3 Listening Posts across the Shire to engage informally with the community.</p>	<p>Dates for seven Listening Post sessions across the Shire have been decided following engagement with community on dates, times, and locations. The sessions will take place in 2023 - 2024</p>	
<p>Develop and implement a program to actively promote the type and status of infrastructure projects across the Shire.</p>	<p>Continue to review and update content on the YourSay platform to report and update on the status of projects across the Shire.</p>	<p>Project officers continue to use the Your Say Glenelg website to provide project status updates of current and recently closed projects.</p>	



Achieved



Delayed



In Preparation



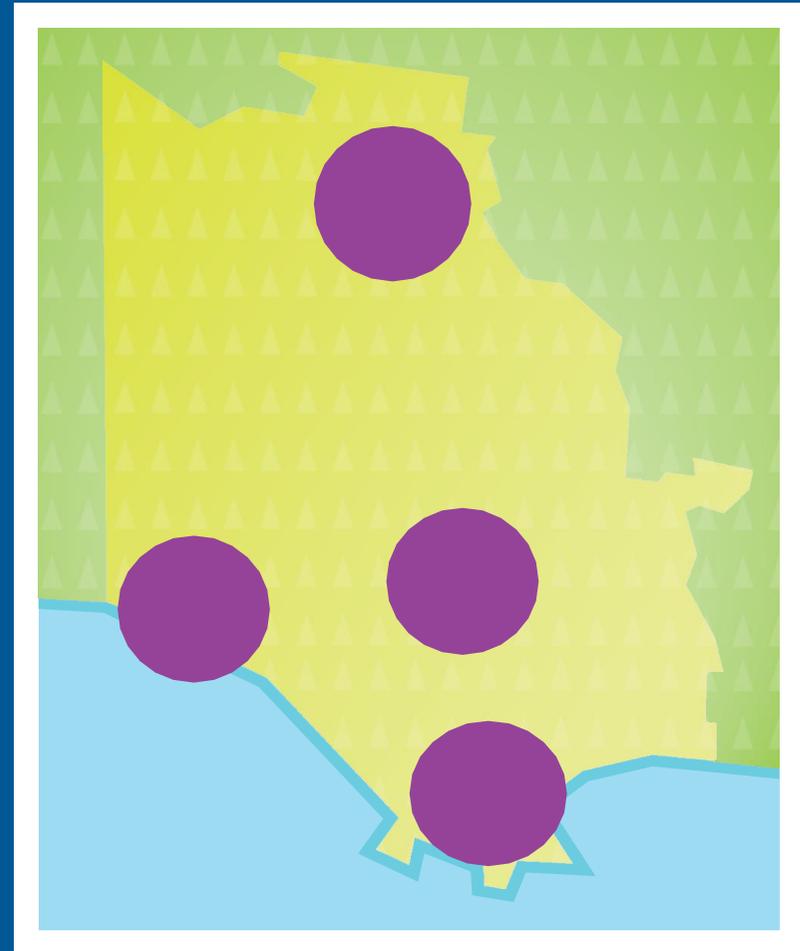
On Track



Ahead of Schedule

## WHAT'S HAPPENING IN THE SHIRE

ACROSS THE SHIRE	
Celebration of Volunteers	Council said "thank you" to volunteers across the Shire with recognition events held in Heywood, Casterton, Portland, and Nelson.
Live4Life Launch Glenelg for 2023	Live4Life Glenelg Crews and Year 8 students from Casterton Secondary College, Bayview College, Heywood and District Secondary College and Portland Secondary College came together to officially launch Live4Life for 2023
Funding for community groups	\$81,000 of funding was delivered to 44 community groups across the Shire in Round 2 of the Community Grants
Australian Kelpie Muster	Record breaking crowds flocked to Casterton for the annual Iconic Australian Kelpie Muster over the long weekend in June, boosting the local economy with the return to full scale events post Covid.





-  **PORTLAND CUSTOMER SERVICE CENTRE**  
71 Cliff Street, Portland
-  **CASTERTON CUSTOMER SERVICE CENTRE**  
67 Henty Street, Casterton
-  **HEYWOOD CUSTOMER SERVICE CENTRE**  
77 Edgar Street, Heywood
-  PO Box 152 Portland 3305
-  1300 GLENELG (1300 453 635)
-  [enquiry@glenelg.vic.gov.au](mailto:enquiry@glenelg.vic.gov.au)
-  [www.glenelg.vic.gov.au](http://www.glenelg.vic.gov.au)



## 14.7. JANUARY 26 CITIZENSHIP CEREMONIES, AWARDS AND COUNCIL LED EVENTS

Director: Jayne Miller, Director Community Services

### Executive Summary

The purpose of this report is to share the results of the January 26 consultation which was undertaken through a recent survey on the Glenelg YourSay page. The survey asked three questions regarding Council led activities on January 26 to help inform Glenelg Shire Council's future involvement in leading Australia Day Ceremonies, Awards and Civic Events on January 26 2024 and beyond.

The survey was open for a period of 3 weeks, 3 July to 23 July 2023, with a total number of 493 respondents (446 online surveys and 47 hardcopy surveys) and 219 additional comments.

The community feedback is as follows:

1. Deliver a Citizenship Ceremony on any date between January 23 – 29, but not on January 26 – 62% in favor.
2. The Awards are rebranded and delivered at another time of the year. For example, during Volunteers Week or at a standalone event specifically for the purpose of celebrating nominees to the Awards – 62% in favor.
3. Council ceases to hold civic events on January 26 – 59% in favor.

### Recommendation

**That Council cease holding Citizenship Ceremonies, Awards and Council led events on January 26, 2024 and ongoing, in line with the community feedback.**

### Background/Key Information:

Stemming from recent changes to the Citizenship Code (The Code), giving Local Governments flexibility in when and how they deliver various components of January 26 events, Councillors voted to undertake community consultation at the June, 2023 Council Meeting.

The intention of this community engagement was to support Council to make an informed decision on Glenelg Shire Council's future involvement in leading Australia Day Ceremonies, Awards and Civic Events on January 26, 2024 and beyond.

#### a. Council Plan and Policy Linkage

Our Health and Wellbeing - Supporting the Glenelg community to thrive by being healthy, inclusive and well.

Our Voice and Action - A highly engaged and capable local government, leading Glenelg to ensure the needs and aspirations of our community are realised.

b. Legislative, Legal and Risk Management Considerations

[Local Government Act 2020](#)  
[Australian Citizenship Ceremonies Code](#)  
[Australian Citizenship Act 2007](#)

c. Consultation and/or communication processes implemented or proposed

The consultation processes undertaken were delivered in line with the GSC Community Engagement Policy ECM 2739692.

In line with Council’s Community Engagement Framework and principles of IAP2 Spectrum of Public Participation the intent of the engagement undertaken was to *CONSULT* with the community.

Consult	
Goal	Council obtained feedback on the provided options regarding January 26 Council led events, awards and ceremonies.
Promise	Council will listen to the feedback, concerns and aspirations and provide feedback on how the public feedback influenced the decision.
Method	<ul style="list-style-type: none"> <li>- YourSay Page and survey</li> <li>- Website – promotion and direct link to YourSay Page and survey</li> <li>- Direct email to registered networks and contacts</li> <li>- Hard copy surveys (Customer Service Centers and Libraries)</li> <li>- Newspaper and radio promotion of consultation</li> <li>- QR code flyers linking to the YourSay page and survey.</li> <li>- Social Media (closed comments)</li> </ul>

d. Financial Implications and Collaboration

There are no financial implications related to this decision. Funds currently used to support civic events, ceremonies and awards will be directed to support the final decision of Council.

e. Governance Principles

The transparency of Council decisions, actions and information is to be ensured.

Priority is to be given to achieving the best outcomes for the municipal community, including future generations.

Innovation and continuous improvement is to be pursued.

**Attachment List**

*Separately circulated as Confidential attachments.*

**15. CONFIDENTIAL REPORTS**

Nil.

**16. URGENT BUSINESS**

**17. CLOSURE OF COUNCIL MEETING**